

Minutes
Institutional Biosafety Committee
Microsoft Teams
August 24, 2026
10:00 am – 11:11 am

Member	Attendance	Member	Attendance	Member	Attendance
Malgorzata Simm	P	Jesson Martin	A	Elmer Newness	P
Kameyo Johnson	P	Eric Werth	P		
Stormie Adkins	P	Raymond Cole	A		

Absent: A; Present: P

Meeting Notes: Institutional Biosafety Committee (IBC)

- **Approval of Minutes**

- Minutes from May 12, 2026, meeting were reviewed and approved
- Dr. Werth motioned to approve; Professor Johnson seconded. Minutes approved by vote.

- **IBC membership roster**

- The Committee discussed the current vacancies and will begin reviewing options to identify and appoint replacement candidates in accordance with standard operational requirements.
 - It was suggested to communicate with the Pike County Health Department for recommendations on a community member who has a background consistent with the requirements of the IBC.
 - It was suggested to add one KYCOM faculty and one CAS faculty to the Committee's roster
 - **Action:** The KYCOM faculty candidate was approved by the Committee. The Chair will reach out to the faculty.
 - Two potential candidates from CAS were discussed.
 - **Action:** No consensus was reached on CAS candidacies. The topic will be revised at the next meeting.

- **UP-CAS_Wang2026_IBC2 – REVISION#1**

- Revision adding the use of a gene gun to the already approved application was reviewed by the committee.
- VOTE RESULTS: 4 votes to approve upon receipt of the requested assurance of personnel safety training in using Gene Gun Technology, 1 member recused.
- **Action**: Letter will be sent to the PI.

- **UP-CAS_Meade2026_IBC19**

- The Committee reviewed the application and the personnel list and clarified that valid CITI training certificates are mandatory for all named participants. The Committee directed that these certificates be obtained and filed with the application.
- VOTE RESULTS: 5 votes to approve.
- **Action**: A letter will be sent to the PI announcing the approval and asking for CITI certificates to be provided.

- **UP-CAS_Wang2026_IBC20**

- The Committee reviewed the application. A question about the name and source of the plasmid used to clone the GFP gene was discussed.
- VOTE RESULTS: 5 votes to approve.
- **Action**: A letter will be sent to the PI granting approval. A request for the name and source of the plasmid used to clone the GFP gene will accompany the approval letter.

- **Outstanding Applications**

- Discussion on how to proceed with non-compliance with the IBC requests for additional information on reviewed applications.
 - **Action**: The Committee agreed to give the PIs a 3-week deadline to submit the response. If there is no response by the approved deadline, the Committee will withdraw the research application.
- **UP-CAS_Wang2026_IBC9**
 - **Action**: Letter reminding PI of the request and a deadline listed with a clear explanation of the final date before the application is withdrawn.
- **UP-KYCOM_Afolabi2026_IBC17**
 - **Action**: Letter reminding PI of the request and a deadline listed with a clear explanation of the final date before the application is withdrawn.

- **Other Business**

- It has been brought to the attention of a few Committee members that applications are not being submitted by all researchers for IBC review and approval.
 - It is not the purpose of the Committee to portray the importance of the application process.
 - **Action:** An email reminder to each school, stressing the importance of submitting applications to the IBC, will be sent.

- **Application Withdrawal**

- **UP-KYCOM_Lazenka2026_IBC5**
 - Faculty resignation

- **The meeting was adjourned at 11:11 am.**