UNIVERSITY OF PIKEVILLE

College of Arts and Sciences

Coleman College of Business

Patton College of Education

College of Nursing and Human Services

UNDERGRADUATE AND GRADUATE CATALOG

2023-2024

147 Sycamore Street
Pikeville, Kentucky 41501
(606) 218-5251

10/20/2023

IMPORTANT UNIVERSITY-WIDE INFORMATION

Changes

The contents of this catalog are provided for students in programs administered by the College of Arts and Sciences, the Coleman College of Business, the Patton College of Education, and the College of Nursing and Human Services: associate, baccalaureate, and master's degree programs. The catalog for the Kentucky College of Osteopathic Medicine and the Kentucky College of Optometry are available online at www.upike.edu. Information in this catalog is prepared based on the best information available at the time of publication, including statements of fees, course offerings, and academic regulations. The catalog was accurate at the time of printing but is subject to change as deemed appropriate by the University of Pikeville to fulfill its mission or to accommodate circumstances beyond its control. Any such changes may be implemented without prior notice and without obligation and, unless otherwise specified, are effective when made.

Notice of Nondiscrimination

The University of Pikeville (UPIKE) is committed to complying with all federal, state, and local laws, regulations, and ordinances prohibiting discrimination in post-secondary education institutions.

UPIKE does not discriminate against any employee, applicant for employment, student, or applicant for admission based on actual or perceived:

- Age
- Citizenship status
- Color
- Creed
- Disability (physical or mental)
- Domestic violence victim status
- Ethnicity
- Family responsibilities
- Gender expression
- Gender identity
- Genetic information (including family medical history)
- Height
- Marital status
- National origin (including ancestry)
- Personal appearance
- Place of business
- Political belief or affiliation
- Pregnancy or related conditions
- Race
- Religion
- Residence
- Sex
- Sexual orientation
- Source of income
- Veteran or military status (including disabled veteran, recently separated veteran, active-duty, wartime, or campaign badge veteran, and Armed Forces Service Medal veteran)
- Weight

- or any other protected characteristic under applicable local, state, or federal law, including protections for those opposing discrimination or participating in any grievance process within the institution, with the Equal Employment Opportunity Commission, and/or other human/civil rights agency.

This Policy covers nondiscrimination in both employment and access to educational opportunities. Therefore, any member of the UPIKE community whose acts deny, deprive, unreasonably interfere with or limit the education or employment, and/or social access, benefits, and/or opportunities of any member of the campus community, guest, or visitor based on that person's actual or perceived protected characteristic(s), is in violation of this Policy.

UPIKE will promptly and effectively address any such discrimination of which it has Knowledge/Notice.

Nondiscrimination Contact

The University of Pikeville has appointed the following individual, to coordinate UPIKE's compliance with federal, state, and local civil rights laws and ordinances:

For all discrimination and harassment allegations:

Beth Kingery, J.D., M.B.A.
Executive Director of Compliance and Legal Affairs
Health Professions Education Building – Room 301B
147 Sycamore Street
Pikeville, KY 41501
606-218-5344
Bethkingery@upike.edu

This individual is responsible for providing comprehensive nondiscrimination education and training; coordinating UPIKE's timely, thorough, and fair response, investigation, and resolution of all alleged prohibited conduct under this Policy; and monitoring the effectiveness of this Policy and related procedures to ensure an education and employment environment free from discrimination, harassment, and retaliation.

UPIKE recognizes that allegations under this Policy may include multiple forms of discrimination and harassment as well as violations of other policies; may involve various combinations of students, employees, and other members of the campus community; and may require the simultaneous attention of multiple departments. Accordingly, all UPIKE's departments will share information, combine efforts, and otherwise collaborate, to the maximum extent permitted by law and consistent with other applicable policies, to provide uniform, consistent, efficient, and effective responses to alleged discrimination, harassment, or retaliation.

TABLE OF CONTENTS

IMPORTANT UNIVERSITY-WIDE INFORMATION 2

Changes 2
Notice of Non-Discrimination 2
Sexual Assault Prevention 2
Representation of Accreditation Status 9
President's Message 10
University of Pikeville Mission and Goals 11
History of the University of Pikeville 11

UNDERGRADUATE PROGRAMS 12

2023-2024 UNDERGRADUATE ACADEMIC CALENDAR 13

UNDERGRADUATE ADMISSION INFORMATION 17

Admission Requirements (General) 17
Transfer Applicants 17
Transfer Credit 17
Dual Credit Opportunities 18
International Students 18
Categories of Admission 20
Readmission 20
Senior Citizens 20
Demographic Information 21
Allara Library 23
Intercollegiate Athletics 23

UNDERGRADUATE FINANCIAL INFORMATION 23

2023-2024 Tuition, Housing, & Board Cost 23
2023-2024 Fees 24
Official Registration 26
Room and Board 26
Financial Responsibilities 26
Withdrawal Policy 26
Refund Policy 27
Unofficial Withdrawal Policy 28
Drop/Withdrawal/Refund Policy – Summer Terms (See Refund Policy above) 28

UNDERGRADUATE SCHOLARSHIPS AND FINANCIAL AID 28

Financial Aid Processes and Deadlines 28
Academic Scholarships 29
Athletic Scholarships 29
Veterans Affairs Education Benefits 29
Maintaining Financial Aid and/or Scholarships 29
Financial Aid Default 29
Satisfactory Academic Progress (SAP) for Financial Aid Policy 29

UNDERGRADUATE STUDENT AFFAIRS 31

Student Rights 31
Student Success 31
Center for Academic Excellence 32
ACE Program 32
Center for Student Success 32
Family Connections 32
First Year Experience (UPIKE FIRST) 32

Draft Subject to Change

Second Year Experience 33
Students with Disabilities 33
UNDERGRADUATE ACADEMIC POLICIES 33
Classification of Undergraduate Students 34
Academic Year/Summer Terms 34
Student Course Load 34
Registration 35
Course Audits 35
Cancellation of Courses 35
Adding a Course 35
Class Attendance 35
Withdrawal from a Course 35
Withdrawal from the University 36
Military Activation Policy 36
Failure for Non-Attendance and Non-Participation (FN) Policy 37
Incomplete Grade 38
Grade Point Average (GPA) 38
Midterm Grades 38
Final Examinations 38
Rescheduling of Final Exams 38
Semester Final Grades 38
Repeating a Course 39
Academic Due Process - Course Grade Appeal 39
Admission to a Major 40
Change of Major 40
Academic Advising 40
Good Standing 40
Academic Probation 41
Academic Suspension 41
Academic Decisions & Academic Suspension Appeal Process 41
Academic Dismissal 41
Academic Amnesty 41
Academic Integrity Policy 42
Advanced Placement Credit 43
*Additional information needed to award credit 48
CLEP Credit 45
Credit by Examination 46
Cambridge International Examinations 46
International Baccalaureate Program (IB) 46
Military Service 46
Proficiency Examinations 46
Study Abroad 46
The Washington Center for Internships and Academic Seminars 47
Work Experience Credit 47
Permission to Study at Other Institutions 47
Academ 47
Transcript of Record 47
President's List and Dean's List 48
Graduation with Honors 48
Graduation Awards 48
Family Educational Rights and Privacy Act (FERPA) Policy 48
UNIVERSITY OF PIKEVILLE GENERAL EDUCATION 50
LEARNING OUTCOMES 50
UNDERGRADUATE CURRICULUM AND COURSE REQUIREMENTS 52
The Curriculum 52

Draft Subject to Change

General Education Curriculum 52
Degree Requirement 54
General Requirements for Certificates 54
Undergraduate Degrees Offered 55
Majors Offered 55
Minors Offered 56
Pre-Professional Programs 57

CERTIFICATES 58

Career Communication 58
Corrections, Rehabilitation, and Preventative Control 61
Digital Communication 61
Digital Skills for the Workplace 61
Justice, Equity, Diversity and Inclusion……
Interpersonal Skills for Professionals 62
Political & Civic Engagement 62
Spanish for the Workplace 62
Strategic Organizational Leadership 62
Women and Gender Studies……..
Women in Leadership 63

UNDERGRADUATE ACADEMIC PROGRAMS DEGREE REQUIREMENTS 63

Student Responsibility for Graduation 63

UNDERGRADUATE ACADEMIC PROGRAMS, DEGREE REQUIREMENTS, AND COURSE DESCRIPTIONS 64

Art (ART) 64
Biology (BIO) 67
Business (BUS) 72
Chemistry (CHE) 80
Communication (COM) 85
Criminal Justice (CJ) 90
Political & Civic Engagement 92
Earth Science (ES) 95
Economics (ECN) 96
Education (EDU) 97
Educational Studies Major – Non-Certification 97
English (ENG) 118

English Major 118

English as a Second Language (ESL) 121
Film and Media Arts (FMA) 122
Film and Media Arts Course Descriptions 124
First-Year Experience (FS) 127
First-Year Experience Course Description 127
German (GER) 127

German Course Descriptions 127

Global Health (GH) 127
Global Health Description 127
Global Health Minor 127
Health (HEA) 128

Health Course Description 128

Health and Human Performance (HHP) 128
History (HIS) 130
Political & Civic Engagement 131
Humanities (HUM) 133
Information Technology Management (ITM) 134

Draft Subject to Change

Interdisciplinary Studies (IDS) 137
Mathematics (MTH) 137

Grading Policy and Repeat Course Policy: Developmental Mathematics Studies will adhere to the grading scale of the institution. MTH 100 Preparatory Mathematics will be graded on Pass/Fail basis. A grade of "C" or better is required to progress out of MTH 095 Intermediate Algebra. Once enrolled, degree seeking students must continue to register for the Intermediate Algebra until they have successfully completed the course with a grade of "C" or better. The Intermediate Algebra course may only be repeated once. Students who do not successfully complete a required developmental studies course in two attempts may be asked to leave the University.138
Performing Arts in Music 141
Nursing (NUR) 148

Admission Criteria – ASN Degree Program 149
Associate of Science Degree (non-LPN students) 150
Associate of Science in Nursing Degree (LPN-RN students) 151
Nursing (RN-BSN) 152
Nursing Major – RN-BSN (Online Completion Program of Study) 152

Nursing Course Descriptions 153
Philosophy (PHI) 155
Physical Education (PED) 155
Physics (PHY) 160
Political Science (PLS) 161
Political & Civic Engagement 161
Psychology (PSY) 162
Religious Studies (REL) 165
Science (SCI) 168
Social Sciences (SSC) 168
Social Work (SW) 169
Sociology (SOC) 173

Sociology Major 173

Sociology Minor 174

Sociology Course Descriptions 174
Spanish (SPN) 176
Certificate 176
Spanish for the Workplace 176

Spanish Course Descriptions 177
Theatre (THR) 177
Writing (WRI) 180

GRADUATE PROGRAMS 181

COLEMAN COLLEGE OF BUSINESS COLLEGE OF NURSING & HUMAN SERVICES PATTON COLLEGE OF EDUCATION 182

Summer I 2023 (7-Weeks / May 15 – July 3) 182

GENERAL ADMISSIONS POLICIES FOR GRADUATE PROGRAMS 184
Special Admissions 184

FINANCIAL INFORMATION AND POLICIES FOR GRADUATE PROGRAMS 186
2023-2024 Graduate Program Tuition and Fees 186
Official Registration 186
Financial Responsibilities 186
Graduate Program Withdrawal and Refund Policy 187
Graduate Program Tuition Refund Table* 187
Return of Title IV Funds Policy 187
Unofficial Withdrawal Policy 188

Draft Subject to Change

Drop/Withdrawal/Refund Policy – Summer Terms (See previous Refund Policy table) 188
Satisfactory Academic Progress (SAP) for Financial Aid Policy 188
GRADUATE PROGRAMS STUDENT AFFAIRS 189
Student Rights 190
Students with Disabilities 190
ACADEMIC POLICIES FOR GRADUATE PROGRAMS 190
Student Responsibilities 191
Graduate Student Classification 191
Master's Level Online Course Credit 191
Graduate Student Course Load 191
Academic Advising 192
Military Activation Policy 192
Grading System 193
Incomplete Grade 193
Semester Final Grades 193
Grade Point Average 193
Transcript of Record 193
Repeat a Graduate Course 194
Schedule of Classes 194
Graduate Course Registration 194
Cancellation of Courses 194
Withdrawal from a Graduate Course 194
Withdrawal from the University 194
Graduate Academic Standing – Probation and Dismissal 194
Graduate Program Grade Point Average Requirement 194
Academic Decisions & Academic Dismissal Appeal Process 195
Academic Dismissal 195
Academic Due Process – Course Grade Appeal 195
Academic Integrity Policy 195
Permission to Study at Other Institutions 197
Family Educational Rights and Privacy Act (FERPA) Policy 197
General Requirements for a Master's Degree 199
A Second Master's Degree 199
Student Responsibility for Graduation 199
COLEMAN COLLEGE OF BUSINESS 199
GRADUATE CURRICULUM, COURSE REQUIREMENTS, AND COURSE DESCRIPTIONS 199
Master of Business Administration (M.B.A.) 199
PATTON COLLEGE OF EDUCATION 204
GRADUATE CURRICULUM, COURSE REQUIREMENTS, AND COURSE DESCRIPTIONS 204
Master of Arts in Education - Teacher Leader Program 204
Admission Criteria 204
COLLEGE OF NURSING AND HUMAN SERVICES 208
SCHOOL OF SOCIAL WORK GRADUATE CURRICULUM, COURSE REQUIREMENTS, AND COURSE DESCRIPTIONS 208
Master of Social Work (M.S.W.) 208
ADMINISTRATION AND DEPARTMENT DIRECTORY 217
College of Arts and Sciences 217
College of Nursing & Human Services Faculty 220
Patton College of Education Faculty 221
Office of the President 222

Draft Subject to Change

Office of the Provost 222
Admissions 222
Athletics 222
Band 224
Coleman College of Business 224
College of Arts and Sciences 224
College of Nursing and Human Services 224
Family Connections/UPIKE FIRST (First-Year Experience) 224
Human Resources 225
Information and Technology Services 225
Library Services 225
Office of Advancement 225
Office of Business Affairs 225
Office of Institutional Research and Effectiveness 225
Patton College of Education 225
Professional Development 225
Public Relations 225
Student Retention Services 226
Safety and Security 226
Student Financial Services 226
University Registrar 226
Presidents Emeriti 226
Dean Emeritus 227
Faculty Emeriti 227
Board of Trustees 228
Officers 228
Trustees 228
Trustees Emeriti 229

INDEX 231

Accreditation & Disclosures

At the University of Pikeville, achieving and maintaining compliance and accreditation is a priority as part of the operational functions of the institution in addition to ensuring student excellence and achievement.

Please review the following sections as part of the accreditation and disclosures of the university.

- **University Accreditation**
- **SACS-COC Student Complaint Process**
- **State Authorization**
- **Additional Accreditations**
- **University Memberships**
- **Disclosures**
- **Policies**
- **Student Consumer Information**

UNIVERSITY ACCREDITATION

The *University of Pikeville* is accredited by the Southern Association of Colleges and Schools Commission on Colleges (**SACSCOC**) to award certificates, associate, baccalaureate, masters, and doctorate degrees. Questions about the accreditation of the University of Pikeville may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (**www.sacscoc.org**).
It is the policy of the University of Pikeville that no student shall be excluded from participating in, be denied the benefits of, or be subjected to discrimination in any program sponsored by the university because of age, race, color, creed, religion, handicap, sexual orientation or national origin. All other inquiries should be addressed to the University of Pikeville at 147 Sycamore Street, Pikeville, Kentucky 41501 or call (606) 552-1365. *EOE

The University is authorized to award certificates, associate, baccalaureate, master's and doctoral degrees.

SACS-COC STUDENT COMPLAINT PROCESS

Students may file a complaint with the University of Pikeville accrediting agency, Southern Association of Colleges and Schools Commission on Colleges (SACS-COC). Please submit academic and non-academic complaints **online**. The University of Pikeville strongly encourages all good-faith reports, and will respond to all reports based on the nature and quality of the information that is shared. The university wishes to support you and others affected by the contents of this report. The university understands, however, that there may be reasons why you might choose to withhold your identity or other portions of the narrative now, or indefinitely.

Anonymity: You may wish to identify yourself through the fields in this section, or you may elect to remain anonymous. You may choose to identify yourself in the future or not. Be advised that any information included in this report may be shared with the person(s) whose behavior is being reported. Students should visit the **UPIKE Website** to submit an anonymous tip.
For questions or concerns, please contact the University of Pikeville accrediting agency, Southern Association of Colleges and Schools Commission on Colleges (SACS-COC) at:

Southern Association of Colleges and Schools Commission on Colleges
President

1866 Southern Lane Decatur, Georgia 30033-4097
Telephone: 404-679-4500
Website: **http://www.sacscoc.org**

STATE AUTHORIZATION

Kentucky is a member of the State Authorization Reciprocity Agreement (SARA). The University of Pikeville is an approved SARA institution. Please **click here** for additional details.

ADDITIONAL ACCREDITATIONS

The University of Pikeville (UPIKE) operates with integrity in all matters. The University is not on any sanctions or accreditation stipulations related to integrity. There are seven agencies that review programmatic offerings and the operational success associated with the university as a whole and each programmatic accreditations required (see below). UPIKE is in good standing with each of the following seven agencies:

	Agency	List
ACEN	• American Association of Colleges of Osteopathic Medicine • Accreditation Commission for Education in Nursing • American Association of Collegiate Registrars & Admissions Officers	2018
ACOE	• American Association of Colleges for Teacher Education • Accreditation Council on Optometric Education • American Council on Education	2020
AOA	American Osteopathic Association Commission on Osteopathic College Accreditation	2022
CSWE	Council on Social Work Education	2022
EPSB	Education Professional Standards Board	2021
CAEP	Council for the Accreditation of Educator Preparation	2022
KBN	Kentucky Board of Nursing	2022
SACS-COC	Southern Association of Colleges and Schools Commission on Colleges	2022

To review the accreditation letter or approval by any of the seven agencies, please contact the University Provost and Accreditation Liaison, **Dr. Lori Werth** or call the Office of the Provost at 606-218-5830.

UNIVERSITY MEMBERSHIPS

- American Library Association
- Appalachian College Association
- Association of Independent Kentucky Colleges and Universities
- Association of Presbyterian Colleges and Universities
- Council for Advancement and Support of Education

- Council for Higher Education Accreditation
- Council of Independent Colleges
- Council on Social Work Education
- Federation of Kentucky Academic Libraries
- Kentucky Academy of Science
- Kentucky Association of College Admissions Counselors
- Kentucky Association of Collegiate Registrars and Admissions Officers
- Kentucky Association of Colleges for Teacher Education
- Kentucky Association of Student Financial Aid Administrators
- Kentucky Association of Teacher Educators
- Kentucky Council on Archives
- Kentucky Council of Associate Degree Nursing
- Kentucky Institute for International Studies
- Kentucky Library Association
- Kentucky Organization of Field Sites
- Mid-South Conference
- National Association of College and University Business Officers
- National Association of Financial Aid Administrators
- National Association of Independent Colleges and Universities
- National Association of Intercollegiate Athletics
- National League for Nursing
- National Presbyterian College Scholarship
- Society of American Archivists
- Southern Association of Collegiate Registrars & Admissions Officers
- Southern Association of Colleges and Schools Commission on Colleges
- Southern Association of Colleges and University Business Officers
- USA Archery
- United States Bowling Congress
- United States Collegiate Archery

DISCLOSURES

KYCO Federal Regulations Statement

Notice of Non-Discrimination

Title 8 Federal Code §214.3 (j)

IRB Statement of Compliance

CARES Act Reporting

POLICIES

Acceptable User Policy

ADA Policy

Copyright Policy

STUDENT CONSUMER INFORMATION

Please visit our **comprehensive student consumer** guidelines and information related to Federal Student Aid, policies, Higher Education Emergency Relief Fund, Net Price Calculator, and other pertinent information.

A comprehensive **Title IX Policy** is available in addition to the **Annual Security Report**.

President's Message

Welcome to the UPIKE family!

At some institutions, presidents throw those words around without a lot of substance behind them, but here at UPIKE the faculty, staff, and students told me about the UPIKE family before we even arrived on campus. There is an atmosphere of caring and closeness that permeates the hill, transcends the classroom, and reaches into the heart of who we are as a people.

As a family we believe in and embrace certain things.

First - We are a Christian community, but that does not mean we are all people of the same faith. We believe that, at its best, the Christian community is expressed by valuing people, offering hospitality to all, and providing an environment where faith can grow. We welcome all people of all faiths and ask that we respect and honor one another as people made in the image of God. Our family has its roots in Christianity, and we extend our arms to everyone.

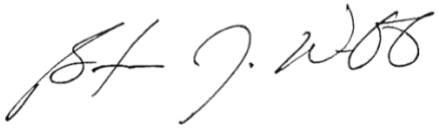
Second - We strive to be a healthy family, but that does not mean we are perfect. We recognize that the people who make up the UPIKE family come from many different backgrounds and some of us are passionate in our opinions. We might disagree sometimes, but at the end of the day, we are a family that loves and values one another and we will work to be healthy. There is great strength in diversity, and we do our best to embrace it.

Third - Communication is one of the most important keys to being a healthy family. In every setting we strive for healthy communication that encourages, lifts, and holds everyone accountable to our life together as a family. We realize that open communication is not always natural and that it will take work and trust to maintain. Communication is at the heart of what we seek to do academically, and we believe in putting knowledge into practice. We think healthy communication is worth the effort.

Finally - We are a family of learners. This last characteristic of the UPIKE family encompasses each of the preceding three. We humbly recognize that we do not have all the answers when it comes to faith, so we welcome others and seek to learn from their experiences. We acknowledge our imperfections while simultaneously seeking to heal them and grow from our experiences. We are always learning how to speak, write, and communicate in ways that bring life and growth. We are always learning.

As we aim toward our faith, live in community, and communicate with one another we learn what it might be like to experience the life well-lived. Along the way we will intentionally learn important skills like writing, speaking, optometry, nursing, social work, and medicine. We are a great university that is built to do those things too, but our aim is to build lives of character by forming people who pursue truth, seek justice, and understand what it is to live well in the twenty-first century. If we can do that and educate students in their chosen field, we will have done well as the UPIKE family.

Striving to serve,



Burton J. Webb, Ph.D. President
University of Pikeville

Draft subject to

University of Pikeville Mission and Goals

The University of Pikeville is the leading higher education institution of Central Appalachia. Founded in 1889, UPIKE remains steadfast in our commitment to preparing students for the future while creating intellectual, cultural, and economic opportunities for Appalachia. Maintaining our commitment to Christian principles, UPIKE recognizes the infinite worth of each person, respecting a variety of religious expressions.

UPIKE achieves its mission by:

- Creating a pathway to higher education for all students who desire to embark upon that journey and attracting and retaining high caliber students who will be future regional, national, and global leaders.
- Preparing graduates through quality academic programs, grounded in the liberal arts, and through involvement in community service, experiential learning, research, athletics, humanitarian efforts, and global outreach.
- Achieving academic excellence by maintaining academic rigor and relevancy in undergraduate, graduate, and professional degree programs.
- Attracting and retaining distinguished faculty, staff, administrators, trustees, and alumni who are dedicated to meeting the individual needs of students, promoting a caring and supportive environment conducive to learning, and meeting the needs of an evolving University; and
- Providing superior infrastructure with state-of-the-art classrooms, clinics, instructional materials, physical facilities, technological infrastructure and campus amenities through sound fiscal policy and efficient and effective administrative services.

History of the University of Pikeville

The University of Pikeville was established in 1889 as an outreach of the Presbyterian Church, after an extensive survey of the religious and educational needs of eastern Kentucky. An 1887 scouting party, which included Dr. W.C. Condit, Rev. Samuel B. Alderson, and Rev. James P. Hendrick, set forth (in Condit's words) to "select the location for an institution of higher learning for the youth of the mountains."

September 16, 1889, was the first day of class at Pikeville College Institute, a four-room, brick building situated on three acres of land in Pikeville, Kentucky. It functioned as both a school and church. The institute was not originally intended to confer degrees, but to give "good practical education to those persons who pursue its courses." At that time, the institute offered schoolwork in primary, preparatory, and "college" departments.

In 1909, the structure of the school changed. After obtaining permission from the Synod, the articles of incorporation were amended to make Pikeville College a chartered college, empowered by the state of Kentucky to offer four years of college work and confer baccalaureate degrees. Although the college immediately began planning the additional curriculum and faculty needed for this endeavor, the school maintained its commitment to primary and secondary education in the region by sustaining the Pikeville College Academy for grades 1-12. Pikeville College admitted its first college freshman class in 1916. The final two years of college were not added until 1955, and the first baccalaureate graduation was held in 1957, a year that also marked the closing of the Pikeville College Academy.

Pikeville has continued to evolve throughout the years, changing its curricula to meet the changing needs of Appalachia. Students may earn either associate or baccalaureate degrees in a variety of majors in conjunction with a quality liberal arts and science curriculum. As further evidence of its commitment to the health and well-being of the Appalachian region, in the fall of 1997 Pikeville College admitted its first students into the newly established Pikeville College School of Osteopathic Medicine.

On July 1, 2011, the college officially became the University of Pikeville, a bold and strategic move that will build upon the institution's tradition of excellence. In the fall of that same year, the University launched its first master's program – a Master of Business Administration. Today, the University has undergraduate and graduate academic programs housed in six colleges or schools: College of Arts and Sciences (1889), the Kentucky College of Osteopathic Medicine (1997), the Coleman College of Business (2013), the Patton College of Education (2015), the Kentucky College of Optometry (2016), and the College of Nursing and Human Services (2019).

The motto of the University is "Prospiciam ad Montes" or "Look to the Mountains." When people in the valley below do so, they see a thriving institution dedicated to the education of its people. What began as only a dream has endured more than a century of strife and prosperity, emerging as the "Leading University of Central Appalachia."

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UNIVERSITY OF PIKEVILLE

College of Arts and Sciences

Coleman College of Business

College of Nursing and Human Services

Patton College of Education

UNDERGRADUATE PROGRAMS

2024-2025

Summer I 2024 (4 weeks June 3 - June 28)

June	3 M	Summer I Classes Begin
	4 T	Last Day to Register
	4 T	Last Day to Add
	6 R	Last Day to Drop or Withdraw with no Grade
	7 F	Census Date
	14	Mid-term grades due by 4 p.m. – Students check UPIKE Self-Service
	19	Juneteenth Holiday (No Classes)
	27	Last Day to Drop or Withdraw with a grade of 'W'
	27	Last Day of Regular Classes
	28	Finals
	28	Summer I 2024 Ends
JULY	1	Final Grades Due by 4 p.m. – Students check UPIKE Self-Service for Grades

Summer II 2024 (8 Weeks June 3 – July 26)

June	3 M	Summer II Classes Begin
	4 T	Last Day to Register
	4 T	Last Day to Add
	6 R	Last Day to Drop or Withdraw with no Grade
	7	Census Date
	19	Juneteenth Holiday (No Classes)
July	1	Mid-term grades due by 4 p.m. – Students check UPIKE Self-Service
	4-5	Independence Day Holiday (No Classes)
	25	Last Day to Drop or Withdraw with a grade of 'W'
	25	Last Day of Regular Classes
	26	Final Exam Day
	26	Summer II 2024 Ends
July	29	Final Grades Due by 4 p.m. – Students check UPIKE Self-Service for Grades

Fall 2024 (16 Weeks August 26 – December 12)

August	26 M	Fall 16-Week Classes Begin
	27 T	Last Day to Register
	28 W	Last Day to Add
	29 R	Last Day to Drop or Withdraw with no Grade
	30 F	Census Date
September	2	Labor Day (online instructional day)
October	16	Mid-term grades due by 4 p.m. – Students check UPIKE Self-Service
November	25-29	Thanksgiving Break (No Classes)
December	10	Last Day to Drop or Withdraw with a grade of 'W'
	10	Last Day of Regular Classes
	11	Final Exams Day 1 ~ Refer to Final Exam Schedule
	12	Final Exams Day 2 ~ Refer to Final Exam schedule
	13	Final Exams Day 3 ~ Refer to Final Exam Schedule
	13	Fall 2024 Ends
	14	Commencement
	16	Final Grades Due by 4 p.m. – Students Check UPIKE Self Service for Grades

Fall I 2024 (1st 8 Weeks August 26 – October 15)

August	26 M	Fall 1st 8-Week Classes Begin
	27 T	Last Day to Register
	28 W	Last Day to Add
	29 R	Last Day to Drop or Withdraw with no Grade
	30 F	Census Date
September	2	Labor Day (online instructional day)
	20	Mid-term grades due by 4 p.m. – Students check UPIKE Self-Service
October	14	Last Day to Drop or Withdraw with a grade of 'W'
	14	Last Day of Regular Classes
	15	Online Final Exam Day
	15	Fall I 2024 Ends

	16	Final Grades Due by 4 p.m. – Students Check UPIKE Self Service for Grades

Fall II 2024 (2nd 8 Weeks October 21 – December 12)

October	21 M	Last Day to Register
	21 M	Fall II 2nd 8-Week Classes Begins
	22 T	Last Day to Add
	23 W	Last Day to Drop or Withdraw with no Grade
	24 R	Census Date
November	19	Mid-term grades due by 4 p.m. – Students check UPIKE Self-Service
	25-29	Thanksgiving Holiday/Break (No Classes)
December	10	Last Day to Drop or Withdraw with a grade of 'W'
	10	Last Day of Regular Classes
	11-13	Online Final Exams
	13	Fall II 2024 Ends
	14	Commencement
	16	Final Grades Due by 4 p.m. – Students check UPIKE Self-Service for Grades

Spring 2025 (16-Weeks January 13 – May 6)

January	13 M	Spring 16-Week Classes Begin
	14 T	Last Day to Register
	15 W	Last Day to Add
	16 R	Last Day to Drop or Withdraw with no Grade
	17 F	Census Date
	20	Martin Luther King Day Holiday (No Classes)
March	7	Mid-term grades due by 4 p.m. – Students check UPIKE Self-Service
	10-14	Spring Break
April	18	Good Friday (No Classes)
	24-25	Hillbilly Days (Online Instructional Days)
May	2	Last Day to Drop or Withdraw with a grade of 'W'
	2	Last Day of Regular Classes

	5	Final Exams Day 1 ~ Refer to Final Exam Schedule
	6	Final Exams Day 2 ~ Refer to Final Exam Schedule
	7	Final Exams Day 3 ~ Refer to Final Exam Schedule
	8	Final Exams Day 4 ~ Refer to Final Exam Schedule
	8	Spring 2025 Ends
	10	Commencement
	12	Final Grades Due by 4 p.m. – Students check UPIKE Self-Service for Grades

Spring I 2025 (8 Weeks January 13 - March 5)

January	13 M	Spring 1st 8-Week Classes Begin
	14 T	Last Day to Register
	15 W	Last Day to Add
	16 R	Last Day to Drop or Withdraw with no Grade
	17 F	Census Date
	20	Martin Luther King Day (No Classes)
February	11	Mid-term grades due by 4 p.m. – Students check UPIKE Self-Service
March	4	Last Day of Regular Classes
	5	Online Final Day
	5	Spring I 2025 Ends
	7	Final grades due by 4:00 p.m.

Spring II 2025 (2nd 8 Weeks March 17 - May 6)

March	17 M	Spring 2nd 8-Week Classes Begin
	18 T	Last Day to Register
	19 W	Last Day to Add
	20 R	Last day to drop with no grade
	21 F	Census Date
April	15	Mid-term grades due by 4 p.m. – Students check UPIKE Self-Service
	18	Good Friday (No Classes)
	24-25	Canvas Instructional Days (Hillbilly Days)

May	2	Last Day of Regular Classes
	5-8	Final exams (online)
	8	Spring II 2024 Ends
	10	Commencement
	12	Final grades due by 4:00 p.m.

UNDERGRADUATE ADMISSION INFORMATION

The University of Pikeville supports a liberal admission policy emphasizing flexibility and individuality. Each applicant for the undergraduate program is evaluated by the Office of Admissions based on past academic achievement and potential for success at the University of Pikeville.

Unless otherwise stated, applications for admission will be considered through the registration period. Questions regarding admissions should be directed to the Office of Admissions at (606) 218-5251.

Admission Requirements (General)

An applicant for admission must provide the Office of Admissions with the following by the designated document deadline:

1. Application for admission.
2. An official transcript indicating successful completion of high school or its equivalent as shown by the General Educational Development (GED) test.
3. Official transcript(s) of any college or other post-secondary courses.
4. Official results of the American College Test (ACT) or the Scholastic Aptitude Test (SAT). (Note: The University of Pikeville is now test optional. If you have standardized test scores you would like to have entered as part of your application, please submit them. Test scores are not required as part of the application process.

Transfer Applicants

Transfer students are required to submit official transcripts from all colleges previously attended by the designated document deadline. Admission to the University will be based on the overall grade point average achieved. Applicants with a cumulative 2.0 grade point average or higher (on 0-4 quality point scale) will be admitted in good standing. Transfer applicants with less than a 2.0 grade point average will be reviewed for admission to the University. Those transfer applicants who are admitted to the University with less than a 2.0 grade point average will be placed on probation under the same restrictions applied to University of Pikeville students. Applicants suspended from the last institution attended for academic or social reasons will be reviewed by the Enrollment Committee. Applicants who are denied submission may petition the Enrollment Committee. Please note that while standardized test scores are not required for transfer admission, they can be used to satisfy some course prerequisite requirements and it is recommended that you provide standardized test scores, when possible.

Transfer Credit

The University accepts credit for courses from regionally accredited institutions per the policies outlined below:

1. Transfer credit will be awarded for courses comparable to those taught at the University of Pikeville and/or that are compatible with a liberal arts education, including developmental studies courses; credit is not granted for English as a Second Language (ESL) courses.
2. Credit will be granted only for courses with a grade of "C" or above.
3. Transfer students are required to complete all the stated requirements for the degree to be received.
4. The final grade point average (GPA) will include only those hours earned at the University of Pikeville.
5. To be considered for honors at the time of commencement, a student must have completed a minimum of 60 hours at the University of Pikeville.
6. Upon receipt of official transcripts, the University will make every effort to inform students of the amount of credit that will transfer prior to enrollment, but no later than the end of the first term of enrollment. A notation of "P" and the credit hours transferring are recorded on the University of Pikeville transcript; grade point averages and quality points are not recorded.
7. The University of Pikeville accepts dual credit for courses that correspond with similar courses offered at the University, provided such courses are offered by a regionally accredited institution, ensuring instruction by qualified faculty and adherence to appropriate placement criteria.

Students may petition for the transfer of credit not covered by the aforementioned. Requests will be considered on an individual basis per established criteria. Further information and appropriate procedures for requesting transfer credit may be obtained from the Registrar's Office.

Dual Credit Opportunities

The University of Pikeville partners with several high schools to offer select courses for dual credit. The program allows qualified high school juniors and seniors to earn both high school and college credit at the same time. The intention of the program is threefold: to challenge high achieving students, to allow students to earn college credit, and to provide students with college classroom experiences.

High school students interested in the program should contact the University of Pikeville Admissions Office or their high school counselor to obtain information about registration and fees.

International Students

Welcome international applicants! A student may apply as either a new freshman or as a transfer student. The University of Pikeville is a Student and Exchange Visitor Program (SEVP) certified school and is authorized to accept students under an F-1 Visa.

Application deadline: June 15 for fall semester and November 1 for spring semester.

Please carefully read the requirements below. International students will be reviewed for admission once all the following materials are received by International Admissions:

- International Student Admission application.
- Evidence of English proficiency determined by taking a standardized test to demonstrate fluency:
    - TOEFL Test (i.e., Test of English as a Foreign Language) a minimum score of 68.0 is acceptable for an undergraduate student, and a minimum score of 79 is acceptable for a graduate student.
    - IELTS Test (i.e., International English Language Testing System (IELTS) a minimum score of 6.0 is acceptable for the purpose of meeting the English language requirement.
    - Other standardized English tests may be considered for the purpose of meeting the English Language requirement. Contact the International Student Services for exceptions.
- Passport – If you are a citizen of another country, please provide a copy of your passport (the passport must be valid for at least the next six months.
- Financial Affidavit Form – Student and Exchange Visitor Program (SEVP) requires certified schools to have specific requirements for acceptable forms of evidence. Prospective F-1 students must prove their financial resources to live and study in the United States. This includes being able to cover the cost of tuition, books, living expenses, and travel. Designated school officials (DSOs) must collect evidence of the student's financial ability before issuing a Form I-20, *Certificate of Eligibility for Nonimmigrant Student Status*.

  Additionally, prospective students must bring their evidence of financial ability when applying for their student visa with the U.S. Department of State. It is also advised to have the evidence on-hand when entering the country at a U.S. port of entry in the event a U.S. Customs and Border Protection officer asks for review.

  Working off campus is illegal without special permission from immigration. Note that students do not qualify for U.S. financial aid or FAFSA benefits.
- Evidence of Financial Ability – **https://studyinthestates.dhs.gov/students/financial-ability**
    - A prospective student must have financial evidence showing that they or a sponsor has sufficient funds to cover tuition and living expenses during the period of intended study. To verify if a form of financial evidence is acceptable, contact the schools' international student office. Evidence of financial ability includes, but is not limited to:
    - Family bank statements.
    - Documentation from a sponsor.
    - Financial aid letters.
    - Scholarship letters.
    - Letter from an employer showing annual salary.

- Immunizations – All incoming international students must are required to provide current immunization records per the national guidelines from the U. S. Centers for Disease Control and Prevention (CDC), the American College Health Association and the World Health Organization (**http://www.who.int/ith/vaccines/en/**)

  All incoming international UPIKE students must receive the following vaccinations *prior* to their arrival on campus:
  - Meningococcal Meningitis
  - **Tetanus-diphtheria-pertussis booster** (within the last 10 years)
  - **Polio booster** (completed childhood series)
  - **Hepatitis A** (two-dose series)
  - **Hepatitis B** (three-dose series)
  - **Chicken Pox** (two-dose series)
  - **HPV** (three-dose series)
  - Tuberculosis: **T-Spot Blood Tests**

- Transcript Evaluation – The University of Pikeville requires an assessment by a transcript evaluation service that is a member of the National Association of Credential Evaluation Services (**www.naces.org**). All secondary and post-secondary education (not U.S. accredited) done outside of the United States must be evaluated by an independent international credential agency at the applicant's expense. The process of grade conversion to U.S. equivalencies requires many variables to arrive at a fair assessment of individual achievement. Therefore, to make grading scales including their definitions and distributions meaningful in a U.S. context we require academic assessment by third-party transcript evaluators. One of the following evaluators:

  - Josef Silny & Associates, Inc. see website: **http://www.jsilny.com/**
  - World Education Services (WES) see website: **http://www.wes.org**

  Transcript Evaluations should be sent to:

  International Students & Scholar Services
  University of Pikeville
  147 Sycamore Street
  Pikeville, Kentucky 41501

Application deadline: June 15 for fall semester and November 1 for spring semester.

When the student's admission file is complete, the student will be issued an acceptance letter from the undergraduate Admissions Office at University of Pikeville.

An international student will not be issued a "Certificate of Eligibility" (I-20 form until all required documents have been received by international student services including financial support evidence. Financial support evidence is required that meets or exceeds the cost of tuition, housing, living expenses and miscellaneous expenses, including travel. Living expenses and other costs are only an estimate. A student's actual expenses may vary.

Students should submit their financial documents as soon as possible, but no sooner than 6 months prior to your start date at the University of Pikeville.

8 CFR 214.2(f)(1)(i)(B) Federal regulations require all students applying for an F-1 visa to show proof of sufficient funding in the amount indicated on the SEVIS I-20 form with expected sources of funding for the remaining years of their program.

Next, International Student & Scholar Services will issue the student a Form I-20, *Certificate of Eligibility for Nonimmigrant (F-1) Student Status – for Academic and Language Students*. The last step is for the student to apply for an F-1 Visa with the U.S. Embassy in their home country. A student will not be able to schedule a visa interview or pay the SEVIS fee without submitting their financial document and receiving a signed I-20 form from the Designated School Official.

Complete the U.S Government Form DS-160, **Nonimmigrant Visa Electronic Application**. To complete form, I-901, you must have a signed Form I-20 from the University of Pikeville. Next, make an appointment with the American

Consulate or Embassy in your home country. Although you may apply at any U.S. Consular office abroad, it may be more difficult to qualify for the visa outside the country of your permanent residence.

Find the nearest embassy to your location here: **https://www.usembassy.gov/**

Appointments are now mandatory for all visas, and some U.S. embassies and consulates require that appointments be made at least four to eight weeks in advance. All U.S. embassies and consulates have a website where you can read the latest information on visa procedures.

SEVIS FEE – Prior to applying for your visa you must pay a $350 SEVIS fee (if applying for a F-1 visa), payment should be made to the U.S. Department of Homeland Security (DHS). Please read all instructions fully before attempting to pay the fee. If your visa is denied, you do not need to pay the SEVIS fee again if you re-apply for the same visa within 12 months of the denial.

Students and scholars from Canada and Bermuda do not have to apply for a visa. You will show SEVIS fee payment verification along with your Form I-20 to an immigration inspector at the port of entry at the border of the United States.

Any questions about the Form I-20 should be directed to the Designated School Official (DSOs) that issued the I-20 Form to the student.

Results of the American College Test (ACT) or the Scholastic Aptitude Test (SAT) are not required for international admission; however, to obtain athletic eligibility for example with NAIA, they will require either an ACT or SAT score report (refer to Athletics Department or coach for minimum requirements). In addition, University of Pikeville mandates placement in reading, English, and mathematics. All international students are required to take placement tests to demonstrate reading, English, and mathematics, and other proficiencies upon arrival to campus.

Categories of Admission

All undergraduate students at the University of Pikeville are admitted under one of the following categories:

1. **Degree candidates** are those students seeking either a two or four-year degree and meeting all requirements for admission.
2. **Special students** are those students not meeting all requirements for "regular" acceptance who may be admitted to certain classes as special, non-degree seeking students. Students must be qualified to enroll in classes with prerequisites unless a waiver is granted by the Dean of the appropriate college. A student may take up to 15 hours under this status. Students classified as non-degree are not eligible for financial aid.
3. **Certification candidates** are those students who hold a baccalaureate degree from an accredited college or university and are seeking teacher certification in an appropriate teaching field.
4. **Non-Degree students** are those students who are not seeking a degree at the University of Pikeville. Students must be qualified to enroll in classes with prerequisites unless a waiver is granted by the Dean of the appropriate college. A student may take up to 11 hours under this status. Students classified as non-degree are not eligible for financial aid.
5. **Certificate students** are those students seeking to complete requirements for a certificate only. Students must be qualified to enroll in classes with prerequisites unless a waiver is granted by the Dean of the appropriate college. A student may take the hours (12 – 24) required for the certificate under this status. Most certificate programs are not eligible for financial aid.

Readmission

Any student who has been away from the University of Pikeville for at least one academic semester or withdrew from the University during the previous semester must reapply for admission. An updated admissions application and official transcripts from any institutions attended while away from the University of Pikeville are required for readmission. In certain situations, such as suspension or dismissal for academic or social reasons, other requirements, in addition to the admissions application, may have to be met by the student before readmission is granted. Please consult related sections of this catalog for additional information.

Senior Citizens

Any individual sixty-five years of age or older wishing to attend undergraduate classes may do so as a special student without being a high school graduate or having a GED. Interested parties must complete an admission application and, if a degree seeking student, submit official transcripts of any post-secondary course work completed.

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Demographic Information

The University of Pikeville welcomes students from all regions and cultural backgrounds. In Fall 2023, the University of Pikeville undergraduate program enrolled 1,141 students from 34 states and 28 foreign countries. Of that number, 74% came from the Appalachian Region as defined by the Appalachian Regional Commission. Additional demographic data and student success data is shown below:

Student Body Diversity
Degree-Seeking Undergraduate Students, Fall 2023

American Indian	0.9%	Male	44%
Asian	0.9%	Female	56%
Black, Non-Hispanic	6.2%		
		Federal Pell Grant	
Hispanic	2.6%	Eligible Students	54%
Hawaiian, Pacific Islander	0.2%		
Two or more races	2.5%		
White, Non-Hispanic	82.0%		
International Students	4.7%		

Retention Rate
For the cohort of all first-time, full-time freshmen who entered the University of Pikeville in Fall 2022, 67 percent returned to UPIKE in Fall 2023.

Completion/Graduation Rates
For the cohort of full-time, first-time bachelor's degree-seeking freshmen who entered the University of Pikeville in Fall 2017, 41 percent graduated from UPIKE within six years.

Gender:		Financial Aid Recipients:	
Male	32%	Pell Grant	38%
Female	41%	Subsidized Stafford Loan, no Pell	42%
		Neither Pell or Subsidized Stafford Loan	53%
Race/Ethnicity:			
White	43%		
Black, non-Hispanic	30%		
Other	43%		

For the cohort of full-time, first-time bachelor's degree-seeking freshmen who entered the University of Pikeville in Fall 2015 and received athletically related student aid, 30 percent graduated from UPIKE within six years.

Sport:			
Football	27%	Baseball	40%
Men's Basketball	26%	Cross Country	0%
Women's Basketball	67%	All Other Sports Combined	45%

Estimated Loan Indebtedness upon Graduation
72% of the baccalaureate Class of 2023 who entered UPIKE as a first-time freshman borrowed at any time through any loan programs (institutional, state, Federal Perkins, Federal Stafford Subsidized and Unsubsidized, private loans that were certified by UPIKE; excluding parent loans). This includes both Federal Direct Student Loans and Federal Family Education Loans. The average per-undergraduate-borrower cumulative principal borrowed was $26,465.

72% of the baccalaureate Class of 2023 who entered UPIKE as a first-time freshman borrowed at any time through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. NOTE: excludes all institutional, state, private alternative loans and parent loans. The average per-undergraduate-borrower cumulative principal borrowed was $24,263.

Placement in Employment/Job Placement Rates
2022 Graduating Class

Employment Status:		Primary Employer Classification:	
Employed Full-time	67%	Health agency (e.g., hospital, clinic)	65%
Employed Part-time	7	Education (K-12, College/University)	12

Not employed, but am seeking	11	Business / Professional firm	18
Not employed, and am not seeking	15	Federal/state/local government; Armed Services	5
		Non-Profit, Self-employed	0

Types of Graduate and Professional Education in Which the Institution's Graduates Enroll
2021 Graduating Class

Enrolled in a college or university since earning degree:	36%
Degree program enrolled:	
Academic Master's, Professional Master's	58%
Health Professional (optometry, pharmacy, etc.)	21
Medicine (MD, DO, etc.)	0
Law (LLB, JD)	0
Bachelor's	21

Intercollegiate Athletic Program Participation Rates and Financial Support Data
The full *Report on Athletic Program Participation Rates and Financial Support Data* (EADA) is available upon request free of charge to anyone either electronically or as a hard copy. Please direct your request to the Office of Institutional Research, (606) 218-5290, msidle@upike.edu.

Of the total number of male full-time, degree-seeking undergraduate students (486) enrolled at the University of Pikeville in 2021-2022, 62 percent participated in at least one intercollegiate athletic program (not including coeducation programs).

Of the total number of female full-time, degree-seeking undergraduate students (592) enrolled at the University of Pikeville in 2021-2022, 31 percent participated in at least one intercollegiate athletic program (not including coeducation programs).

	All Athletic Participants	Athletically-related Student Aid (Ratio)	All Athletically-related Student Aid[1]	Total Expenses Incurred by UPIKE	Total Annual Revenues	Avg Annual School Salary, Head Coaches	Avg Annual School Salary, Asst Coaches
Male	62%	65%	$2,094,044	$3,862,924	$4,334,486	$55,658	$39,143
Female	38%	35%	$1,116,584	$2,170,041	$2,338,053	$49,719	$36,660
	Number of Participants	Number Head Coaches	Number Assistant Coaches[2]				
Men's Teams							
Archery	17	1 F	1 M	$177,293	$177,293		
Baseball	35	1 M	2 M	$478,478	$478,478		
Basketball	30	1 M	6 M	$642,710	$642,710		
Bowling	20	1 M	1 M	$262,287	$262,287		
Cross Country	8	1 M		$47,629	$47,629		

Football	122	1 M	9 M	$2,022,548	$2,022,548
Golf	13	1 M	1 M	$137,143	$137,143
Soccer	28	1 M	1 M	$271,916	$271,916
Swimming	5	1 F		$45,865	$45,865
Tennis	7	1 M		$134,344	$134,344
Track & Field	12	1 M		$155,948	$155,948
Wrestling	10	1 M		$158,292	$158,292
Women's Teams					
Archery	22	1 F	1 M	$211,159	$211,159
Basketball	22	1 M	1 M, 1 F	$602,657	$602,657
Bowling	24	1 M	1 M	$319,410	$319,410
Cross Country	7	1 M		$31,096	$31,096
Golf	13	1 M	1 F	$163,403	$163,403
Soccer	32	1 M		$327,416	$327,416
Softball	29	1 M		$312,418	$312,418
Swimming	4	1 F		$20,865	$20,865
Tennis	8	1 F		$86,825	$86,825
Track & Field	8	1 M		$86,908	$86,908
Volleyball	23	1 M	1 M	$272,164	$272,164

(1) Includes scholarships to graduate student athletes who were not included in the student athlete count
(2) includes students/volunteers

Allara Library

The Frank M. Allara Library offers students, faculty, and staff a wide range of resources and services. Allara Library maintains a collection of approximately 60,000 books and 150 journals in print. As part of the Kentucky Virtual Library and the Appalachian College Association, the library provides electronic access to more than 250,000 eBooks, 68,000 journals, streaming films and music, and a wide variety of other resources. All electronic resources are accessible to students and faculty from both on- and off-campus. The main floor of Allara is a primary computing and printing center on campus. Additional floors are study spaces for individual and group study. Librarians and staff are always available to answer questions and assist with research.

Intercollegiate Athletics

The University of Pikeville offers opportunities for intercollegiate competition in archery, men's baseball, basketball, bowling, cheerleading, cross country, dance, eSports, football, golf, soccer, women's fast pitch softball, swimming, tennis, indoor/outdoor track and field, women's volleyball, and men's Wrestling. The Bears are members of the National Association of Intercollegiate Athletics (NAIA) and the Mid-South Conference. All students who are enrolled in four-year undergraduate degree programs are eligible and encouraged to compete for positions on the athletic teams.

UNDERGRADUATE FINANCIAL INFORMATION

The University of Pikeville seeks to provide excellent instruction and pleasant living conditions at a modest expense. As a private institution of higher education, the University of Pikeville does not receive a fixed amount of state or federal funding. For undergraduate programs, student tuition covers approximately one-third of the educational cost. Therefore, to support its academic programs, the University accepts funds from foundations, corporations, endowments, alumni, parents, and friends of the University. Additionally, the University administers an extensive federal, state, and institutional financial aid program.

Students may attend the University of Pikeville despite their financial limitations. To do so, however, they are urged to seek financial assistance early from the Office of Student Financial Services. The following figures are for the 2023-2024 academic year and are subject to revision.

2023-2024 Tuition, Housing, & Board Cost

	Costs (2023- 2024) *	Per Semester	Per Year
TUITION	**Full-Time Students**		
	12-18 hours (For nineteen or more hours, there is an additional $325 per credit hour).	$12,000	$24,000
	Part-Time Students		
	Less than twelve semester hours (including audited courses).	$1,000 per semester hour	
	Summer Terms (2022)		
	Terms May, Summer I, Summer II, and Summer III	$300 per semester hour	

	RN-BSN Bachelor's Degree Program	
	Terms May, Summer, Fall, and Spring	$360 per semester hour
	Dual Credit High School Students	
	Terms Fall and Spring	$93 per semester hour
HOUSING & BOARD	Academic Year (2023-2024) Fall and Spring Combined	
	Multiple Occupancy – Option 1 Room & Board	$8,600 per year *Includes $250 in Bear Bucks
	Multiple Occupancy – Option 2 Room & Board	$8,820 per year *Includes $375 in Bear Bucks
	Multiple Occupancy – Option 3 Room & Board	$9,050 per year *Includes $500 in Bear Bucks
	Private Room Room & Board Private Room Fee - $975 except Bear Tower – that will be additional to this fee is subject to approval by the Office of Residence Life	$9,325.00 - $9,755.00 per year Includes Bear Bucks options listed above

* All charges are subject to change for the 2023-2024 academic year.

	BOARD PLANS COMMUTER & PROFESSIONAL (You can add more Bear Bucks at ANYTIME)		
Meal Plan		**Bear Bucks**	**Price Per Plan**
40 Block		$300	$555
70 Block		$300	$685
Bear Bucks		$300	$300

2023-2024 Fees

The cost of all instructional materials, required supplies, and the fees listed below, are not included in the tuition charge. There is no charge for textbooks. *All additional fees are subject to change for the 2023-2024 academic year.*

1. **Enrollment Deposit:** An Enrollment Deposit of $75 is required for all incoming students new to UPIKE before registration can occur. You can request a waiver of the enrollment deposit by emailing the Director of Admissions at _UPIKE Admissions **admissions@upike.edu**

2. **Graduation Fee:** A $100.00 fee is assessed when the student applies for graduation and must be paid, not charged to a student account, at the time of filing the *Application for Degree*. This fee helps to cover the costs of the student's cap, gown, tassel, diploma, and assessments.

3. **Directed Independent Study, Directed Research, and Internship Courses:** All Directed Independent Study, Directed Research, and Internship courses will be charged an additional fee of $75.00 per credit hour up to $300.00 per course.

4. **Student Activities Fee:** All full-time undergraduate students will be charged a $75.00 fee per semester ($150 for the academic year). These funds will be directly allocated towards the co-curricular experience and no institutional aid can cover this cost.

5. **Education Program Fees:** There are additional fees assessed for the following Education (EDU) courses. These fees help to offset the additional costs associated with background checks, review materials for the required PRAXIS II: Subject Assessments/Specialty Area Test(s) and the PRAXIS II: Principles of Learning and Teaching Test(s) and the additional costs of the Clinical Practice courses (cooperating P-12 teacher expenses and supervisor

travel). Each educational program only requires one of the Clinic Practice I and II courses. These fees are assessed each time the course is attempted.

Education Courses with Additional Fees*	Amount
EDU 100 Introduction to Education as a Profession	$50.00
EDU 328 Education in Kentucky	$150.00
Clinical Practice I (EDU 411, 413 425)	$150.00
Clinical Practice II (EDU 440, 442, and 444)	$250.00

** All charges are subject to change for the 2023-2024 academic year.*

6. **Nursing Program Fees:** There are additional fees assessed for the following Nursing (NUR) courses. The fees cover the costs associated with clinical laboratory kits, program assessments, and some licensure preparation materials. For specific details contact the Dean of the College of Nursing and Human Services. These fees are assessed each time the course is attempted.

Nursing Courses with Additional Fees*	Amount
NUR 110 Fundamentals of Nursing I	$370.00
NUR 120 Fundamentals of Nursing II	$370.00
NUR 230 Nursing Across the Lifespan I	$450.00
NUR 240 Nursing Across the Lifespan II	$450.00

** All charges are subject to change for the 2023-2024 academic year.*

7. **Music Program Fees:** There are additional fees assessed for the following Music (MUS) courses. The fees help offset the additional costs associated with private piano and private voice courses. These fees are assessed each time the course is attempted.

Music Courses with Additional Fees*	Amount
Private Piano (MUS 150,151, 250, 251, 350, 351, 450, and 451)	$100.00
Private Voice (MUS 152, 153, 252, 253, 352, 353, 452, and 453)	$100.00
Private Instrumental (MUS 154, 155, 254, and 255)	$100.00

** All charges are subject to change for the 2023-2024 academic year.*

8. **Social Work Program Fees:** There are additional fees assessed for the following Social Work (SW) courses. The fees help offset the additional costs associated with the Social Work Practicum Courses. These fees are assessed each time the course is attempted.

Social Work Courses with Additional Fees*	Amount
SW 491 Social Work Practicum I	$100
SW 492 Social Work Practicum II	$100
SW 496 Social Work Practicum	$200

** All charges are subject to change for the 2023-2024 academic year.*

9. Special Fees: There are special fees that are only applicable for those situations.

Special Fees* (only when applicable)	Amount
Transcripts†	$10.00 to $50.00 depending on Delivery Mode
Credit by Examination	$100.00 basic fee per course plus $100 for each semester hour of credit granted
Work Experience Credit	$100.00 basic fee per course plus $100 for each semester hour of credit granted
Smart Card Replacement	$10.00
Diploma Replacement Undergrad Graduate and Professional	$35.00 $50.00

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** All charges are subject to change for the 2023-2024 academic year.*
† Transcripts will not be issued to a student when there is an unpaid balance.

Official Registration

A student is not officially registered for any class until he or she has made a satisfactory settlement with the Business Office for tuition and fees, as well as room and board and any other charges, if applicable.

Room and Board

Room rent is assessed at the beginning of each semester. All students in University of Pikeville housing must furnish sheets, pillows, blankets, pillowcases, and towels for themselves.

The meal plan covers the actual number of weeks that classes are in session during the fall and spring semesters. A meal plan is required of all residential students. The food service provider is willing and able to accommodate students with special diets prescribed by their doctors. Consequently, no exemption from the meal plan will be granted unless the University and the student's physician agree that the food service provider is not able to meet the specific dietary needs of the student. Applications for exemption from the meal plan are available in Student Affairs and should be returned two weeks prior to the beginning of the semester. Commuter students may also purchase a meal plan. Meals may also be purchased on a cash basis at the door.

Financial Responsibilities

All students are personally responsible for payment of financial obligations. Students must, therefore, be familiar with the following policies since no exception will be made.

Before the beginning of each term, the Business Office will send each student an email to review their student account online. Loans will not be shown as expected aid until all loan paperwork has been completed. One third of the remaining balance must be paid by the first day of classes. The final two payments may be made on or before October 1 for the fall term and March 1 for the spring term. For summer terms, the full tuition charge is due on the first day of classes. Summer term bills for early registered students are available online approximately mid-May. Students can access their account activity and bills via UPIKE Self-Service at any time. For more information about these payment options, please contact the University's Student Receivables accountant at (606) 218-5203.

Any student who does not have a balance of zero at the end of each semester will not be permitted to register for a new semester or summer term until that balance is paid or arrangements have been made. Charges for parking tickets, library fines, or other charges will automatically be added to a student's account and will become part of what a student owes the University.

No transcript will be issued to a student, nor will one be forwarded to another institution when there is an unpaid balance. If an outstanding or an unpaid balance exists, a student cannot receive their diploma.

Withdrawal Policy

All students who withdraw before a semester is completed may be assessed fees according to the refund policy as outlined below. Any student who fails to go through proper procedures for withdrawal, or delays official withdrawal, will also be held responsible for charges in accordance with the refund policy.

Refund Policy

Tuition, room, and board are refundable for students who withdraw from the University of Pikeville during fall and spring semesters. Tuition and room and board are refunded based on the point in the semester that the student completes the withdrawal process which is reflected in the following table:

Term/Semester	Official Date of Withdrawal	Charge	Refund
Courses of sixteen (16) in length	On or before the end of the first week of classes.	0%	100%
	On or before the end of the second week of classes.	25%	75%
	On or before the end of the third week of classes.	50%	50%
	On or before the end of the fourth week of classes.	75%	25%

	After the fourth week of classes	100%	0%
Courses eight (8) weeks in length	On or before the end of the first week of classes.	0%	100%
	On or before the end of the second week of classes.	50%	50%
	On or before the end of the third week of classes.	75%	25%
	After the third week of classes	100%	0%
Courses of four (4) weeks in length.	On or before the second day of class	0%	100%
	After the second day and by the end of the first week of class	50%	100%
	After the first week of class	100%	0%

* *All charges are accurate at the time of printing but are subject to change as deemed appropriate by the University of Pikeville to fulfill its mission or to accommodate circumstances beyond its control. Any changes may be implemented without prior notice and without obligation and, unless otherwise specified, are effective when made.*

There are **no refunds** for individual classes dropped after the first week of classes.

The University reserves the right to make changes in costs and fees when such changes are deemed necessary by the Board of Trustees.

Return of Title IV Funds Policy

It is the responsibility of the Office of Financial Aid to complete the calculation of the Title IV returns within the time frame required by federal regulation. Any student with Title IV funding that has attended at least one class will be run through the R2T4 calculation process. The FAO provides the student with withdraw calculation form once R2T4 has been completed. Exit counseling is completed in the FAO if student has received loans if time permits. Otherwise, the student is instructed to complete the counseling online at **www.studentaid.gov**. The University of Pikeville returns the calculated amount to ED which may result in a bill owed to the University of Pikeville. The student receives notification from the Finance Office of any remaining balance.

Title IV Return Calculation Procedures – The following steps outline the general procedures used to calculate a Title IV return:

A. Determine the last date of attendance as indicated on the withdrawal form or determined by the Registrar.
B. Determine percentage of aid earned by calculating the percentage of the period that the student completed.
C. Aid is prorated because of the formula.
D. Determine the amount of earned aid by applying the percentage of the total Title IV aid that was or could have been disbursed.
E. Determine the amount of unearned aid by subtracting earned aid from disbursed aid.
F. If unearned funds must be returned, determine the school's and the student's shares.
G. If unearned funds must be returned, allocate unearned aid to the program from which the student was funded.
H. Return the institution's share and any funds repaid by the student or refer the student to ED; or make the post-withdrawal disbursement.
I. Institutional aid is prorated at the same rate as federal aid.
J. State aid is returned based on the week they withdraw.
    a. Week 1- return 100% of aid.
    b. Week 2- return 50% of aid.
    c. Week 3 and beyond- no return of funds
K. A letter is generated notifying the student of earned aid eligibility.

The portion of the unearned funds the school is responsible for paying is returned by the school immediately. The student is then notified of the school's responsibility to return funds to the federal aid program, and is subsequently billed, via a balance on their institutional account for any funds the school was required to return. Any funds returned by the school represent a debt owed by the student to the University of Pikeville. A student may not enroll in subsequent terms, or have

academic records released, until such time that all debts have been repaid to the institution. The University of Pikeville is required to return unearned financial aid assistance in a particular order when a student officially or unofficially withdrawals:

A. Unsubsidized Direct Loans
B. Subsidized Direct Loans
C. Federal Perkins Loans
D. Direct PLUS Loans
E. Federal PELL Grant
F. Federal SEOG
G. TEACH Grant

Unofficial Withdrawal Policy

Once final grades are available at the end of every semester, a report is generated to identify Title IV aid recipients who have earned W's or FNs for the term. These students are considered to have been unofficially withdrawn from the university. The last date of attendance is determined, and a Title IV refund calculation is run based on that date. If a final date of attendance cannot be determined, the university will use the midpoint of the term for the calculation. A letter is sent to the students to notify them of their aid eligibility.

Drop/Withdrawal/Refund Policy – Summer Terms (See Refund Policy above)

Students may drop or withdraw from summer classes through the first two days of the term with no penalty. Tuition is refunded at 100% during these first two days. Tuition is not prorated or refunded to students who drop or withdraw from summer classes after the first two days of the term. The University reserves the right to make changes in costs and fees when such changes are deemed necessary by the Board of Trustees.

UNDERGRADUATE SCHOLARSHIPS AND FINANCIAL AID

The financial aid program at the University of Pikeville has a dual purpose: to recognize outstanding achievement in academic and athletic performance areas; and to aid students who, without such aid, would be unable to attend college. All aid awarded is to supplement the resources of the student and, if applicable, his or her parents. To be considered for state and/or federal financial aid, a student must be a United States citizen or eligible non-citizen and must be enrolled as a regular student in an eligible program, studying for a degree or other approved course of study.

Financial Aid Processes and Deadlines

To determine financial need with a degree of uniformity, the University of Pikeville requires financial information from the student and, if applicable, his or her parents. The Free Application for Federal Student Aid (FAFSA) serves as the basic application form for Pell Grant, Kentucky Higher Education Assistance Authority (KHEAA) grants, Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Direct Loans, and Federal Work-Study. To receive full consideration for these programs, students who are Kentucky residents should complete the FAFSA beginning October 1 each year. Students may file a FAFSA after the October date; however, those students may not receive KHEAA Grants if their application is filed after state funding has been exhausted.

Grants, work-study, and loans available to students who demonstrate a financial need may include one or more of the following:

- Federal Pell Grant
- Federal Supplemental Education Opportunity Grant (FSEOG)
- Kentucky Educational Excellence Scholarship (KEES)
- Kentucky Tuition Grant (KTG)
- College Access Program Grant (CAP)
- KC4$ – Kentucky Coal Completion Scholarship
- Vocational Rehabilitation Grant
- Federal TEACH Grant
- Federal Work-Study Program (FWS)
- Federal Direct Subsidized/Unsubsidized Loans
- Federal Direct Parent PLUS Loans

Academic Scholarships

Students who wish to be considered for an academic scholarship must be accepted for admission. He or she must also be enrolled as a **full-time student** and meet scholarship criteria established by the University. The criteria consist of grade point average (GPA), National ACT/SAT scores, and may include other criteria, as deemed necessary.

The University of Pikeville scholarships are renewable for up to four years of undergraduate study provided the student remains a full-time student and maintains the University's Financial Aid Satisfactory Academic Progress standards. UPIKE institutional scholarships may be combined in certain circumstances. A student may get one Academic Scholarship, one primary, and one secondary athletic/activity scholarship (i.e., football, choir, track, band, soccer, OSP, OMSP, etc.), and two supplementary scholarships (i.e., regional recruiter, Dual Credit, Governor's scholarship, legacy, etc.) For the Athletic and Activity scholarship, the secondary award will be a maximum of $1,000.

Athletic Scholarships

Athletic Scholarships are awarded to students who meet the qualifications for such aid as determined by the University and the Athletic Department based on NAIA guidelines. Scholarships may be awarded for: archery, athletic trainer, men's baseball, basketball, bowling, cheerleading, cross country, dance, eSports, football, golf, soccer, women's fast pitch softball, sport information, swimming, tennis, indoor/outdoor track and field, women's volleyball, and men's wrestling.

All applicants for athletic scholarships must submit the Free Application for Federal Student Aid (FAFSA). All inquiries concerning athletic scholarships should be addressed to the Athletic Director or to the head coach of the sport in which the student is interested. Athletic scholarships may be packaged with other aid programs where applicable.

Veterans Affairs Education Benefits

Department of Veterans Affairs education benefits are authorized to veterans and qualified dependents under specific chapters of Title 38, U.S. Code (USC). Eligibility for these benefits is determined solely by the Department of Veterans Affairs.

Students eligible to receive VA education benefits from the Montgomery GI Bill® (active-duty reserve/guard or dependent) must provide their Certificate of Eligibility and DD-214 (if applicable) and contact the VA Certifying Official (Student Financial Services Office) to complete the application process.

® GI BILL is a registered trademark of the U.S. Department of Veterans Affairs (VA).

Maintaining Financial Aid and/or Scholarships

To be eligible to continue receiving federal and institutional financial aid, the student must maintain satisfactory academic progress (SAP). The rules for maintaining basic financial aid are derived from required federal regulations and are published on the UPIKE financial aid SAP page. Students should be aware that a change in course load prior to or during the drop-add period (i.e., full-time, part-time, etc.) may affect the total aid package. Furthermore, tuition adjustments may only be made during the drop-add period.

Financial Aid Default

Students who are in default on a federal loan are not eligible for financial assistance in federal, state, or institutional aid. Such students are urged to work closely with the Office of Student Financial Services to rectify the default status. Also, students who have a grant overpayment will not be eligible for Title IV aid.

Satisfactory Academic Progress (SAP) for Financial Aid Policy

Federal regulations require that all students who receive any federal or state financial assistance make measurable academic progress toward a degree at the University of Pikeville. Progress is determined by length of program, hours attempted versus hours earned (passing rate), and grade point average (GPA).

Enrollment: The minimum standard for full-time enrollment at the undergraduate level is 12 credit hours per semester. A minimum standard for the part-time enrollment (at least half time) at the undergraduate level is six credit hours per semester.

Length of Program: The time frame in which a student must complete their degree cannot exceed more than 150% of the published length of the student's program of study. All undergraduate students at UPIKE are required to complete a minimum of 120 hours to complete a bachelor's degree. Therefore, the student can attempt up to 180 hours and still be eligible for financial aid. Once the 180 hours are exceeded (150% and above), the student will no longer be eligible

for financial assistance. All semesters and classes attempted are used for the SAP Length of Program calculation regardless of whether the student received any financial aid for those specific classes. All classes taken, whether they are transferred, dropped, failed, repeated, or taken to change a major will count as credit hours attempted toward the maximum time frame. If a UPIKE student is attempting an associate degree which requires a minimum of 64 credit hours, the maximum to receive financial aid is a total of 96 credit hours. Once the 96 credit hours have been exceeded, aid will be suspended.

66.67 % Passing Rate: In order for a UPIKE student to be on-track to graduate with a degree from the University of Pikeville at an acceptable rate, the student must successfully complete at least 66.67% of all credit hours attempted. Successful completion is defined as completing the course with a grade of A, B, C, D, or P. For example, a junior who has attempted 75 credit hours, must have passed at least 50 (75 x 0.6667 = 50.00) of those hours to be making satisfactory progress. Likewise, if a student registers for 18 hours, he/she must pass 66.67% (or 12) of the original 18 hours the student initially registered for at the beginning of the term. Please note that courses attempted but withdrawn from (received a grade of W or FN) will count against the passing rate.

Grade Point Average (GPA): Satisfactory Academic Progress GPA requirements for a UPIKE student ensures the student is maintaining a satisfactory academic level to be successful in his/her academic endeavors. The minimum acceptable grade point average for undergraduate students that have completed 30 hours or less than two years is 1.5. The minimum acceptable grade point average for undergraduate students that have completed more than 30 hours is 2.0.

SAP Progressions

Financial Aid SAP Warning: Students that do not meet the GPA or Passing Rate criteria their first semester/term will be placed on Financial Aid SAP Warning. Students are still eligible for financial aid during this term but must bring the GPA and/or Passing Rate up at the end of the semester/term you are on Warning.

Financial Aid SAP Suspension: If while on Warning, the GPA and/or Passing Rate does not improve to the required level, you will be placed on SAP Suspension. While on SAP Suspension, you will be ineligible for Federal, State, or institutional aid.

How to regain financial aid eligibility: A student must graduate or take courses at their own expense until they improve their GPA or Passing Rate.

Improve GPA: A student must raise their GPA above the minimum requirement by taking courses at their own expense. Once this is achieved, a student is required to notify the Office of Student Financial Services they have reached the minimum GPA requirement for further financial aid processing. *Students may not use hours earned off campus to improve their UPIKE GPA.*

Improve Passing Rate: A student must take the next semesters' courses at his/her own expense and meet the minimum requirement of passing at least 67% of the attempted credit hours. Once the classes have been taken and passed successfully, the student must notify the Office of Student Financial Services for further financial aid processing.

Student's Right to Appeal a SAP Suspension: If you, as a student, have had an extenuating circumstance that has prevented you from completing the minimum standards set within the UPIKE Satisfactory Academic Progress policy, you have the right to appeal the decision with the UPIKE Satisfactory Academic Progress Appeals Committee. The appeal must be submitted in writing and must explain the following items:

a. What extenuating circumstance (i.e., death, personal injury, or illness, etc.) caused you fail to meet the minimum requirement of Satisfactory Academic Progress?
b. What has changed to explain how you can now meet the minimum requirements and be in satisfactory progress for the next evaluation period (i.e., What is your academic plan of action? And include an academic plan).
c. Submit documentation necessary to prove that the circumstance was beyond your control.

If the appeal is denied, the student will not be eligible to receive any institutional, state, or federal financial assistance. The students will be required to pay for classes at their own expense or through a private loan. Students receiving a denial will be informed by mail/email.

If an appeal is approved, the student will be informed by mail/email. The student will be placed on financial aid probation and may be placed on a SAP Academic plan for one term. After the probated term, the student will be

monitored again and must be meeting the minimum standards of SAP or completing the SAP academic plan successfully that was designed for the student upon SAP appeal approval.

SAP Academic Plans are designed on a student-by-student basis. Plans and student progress will be monitored each term and reported by the Center for Student Success as outlined in each student's academic plan.

UNDERGRADUATE STUDENT AFFAIRS

Student Affairs is located on the ground floor of the Administration Building and is responsible for all non-academic aspects of student life. Refer to the *University of Pikeville Student Handbook* for details concerning the various services offered and available to all students. The following is a short-list of services available:

- Alcohol and Illicit Drug Policy
- Clubs and Organizations
- Dining/Food Services
- Fraternities and Sororities
- Health & Wellness Services
- Honor Societies
- Inclement Weather Policy
- Intramural Sports
- Information Disclosure Policy
- Intellectual Property Right Policy
- Missing Student Notification Policy
- Residence Life/Student Housing
- Service and Assistant Animal Policy
- Spiritual Life
- Student Activities
- Student Code of Conduct/Violations
- Student Government Association (SGA)
- Tobacco Policy
- Veteran Affairs

Student Rights

The campus environment is intended to foster the personal growth and development of the students who choose to attend the University of Pikeville.

Students are entitled to the basic rights and privileges of U.S. citizens. University of Pikeville students are expected to obey all federal, state, and local laws. In addition, they are expected to obey the rules and regulations established by the University. These specific regulations are contained in the **University of Pikeville Student Handbook** which is located on the University of Pikeville website for all students to view and understand. It is the policy of the University that no student shall be excluded from participating in, be denied the benefits of, or be subjected to discrimination in any program sponsored by the University because of gender, race, religion, sexual orientation, age, handicap, or national origin. To promote a broad learning environment, University of Pikeville welcomes applications from individuals of diverse backgrounds.

Student Success

The division of Student Success provides support for students as they connect to campus, establish their academic, personal, and professional goals, and discover their path to academic success. To assist students in reaching their goals and to ensure the quality of their academic success and learning, Student Success is supported by the combined efforts of:

• Center for Academic Excellence
• ACE Program (Student Support Services)
• Center for Student Success
• Family Connections
• First Year Experience
• Second Year Experience

Center for Academic Excellence
The Center for Academic Excellence (CAE) delivers services that nurture collaborative learning for students to empower them to succeed academically in a secure, accessible, and reliable manner.

The CAE provides undergraduate students with free academic assistance and is led by a team of peer tutors who are also students in the UPIKE classroom. The CAE offers a variety of services, including study skills, content specialties, and workshops for mid-terms and finals in undergraduate classes. The CAE is open Monday – Thursday from 8 a.m. – 8 p.m. and Fridays 8 a.m.-3 p.m. The CAE is located on the ground floor of Allara Library. Students can drop in to the CAE to see tutors' schedules, receive one-on-one assistance, and/or study independently.

The goal of the CAE is to instill confidence in UPIKE students and assist them in becoming independent learners who rely on their strengths and abilities for academic success.

What We Do:
- Aid students through educational and supportive activities that improve academic achievement.
- Discuss class material and assist with preparing for exams and finalizing papers.
- Foster an encouraging, inclusive, and positive learning environment.
- Partners with academic probation students to complete "Steps to Success" in their journey to academic recovery.

ACE Program
The ACE Program is a federally funded Student Support Services grant that offers services and activities designed to provide comprehensive academic support. The mission of ACE is to assist and prepare students to achieve academic and personal goals, and to provide the information, resources, and learning opportunities necessary for a successful academic career. Serving University of Pikeville since 2001, the program's goal is helping students achieve continual academic success to the point of graduation. ACE serves 165 students who meet specific eligibility requirements, including income guidelines, first generation status, and/or a disability. Students may apply for the program by visiting our office or accessing the application on the University of Pikeville website.

Center for Student Success
The Center for Student Success (CSS) serves as an initial point of contact and referral for students with academic, social, or financial needs. The CSS serves students by providing connections to resources and support services on campus. The connections created through the CSS will assist students with the transition to university life and lead to solutions for difficulties encountered in the first year. The CSS provides the following:
- First-year advising for freshmen and first-term advising for transfers.
- Creation of an individualized academic plan
- Assistance with setting academic, personal, and career goals
- Assistance with skill building, time management, and study habits

Family Connections
Parents and families of every University of Pikeville student are encouraged to share and support their student's UPIKE experience. The Office of Family Connections serves as a contact, information source, and advocate for families of all UPIKE students. Emphasis is put on informing families of first-year students about the academic challenges of pursuing higher education and what it takes for students to be successful in college. UPIKE partners with families with a common goal of promoting the growth and success of our students.

First Year Experience (UPIKE FIRST)
UPIKE First is a concentrated effort designed to orient new students to college life by helping them integrate into an academic and social network of professors and classmates and proving them with the knowledge and resources necessary for success throughout their college career. This experience starts before students begin their first semester

and UPIKE and includes GROWL, UPIKE First Week, and First-Year Seminar, a one-semester course.

Second Year Experience
Second Year Experience programming builds upon UPIKE FIRST and continues to provide opportunities for students' success while addressing challenges students may face in their second year, including searching for their identity or feeling uncertain about their goals and aspirations. Students are provided timely, in-depth information about campus resources that they will find particularly beneficial during this time, such as UPIKE's Office of Career, Vocation, and Leadership to learn more about the value of internships and career shadowing for future success.

First-Year Experience (FS)
The First-Year Seminar courses are managed through the division of Student Success. The purpose of the First-Year Experience program is to help students make the transition to college life. The keystone of this program is the First-Year Seminar course required of all first-time freshman and transfer students with less than 15 semester hours of credit.

First-Year Experience Course Description FS 102
First-Year Seminar ..... (2)
The First-Year Seminar is designed to provide comprehensive guidance to students transitioning into college life. This course provides information on the development of study skills, academic planning, and career awareness as well as information about campus resources that are designed to aid in student success. Students will be introduced to the college's liberal arts emphasis, cultural awareness issues and concepts of personal well-being and life skills development. All first-time freshmen and transfer students with less than 15 credit hours are required to complete a FS course - dual credit high school/college courses do not count toward this total. Students who withdraw from or fail the course are required to make subsequent attempts in successive semesters. This course fulfills the First-Year Studies requirement in the General Education Curriculum.

Students with Disabilities

The University of Pikeville is committed to providing equal educational opportunities and full participation for students with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and the ADA Amendments Act of 2008 (ADAAA). The **Disability Resource Center (DRC)** supports the university's commitment by coordinating the accommodation process and providing services and reasonable accommodations based on each student's unique functional abilities. Our goal is to assist students in developing the skills necessary to advocate for their individual learning and living needs.

Some accommodations and services available include:

- Extended time and/or distraction-reduced locations for testing
- Classroom and lab accommodations
- Accessible housing, parking, and building access.
- Note-takers, Readers, and Scribes
- Communication with faculty and advisors regarding student needs/concerns
- Assistance in obtaining alternate format textbooks and identifying assistive technology needs.
- Information and referral for additional services

Eligibility Process for Accommodations:

- Students with disabilities are required to self-identify by registering with the Disability Resource Center.
- All students requesting accommodation must provide current documentation of their disability and need for accommodation before services can be provided.
- Once accommodations have been determined, DRC staff will meet with the student to review his/her rights and responsibilities and to provide accommodations letters for delivery to instructors.
- Accommodation letters are valid for one academic semester and must be renewed at the beginning of each semester in which the student is enrolled at UPIKE and desires to receive accommodation. ***(Accommodation will not be retroactively applied.)***
- Students may request a review of accommodation at any time during the semester. Revisions may require additional documentation.

Reasonable academic accommodations are meant to provide equal access to students. It is not necessary to dilute the curriculum or to reduce course requirements for individuals with disabilities. Students who receive academic accommodation complete the same course requirements as all students, and accommodation will not interfere with the fundamental requirements or objectives of an academic course.

For information, contact: Misty Asbury at (Work) 606-218-4484 **mistyasbury@upike.edu**

UNDERGRADUATE ACADEMIC POLICIES

All students earning a degree at the University of Pikeville are responsible for and expected to be familiar with the academic policies and procedures outlined in this catalog. Each student is responsible for being informed of the academic regulations and requirements set forth in the *University of Pikeville Catalog*, including all changes approved by the faculty; official University of Pikeville policies and procedures set forth in the *University of Pikeville Student Handbook;* and other appropriate publications. Lack of knowledge of the policies of the institution does not excuse failure to meet the requirements or to comply with regulations contained in these publications.

Classification of Undergraduate Students

- Regular students are those who have met all admission requirements and have enrolled as degree seeking students.
- Special students are those admitted on special conditions, students who have received a baccalaureate degree, or are non-degree seeking students and are not eligible to receive financial assistance.
- Full-Time students are those registered for twelve or more hours in a semester.
- Part-Time students are those registered for fewer than twelve hours in a semester. A minimum standard for part-time enrollment (at least half-time) at the undergraduate level is 6 credit hours per semester.

Students are classified as follows:

Freshmen..... 0-29 semester hours
Sophomores..... 30-59 semester hours
Juniors..... 60-89 semester hours
Seniors.....90 semester hours or more

Course Credit

Academic credit is awarded in terms of semester credit hours. The University uses a three-digit numbering system for its courses. Undergraduate numbers range from 091 to 499. Undergraduate courses with numbers less than 100 (091-95) are designated for developmental studies courses and are not included in the credit hours required to graduate. Undergraduate courses numbered 100 and 200 are designated lower division courses while 300 and 400 level courses are designated as upper division courses.

As a rule, undergraduate coursework offered as three-credit hour courses where the number of credit hours assigned to a course quantitatively reflects the outcomes expected, the mode of instruction, the amount of time spent in class, and the amount of outside work expected for the class. For undergraduate courses, a credit hour corresponds to approximately 48 hours of student engagement. Most of the undergraduate program coursework is in a traditional format during a 16-week fall or spring semester with classes meeting once, twice, or three times per week. The number of credit hours assigned determines the classroom time allotted for a course. For traditional format classes, one credit hour of undergraduate credit is equivalent to at least one hour (50 minutes) of lecture per week (700 minutes/semester), two hours of lab work per week (1400 minutes/semester), or 3 hours of internship or clinical practicum per week (2100 minutes/semester) with the balance of the time being allocated to student engagement outside the traditional classroom setting. For classes designated as hybrid, the number of face-to-face classroom hours is reduced, while increasing the number of out of class student engagement hours. Online classes are usually asynchronous in nature and require students to engage in the material through discussions, readings, lectures, study and research, and assignments. Regardless of mode of delivery, a credit hour corresponds to approximately 48 hours of student engagement. The basis for awarding credit is consistent with the guidelines of the American Association of Collegiate Registrars and Admissions Officers (AACRAO) [Lauren, Barbara (2006) *The Registrar's Guide: Evolving Best Practices in Records and Registration*, page 24.]

Some majors will allow semester hours earned in fulfillment of the General Education Curriculum to also be counted as part of the major or minor. However, students should not assume that this is always the case. In addition, courses may be

utilized to meet requirements in a major or minor, but not in both areas. Students with questions concerning the use of a course to fulfill multiple graduation requirements should consult with their academic advisor. The final determination in these instances will be made by the University Registrar, after consultation with the appropriate program faculty and the appropriate academic Dean.

Academic Year/Summer Terms

The university operates on a semester system. A semester credit hour is the unit by which academic progress is measured. The University of Pikeville's academic year is comprised of two 16-week semesters (fall and spring) and two eight-week terms/blocks within the 16-week semester. Offerings in the Summer (May – August) vary but may include four-weeks or eight weeks term in length.

Student Course Load

The semester credit hour is the unit by which the University undergraduate program awards credit for coursework and a normal student load during the fall and spring terms is twelve to eighteen semester hours. Permission to carry an overload (more than 18 semester hours) requires approval from the appropriate academic Dean; using the *Registration Permissions Request Form*, which is available in the Registrar's Office. During the summer terms, the maximum course load is seven semester hours per term and cannot exceed a total of 13 semester hours. Full-time students at the University of Pikeville may not enroll at another institution without prior permission from their Academic Advisor and the University Registrar or the appropriate academic Dean.

Registration

Registration schedules for each semester and summer terms are posted in advance on the University's web site via the Academic Calendar. The Registrar's Office also publishes and makes available a flyer with details about early registration dates and times. This information is also sent via electronic mail to all currently enrolled students. Registration is based on the student's classification (Seniors, Juniors, Sophomores, and Freshman). The University allows recipients of Veterans education benefits to register at the beginning of the registration with seniors, regardless of classification. Students are strongly encouraged to meet with their Academic or Student Success Advisor(s) during these scheduled registration periods. Students needing assistance with registration, class selection, transcript evaluation, and academic counseling may contact the Registrar's Office or Center for Student Success at any time. Credit is granted only for courses for which students are properly registered.

Course Audits

A student who wishes to audit or take courses without credit must obtain permission from the instructor of the course to be audited and from the University Registrar during the first week of a semester. The same registration procedure is followed for courses bearing credit, and the regular semester hour tuition and fees are charged. Audited courses cannot be counted toward meeting graduation requirements. Once enrolled as an auditor, and after the drop/add period, the student may not change enrollment to receive credit for the course. A student who stops participating as an auditor should request a course withdrawal from the course in the Registrar's Office based on dates indicated on the published Academic Calendar.

Cancellation of Courses

The university administration reserves the right to cancel any course for which an insufficient number of students has enrolled or for other reasons deemed necessary. Registered students will be notified by UPIKE email of a cancellation.

Adding a Course

It is recommended that a student consult with their assigned academic advisor or student success advisor before adding a course. The advisor can add the class to your class schedule, or you can use UPIKE Self-Service. No course may be added after the deadline set in the academic calendar for each semester/term. A student may also seek assistance with adding a class in the Registrar's Office.

Class Attendance

Students are expected to attend all classes in which they are enrolled. During the first couple of days of the term, faculty are required to take attendance and report no-shows to the Registrar's Office. Students determine as no-shows will be removed from all classes during the first week of the term. Course attendance policies are determined by the instructor and will be communicated to students as part of the course syllabus provided at the beginning of the semester. It is the student's responsibility to know the policy on attendance for each course in which he/she is enrolled and understand the

ramifications of not attending. For many classes, failure to attend can result in a failing grade.

Students with excessive absences may be referred to the Center for Student Success for assistance in improving their class attendance and performance.

Withdrawal from a Course

A student may withdraw from any course with the consent of the assigned Academic Advisor. Withdrawal becomes effective only when the student presents an official notice (*Course Withdrawal Form*) to the Registrar's Office. Students may withdraw from a regular class up to 5:00 p.m. on the last day of regular classes (before Final Exams) as noted on the Academic Calendar for the specified semester/term.

Students participating in an online program should contact the Registrar's Office for assistance with withdrawing from a course.

When a student does not officially withdraw from a class or from the University, a letter grade (A through F or FN) is assigned by the instructor.

Withdrawal from the University

Any student who wishes to withdraw from the University must submit a completed *Withdrawal Form* to the University Registrar. Forms are available in the Registrar's Office. As part of the withdrawal process, students must return their UPIKE ID Card and are required to meet with an employee of the Center for Student Success, Office of Student Financial

Services, Business Office, Library, and Student Affairs prior to submitting the form to the University Registrar. Grades for courses will be assigned in accordance with the course withdrawal policies, academic calendar dates, and refunds are issued in accordance with the policies outlined in the Financial Information section of the *University of Pikeville Catalog*. Withdrawal becomes effective only when the student presents the completed *Withdrawal Form* to the Registrar's Office.

Students participating in an online program should contact the Registrar's Office for assistance with withdrawing.

Military Activation Policy

This policy applies to any student activated or mobilized for military service. This does not include routine activation such as mandatory drills or annual training. It also does not apply to students who elect to enlist and attend Basic Combat Training (BCT), Advanced Individual Training (AIT), or other required training in lieu of completing the academic term.

A student who is activated by the military should speak with their program's academic dean and each of their instructors to determine which of the following four options would be best for them. In each case, a copy of the student's activation orders should be provided to the Registrar's Office and the Dean.

1. **Receive a Grade** – For students deployed to military action after the 12th week of a 16-week term, the 6th week of an 8-week term, or the 3rd week of a 4-week term the instructor has the option of assigning the student a grade in the class based upon work completed. That grade would be submitted during normal final grade submission, no additional work would be required of the student.
2. **Receive an Incomplete** – If the instructor feels that the portion of the semester remaining, and volume of uncovered material is such that it can be made up in a reasonable amount of time and effort, a grade of "Incomplete" may be given. The instructor completes an incomplete grade request form and notes the request is due to military activation. The student must ensure a copy of their military orders is received in the Registrar's Office along with the *Incomplete Grade Request Form*. It should be noted that once discharged from duty, the student is responsible for contacting the instructor and fulfilling their obligation to complete requirements for the course. The 60 days allowed to complete the "I" grade begins on the date of military discharge.
3. **Withdrawal from a Class** – If the student elects to withdraw from a class they must contact their advisor and complete a drop/add form. Withdrawal becomes effective only when the student presents the official notice (drop/add form) to the Registrar's Office according to the dates listed on the Academic Calendar.
4. **Withdrawal from the University** – The student must send a letter to the Registrar's Office requesting to be withdrawn from all classes because of military activation and enclose a copy of the activation notification. The address is shown below:

Registrar's Office
University of Pikeville
147 Sycamore Street

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The letter must include the following information:

- Student name and UPIKE ID Number
- A statement that the student wishes to withdraw completely from the University or listing the individual courses for withdrawal.
- Student's **signature** (mandatory), and the **date**.

Refunds and Reimbursements – Students who withdraw from the University (withdraw from all classes) because of military activation will receive the following provided their financial aid had been verified and disbursed:

1. A refund for all tuition, room, board, and other program fees paid out of pocket – i.e., those costs not covered by financial aid or loans – for that semester. This refund does not include textbooks or other costs associated with taking courses.
2. Forgiveness of any remaining balance after all financial aid has been applied.
3. Receive a UPIKE grant in the amount of any direct loans taken during the affected semester. Students will have one year from their return from active duty to redeem the grant. Note: All aid awarded cannot exceed the cost of attendance per semester.

Questions about the refund and reimbursement for military activation should be directed to the University of Pikeville Business Office.

Grading System

The University of Pikeville uses the letter system of grading:

Grade	Definition	Point/Hour Value
A	Excellent	4 points per earned hour
B	Good	3 points per earned hour
C	Average	2 points per earned hour
D	Passing	1 point per earned hour
F	Failure	0 points per attempted hour
FN	Failure for Non-Attendance and/or Non-Participation	0 points per attempted hour
I	Incomplete*	0 points per attempted hour
W	Withdrew*	0 hours, 0 points
P	Pass*	Hours earned only
Au	Audit*	0 hours, 0 points

*

Not used in computing the grade point average.

Failure for Non-Attendance and Non-Participation (FN) Policy

Regular attendance and participation in courses are expected throughout the length of the term, semester, and academic year. The U.S. Department of Education requires that every university monitor the attendance of their students. The University of Pikeville monitors student attendance and participation in each course through the student's active engagement in the course and by their completion of academically related activities regardless of delivery method. Simply sitting in a seat or logging onto the course's Learning Management System (Canvas or other system) does not constitute attendance and participation in the course. Active engagement is defined by, but not limited to:

- Submitting an academic assignment
- Taking an exam or quiz
- Attending a study group or recitation that is assigned by a UPIKE instructor
- Participating in an interactive tutorial or computer-assisted instruction required for class
- Participating in small group discussion and academic exercises
- Participating in an online discussion about academic matters
- Initiating contact with a faculty member to ask a question about the academic subject studied in the

course

- Receiving formative feedback from instructors during project-based learning experiences
- Synchronous or asynchronous class attendance where there is an opportunity for interaction between the instructor and students

Failure for Non-Attendance Policy

Students who begin a course, but at some point, in the semester cease attending, and do not provide official notification to withdraw, will be assigned a grade of "FN" (Failure for Non-Attendance), dated to the student's last date of attendance (based on the definition provided below). A grade of "FN" will be assigned when a student stops attending and/or participating in a class for a period of 25% of the term or longer as measured in calendar days. An "FN" indicates that the student ceased attendance and failed to complete the course objectives. If a student receives all FN's (or failing grades) in a term, he/she is subject to the Unofficial Withdrawal procedure at the end of the term that includes the reduction and/or return of all financial aid. Students are fully responsible for all resulting charges on their student account.

Students receiving all F's or FNs in a term who are currently on probation must appeal to financial aid to receive aid in their next term of enrollment if these grades move the student to a suspension status.

Incomplete Grade

An incomplete grade ("I") may be given to a student only in the event of serious illness or justifiable hardship. It cannot be given to give a student more time to complete a course. Before an incomplete grade can be given, the appropriate form must be completed by the faculty member stating the justification for the grade, signed by the student, and be approved by the school or college Dean.

The courses in which a student received a grade of "I" must be completed within 60 calendar days following the term in which an "I" was received; otherwise, these grades become "F". The responsibility rests with the student to complete the required work within the allotted time.

The grade of "I" does not count as credit hours earned and may in some circumstances affect a student's eligibility for financial aid, as well as disqualify a student to be eligible for the President's List or Dean's List.

Grade Point Average (GPA)

The grade point average (GPA) is computed by dividing the total number of quality points by the total number of hours attempted. Semester credit hours earned and those for which a grade of "F" or "FN" is recorded comprise the number of semester credit hours attempted. Courses for which students receive grades of "W" are not included in the grade point average computation.

A student in good academic standing has an overall average of "C" or better, represented by a GPA of 2.00 or higher and 2.00 or higher in a major field. Students must earn a "C" grade or better in all required major**,** minor, related studies, or an area of concentration classes, to earn a degree. Please note that certain majors may require a GPA greater than 2.00 to remain in the program.

Midterm Grades

Mid-term grades are of value to the students. They serve as an account of the student's academic performance to date. All faculty members report midterm grades for each student in their classes by the date designated in the academic calendar. Students may view their midterm grades using the University's web self-services system. Midterm grades are not entered on the student's permanent record and do not count toward the student's GPA.

Final Examinations

All examinations must be given on the scheduled date and at the scheduled time. All students must take final examinations on the scheduled date. If a final examination is given, it must be given during the scheduled final examination week. Final examinations in four-, five-, and six-credit hour courses will be no more than three hours in length. All other courses will have examinations not more than two hours in length. Examinations will be held in the room regularly occupied by the class unless a change is announced by the instructor.

Rescheduling of Final Exams

If a UPIKE undergraduate student is scheduled for more than two final exams on the same day, excluding evening or online exams, the student may request their individual final for the class with the highest catalog number be rescheduled. In case this highest number is shared by more than one course, the final exam for the course whose departmental prefix is

first alphabetically may be rescheduled for the student.

To initiate the request, the *Request to Reschedule a Final Exam* form must be completed by the student and submitted to the faculty member by the designated deadline for a given academic term listed on the Academic Calendar. Any rescheduling should be reported by the faculty member to the Registrar's Office by sending a notice to **registrar@upike.edu** of the change. Faculty members must also notify their Dean/Chair of the change. Finals must be rescheduled within the final exam week.

Semester Final Grades

Faculty members will prepare a syllabus for each course taught that clearly states the course requirements and methods of evaluation. Syllabi for courses will be made available to students at the beginning of each semester. At the end of each semester/term, grades are available approximately 48 hours after the scheduled final exam and can be viewed online using UPIKE Self-Service.

Repeating a Course

A student who receives a grade of 'W', 'D', 'F', or 'FN' in any course has the option to repeat the course twice. Developmental Studies courses may only be repeated once. The student will notify the University Registrar of his or her intent to repeat a course (Use: *Registration Permissions Request Form*). Only the grade received on the final attempt will be used for calculating the cumulative grade point average and for meeting degree requirements. However, the student's transcript will show all attempts and will indicate that the course was repeated. A student with a grade of "C" may repeat the course for credit only once. A student with a grade of "A" or "B" may not repeat the course for credit. A course repeated at another institution will not affect the University of Pikeville GPA.

Academic Due Process - Course Grade Appeal

On occasion a student may wish to dispute a grade assigned in a University of Pikeville course. The following procedure is to ensure proper due process for a student who wishes to appeal their grade. Please note: A *Request for Hearing* form must be filed, step four, within 60 calendar days following the beginning of the next regular fall or spring semester after the grade in question was assigned.

1. **Meeting with Faculty Member**: A student who seeks appeal of a final course grade will first speak with the instructor concerned. If the instructor determines that a miscalculation resulted in an incorrect grade or that new and compelling evidence warrants a different grade, the instructor will submit a request for a change of grade to the appropriate academic Dean. If this request is approved by the Dean, it will be forwarded to the Registrar's Office for final processing.
2. **Meeting with Division Chair (CAS courses only)**: A student wishing to proceed further with an appeal will then speak to the appropriate Division Chair. The Division Chair should keep a written record of all discussions and forward a copy to the Dean of the College of Arts and Sciences. If there is any question about the decision reached in this conference, the aggrieved student will request a meeting with the Dean of the College of Arts and Sciences.
3. **Conference with Dean and Instructor**: Upon receiving a student's request, the Dean of the appropriate college or school will call a conference with the student, the instructor, and the Division Chair (CAS only). If a satisfactory solution is not found, the appeal will continue. The Dean will keep a written record of this conference.
4. **The Hearing**
    a. If the student wishes to proceed further on the appeal, he/she will register his/her grievance with the CAS, CCOB, PCOE, and CNHS Faculty Executive Committee using a *Request for Hearing* form obtained from the Registrar's Office. The *Request for Hearing* form must be filed within 60 calendar days following the beginning of the next regular fall or spring semester after the grade in question was assigned. The completed *Request for Hearing* form is submitted to the Registrar's Office who will forward the form to the chair of the Faculty Executive Committee. Grade appeals will normally be heard only during fall or spring semesters, although the Executive Committee may determine to hear an appeal during summer or during school breaks if, in its judgment, the student's academic situation warrants it and if the necessary faculty members are available.
    b. The Committee: The Committee shall consist of the elected members of the Executive Committee and two students selected by the Student Government Association. In any proceeding, faculty and student representatives from the division, college or school involved in the grievance shall be excluded. In addition, either the student or the faculty member may request the removal of any person from the

Committee. The Committee will decide if a reasonable basis exists for this request.

c. Selection of Chair: The Chair of the Executive Committee will sit as Chair of the Committee unless disqualified; in which case, the Committee will select a Chair by a simple majority of votes in a secret ballot. The Chair will:
    i. have full voting rights,
    ii. determine the status of all observers,
    iii. set reasonable time limits for presentation and discussion,
    iv. rule on the admissibility of evidence, and
    v. be responsible to rule on such other questions as may arise.

d. Notice of Hearing: The Committee Chair will call the hearing within 10 working days after the receipt of the *Request for Hearing* form. Either the student bringing the appeal, or the faculty member concerned may request, in writing, a time extension of up to thirty calendar days. The extension will automatically be granted. Further time extensions may also be granted, but only with the approval of the Executive Committee. Notices of date, time, and place will be sent to the Executive Committee, the student, the instructor, the appropriate Division Chair (CAS only), the appropriate academic Dean, and the Provost.

e. Conducting the Hearing: The hearing will be conducted in an orderly impartial manner. The student bringing the complaint and the faculty member involved will have the right to participate in the discussion. Each will have the right to be accompanied by an advisor from the University community (current student, faculty member, or administrator). The advisor may verbally participate in the proceedings.

f. Recording the Hearing: The hearing will be recorded, and the recording retained by the Registrar's Office. This recording will be kept in confidence and will be destroyed one calendar year after the decision of the Hearing Committee.

g. Committee Deliberations: The Committee, in closed session, will carefully consider all the evidence. In reaching its findings and recommendations, the Committee will consider the reliability of the witnesses and the authenticity and accuracy of the documented evidence regarding the point at issue. The Committee will make its decision solely based on the evidence presented at the hearing. The decision of the Committee shall be final.

h. Committee Report: The Committee will prepare and sign a written report of its findings and decision. The report will be sent to the Faculty Executive Committee, and copies of the report will be sent to the student, the instructor, the University Registrar, the Provost, the appropriate academic Dean, and the appropriate Division Chair (CAS only).

5. **Conclusion:** The University Registrar will inform the student and the instructor of the decision's effect upon the grade.

Admission to a Major

Students wanting to be admitted to a major must contact the Registrar's Office. Students admitted to a major will be assigned an advisor by the University Registrar or designee. Though students who have previously expressed an interest in an academic field may have been assigned a faculty advisor within that discipline, they are not admitted to the major until processed in the Registrar's Office**.** Please note that admission to certain majors/programs requires a separate application and admissions process for acceptance (i.e., Education (teacher certification); Nursing (Associate and RN-BSN); Social Work).

Change of Major

Students wanting to change their major must contact the Registrar's Office. Students admitted to a new major may be placed under the current catalog year and be assigned an advisor based on the discipline by the University Registrar or designee. Though students who have previously expressed an interest in an academic field may have been assigned a faculty advisor within that discipline, they are not admitted to the new major until finalized in the Registrar's Office.

Academic Advising

University of Pikeville takes great pride in the emphasis placed on assisting individual students in assessing their academic backgrounds and aptitudes, in planning career goals and objectives, in encouraging the successful completion of academic goals, and in actively participating in the learning process both in and out of the classroom.

The University Registrar or their designee assigns each student an academic advisor in their intended field of study. Students who have not chosen a major are assigned advisors with experience and expertise in working with undecided students. All entering freshman or first-time students entering the University of Pikeville are assigned a Student Success advisor.

Each faculty member will have posted office hours to work with advisees and with students on their courses. Students who have questions about courses or academic programs should seek assistance from their Academic Advisor, their instructors, the University Registrar, or the appropriate academic Dean.

Good Standing

To be in good academic standing at the University of Pikeville, a student must maintain a minimum cumulative grade point average of 2.00 each semester.

Academic Probation

Academic probation is a warning status indicating that the student has fallen into academic difficulty and that they need to improve their grades to reach "Good Standing" status to avoid risk of separation from the university. Students failing to maintain a 2.00 cumulative GPA will be placed on academic probation. A student on academic probation may not enroll for more than fourteen (14) credit hours per semester without approval from the appropriate academic dean. Students who have successfully appealed their academic suspension status may be placed on academic probation.

Academic Suspension

Students are subject to suspension if they fail to raise their cumulative grade point average to a 2.00 following a semester of academic probation. Students are also subject to suspension if they fail to achieve a 1.00 grade point average (a "D" average) at the end of a semester.

A first-time suspension will result in the student being suspended for one regular (fall or spring) semester. Subsequent suspensions will result in the student being suspended for an entire academic year. Students who are suspended may take courses at another institution prior to returning to the University of Pikeville. Students who are suspended must apply for readmission through the Admissions Office. Upon returning to the University of Pikeville, the student will be placed on academic probation until they have raised their cumulative grade point average to a 2.00 and returned to good academic standing. Students who fail to return to good academic standing may be subsequently suspended again.

Academic Decisions & Academic Suspension Appeal Process

At the end of the semester/term, the University Registrar will provide the Academic Life Committee with a list of students who are not in good academic standing. The Committee will review the student's academic record and determine the academic status of these students. The Committee is composed of academic deans, four faculty representatives, one from each college/school (College of Arts and Sciences, Coleman College of Business, College of Nursing and Human Services, Patton College of Education), the Assistant provost of Retention, Assistant Dean of Student Affairs, and the Assistant Dean of Student Success. The Assistant Provost will serve as the Chair. The appropriate academic dean will not have a vote for the status of their students, since they will review all appeals.

Students who are academically suspended may appeal their suspension no later than 21 days from the date of receiving the outcome letter. All appeals will be submitted via the online Academic Suspension Appeals Form: (**https://cm.maxient.com/reportingform.php?UnivofPikeville&layout_id=26**). The appeal must detail why the student has failed to succeed academically and why the suspension should be reversed. The appropriate Dean will review the appeal and render a final decision. The appropriate dean will submit a final report no later than 48 hours after a decision to the Provost.

Academic Dismissal

Inappropriate behavior and disciplinary issues in the classroom, clinical, field experience, or campus setting which seriously disrupts the learning process, endangers the health or safety of persons, or involve the destructive use or neglect of facilities will result in disciplinary action up to and including academic dismissal. Students dismissed for academic disciplinary or behavior reasons who wish to return must apply for reinstatement through the Office of the Provost.

Students who have been readmitted after academic dismissal may be required to abide by a Readmission Contract which may specify one or more required activities or behaviors. Failure to abide by the Readmission Contract may result in the immediate dismissal of the student.

Academic Amnesty

Any currently enrolled full-time University of Pikeville undergraduate student who has returned to the university after sitting out at least one calendar year may petition the Faculty Executive Committee for academic amnesty (forgiveness) for course(s) previously taken at the University of Pikeville. Students may apply for amnesty at any time after the one-year break. To be eligible to apply for amnesty, a student must have earned "D" or "F" grades at the University before the year out. Amnesty requests will only be considered after the student has successfully completed 12 semester hours with a 2.5 GPA or better, or after the student has successfully completed at least 24 semester hours with a GPA of 2.0 or better.

Courses taken during amnesty semesters and passed with a grade of "C" or higher will remain on the transcript and may be used to satisfy prerequisites, major/minor, and/or General Education curriculum requirements. However, courses passed during the amnesty term(s) will not be used to calculate total GPA or to apply toward the minimum total hours required for the bachelor's or associate degree. Academic Amnesty may be granted only once and once granted, is irreversible. Amnesty may not be used to improve the GPA for consideration for graduation with honors.

To apply for amnesty, a student will work with their academic advisor to develop an application to be submitted to the chair of the Faculty Executive Committee. The application must include: a letter to the committee explaining the need for amnesty and identifying courses/terms to be amnestied as well as a copy of the student's University of Pikeville unofficial transcript.

Academic Integrity Policy

The University of Pikeville is an academic community, and like all other communities, it can function properly only if its members adhere to clearly established goals and values. Essential to those goals and values is the commitment to the principles of truth and academic integrity. To articulate fully its commitment to academic integrity and to protect members of its community from the results of dishonest conduct, the University of Pikeville has adopted the following policies to address cases of academic dishonesty. Academic dishonesty includes, but is not limited to, the following acts:

1. **Cheating**
   Intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise and/or claiming such material as one's own work product. The unauthorized receipt of or attempt to obtain answers or assistance during an examination or other gradable activity or event from another student or from an unauthorized device (phone, tablet, computer, etc.).
2. **Plagiarism**
   Intentionally or knowingly taking another's ideas, work, or words as one's own without properly documenting or crediting the original source in any academic exercise and/or using these ideas, words, or statements in a paper or presentation without properly documenting or crediting the original source.
3. **Fabrication**
   The deliberate falsification or invention of any information or citation in an academic exercise.
4. **Facilitating Academic Dishonesty**
   Intentionally or knowingly helping or attempting to help another individual violates any provision of this policy.
5. **Unauthorized Acquisition of Materials**
   The unauthorized receipt or attempt to obtain unauthorized examination questions/answers either for personal use or distribution to others.
6. **Unauthorized Assistance**
   Attempting to give answers, receive answers, or assistance to another student during an examination or other academic exercise without authorization.
7. **Academic Falsification**
   Any attempt to falsify grades and/or data results.
8. **Academic Interference**
   Any attempt to interfere with another student's outcome on an academic exercise or clinical performance.
9. **Failure to Report**
   Failing to report known violations of the Academic Integrity Policy
10. **Unapproved Collaboration**
    Collaborating on any assignments such as homework, notes, take-home exams, draft papers, or projects in which the instructor does not allow collaboration.

If a violation of the Academic Integrity Policy is determined to have occurred, sanctions will be imposed upon the individual consistent with the nature, circumstances, and severity of the offense. Possible sanctions may include the following actions:

1. A written and/or verbal warning;

2. The requirement of additional academic integrity training;
3. A grade reduction for the academic exercise;
4. The assignment of an "F" or zero for the academic exercise;
5. A failing grade in the course with the inability to withdraw;
6. Dismissal from the university (automatic for repeat substantiated incidents of academic dishonesty); or
7. Other sanctions deemed appropriate by individual colleges.

Cases of suspected academic dishonesty will be addressed through the following process:

1. The faculty member teaching the course at issue, or the course director or exam proctor, will meet with the student as promptly as possible to review the allegations and any supporting evidence, and to give the student a chance to address that information. The faculty member may arrange for a third person to attend and document the meeting. Currently, the faculty member is encouraged to notify his or her division chair and/or dean that a possible violation of the policy has occurred.
2. If the faculty member concludes from the meeting that academic dishonesty more likely than not occurred, he/she will submit a written report to the appropriate academic dean describing the incident, attaching supporting evidence, and recommending a sanction consistent with this policy.
3. The dean will promptly provide the student with a copy of the faculty member's written report, recommended sanction, and supporting evidence. The student will be allowed five (5) business days to submit a written response, together with any supporting evidence the student may wish to offer in his or her defense to the dean. The dean will include notice to the student concerning whether the allegation, if substantiated, will constitute a repeat offense of academic dishonesty.
4. The dean will review the record and either affirm or work with the faculty member to appropriately adjust the recommended sanction imposed to ensure that it is consistent with this policy. The dean will then notify the student and the faculty members and provide a written notice of the decision to the Office of the Provost.
5. The student may appeal this decision to the provost. Grounds for appeal are limited to the following: (a) a procedural error that could have significantly affected the outcome, (b) previously unavailable and relevant evidence that could impact the outcome, (c) the finding of a violation is unsupported by the evidence, or (d) the penalties are too severe considering the evidence. A student must submit his/her request for an appeal and the grounds for the appeal to the provost within five (5) business days after receiving notice of the dean's decision. If the provost finds one or more of the required grounds for appeal apply, an Academic Appeals Panel will be appointed.
6. The Academic Appeals Panel will be comprised of five members, cross-college panel appointed by the provost. The selection of the panel will take place in consultation with the college/school deans (CAS, CCOB, CNHS, CNHS, PCOE, KYCOM, and/or KYCO). The provost will provide the panel with a copy of the record for the case.
7. The Academic Appeals Panel will elect one of its members to serve as chair for the appeal. The panel may request both the student and the faculty member to appear before the panel and answer any questions the panel may have prior to rendering a decision. The panel will ensure that any meeting with the student and faculty member is recorded. Regardless of whether the panel meets with the student and/or the faculty member, the panel members will meet to review the record for the case, deliberate on the merits, and render a decision. The panel may affirm, modify, or reverse the previous decision consistent with the possible sanctions outlined in this policy, and it must provide the student, the faculty member, and the provost with a copy of its written decision. The provost will notify the dean of any changes from the original decision or sanctions. Unless an extension is needed, the panel will review the record, deliberate on the merits, and render a decision within fourteen (14) calendar days after the provost receives the request for an appeal.
8. The standard of proof for charges brought under this policy is whether the evidence and record shows that it is more likely than not that the student committed academic dishonesty.
9. If, at any stage of review, it is confirmed that an established act of academic dishonesty represents a repeat offense by a student who has been previously disciplined for academic dishonesty or an offense so egregious that it may compromise the integrity of the given course or program or compromise the safety or security of individuals seeking health care from the university, dismissal from the university may be recommended or imposed. Dismissal is not necessarily limited to these grounds. The appropriate academic dean should promptly inquire of the office of the provost as to whether there are prior incidents of academic dishonesty by the student in any academic unit of the university.
10. Students may have an advisor (parent, legal guardian, attorney, etc.) present during the appeals process; however, that person will be limited to participating in a passive/advisory role only. Non-panel members may not address the convening panel unless invited to do so by the chair of the panel. If the student obtains legal counsel the university retains the right to postpone the proceedings until university legal representation can be

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present.

11. The Office of the Provost will be responsible for maintaining the official record of any case of academic dishonesty processed under this policy.
12. In the event of an appeal, the decision of the Academic Appeals Panel will be considered a final decision. Therefore, the grade appeal process may not be utilized to alter or overturn the decision made by the appeals panel. There is no further appeal beyond the Academic Appeals Panel.

Advanced Placement Credit

Students may earn up to 15 semester hours of credit through the Advanced Placement Program of the College Entrance Examination Board. To receive course credit, students should earn a 3, 4, or 5 on an Advanced Placement Exam and be an accepted and registered student at the University of Pikeville.

The AP Exam column aligns with the 38 AP exams that are currently administered by the College Board (**https://apstudents.collegeboard.org/course-index-page**).

AP Exam	Required Score	Course Awarded	Credit Hours	Grade Awarded
Arts				
2D Art & Design	3	ART 132 *Portfolio review required	3	P
3D Art & Design	3	ART 161 *Portfolio review required	3	P
Art History	3	ART 1XX Art History Elective	3	P
Drawing	3	ART 121 *Portfolio review required	3	P
Music Theory	3	MUS 122 Basic Theory & Musical Skills	3	P
English				
English Language & Composition	3	WRI 118 College Writing	3	P
English Literature & Composition	3	ENG 200 Introduction to Literature	3	P
History & Social Sciences				
Comparative Government & Politics	3	PLS 1XX Political Science 100 Elective	3	P
European History	3	HIS 1XX History 100 Elective	3	P
Human Geography	3	GEG 1XX Geography 100 Elective	3	P
Macroeconomics	3	ECN 201 Principles of Macroeconomics	3	P
Microeconomics	3	ECN 202 Principles of Microeconomics	3	P
Psychology	3	PSY 110 General Psychology	3	P
U.S. Government & Politics	3	PLS 101 American Government and Politics	3	P
U.S. History	3	HIS 150 Survey of U.S. History	3	P
World History: Modern	3	HIS 160 Survey of World History	3	P
Interdisciplinary				
Capstone Diploma Program	N/A	Credit awarded for the individual course components of this program.	N/A	N/A
Research	3	IDS 1XX Interdisciplinary Studies Research Project	3	P

Seminar	3	IDS 1XX Interdisciplinary Studies Seminar	3	P
Math & Computer Science				
Calculus AB	3	MTH 121 Calculus I	4	P
Calculus BC	3	MTH 121 Calculus I and MTH 222 Calculus II	4 4	P P
Computer Science A	3	CS 221 Object-Oriented Programming I	4	P
Computer Science Principles	3	CS 109 Introduction to Computer Science	3	P
Statistics	3	MTH 200 Elementary Probability and Statistics	3	P

Sciences				
Biology				
Chemistry				
BIO 100 Introduction to Biology and	3	P		
	3	BIO 101 Introduction to Biology Lab	1	P
*Lab notebook review required				
BIO 153 Principles of Biology I and				
	4	BIO 155 Principles of Biology I Lab	3	P
		*Lab notebook review required	1	P
		BIO 153 Principles of Biology I and	3	P
		BIO 154 Principles of Biology II	3	P
5	BIO 155 Principles of Biology I Lab and	1	PBIO 156 Principles of Biology II	
	Lab		1	P
*Lab notebook review required				
CHE 100 Introduction to Chemistry and	3	P		
3 CHE 101 Introduction to Chemistry Lab	1	P		
*Lab notebook review required				
	4	CHE 113 General Chemistry I and	3	P
		CHE 115 General Chemistry I Lab	1	P
		*Lab notebook review required		
		CHE 113 General Chemistry I and	3	P
		CHE 114 General Chemistry II	3	P
	5	CHE 115 General Chemistry I Lab and	1	P
		CHE 116 General Chemistry II Lab	1	P
		*Lab notebook review required		
Environmental Science	3	BIO 200 You & Your Environment	4	P
		*Lab notebook review required		
Physics 1: Algebra-Based	3	PHY 223 General Physics I	4	P
		*Lab notebook review required		

Physics 2: Algebra-Based	3	PHY 224 General Physics II *Lab notebook review required	4	P
Physics C: Mechanics	3	PHY 323 Physics for Scientists & Engineers I *Lab notebook review required	5	P
Physics C: Electricity & Magnetism	3	PHY 324 Physics for Scientists & Engineers II *Lab notebook review required	5	P
World Languages & Culture				
Chinese Language & Culture	3	FL 111 Foreign Language Elective I and FL 112 Foreign Language Elective II	3 3	P P
French Language & Culture	3	FRE 111 Elementary French I and FRE 112 Elementary French II	3 3	P P
German Language & Culture	3	GER 111 Elementary German I and GER 112 Elementary German II	3 3	P P
Italian Language & Culture	3	FL 111 Foreign Language Elective I and FL 112 Foreign Language Elective II	3 3	P P
Japanese Language & Culture	3	JPN 111 Elementary Japanese I and JPN 112 Elementary Japanese II	3 3	P P
Latin	3	LTN 111 Elementary Latin I and LTN 112 Elementary Latin II	3 3	P P
Spanish Language	3	SPN 111 Beginning Spanish I and SPN 112 Beginning Spanish II	3 3	P P
Spanish Literature	3	SPN 1XX Spanish Literature Elective	3	P

*****Additional information needed to award credit.

CLEP Credit

The University may grant up to 30 semester hours credit through the College Level Examination Program (CLEP). The specific University of Pikeville course equivalency and number of credits earned will be determined by the University Registrar in consultation with appropriate faculty and the appropriate academic Dean.

Conditions which apply to credit by examination are:

1. Only admitted students are eligible for credit by examination.
2. Credit earned by examination is recorded with a letter grade of "P"; hence, it has no effect upon the student's overall grade point average.
3. A student may attempt to earn credit by examination in a particular course only once.
4. Students wanting to earn credit by examination in a course previously attempted and failed, must have approval from the Dean of the appropriate college/school.
5. A student may not take a CLEP examination for a course in an area in which advanced course work has been completed.
6. A student who has completed sixty semester hours or more must have the approval of the appropriate academic Dean before attempting a general CLEP examination. Information about CLEP credit may be obtained from the Registrar's Office.
7. Students requesting CLEP examination credit should refer to the Financial Information section of the *University of Pikeville Catalog* for applicable fees.

Credit by Examination

Applications for students wishing to receive credit by examination are available in the Registrar's Office. A maximum of fifteen semester hours credit can be granted through credit by examination. The grade of "P" will be recorded on the student's permanent record and will be credited toward graduation requirements.

Students applying for credit by exam must:

1. give evidence of a satisfactory academic or work experience background for the course.
2. have the approval of the appropriate Instructor and Dean of the appropriate College or School, and
3. pay any applicable fees. (See Financial Information in the *University of Pikeville Catalog*).

Cambridge International Examinations

The University of Pikeville recognizes course credit earned through the Cambridge International Examinations (CIE) and

a student may earn up to 12 semester credit hours. To receive course credit, a student must have earned a score of A*, A, B, a, or b on a Cambridge International Examination and be a registered student at University of Pikeville. Any student desiring credit must request a Cambridge International Examinations score report to be sent to the University and in some cases additional curriculum information may be requested from the student's high school before credit is awarded. Course credit awarded through the CIE program will apply toward degree requirements and is recorded with a letter grade of "P"; hence, it has no effect upon the student's overall grade point average. Questions and information regarding Cambridge International Examinations should be directed to the Registrar's Office.

International Baccalaureate Program (IB)

The University of Pikeville recognizes course credit earned through the International Baccalaureate (IB) Program and may earn up to 12 semester credit hours. To receive course credit, a student must have earned a score of 5, 6, or 7 on either the Standard Level (SL) exam or the Higher Level (HL) exam and be a registered student at the University of Pikeville. Any student desiring credit must request an IB transcript to be sent to the University and in some cases additional curriculum information may be requested from the student's high school before credit will be awarded. Course credit awarded through the IB program will apply toward degree requirements and is recorded with a letter grade of "P"; hence, it has no effect upon the student's overall grade point average. Questions and information regarding the International Baccalaureate Program should be directed to the Registrar's Office.

Military Service

The University will grant transfer credit for courses taken by students during military service upon receipt of an official military transcript of record, DD214, and DANTES Subject Standardized Tests (DSST). Evaluations of such credits will be based upon standards set by the *American Council on Education's Guide to the Evaluation of Educational Experiences in the Armed Services (ACE)*.

Proficiency Examinations

Requests to take proficiency exams are made through the appropriate academic Dean. Students may be excused from taking courses or may qualify for enrollment in advanced courses by demonstrating proficiency in the subject matter through proficiency examinations administered by the department in which proof of proficiency is sought. No credit is given for the successful completion of a proficiency test, but it does permit a student to be exempt from a requirement. However, there is no reduction in the total number of credits needed for graduation.

Study Abroad

We strive to promote a greater understanding of the world, and its cultures, through education and interaction. The world is becoming more globalized and students who can effectively engage in problems with a global mindset will be better prepared to solve problems. We accomplish this by encouraging our students to travel internationally, interact with international students on campus, and participate in events that promote understanding of other cultures. The University of Pikeville usually sponsors three international trips per year to places such as Belize, Haiti, Costa Rica, Germany, and Scotland. We also work regional, national, and international groups such as the *Kentucky Institute for International Studies*, the *Cooperative Center for Study Abroad*, and others to provide opportunities for our students.

Study abroad experiences can range from two weeks to one-year, involve all academic disciplines and include nearly every country and culture. Scholarships are available and academic credit may be earned for participation in the above program in accordance with University of Pikeville policies. Interested students should discuss their goals with faculty and staff and visit the Director of Study Abroad. Additional information and opportunities are posted on the information board located on the first-floor lobby of the Armington Learning Center.

The Washington Center for Internships and Academic Seminars

The Washington Center Program provides students an opportunity to study for a semester in Washington, D.C. A combination of experiential learning and academic based curriculum, conducted within the nation's capital, exposes students to the various functions of government, provides leadership development opportunities, and allows them to experience the diverse culture of the city. Academic credit may be earned for participation, depending on the length, breadth, and depth of the programs.

Work Experience Credit

After a student has earned a minimum of sixteen semester hours at the University of Pikeville, a maximum of fifteen semester hours of credit may be granted for prior work experience related to the student's area of academic concentration.

Work experience credit is based on documented learning that demonstrates significant achievement related to the outcomes and objectives for the specific course in the degree program. The appropriate form for requesting work experience credit and the criteria for awarding credit may be obtained from the Registrar's Office. Only one course and one activity per course may be listed in each request. The student's advisor and the Dean of the appropriate college/school must concur in the determination of the credit to be granted in each individual case.
Once credit is granted, the Dean sends a copy of the approved equivalent courses and credit hours to the University Registrar. The University Registrar records the notation "Work Experience Credit," followed by the appropriate course(s) and credit hours on the transcript. The number of hours is noted as "Hours Earned" and no quality points or grades are recorded. Neither "Hours Attempted" nor the grade point average includes work experience credit hours.
Students requesting work experience credit should refer to the Financial Information section of the *University of Pikeville Catalog* for applicable fees.

Permission to Study at Other Institutions

Students enrolled at the University of Pikeville who wish to take a course at another accredited institution for credit toward a University of Pikeville degree must complete the *Permission to Study Off-Campus* form prior to enrolling in the course. The *Permission to Study Off-Campus* form is available in the Registrar's Office and requires approval from the student's Academic Advisor and the University Registrar or the appropriate academic Dean. Once the approved course is completed with a grade of "C" or better, the student must submit an official transcript showing the completed course before it can be used to meet a University of Pikeville degree requirement. Repeating a course at another institution will not change the grade received at the University of Pikeville for the same course. Students wishing to take courses off-campus while taking courses at the University of Pikeville will be limited to a combined load of eighteen hours for the fall and spring terms and seven hours for summer terms (see *Student Course Load)*. Students on probation will not be allowed to enroll in off-campus courses while taking courses at the University of Pikeville.

Acadeum

Students enrolled at the University of Pikeville who wish to take a course at another accredited institution for credit have an option to do so using Acadeum Course Share. Acadeum is a consortium with hundreds of colleges and universities that shares courses in an online format throughout the year with a variety of start times, end times, and course lengths. Acadeum Course Share makes it easy to expand your education options with online equivalent courses that are approved to transfer back to the University of Pikeville. These are quality courses and ensure students stay on track to meet degree requirements and/or athletic eligibility.
UPIKE students can access Acadeum with the following link:
https://students.acadeum.com/institutions/university-of-pikeville

Transcript of Record

Requests for transcripts must be made through an online process via the website **www.upike.edu.** In the search bar, type in Registrar's Office and select Transcripts from the menu. Parchment Exchange, our associate company, will require an account to be created. The university will exercise the right to withhold the transcript of any student with outstanding financial obligations and/or other unmet obligation to the university. Students requesting a transcript should refer to the Financial Information section of the *University of Pikeville Catalog* for applicable fees.

Upon request, official transcripts will be mailed or sent as an e-Transcript directly to other institutions or agencies. Requests must specify the office and/or person to which the transcript is to be sent. Under special conditions, an official transcript, in a sealed envelope with the University Registrar's signature over the seal, may be given to a student. Transcripts given directly to students will be stamped "Issued to Student."

President's List and Dean's List

To publicly acknowledge the high scholastic achievement of its students, the University follows the traditional practice of publishing a President's List and a Dean's List at the end of each fall and spring semester.

President's List: To be eligible for the President's List, a student must be a full-time University of Pikeville student (minimum 12 UPIKE credit hours) and complete the semester with a 4.000 GPA. A grade of "I" will disqualify students. A student on the President's List is not eligible for the Dean's list. The President's List will be announced by the President after the close of each semester. This honor was started in fall 2014 and is not retroactive.

Dean's List: To be eligible for the Dean's List, a student must be a full-time student (minimum 12 credit hours) and complete the semester with no failures and earn a semester grade point average between 3.500 and 3.999. A grade of "I" will disqualify students. The Dean's List from each college/school will be announced by the appropriate academic Dean after the close of each semester.

Graduation with Honors

Honors are based on the cumulative grade point average for performance at the University of Pikeville. To be considered for honors at commencement, a minimum of 60 semester hours for the baccalaureate degree and 30 semester hours for the associate degree must have been completed at the University of Pikeville. Students who have a grade point average of 3.5 or higher are eligible to graduate with honors in the categories listed below. At the time of the commencement ceremony in December or May of each year, honors will be based on coursework completed at the University of Pikeville up through April 1.

Baccalaureate Degrees

Cum Laude	The degree will be awarded cum laude to candidates who have a grade point average of 3.50-3.69.
Magna Cum Laude	The degree will be awarded magna cum laude to candidates who have a grade point average of 3.70-3.84.
Summa Cum Laude	The degree will be awarded summa cum laude to candidates who have a grade point average of 3.85-4.00.

Associate Degrees

Honors	The degree will be awarded with honors to candidates who have a grade point average of 3.50-3.75
High Honors	The degree will be awarded with high honors to candidates who have a grade point average of 3.76-4.00

Graduation Awards

The Dr. W.C. Condit Award, established in 1909, is presented each year to the member of the graduating class who has achieved the highest scholastic standing throughout their entire college career. The Margaret E. Record Award is presented to the member of the graduating class who has achieved the second highest standing. Each award requires the graduate to have taken at least 96 semester hours toward graduation at University of Pikeville.

Family Educational Rights and Privacy Act (FERPA) Policy

The University of Pikeville's policy with respect to its student educational records adheres to the requirements and regulations of the Family Educational Rights and Privacy Act. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Education records are records that are directly related to a student, maintained by an educational agency or institution, or by a party acting for the agency or institution. Record means any information maintained in any way, including, but not limited to handwriting, video, audio tape, computer media, film, print, microfilm, and microfiche.

The Family Educational Rights and Privacy Act (FERPA), (20 U.S.C. § 1232g; 34 CFR Part 99), is a federal law that protects the privacy of student education records. FERPA places limitations on the disclosure of personally identifiable information maintained by University of Pikeville with respect to students and limits access to educational records; including the right to inspect and review; right to consent to disclosures, with certain exceptions; the right to obtain copies; the right to seek amendment or correction of such records through informal and formal internal procedures; and the right to place a statement in such educational records explaining any information which the student believes to be inaccurate or misleading.

In accordance with FERPA regulations, the University of Pikeville holds certain information to be "directory information," and therefore, subject to disclosure without prior consent from the student. Unless written objection is received no later than 30 days from the commencement of the academic year, the University of Pikeville designates the following items as directory information:

- Student's Name
- Address
- Electronic mail address (UPIKE only)
- Telephone listing
- Date and place of birth
- Photographs
- Major field(s) of study
- Dates of attendance
- Enrollment Status (full-time; part-time, undergraduate, graduate, professional)
- Most recent previous school attended
- Degrees awarded
- Classification/Grade Level
- Name of the undergraduate, graduate, and/or professional school attended
- Participation in officially recognized activities and sports
- Weight and height of athletes
- Honors and awards received

Educational records may be disclosed to school officials (administrators, staff, faculty, coaches, individuals and/or organizations to whom the University has contracted or are conducting studies on behalf of the University for services, studies, or research) who have a "legitimate educational interest" in the student without prior consent of the student. "School official" is defined by the Department of Education as the following:

- Person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff)
- Person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials (such as an attorney, auditor, or collection agent)
- Person serving on the Board of Trustees; and/or
- Student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks

A school official has a "legitimate educational interest" if a review of a student's record is necessary to fulfill the official's professional responsibilities to the University. School officials may have legitimate educational interests both in students who are currently enrolled and in those no longer enrolled.

If a significant threat to the health or safety of a student or other individual is determined, university personnel may disclose information from education records to any person, including parents, whose knowledge of the information is necessary to protect the health or safety of the student or other individuals. University personnel must maintain a record of the significant threat that formed the rational basis for the disclosure.

Other exceptions to education records include: sole possession records, records created and maintained by a law enforcement unit for a law enforcement purpose, employment records (unless contingent on attendance), medical records made and maintained in the course of treatment and disclosed only to those individuals providing treatment, records that only contain information about a student after he or she is no longer a student at the University of Pikeville (i.e. alumni records).

Objections must be in writing, signed and dated by the student, and be directed to the University of Pikeville Registrar's Office. Complaints regarding alleged violations of rights accorded students by the Family Educational Rights and Privacy Act may be directed to: Family Policy Compliance Office U.S. Department of Education, 400 Maryland Ave. S.W., Washington, D.C. 20202-8520. For additional information: http://www.aacrao.org.

UNIVERSITY OF PIKEVILLE GENERAL EDUCATION LEARNING OUTCOMES

The University of Pikeville General Education Program is a fundamental component of all the baccalaureate degrees (B.A., B.S., and B.B.A.) offered by the university and is based on three basic learning goals:

A University of Pikeville student will . . . Learn how to think,
Learn how to learn,
Learn how to express.

These three outcomes are actualized through four specific Learning outcomes.

University of Pikeville students will prepare for twenty-first century challenges by gaining:

Knowledge of Human Cultures and Societies
University of Pikeville graduates will develop a global perspective through exploration of knowledge in the social sciences, humanities, and the arts. The University of Pikeville's Mission Statement affirms knowledge of Christian principles and Appalachian culture in the context of respect for a variety of religious expressions and cultural backgrounds. Study may include:

- Issues of diversity
- Global learning leading to intercultural competence

Knowledge of the Physical and Natural World
University of Pikeville graduates will understand and apply tools drawn from the sciences and mathematics to address everyday problems. The University of Pikeville's Mission Statement affirms knowledge of quantitative skills and the sciences in the context of a broad undergraduate curriculum. Study may include:

- Basic scientific principles and methods of inquiry
- Quantitative literacy
- Technological competence

Intellectual and Practical Skills
University of Pikeville graduates will be discerning readers and listeners as well as effective writers and speakers. The University of Pikeville's Mission Statement emphasizes communicative skills, independent thinking, and problem-solving ability. Study may include:

- Critical and creative thinking
- Written and oral communication
- Information literacy
- Teamwork and problem solving

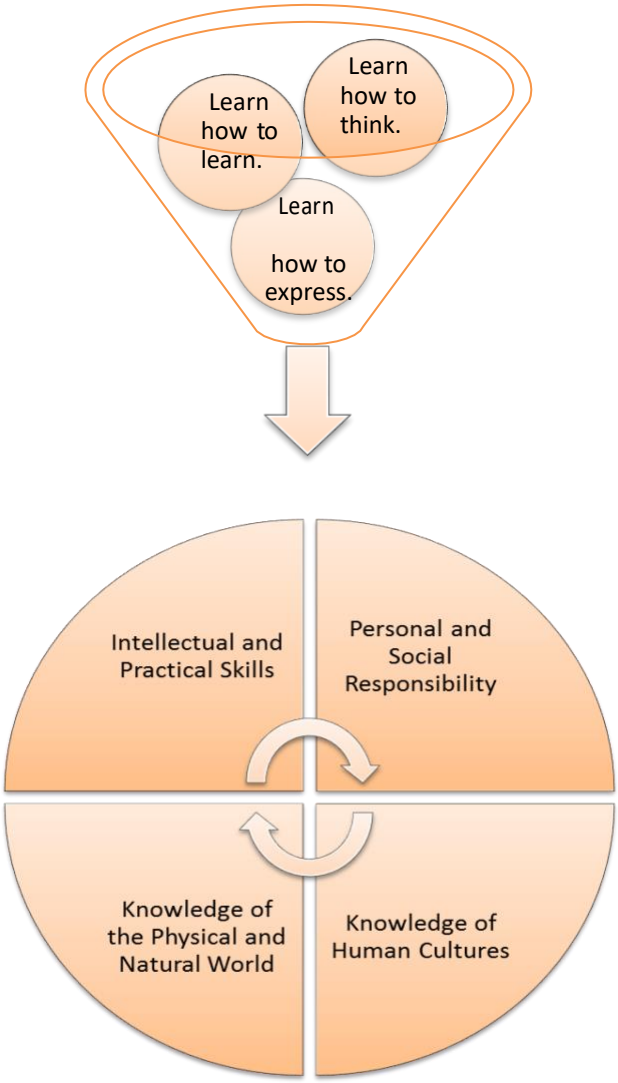
Personal and Social Responsibility
University of Pikeville graduates will be responsible citizens in a global society. They will develop a personal value system and possess the capacity to make ethical judgments. They will exemplify personal integrity and service to others. The University of Pikeville's Mission Statement stresses development of the whole person and preparation for leadership, civic responsibility, and lifelong learning. Study may include:

- Civic knowledge and engagement, both local and global
- Ethical reasoning and action
- Foundations for health and well-being
- Experiential learning beyond the classroom
- Foundations for lifelong learning

These four Learning Outcomes are interactively connected across the General Education curriculum.

These outcomes are already approved and in the catalog. They were adapted from The Association of American Colleges and University's Essential Learning Outcomes:
https://www.aacu.org/leap/essential-learning-outcomes

UPIKE General Education Learning Goals & Outcomes



UNDERGRADUATE CURRICULUM AND COURSE REQUIREMENTS

The Curriculum

The undergraduate degree programs support the mission of the university through a quality education that focuses on the development of the whole person including the intellectual, spiritual, social, and physical dimensions. The undergraduate curriculum includes four associate, 29 baccalaureate degree programs, and nine certificates built on a broad liberal arts foundation that emphasizes communicative and quantitative skills; independent thinking; tolerance of diverse points of view; cultural, historical, and ethical awareness; and preparation for leadership, civic responsibility, and life-long learning. The curriculum has three components: The General Education Curriculum requirements, the major program requirements, and sufficient electives to meet the semester-hour requirement for the degree sought. Baccalaureate students are encouraged to seek completion of a minor or second major to fulfill the 120-hour requirement to graduate.

Common to all baccalaureate degrees (associate degrees have specified general education requirements depending on the program of study), the general education requirements emphasize a strong foundation in the basic skills of reading, writing, speaking, problem-solving, and using technology. The general education curriculum also introduces the humanities, the sciences, the social sciences, and religion. The curriculum is designed to allow early completion of basic skills courses so these skills may be practiced in subsequent courses. To receive a baccalaureate degree, the student must select a major or an area of concentration. The major or area of concentration provides for in-depth study in a specific subject area.

General Education Curriculum

Finding Your Place at University of Pikeville

The University of Pikeville General Education Curriculum prepares students for their roles in a fast-changing 21st Century World. The General Education Curriculum positions student learning in the context of Finding Your Place at UPIKE. A curriculum that centers on place allows students to see themselves in their learning and encourages deeper connection to class material. Involving students in practices that focus on place gives them the critical skills needed to apply knowledge to world issues, whether local or global. Understanding place begins with understanding self and one's role in school and community and expands to include place in the physical and natural world, place in history, and place in the cultural and global world.

Common Requirements (14 credits)
First-Year Studies (2 credits)
Oral (3 credits) and Written Communication (3 credits) (6 credits total)
Mathematics (3 credits)
Systematic Study of the Bible (3 credits)

Finding Your Place at UPIKE Requirements (19 credits)	
Personal Place	6 credits*
Physical and Natural Place	4 credits including lab
Historical Place	3 credits*
Cultural and Global Place	6 credits*

*These 15 credits must be from 5 different disciplines (disciplines are designated by prefixes such as ART, BUS, or HIS). These 15 credits must include 3 credits of humanities/fine arts and 3 credits of social science. Typically, Social Science courses are in COM, ECN, PLS, PSY, SOC. Typically, Humanities/Fine Arts courses are in ART, ENG (if literature), FMA (if film studies), HUM, MUS, THR, SPN (if literature).

Engaging Our World Requirement (3 credits)
3 credits in a designated course at the 300-400 level. In the Engaging our World course students will move from finding their place to engaging their world. The course could accomplish this goal in several ways: interdisciplinary collaboration, experiential learning, or a focus on world issues and problems. The focus of the course is integrative learning.

Oral Communication
The goal for a course in oral communication is to develop communication skills, verbal and nonverbal, in a variety of communication settings. These English-language skills include the ability to research, organize, and deliver a message to specific audiences: use listening skills to critique, evaluate, and/or assess oral communication; evaluate the effectiveness of messages and presentations; and demonstrate responsibility as an ethical oral communicator.
Aligns with the Learning Outcome Intellectual and Practical Skills

Written Communication
The goal for a course in written communication is to understand and produce knowledge through the process of reading and writing in English. Skills include critical thinking, rhetoric, voice and audience, research, and methods, and producing content for a variety of media.
Aligns with the Learning Outcome Intellectual and Practical Skills

Mathematics
The goal for a course in mathematics is to develop skills in basic mathematical calculations and in interpreting mathematical data.
Aligns with the Learning Outcome Intellectual and Practical Skills

Systematic Study of the Bible
The goal for a course in systematic study of the Bible is to explore a significant portion of the Bible (such as Old Testament, New Testament, Gospels, or Pentateuch) or a topic in the Bible (such as Women in the Bible). The course will develop skills in studying the Bible in its literary and historical context.
Aligns with the requirement in the UPIKE By-Laws that the curriculum include systematic study of the Bible.

Personal Place
The goal for a course in Personal Place is to explore and develop self, identity, and the individual's role in and impact on society.
Aligns with the Learning Outcome Personal and Social Responsibility

Physical and Natural Place
The goal for a course in Physical and Natural Place is to explore the physical and natural world through the systematic study of the Physical Sciences (Chemistry, Physics, or Earth Sciences), the Natural Sciences (Biological Sciences) and Biomedical Science. This includes basic knowledge about the physical and natural world, the scientific method, and the ways that scientific knowledge affects our understandings of self, others, and the world.
Aligns with the Learning Outcome Knowledge of the Physical and Natural World

Historical Place
The goal for a course in Historical Place is for students to learn how they arrived at their place in history and how this knowledge will help them navigate their future. This is accomplished through the exploration of historical periodization, the use of historical primary sources, and an understanding of historical themes and historiography.
Aligns with the Learning Outcome Knowledge of Human Cultures and Societies

Cultural and Global Place
The goal for a course in Cultural and Global Place is to explore and develop an understanding of the world's cultures and their impact on the individual and society.
Aligns with the Learning Outcome Knowledge of Human Cultures and Societies

Engaging Our World
The goal for the course is integrative learning. In the Engaging our Word course students will move from finding their place to engaging their world. The course could accomplish this goal in several ways: interdisciplinary collaboration, experiential learning, or a focus on world issues and problems. The course should be 300-400 level.
Aligns with the goal that the four Learning Outcomes are interactively connected across the General Education Curriculum.

NOTE: Check course descriptions for those courses meeting the above requirements.

Degree Requirement

Bachelor of Arts, Bachelor of Science, or Bachelor of Business Administration ..... 4-6 hours

Students must select a degree option for their major and complete the appropriate requirement. Students may only select one option. Complete one of the following options:

B.A. Degree Option:	Completion of six credit hours of a foreign language. English does not count as a foreign language. Students may mix languages to meet the requirement.
B.S. Degree Option:	Completion of four hours of laboratory science.
B.B.A. Degree Option:	Completion of either the B.S. or B.A. Degree Option.

General Requirements for Associate and Baccalaureate Degrees

Associate Degree

A candidate for the associate degree is expected to fulfill the requirements for graduation stated at the time of admission or readmission to the University of Pikeville. The general requirements for the associate degree are as follows:

1. A minimum of 60 semester hours (at the 100 level or higher) with a cumulative grade point average of 2.00 or higher depending on individual program requirements.
2. Successful completion of an approved associate degree major.
3. At least 50% of the semester hours required in the major and a total of 25% of the credit hours toward a degree must be earned at the University of Pikeville.
4. A minimum cumulative grade point average of 2.00 in the major unless specified for a specific program.
5. A grade of "C" or better in all courses taken to satisfy major requirements.
6. Successful completion of departmental assessment requirements.

Note: Developmental Studies courses do not count toward the 60 semester hours required for the associate degree.

Baccalaureate Degree

A candidate for the baccalaureate degree is expected to fulfill the requirements for graduation stated at the time of admission or readmission to the University of Pikeville. The general requirements for the baccalaureate degree are as follows:

1. A minimum of 120 semester hours (at the 100 level or higher) with a minimum cumulative grade point average of 2.00 or higher depending on individual program requirements.
2. A minimum of 39 semester hours in 300 or 400 level courses.
3. Successful completion of the 36 semester credits hours of the General Education Curriculum, depending on the major and course selection.
4. Successful completion of one of the following:
    1. A major with 30 semester hours or more; or
    2. An area of concentration of 48 semester hours or more.
5. Thirty of the last 36 semester hours prior to graduation must be taken at the University of Pikeville.
6. At least 50% of the semester hours required in the major, minor, or area of concentration and a total of 25% of the credit hours toward a degree must be earned at the University of Pikeville.
7. A minimum cumulative grade point average of 2.00 in the major or minor unless specified for a specific major.
8. A grade of "C" or better in all major**,** minor, related studies, or area of concentration courses.
9. Successful completion of institutional and departmental assessment requirements.

Note: Developmental Studies courses do not count toward the 120 semester hours required for the baccalaureate degree.

General Requirements for Certificates

A candidate for a certificate is expected to fulfill the requirements specified in each certificate program stated at the time of admission or readmission to the University of Pikeville. The general requirements for the certificate are as follows:

1. A minimum of 12 semester hours (at the 100 level or higher) with a minimum cumulative grade point average of 2.00.
2. Successful completion of an approved certificate.
3. At least 75% of the semester hours required in the certificate must be earned at the University of Pikeville.
4. A grade of "C" or better is required in all courses taken to satisfy certificate requirements.

5. Three credit hours of transfer work (with a grade of "C" or better) may be applied toward the requirements of one certificate.
6. Students must notify the Registrar's Office of their intention to earn a certificate.
7. Students pursuing only a certificate may incur an application fee, tuition, and possible course fees.
8. During the semester of completion, students must apply for the certificate by the deadline date published on the academic calendar.

Undergraduate Degrees Offered

The University of Pikeville offers the following undergraduate degrees:

Associate of Science (A.S.)
Professional Studies (A.S.)
Bachelor of Arts (B.A.)
Bachelor of Science (B.S.)
Bachelor of Business Administration (B.B.A.)

The B.A. or B.S. degree is awarded depending upon the option chosen of either foreign language or laboratory science. The B.A. degree-seeking student completes two courses in a foreign language (6 hours). The B.S. degree-seeking student completes an additional laboratory science (4 hours). If a student completes both the requirements for the B.A. and the B.S. degree, then the student is awarded their choice of the B.A. or the B.S. degree, not both. Students seeking a B.B.A. degree may complete either the B.A. or the B.S. option.

Students pursuing double majors must indicate so to the University Registrar and are eligible to qualify for additional bachelor's degrees in different majors providing the student meets and completes all university, college, and departmental requirements for a degree. Courses taken towards fulfilling one degree may also count towards fulling parallel requirements in another degree, but the student must complete at least 30 additional hours in a different major for each degree.

A student will be assigned an academic advisor in each major.

The University of Pikeville diploma awarded states the degree name and year completed.

The academic transcript indicates the degree name, completion date, major(s), minor(s), certificate(s), emphasis/track/option/specialization (if applicable), and honors.

Majors Offered

Associate of Science degrees are awarded in the following areas:

College of Arts & Sciences
Communication (A.S.)
Criminal Justice (A.S.)

Coleman College of Business
Business (A.S.)
Accounting Emphasis
Management Emphasis

College of Nursing and Human Services
Nursing (A.S.)

Baccalaureate degrees are awarded in the following areas:

College of Arts & Sciences
Humanities
English (B.A.)
Film and Media Arts (B.A.)
Medical Humanities (B.A.)
Performing Arts in Music (B.A.)
Professional Studies (B.A)
Religious Studies (B.A.)

Mathematics and Natural Sciences

- Biology (B.A. or B.S.)
- Biomedical Science (B.A. or B.S.)
- Chemistry (B.A. or B.S.)
- Mathematics (B.A. or B.S.)

Social Sciences

- Communication (B.A. or B.S.)
- Criminal Justice (B.A. or B.S.)
- Health and Human Performance (B.A. or B.S.)
- History (B.A. or B.S.)
- History/Political Science (B.A. or B.S.)
- Psychology (B.A. or B.S.)
- Sociology (B.A. or B.S.)

Other

- Interdisciplinary Studies (B.A. or B.S.)
- Professional Studies (B.A OR B.S.)

Coleman College of Business

Business

- Business Administration (B.B.A.)
  - Accounting Emphasis
  - Healthcare Management Emphasis
  - Management Emphasis
  - Sport Management Emphasis
- Information Technology Management (B.S.)
- Leadership (B.A. or B.S.)

Patton College of Education

Education

- Educational Studies – Non-Certification (B.A. or B.S.)
- Elementary Education – Certification (B.A. or B.S.)
- Middle Grades Education – Certification (B.A. or B.S.)
- Secondary Education Biology – Certification (B.A. or B.S.)
- Secondary Education Chemistry – Certification (B.A. or B.S.)
- Secondary Education English – Certification (B.A. or B.S.)
- Secondary Education Mathematics – Certification (B.A. or B.S.)
- Secondary Education Social Studies – Certification (B.A. or B.S.)

College of Nursing and Human Services

Nursing and Human Services

- RN-BSN (B.S.)
- Social Work (B.A. or B.S.)

Minors Offered

Minors are available in the following areas:

Business

- Business Administration
- Entrepreneurship

Humanities

- Art
- English
- Film and Media Arts

Music
Religious Studies
Theatre
Women's Studies
World Language & Cultural Studies

Mathematics and Natural Sciences
Biology
Chemistry
Mathematics
Data Science

Nursing and Human Services
Social Work

Social Sciences
Communication
Criminal Justice
Global Health
Health and Human Performance
History
Justice, Equity, Diversity, and Inclusion
Psychology
Sociology

Undergraduate Certificates Offered

Career Communications
Corrections, Rehabilitation, and Preventative Control
Digital Communication
Digital Skills for the Workplace
Interpersonal Skills for Professional
Justice, Equity, and Diversity and Inclusion
Political & Civic Engagement
Spanish for the Workplace
Strategic Organizational Leadership
Women and Gender Studies
Women in Leadership

Pre-Professional Programs

Students intending to pursue a professional degree should follow the curriculum guidelines and requirements for admission from the specific school he or she plans to attend. The University of Pikeville offers courses and majors that prepare students for admission to the following types of professional schools:

- Dental
- Engineering
- Law
- Medical
- Optometry
- Pharmacy
- Physical Therapy
- Veterinary Medicine

A degree-seeking student with UPike must select a major from the list of majors that the University of Pikeville offers. That list can be found in the **Majors Offered** section of the catalog.

CERTIFICATES

Career Communications

The Career Communication certificate provides students with skills needed for communication in a wide variety of fields. The courses selected for the certificate will compel students to:

- Demonstrate cultural and interpersonal skills essential to professional communication.
- Produce reports, newsletters, media kits, and other business and professional writing.
- Learn to work collaboratively in teams to achieve leadership outcomes; and
- Construct artifacts (e.g., papers, assignments) using ethical arguments, research, and methodologies from the fields of communication, business, etc.

Certificate Requirements		12 hours
BUS 327	Business Communication	3
COM 303	Interpersonal Communication	3
COM 329	Public Relations	3
SSC 310	Conflict Resolution and Ethical Decision Making	3

Corrections, Rehabilitation, and Preventative Control

The Corrections, Rehabilitation, and Preventative Control certificate provides the basics of the United States correctional system with a detailed focus on corrections and rehabilitation. The courses required for the certificate will help students gain a practical understanding of the court system and methods used to sanction criminal offenders.

Certificate Requirements		12 hours
CJ 152	Introduction to the Criminal Justice System	3
CJ 283	Corrections	3
CJ 384	Community-Based Corrections	3
SOC 214	Juvenile Delinquency	3

Digital Communication

The Digital Communication certificate provides students with skills needed for communication in a wide variety of digital environments. Students will gain both technical knowledge and practical skills and will be specifically equipped to create and curate digital content, collaborate, and problem-solve in teams, and stay abreast of and make recommendations about emerging technologies.

Certificate Requirements		12 hours
Select four (4) courses from the following:		
BUS 216	Digital Citizenship	3
COM 320	Digital Journalism	3
FMA 135	Introduction to Film and Media Arts	3
FMA 170	Digital Imaging	3
FMA 375	Web Design and Development	3

Digital Skills for the Workplace

The Digital Skills for the Workplace certificate is designed to equip students with important skills for the digital world. In their classes and labs, students will produce digital media that meets professional standards in each field. Emphasizing hands-on activities, students will learn and use software to design artifacts and operate specialized equipment to produce course projects. Emphasizing teamwork and problem solving, students will learn to critically evaluate and make informed decisions about the design process and steps in project completion.

Certificate Requirements		12 hours
Select four (4) courses from the following:		
COM 102	Digital Design	3
ES 241	Introduction to Geographic information Systems	3
FMA 170	Digital Imaging	3
FMA 235	Basic Video Production	3
SCI 250	Introduction to 3D Printing	3

Interpersonal Skills for Professionals

The Interpersonal Skill for Professional certificate provides students with skills needed for communication in diverse settings and groups. The courses selected for the certificate will compel students to:

- Analyze the role of culture, values, beliefs, and assumptions in interpersonal and professional communication.
- Analyze the ways personal identities and social stereotypes affect the communication process.
- Demonstrate active listening, intercultural, and relationship-focused communication skills; and
- Diagnose communication challenges and implement relational responses.

Certificate Requirements ..... 12 hours

Select four (4) courses from the following:

COM 303	Interpersonal Communication	3
COM 304	Health Communication	3
COM 306	Gender and Communication	3
COM 323	Intercultural Communication	3
SSC 310	Conflict Resolution and Ethical Decision Making	3

Justice, Equity, Diversity, and Inclusion

The Justice, Equity, Diversity, and Inclusion certificate provides students an interdisciplinary investigation into issues concerning race, ethnicity, gender, sexuality, religion, age, disability, social class, and the impact of their intersectionality. The courses selected for the certificate will compel students to:

- Identify elements of justice, equity, diversity, inclusion, power, and privilege.
- Analyze how culture is shaped by the intersections of race, gender, social class, ethnicity, disability, sexual religion, and age.
- Recognize how the intersections of race, gender, social class, ethnicity, disability, sexual religion, age, and other dimensions of difference contribute to unequitable experiences by individuals and groups.
- Demonstrate an openness to diverse perspectives.
- Understand how to interact with diverse populations.
-

Certificate Requirements……12 hours

Select two courses from the following:

HUM 320 Gender and Women Studies……3
SW 300 Diversity & Difference……3
SOC 405 Social Stratification……3

Select two courses from the following from two different disciplines:

ART 315 Non-European World Art I……3
ART 316 Art of Kings, Gods, and Spirits……3
COM 306 Gender & Communication……3
COM 323 Intercultural Communication……3
COM 337 Social Justice and Media……3
COM 355 Rhetoric of Injustice……3
CJ 463 Race, Ethnicity, Social Class, and Crime……3
EDU 203 Diversity in the Classroom……3
ENG 380 Women Authors……3
ENG 385 African American Literature……3
HIS 160 Survey of World History……3
HIS 334 Modern Mexico……3
HIS 355 Introduction to Modern Latin America……3
HUM 350 Rojo, Blanco, y Azul: Latinos in the US……3
MUS 118 Music Appreciation: World Music……3
REL 230 World's Great Living Religions……3
REL 360 Martin Luther King Jr. *……3

*Pending approval separately of this course proposal

Political & Civic Engagement

The Political & Civic Engagement certificate will provide students with the opportunity to foster a variety of skills needed in today's careers. The courses selected for this certificate will enable students to:

- Display an understanding of the need and associated use of history and politics. This is essential for any civic/community-based profession.
- Analyze documents, rhetorical situations, and case studies to understand, explain, debate/justify the

potential solutions to the proposed problems at hand.

- Learn to work both independently and collaboratively within groups. This also will provide opportunities to practice and demonstrate leadership skills.
- Create projects that demonstrate an effective and proper use of methodological research and argumentation that is used within the fields of history, political science, law, criminal justice, and communication.

Certificate Requirements		12 hours
CJ 152	Introduction to Criminal Justice	3
COM 325	Political Communication	3
HIS 150	Survey of U. S. History	3
PLS 101	American Government & Politics	3

Spanish for the Workplace

The Spanish for the Workplace certificate at the University of Pikeville prepares learners to communicate in Spanish for professional purposes, as the result of their language, cultural, and professional studies.

Certificate Requirements		12 hours
SPN 111	Beginning Spanish I	3
SPN 112	Beginning Spanish II	3
SPN 306	Spanish Conversation	3
SPN 317	Spanish for the Professions	3

Strategic Organizational Leadership

The Strategic Organizational Leadership certificate may be completed by any student seeking to differentiate themselves in the competitive job market through business training and with the ability to articulate leadership potential while contributing to the strategic direction of an organization.

Certificate Requirements		12 hours
BUS 330	Behavior in Organization	3
BUS 357	Leadership Theory and Practice	3
BUS 499	Directed Individual Study in Business	3
SSC 310	Conflict Resolution and Ethical Decision Making	3

Women and Gender Studies

The Women and Gender Studies certificate provides an interdisciplinary exploration of feminist's theory, women's history, and the intersection of gender and society. The courses selected for the certificate will compel students to:

- Critically examine the role of women and people of color in society.
- Analyze gender as a social construct
- Recognize how gender intersects with sexuality, race, ethnicity, religion, social class, age, disability, and other dimensions
- Identify the ways gender, power, privilege, marginalization, and oppression are integrated across a range of cultures and human experiences
- Build strong analytical and advocacy skills

Certificate Requirements……12 hours

HUM 320 Gender and Women Studies……3

Select three courses from the following:

ART 317 Women in Art……3
COM 306 Gender & Communication……3
COM 355 Rhetoric of Injustice……3
CJ 419 Women in Crime……3
ENG 380 Women Authors……3
HUM 370 Destination Study……3
MUS 316 Music History: Women in Music……3
PSY 375 Psychology of Gender……3
REL 381 Women in the Bible……3

Women in Leadership

The Women in Leadership certificate will provide an emphasis in leadership skills with special attention to gender dynamics in the workplace. Combining courses from the Social Sciences and Humanities that focus on the politics and history of gender identity with business and entrepreneurial courses.

Certificate Requirements		12 hours
BUS 357	Leadership Theory and Practice	3
	or	
BUS 206	The Entrepreneurial Mindset	3
COM 306	Gender and Communication	3
HUM 320	Gender and Women Studies	3
Select one (1) course from the following:		
ART 317	Women in Art	3
ENG 380	Women Authors	3
REL 381	Women and the Bible	3
SSC 310	Conflict Resolution and Ethical Decision Making	3
SW 300	Diversity and Difference	3

UNDERGRADUATE ACADEMIC PROGRAMS DEGREE REQUIREMENTS

The requirements for each undergraduate degree program are outlined in detail on the following pages. All candidates for the baccalaureate degree must complete the University's General Education Curriculum requirements.

For a baccalaureate degree, majors may require no fewer than 30 semester hours. For an area of concentration, no fewer than 48 semester hours are required. For an emphasis, track, or option no fewer than 21 semester hours are required. Specific requirements for the major, area of concentration, specialization, emphasis, track, or option are listed for each program.

For associate degree programs, majors may require no fewer than 60 semester hours. Specific requirements for associate degree majors are listed for each program.

A minor is not required to fulfill the requirements for baccalaureate degree. A minor may require no fewer than 18 semester hours. Those interested in a minor must be seeking a baccalaureate degree. Students seeking an associate degree cannot declare a minor. A student cannot earn a minor and major in the same discipline.

A minimum of 12 semester hours (at the 100 level or higher) is required for a certificate. Certificates are available, but not required.

Student Responsibility for Graduation

The ultimate responsibility for fulfilling graduation requirements rests with the individual student. Students should consult with their Academic Advisor to ensure they are meeting all degree requirements. Students must apply for graduation by the deadline date published on the academic calendar. Applying late does not guarantee your name will appear in the program or that you will be permitted to participate in the commencement ceremony. Students may apply for graduation by accessing the UPIKE Self-Service Graduation Application or by visiting the Registrar's Office. Diplomas will be mailed to the address given during the application process approximately 45 days from the end of the semester/term that degree requirements and all financial obligations to the University have been met. If an outstanding or an unpaid balance exists, a student will not receive a diploma until the balance is zero.

Students who applied for graduation, but failed to meet all requirements by the anticipated completion date may be required to reapply to the institution, reapply for graduation, meet graduation requirements based on the catalog that is active at that time, and repay the $100 graduation fee.

Additional information can be obtained by contacting the University Registrar.

UNDERGRADUATE ACADEMIC PROGRAMS, DEGREE REQUIREMENTS, AND COURSE DESCRIPTIONS

Art (ART)

The Art program is part of the Humanities Division of the College of Arts and Sciences. Through course work in creative thinking and skills this minor offers a variety of approaches which promote the role of art, aesthetics, and expressive creativity in society. The Art Minor compliments students who have chosen major areas of study across the undergraduate colleges and prepares students to use creativity and visual language in their roles as artists, communicators, educators, and business, healthcare, and community leaders.

Art Minor

Art Minor Requirements..... 21 hours

I. Art Core Requirements..... 9 hours
- ART 121 Basic Drawing..... 3
- ART 132 Two-Dimensional Design..... 3
- ART 161 Creating with Line, Shape, and Mass for 3D..... 3

II. Art and Film & Media Arts Electives..... 12 hours

Select 12 hours from the following Art and Film & Media Arts courses and six (6) credit hours must be taken at the 200 - level or higher. Note: Excludes ART 100, ART 102, and ART 103).

- ART 140 Exploring Digital Photography..... 3
- ART 221 Intermediate Drawing..... 3
- ART 241 Painting I..... 3
- ART 261 Sculpture I..... 3
- ART 311 History of Ancient and Medieval Art..... 3
- ART 312 History of Art from the Renaissance to 1850..... 3
- ART 313 History of Art from 1850 to the Present..... 3
- ART 315 Non-European World Art I..... 3
- ART 316 Art of Kings, Gods, and Spirits..... 3
- ART 317 Women in Art..... 3
- ART 331 Advanced Drawing and Composition..... 3
- ART 341 Painting II..... 3
- ART 361 Sculpture II..... 3
- ART 390 Special Topics..... 3
- ART 498 Internship in Art..... 1-6
- ART 499 Directed Individual Study..... 1-3
- FMA 170 Digital Imaging..... 3
- FMA 370 Motion Graphic and Design..... 3
- FMA 375 Web Design and Development..... 3
- FMA 380 Creating Comics..... 3

Art Course Descriptions

ART 100 Art Appreciation..... (3)
The course is designed to encourage an appreciation of the Visual Arts. In this course students will examine, research, analyze and discuss works of art from around the world, based on visual and cultural qualities. The course will also focus on the creation of art—as an experiential event--inspired by the works studied. The class will enhance students' perceptual abilities; encourage insight, and a greater understanding of the variety of visual expressions. *Does not fulfill requirements toward Art minor.*
This course fulfills either the Cultural and Global Place or Personal Place requirement in the General Education Curriculum.

ART 102 Survey of Art from Prehistory to the 14th Century..... (3)
A general survey of art from earliest time through the precursors of the Renaissance. The class will deal with western as well as non-western art. The course's objective is to develop the ability to comprehend and evaluate concepts and issues pertaining to cultural heritage as embodied in the visual arts. *Does not fulfill requirements toward Art minor.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ART 103 Survey of Art from 14th Century to the Present..... (3)
A general survey of art from Renaissance to the present. The class will deal with western as well as non-western art. The course objective is to develop the ability to comprehend and evaluate concepts and issues pertaining to cultural heritage as embodied in the visual arts. *Does not fulfill requirements toward Art minor.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ART 121 Basic Drawing ..... (3)
Introduction to basic drawing experiences and concepts. Graphic representation of objects is stressed through a variety of techniques and media. This course fulfills the Personal Place requirement in the General Education Curriculum.

ART 132 Two-Dimensional Design ..... (3)
A study of principles of pictorial art structure through a series of experimental exercises in two dimensions.
This course fulfills the Personal Place requirement in the General Education Curriculum.

ART 140 Exploring Digital Photography ..... (3)
This course is designed to encourage appreciation and facilitate the creation of images using digital photography. The focus of the course will be the hands-on creation of digital photographic images - as creative experimentation - using digital cameras and digital editing. Students will also see, examine, analyze, and discuss different works of photography. The intent of the class is to enhance students' perceptual abilities; encourage insight, creativity, and a greater understanding of photography has art and visual media. This class is designed for students with no previous experience.
This course fulfills the Personal Place requirement in the General Education Curriculum.

ART 161 Creating with Line, Shape, and Mass for 3D ..... (3)
A variety of materials will be used to explore the elements and principles of design as they relate to three-dimensional space, mass and volume.
This course fulfills the Personal Place requirement in the General Education Curriculum.

ART 221 Intermediate Drawing ..... (3)
A studio class designed to build on the broad basic concepts introduced in ART 121. The course objective is to develop these concepts within the context of the individual student artist. Students deal with problem-solving and analyzing both historical art and the art of their peers. *Prerequisite: ART 121.*

ART 241 Painting I ..... (3)
A basic studio introduction to materials and methods of painting with emphasis on composition. *Prerequisite: ART 121.*

ART 261 Sculpture I ..... (3)
Introductory studio experience in principle sculptural concepts and methods. *Prerequisite: ART 161.*

ART 311 History of Ancient and Medieval Art ..... (3)
The study of painting, sculpture, and architecture from pre-history to the Renaissance. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ART 312 History of Art from the Renaissance to 1850 ..... (3)
The study of painting, sculpture, and architecture from the Renaissance to 1850. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ART 313 History of Art from 1850 to the Present ..... (3)
The study of painting, sculpture, and architecture from 1850 to the present. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ART 315 Non-European World Art I ..... (3)
This course is a survey of the painting, sculpture, crafts, and architecture of a range of cultures, which may include Asia, the Middle East, and/or the Pacific Island through time. The course objective is to develop a multicultural awareness of humanity's approaches to the visual arts and how they reflect those cultures' values, geographical and cultural environments, and reactions to history. There is also an acknowledgement that any culture does not exist and develop in a vacuum—while the course is intended to explore a range of Asian, Middle Eastern, and/or Pacific Island cultures, forays into influences beyond the area may be deemed necessary. The class instructor will have discretion as to which cultures will be considered. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ART 316 Art of Kings, Gods, and Spirits ..... (3)
This course is a survey of the painting, sculpture, crafts, and architecture of a range of cultures, which may include the Americas, the Middle East and/or Africa through time. The course objective is to develop a multi-cultural awareness of humanity's approaches to the visual arts and how they reflect those cultures' values, geographical and cultural environments, and reactions to history. There is also an acknowledgement that any culture does not exist and develop in a vacuum—while the course is intended to explore a range of the Americas, Middle Eastern, and African cultures, forays into influences beyond the area may be deemed necessary. The class instructor will have discretion as to which cultures will be considered. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ART 317 Women in Art ..... (3)
The consideration of women in art from the Renaissance through modern times. The course will consider women both in terms of women as artists as well as women as subject. By looking at the work of selected artists, the class will consider whether there is a feminine point of view, what roadblocks the women had to overcome, and the role of gender some women have committed to in their work. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

ART 331 Advanced Drawing and Composition ..... (3)
Application of design elements and principles in developing an individual understanding personal exploration of pictorial space, organization, and style. *Prerequisite: ART 221.*

ART 341 Painting II..... (3)
A continuation of painting with an emphasis on individual development. *Prerequisite: ART 241.*

ART 361 Sculpture II ..... (3)
Advanced study in sculpture concepts and methods. Emphasis is given to individual development of expression. *Prerequisite: ART 261.*

ART 390 Special Topics..... (3)
Study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisite: ART 121.*

ART 495 Senior Capstone ..... (3)
Will be used to prepare for and meet the exit requirements for graduation for those majoring in art. These requirements include presenting a cohesive body of personal work, defense of said work, and an art history lecture. *Prerequisite: Permission of the Instructor.*

ART 498 Internship in Art..... (1-6)
This is a supervised experiential learning course for approved Art minors, usually in their senior year, taken after fulfilling most other major/minor course requirements. In addition to working at the internship site, students must participate in regular meetings with the supervising instructor and complete coursework designed to enhance the experiential learning of the internship. *Prerequisite: Permission and Consent of the Instructor, Advisor, and Dean of the College of Arts and Sciences. May be repeated for up to a maximum of 6 credit hours.*

ART 499 Directed Individual Study..... (1-3)
Individual studio projects or directed research. Open only to senior art minors with all course work completed in the art area selected. *Prerequisite: Permission of the Instructor, Advisor, Division Chair, and Dean of the College of Arts and Sciences.*

Biochemistry (BCM)

Biochemistry is offered within the Division of Mathematics and Natural Sciences in the College of Arts and Sciences. The courses listed below may be used as a requirement for the Chemistry—Medical Science emphasis and the Chemistry major– Traditional emphasis.

Biochemistry Course Descriptions

BCM 300 Methods in Biotechnology..... (4)
The primary objective of this course is to examine the basic concepts of biotechnology methods. The course focuses on basic laboratory exercises used in the manipulation of nucleic acids and/or proteins. Method demonstrations will illustrate the basic concepts and techniques of biotechnology. Bioethical issues relating to this new technology will also be discussed. Laboratory exercises and lectures will be integrated, with much of the lab time dedicated to individual project work. Lecture, three hours per week; laboratory, at least three hours per week. *Prerequisites: A grade of "C" or better in BIO 154, BIO 156, CHE 114, CHE 116, and Sophomore standing.*

BCM 441 Biochemistry I ..... (3)
First course in a sequence that studies the chemical processes within and related to living organisms. Biochemistry I is an introductory study of the structure and function of macromolecules (proteins, amino acids, carbohydrates, lipids, and coenzymes) and their roles in biological cells. The course begins with an introduction to amino acid and protein chemistry, then follows with a discussion of enzyme structure, function, and kinetics. Emphasis is placed on the organization of enzyme-catalyzed reactions into coordinated and regulated metabolic sequences. Other topics examined include the interaction between lipids and proteins to form biological membranes and the roles the biological membranes play in cells; carbohydrate, lipid metabolism, and hormonal regulation of these processes; and metabolic pathways. *Prerequisites: A grade of "C" or better in CHE 314 and CHE 316. It is recommended that students have had BIO 151 or BIO 153 prior to taking biochemistry.*

BCM 442 Biochemistry II..... (3)
Second course in a sequence that studies the chemical processes within and related to living organisms. Biochemistry II continues the discussion of metabolism started in BCM 441 with an examination of phosphoglycerate, sphingolipid, sterol, and amino acid metabolism. Emphasis will also be placed on nucleic acid structure and function, DNA replication, repair and recombination, RNA synthesis, protein synthesis, gene regulation, DNA sequencing, the polymerase chain reaction, and cloning. *Prerequisites: A grade of "C" or better in BCM 441.*

BCM 443 Biochemistry Laboratory.....(1)
This course will offer students fundamental laboratory approaches to biochemistry and biotechnology. Experiments in this course will reinforce concepts learned in biochemistry lecture classes. Three hours of lab per week. *Prerequisites: A grade of "C" or better in CHE-316. Prerequisite or Corequisite: BCM 441.*

The Biology Program is a part of the Division of Mathematics and Natural Sciences of the College of Arts and Sciences. The program strives to provide students with a broad background in the discipline while providing an opportunity to concentrate their studies in a way that facilitates their personal career goals. All students receive hands on training in scientific research through intense laboratory and/or field experiences.

The Bachelor of Biology degree candidates must fulfill General Education requirements and Biology core requirements, as well as an emphasis in one of the following:

- Traditional Biology (default emphasis)
- Natural History
- Pre-Veterinary
- Molecular Biology and Bioinformatics

Biology Major

I. General Education Requirements.....36 hours
II. Degree (BA or BS) Option requirements..... 4-6 hours
III. Biology Core Course Requirements..... 16 hours

Biology Core (16 hours)
BIO 153 Principles of Biology I.....3
BIO 154 Principles of Biology II 3
BIO 155 Principles of Biology I Laboratory.....1
BIO 156 Principles of Biology II Laboratory.....1
BIO 303 Introduction to Evolution.....3
BIO 320 Genetics 4
BIO 480 Seminar in Biology.....1

Traditional Emphasis .....24 hours
Each student is required to take a minimum of 24 hours of BIO and/or BMS electives at the 300-400 level including at least one course from each of the areas of study listed below. Two of the electives must be 4-credit hours.

Ecology and Population Biology
BIO 325 Ecology 4
BIO 327 Environmental Science 4
BIO 328 Biological Data Analysis 3
BIO 375 Animal Behavior.....3

Organismal Biology
BIO 300 General Entomology 4
BIO 313 Botany.....4
BIO 314 Vertebrate Zoology.....4

BIO 365 Introduction to Ornithology 4
BIO 402 General Parasitology 4
**BIO 342 Mycology 4

Cell and Molecular Biology
BIO 350 Microbiology 4
BIO 400 Molecular Biology of the Cell 3
BMS 430 Immunology 3
BMS 440 Histology 4

Physiology and Developmental Biology
BIO 330 Comparative Anatomy of the Vertebrates 4
BIO 380 Developmental Biology 3
BMS 441 Neuroscience 3
BMS 471 Anatomy and Physiology I 4

Natural History Emphasis (22-24 hours)
BIO 325 Ecology 4
Or
BIO 327 Environmental Science 4
BIO 350 Microbiology 4
BIO 330 Comparative Anatomy of the Vertebrates 4
Or
BIO 380 Developmental Biology 3

Choose at least 1 of the following (4 hours)
BIO 300 General Entomology 4
BIO 313 Botany 4
BIO 314 Vertebrate Zoology 4
BIO 365 Introduction to Ornithology 4
BIO 402 General Parasitology 4
**BIO 342 Mycology 4

Choose at least 2 of the following (7-8 hours) *
BIO 300 General Entomology 4
BIO 313 Botany 4
BIO 314 Vertebrate Zoology 4
BIO 330 Comparative Anatomy of the Vertebrates 4
BIO 365 Introduction to Ornithology 4
BIO 375 Animal Behavior 3
BIO 380 Developmental Biology 3
BIO 402 General Parasitology 4
**BIO 342 Mycology 4

Pre-Veterinary Emphasis (21-23 hours)
BIO 314 Vertebrate Zoology 4
BIO 375 Animal Behavior 3
BIO 350 Microbiology 4
BIO 330 Comparative Anatomy of the Vertebrates 4
Or
BMS 471 Anatomy and Physiology I 4

Choose at least 2 of the following (6-8 hours)
BIO 300 General Entomology 4
BIO 330 Comparative Anatomy of the Vertebrates* 4
BIO 365 Introduction to Ornithology 4
BIO 380 Developmental Biology 3
BIO 402 General Parasitology 4
BMS 430 Immunology 3
BMS 440 Histology 4
BMS 441 Neuroscience 3
BMS 471 Anatomy and Physiology I* 4
BIO 425 Virology 3

Molecular Biology and Bioinformatics Emphasis (20-22 hours)
BIO 328 Biological Data Analysis 3
BIO 350 Microbiology 4
Or
BIO 400 Molecular Biology of the Cell 3
BIO 380 Developmental Biology 3

Choose at least 1 of the following (4 hours)
BIO 300 General Entomology 4
BIO 313 Botany 4
BIO 314 Vertebrate Zoology 4
BIO 365 Introduction to Ornithology 4
BIO 402 General Parasitology 4
**BIO 342 Mycology 4

Choose at least 2 of the following (6-7 hours)
BIO 350 Microbiology* 4
BMS 430 Immunology 3
BIO 400 Molecular Biology of the Cell* 3
BIO 425 Virology 3
BIO 490 Special Topics 1-4

**Courses double-listed in an emphasis area may only count once for a degree in Biology.*

IV. Required Related Courses

Traditional Emphasis and Natural History Emphasis (24 hours)
CHE 113 General Chemistry I 3
CHE 114 General Chemistry II 3
CHE 115 General Chemistry I Laboratory 1
CHE 116 General Chemistry II Laboratory 1
CHE 313 Organic Chemistry I 4
CHE 315 Organic Chemistry I Laboratory 1
MTH 113 Precalculus Algebra or higher math course (i.e. MTH 121 Calculus I) 3
PHY 223 General Physics I 4
(Note MTH 113 Precalculus Algebra & 114 Trigonometry or MTH 121 Calculus is a prerequisite for PHY 223)
PHY 224 General Physics II 4

Pre-Veterinary Emphasis (33 hours)

BCM 441 Biochemistry I 3
CHE 113 General Chemistry I 3
CHE 114 General Chemistry II 3
CHE 115 General Chemistry I Laboratory 1
CHE 116 General Chemistry II Laboratory 1
CHE 313 Organic Chemistry I 4
CHE 314 Organic Chemistry II 4
CHE 315 Organic Chemistry I Laboratory 1
CHE 316 Organic Chemistry II Laboratory 1
MTH 113 Precalculus Algebra or higher math course (i.e., MTH121 Calculus I) 3
PHY 223 General Physics I 4
(Note MTH 113 Precalculus Algebra & 114 Trigonometry or MTH 121 Calculus is a prerequisite for PHY 223)
PHY 224 General Physics II 4

Molecular Biology and Bioinformatics Emphasis (34 hours)

CHE 113 General Chemistry I 3
CHE 114 General Chemistry II 3
CHE 115 General Chemistry I Laboratory 1
CHE 116 General Chemistry II Laboratory 1
CHE 313 Organic Chemistry I 4
CHE 315 Organic Chemistry I Laboratory 1
ITM Programming I 3
ITM Programming II 3
MTH 121 Calculus I 4
PHY 223 General Physics I 4
(Note MTH 113 Precalculus Algebra & 114 Trigonometry or MTH 121 Calculus is a prerequisite for PHY 223)
PHY 224 General Physics II 4

V. General electives as needed to meet the minimum requirements of 120 semester hours.

Teaching Certification in Biology
(See Education)

Biology Course Descriptions

BIO 100 Introduction to Biology ..... (3)
A survey course for those not taking a biology major or minor. Three hours of lecture per week; accompanied by a lab course. *Prerequisite: MTH 100 or placement beyond. Corequisite: BIO 101 or consent of Instructor. Does not count toward a major or minor in Biology.*
With BIO 101, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

BIO 101 Introduction to Biology Lab ..... (1)
Laboratory to accompany Introduction to Biology lecture. Two hours of lab per week. *Prerequisite or Corequisite: BIO 100 or consent of the instructor. Does not count toward a major or minor in Biology.*
With BIO 100, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

BIO 102 Biology for Future Educators ..... (4)
This is a laboratory-science survey course designed for those planning an elementary or middle-grades education major. The course employs integrated inquiry-based instruction focusing on content that will be encountered on the required licensure exam. Five hours of combined lecture and lab per week. *Prerequisite: MTH 100 or placement beyond. Does not count toward a major or minor in Biology.*
This course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

BIO 153 Principles of Biology I ..... (3)
The hypothetico-deductive nature of scientific inquiry is introduced and is used as a foundation for the exploration of cellular organization and function. Topics covered include atomic bonding, the structure and importance of water to life, macromolecules essential to life, enzyme kinetics, eukaryotic cell structure, cellular respiration, photosynthesis, cell division, an introduction to Mendelian genetics, and the structure and function of DNA. Although the course focuses on the cellular level and below, the importance of these structures and processes to the organism is continually considered. *Prerequisite: A math ACT of 19 or higher or equivalent math placement. Prerequisite or Corequisite: BIO 155. Recommended Corequisite: CHE 113 and CHE 115.*
With BIO 155, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

BIO 154 Principles of Biology II ..... (3)
A survey course of Earth's biodiversity, including the prokaryotic and eukaryotic domains, intended for students to gain an understanding and appreciation of organismal diversity. Special attention will be given to the study of population genetics and evolutionary processes. Taxonomy, phylogeny, and life histories of various taxonomic groups will also be discussed to address evolutionary relationships and morphological and physiological differences among groups. *Prerequisite: A grade of "C" or better in BIO 153 and BIO 155. Prerequisite or Corequisite: BIO 156.*
With BIO 156, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

BIO 155 Principles of Biology I Laboratory ..... (1)
Laboratory to accompany Principles of Biology I lecture. Laboratory work provides hands-on activities to teach laboratory skills and support the concepts presented in the lecture. Lab activities will include investigations of the metabolic process of respiration and photosynthesis, mitosis, and basic genetics principles. Three hours of lab per week. *Prerequisite or Corequisite: BIO 153.*
With BIO 153, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

BIO 156 Principles of Biology II Laboratory ..... (1)
Laboratory to accompany Principles of Biology II lecture. Laboratory work provides hands-on activities to teach laboratory skills and support the concepts presented in the lecture. Lab activities will include dissections of representative animal groups and investigations of biological taxonomies. Three hours of lab per week. *Prerequisite: A grade of "C" or better in BIO 153 and BIO 155. Prerequisite or Corequisite: BIO 154.*
With BIO 154, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

BIO 200 You and Your Environment ..... (4)
Environmental problems and their solutions occur at the intersection of natural systems and the human systems that manipulate the natural world. The course will provide students with an integrated understanding of these natural systems and the human systems that affect them. Emphasis on topics may vary, ranging from ecosystems and their management, health and nutrition, the food system and industrial agriculture, or other current and future sustainability initiatives. Designed for students who are not majoring or minoring in science. 150 minutes of lecture and three hours of laboratory each week. *Does not count toward a major or minor in biology. Prerequisites: ENG 112 or WRI 118 and either MTH 105 or MTH 095.*
This course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

BIO 280 Medical Terminology ..... (3)
A course designed to build the vocabulary of students who are enrolled in or are preparing to enroll in a medically related program of study. Students will become familiar with specific prefixes and suffixes, which will enable them to deduce the meaning of unfamiliar scientific and medically related words. Students will also become proficient in navigating scientific and health related websites. *Does not count toward a major or minor in Biology.*

BIO 281 Advanced Medical Terminology ..... (3)
A course designed to build the vocabulary of students who are enrolled in or are preparing to enroll in a medically related program of study. Students will become familiar with terminology in the contexts of specialized body systems like the human reproductive system and in fields of medical study, such as obstetrics, child health, radiology, and oncology. This material in this course is an extension of the foundation laid in BIO 280 Medical Terminology. *Prerequisite: A grade of "C" or better in BIO 280. Does not count toward a major or minor in Biology.*

BIO 290 Special Topics ..... (1-4)
A study of a selected topic of special interest for non-biology majors. The topic may differ each time the course is offered and may be proposed by either the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Does not count toward a major or minor in biology. Prerequisite(s): Depends on course offered.*

BIO 300 General Entomology ..... (4)
Fundamentals of insect biology and their relationships with plants and other organisms; identification of orders and families of commonly encountered insects. A collection and field trips will be required. Lecture, three hours per week; laboratory, three hours per week. *Prerequisite: One three-hour course in biology.*

BIO 303 Introduction to Evolution ..... (3)
This course covers topics in evolution, concentrating on the Darwinian theories of evolution including descent with modification, natural selection sexual selection patterns of evolution, the genetic source of variation, measuring evolution, adaptation, speciation, and human evolution. Lecture: three hours per week. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156.*

BIO 313 Botany ..... (4)
A study of the development, morphology, taxonomy, and physiology of plants. Three hours of lecture and three hours of laboratory each week. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156.*

BIO 314 Vertebrate Zoology ..... (4)
A comparative study of the morphology, phylogeny, and ecology of representative vertebrae animals and groups. Three hours of lecture and three hours of laboratory each week. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156.*

BIO 320 Genetics ..... (4)
An introductory study of the fundamental principles and mechanics of inheritance, including human applications. Three hours of lecture and three hours of lab each week. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156. Prerequisite or Corequisite: MTH 113 or placement beyond.*

BIO 325 Ecology ..... (4)
A discussion of fundamental principles of ecology including adaptations of organisms to the environment; factors that influence the distribution and abundance of species; population structure, dynamics, and regulation; community development (succession), structure and function; food webs, energy flow, and nutrient cycling. A special focus will be placed on the natural history of Kentucky as well as field study methodology and literature research. Lecture: three hours per week. Includes a required four-hour laboratory, meeting every other week, with extensive fieldwork requirements. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156 and MTH 113 or placement beyond.*

BIO 327 Environmental Science ..... (4)
An in-depth look at the natural science and social science components of the human environment. Topics will include energy, food and agriculture, water use, invasive species, global climate change, human populations, social justice, pollution, sustainability, and public health. We will focus on global environmental issues in the lecture and community-based environmental issues in our laboratory. Presentations and societal engagement will be required. Lecture three hours per week and three hours of laboratory each week with travel and fieldwork required. *Prerequisites: A grade of "C" or better in BIO 152 or BIO 154/156 and MTH 113 or placement beyond.*

BIO 328 Biological Data Analysis ..... (3)
This course introduces the foundations of analyzing data in biology by focusing on the conceptual aspects of data analysis rather than the mathematical calculations. Students will learn about hypothesis testing, experimental design, data visualization, and how to choose the correct statistical tests when conducting research in the biological sciences. The course will emphasize the use of the R language in RStudio for all statistical analyses and data visualizations. *Prerequisites: A grade of "C" or better in BIO 152 or BIO 154/156 and a grade of 'C' or better in MTH 113 or placement beyond.*

BIO 330 Comparative Anatomy of the Vertebrates ..... (4)
A comparative study of the morphology, phylogeny, and ecology of vertebrate animals, with an emphasis on function and evolution. The laboratory component will investigate the comparative anatomy of vertebrates through dissections of representatives from major vertebrate animals. Three hours of lecture and three hours of laboratory work each week. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156.*

BIO 342 Mycology ..... (4)
A study of the taxonomy, morphology, physiology, development, ecological roles and human uses for Kingdom Fungi and related groups. The accompanying laboratory activities will include investigations of evolution, phylogeny, morphology, and classification of regional fungi and related groups. A special emphasis will be placed on the diversity of our Appalachian fungi. Prerequisite: Grades of "C" or better in BIO 153 and BIO 154 and BIO 155 and BIO 156.

BIO 350 Microbiology ..... (4)
A study of the morphology, physiology, genetics, and taxonomy of bacteria and other microorganisms, and their beneficial and harmful relationships to plants and animals. Laboratory methods of cultivation, examination, and identification of bacteria will be stressed. Three hours of lecture and three hours of laboratory work each week. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156.*

BIO 365 Introduction to Ornithology ..... (4)
This organismal course focuses on bird biology, including, but not limited to, identification, evolution, functional morphology, physiology, ecology, and behavior. Through course activities, you will build a foundation of knowledge about birds in a way that will stimulate you to keep learning about them for the rest of your life and keep developing your bird identification and field skills. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156 and permission of Instructor.*

BIO 375 Animal Behavior ..... (3)
A study of the selective forces influencing animal behavior. Focal topics include communication, sexual selection, parental care, group living, cooperation and conflict, dispersal and migration, foraging, and predator avoidance. Students will be encouraged to read outside material, to think carefully, logically, and critically about ideas, and to ask questions and defend their views in class. Some fieldwork will be required. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156.*

BIO 380 Developmental Biology ..... (3)
This course integrates molecular, cellular, and organismal mechanisms to address the development of animals from a single fertilized egg into a fully formed organism. It will emphasize the growth and development of complex organisms, including cell differentiation, morphogenesis, pattern formation, and reproduction. Three hours of lecture each week. *Prerequisites: A grade of "C" or better in BIO 320.*

BIO 400 Molecular Biology of the Cell ..... (3)
Further study of eukaryotic cell structure, function, and regulation of activity. Topics covered include the structure, activity, assembly, "death," and targeting of proteins; membrane structure and function; the structure and function of eukaryotic organelles, transmembrane signaling; the cytoskeleton; cell cycle regulation; cancer; and techniques used in cell biology. Three hours of lecture each week. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156, and BIO 319 or BIO 320. Prerequisites or Corequisites: CHE 313 and CHE 315.*

BIO 402 General Parasitology ..... (4)
A study of the life cycles of the parasites of man and selected domestic animals, with emphasis on the clinical manifestations. Laboratory methods will include examination and identification of parasitic organisms. Three hours of lecture and three hours of laboratory work each week. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156*

BIO 425 Virology ..... (3)
This course examines the principles of virology with an emphasis on human and veterinary diseases. Topics include the structure, genetics, replication, and pathogenesis is representative viruses. Selected viral research methods, epidemics, and pandemics will also be discussed. Three hours of lecture each week. Pre-requisites: A grade of 'C' or better in BIO 320 and BIO 350.

BIO 441 Neurobiology ..... (3)
A study of nervous system physiology with contextual anatomy of the nervous system. Three hours of lecture each week. *Prerequisites: A grade of "C" or better in BIO 320 and CHE 314. Recommended BIO 400.*

BIO 480 Seminar in Biology ..... (1)
Presentation of current and historical topics in biology. The course emphasizes practice in the presentation of oral and written reports. As part of the course, students will be assessed regarding their knowledge of the field of biology. *Prerequisites: At least 20 semester hours of BIO courses that count toward the major and Senior standing or consent of the instructor.*

BIO 490 Special Topics..... (1-4)
A study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisite: Consent of the Instructor.*

BIO 498 Lab Internship (Biology)..... (1)
The student assists in instruction of a freshman level biology lab under the supervision of the laboratory instructor. *Prerequisite: Consent of the Instructor. Recommended: CHE 147. Does not count toward a major or minor in Biology.*

BIO 499 Directed Independent Study ..... (1-4)
Individual research or study is based on the interests and needs of the student. Credit of one to four hours each semester for a maximum of two semesters. A total of 4 credit hours may be counted toward a biology major. Prerequisites: Eighteen (18) semester hours of Biology and approval of a sponsoring biology faculty member, Advisor, Division Chair, and Dean of the College of Arts and Sciences.

Biomedical Science (BMS)

The Biomedical Science program offers a Biomedical Science major and a 3+4 optometry joint degree program with the Kentucky College of Optometry (KYCO).

The Biomedical Science major (BMS) is a part of the Division of Mathematics and Natural Sciences of the College of Arts and Sciences. The BMS major is an interdisciplinary collaboration between the biology and chemistry programs. Students gain a strong foundation in organic chemistry, biochemistry, anatomy, physiology, microbiology, and genetics as well as critical-thinking and problem-solving skills. Graduates of the BMS major acquire the necessary knowledge, skills, and experiences to pursue post-baccalaureate study in biomedical disciplines, including programs in medicine, dentistry, optometry, physician assistant, as well as graduate degrees in a variety of health science-related fields.
3+4 Optometry with the Kentucky College of Optometry.

The College of Arts and Sciences offers a joint 3+ 4-degree program with the Kentucky College of Optometry (KYCO) and the Biomedical Science (BMS) major. This program enables academically qualified students to earn the B.S. degree in Biomedical Science and the Doctor of Optometry degree in seven years.

Students accepted to the 3+4 program will gain a strong foundation to be successful in the Optometry program at KYCO by completing all the requirements of the BMS major (except BCM 441 and BCM 442), general education, and prerequisites. The BS degree in Biomedical Science is awarded by the University of Pikeville (UPIKE) following the successful completion of the first year of graduate study at KYCO. The Doctor of Optometry (OD) degree is awarded after completion of four years at KYCO. Freshman or sophomore students may be admitted into the 3+4 program.
However, because the program is highly prescriptive, it requires advanced planning and careful course registration.

BMS 171 Principles of Anatomy and Physiology I……(4)
This course provides a basic understanding of biology and chemistry with insight into the human body, primarily at the cellular and tissue levels. Topics include basic chemistry, DNA, RNA, cellular structure, basic histology, bones, muscles, and nervous systems. Three hours of lecture and two hours of laboratory per week. *Prerequisite: MTH 100 or placement beyond. Does not count toward a major or minor in Biology.*
This course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

BMS 172 Principles of Anatomy and Physiology II ..... (4)
In this course, the human body is investigated primarily at the system level. Areas of study include endocrine, cardiovascular, respiratory, cardiovascular, digestive, urinary, and reproductive systems. Three hours of lecture and two hours of laboratory per week. *Prerequisite: A grade of "C" or better in BIO 171. Does not count toward a major or minor in Biology.*

BMS 273 Clinical Microbiology ..... (4)
This course is designed for allied health students in need of a broad foundation in microbiology as well as insight into the role microorganisms play in health and disease. Three hours of lecture and three hours of laboratory work each week. *Prerequisite: Admission or applicant to Associate Degree Nursing Program. Does not count toward a major or minor in Biology.*

BMS 324 Pathophysiology ..... (3)
Pathophysiology will extend a student's understanding of physiological processes of the human body associated with disease or injury. *Prerequisites: BIO 171 and BIO 172 with a grade of "C" or better. Does not count toward a major or minor in Biology.*

BMS 430 Immunology ..... (3)
A study of the immune system including the basic structure of the immunoglobulins, the immune response, interaction of antigen and antibody, immunity to infection, rejection mechanisms of transplantation and autoimmunity. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156, and BIO 350. Recommended: BIO 400 and CHE 425.*

BMS 440 Histology ..... (4)
The microscopic study of the cells and tissues of the body. Different types of microscopies will be discussed, with an emphasis on light microscopy. Three hours of lecture and three hours of laboratory work. *Prerequisites: A grade of "C" or better in BIO 151 or BIO 153/155 and BIO 152 or BIO 154/156.*

BMS 441 Neuroscience…… (3)
A study of nervous system physiology with contextual anatomy of the nervous system. Three hours of lecture each week. Prerequisites: A grade of "C" or better in BIO 320 and CHE 314. Recommended BIO 400.

BMS 471 Anatomy/Physiology I…… (4)
This course provides a detailed explanation of the structure and function of the musculoskeletal system and circulatory system. The course lays the basis of understanding, diagnosis, and treatment of diseases. Three hours of lecture and three hours of laboratory work each week. Prerequisites: BIO 320 with a grade of 'C' or better.

BMS 472 Anatomy/Physiology II…… (4)
This course provides a detailed explanation of the structure and function of the endocrine, respiratory, digestive, and genital urinary system. The course lays the basis for understanding, diagnosis, and treatment of diseases. Three hours of lecture and three hours of laboratory work each week. Prerequisites: BIO 471 with a grade of 'C' or better.

BMS 490 Special Topics…… (2)
A study of selected topic of special interest. The topic may differ each time the course is offered and may be proposed by the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. May only count once as an elective for the Biomedical Sciences major. Prerequisites: BIO 154 and CHE 313.

Business (BUS)

The Coleman College of Business offers programs designed to provide basic competencies in and understandings of the practices of business, economics, and accounting and their impact on society. Programs leading to associate and baccalaureate degrees designed to prepare students for careers in various fields of business are offered.

CCOB Mission Statement: "***Creating high-performing professionals equipped with the knowledge and experience to succeed in a complex business world."***

The Bachelor of Business Administration (B.B.A.) degree candidates must fulfill General Education Requirements and Business Core requirements, as well as an emphasis in one of the following:

- Accounting
- Healthcare Management
- Management
- Sport Management

Business Administration Major

Basic program for Bachelor of Business Administration (B.B.A.):

I. General Education Curriculum Requirements ..... 36 hours

II. Degree (B.B.A.) Option Requirements ..... 4 - 6 hours

III. Business Core Requirements and Emphasis ..... 60-61 hours

Accounting

Business Core Requirements for Accounting ..... 39 hours

BUS 216	Digital Citizenship	3
BUS 231	Principles of Accounting I	3
BUS 232	Principles of Accounting II	3
BUS 323	The Legal Environment of Business	3
BUS 325	Principles of Management	3
BUS 327	Business Communications	3
BUS 328	Principles of Marketing	3
BUS 380	Managerial Finance	3
BUS 455	Operations Management	3
BUS 470	Business Policy and Strategy	3
ECN 201	Principles of Macroeconomics	3
ECN 202	Principles of Microeconomics	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for the Social Sciences	3

Accounting Emphasis ..... 22 hours

BUS 310	Accounting Information Systems	3
BUS 331	Intermediate Accounting I	3
BUS 332	Intermediate Accounting II	3
BUS 343	Federal Taxation	3
BUS 344	Applications of Taxation	1
BUS 345	Managerial Accounting	3
BUS 431	Advanced Accounting	3
BUS 440	Auditing	3

Healthcare Management

Business Core Requirements for Healthcare Management ..... 39 hours

BUS 216	Digital Citizenship	3
BUS 231	Principles of Accounting I	3
BUS 232	Principles of Accounting II	3
BUS 321	Legal Issues in Healthcare	3
BUS 325	Principles of Management	3
BUS 327	Business Communications	3
BUS 328	Principles of Marketing	3
BUS 380	Managerial Finance	3
BUS 455	Operations Management	3
BUS 470	Business Policy and Strategy	3
ECN 201	Principles of Macroeconomics	3
ECN 202	Principles of Microeconomics	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for the Social Sciences	3

Healthcare Management Emphasis ..... 21 hours

BUS 275	Foundations of Healthcare Management	3
BUS 371	Ethical Issues in Healthcare Management	3
BUS 381	Healthcare Reimbursement Systems	3
BUS 426	Human Resource Management	3
BUS 461	Healthcare Policy	3
BUS 496	Internship Healthcare Management	3
Electives	One approved business upper-level elective.	3

Management

Business Core Requirements for Management ..... 39 hours

BUS 216	Digital Citizenship	3
BUS 231	Principles of Accounting I	3

BUS 232	Principles of Accounting II	3
BUS 323	The Legal Environment of Business	3
BUS 325	Principles of Management	3
BUS 327	Business Communications	3
BUS 328	Principles of Marketing	3
BUS 380	Managerial Finance	3
BUS 455	Operations Management	3
BUS 470	Business Policy and Strategy	3
ECN 201	Principles of Macroeconomics	3
ECN 202	Principles of Microeconomics	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for the Social Sciences	3

Management Emphasis ..... 21 hours

BUS 305	Management Information Systems	3
BUS 330	Behavior in Organizations	3
BUS 357	Leadership Theory and Practice	3
BUS 366	Corporate Entrepreneurship	3
BUS 426	Human Resource Management	3
Electives	Two approved business upper-level electives	6

Sport Management

Business Core Requirements for Sport Management ..... 39 hours

BUS 216	Digital Citizenship	3
BUS 231	Principles of Accounting I	3
BUS 232	Principles of Accounting II	3
BUS 322	Sport Law	3
	or	
BUS 323	The Legal Environment of Business	3
BUS 325	Principles of Management	3
BUS 327	Business Communications	3
BUS 328	Principles of Marketing	
	or	
BUS 329	Sport Marketing	3
BUS 380	Managerial Finance	3
BUS 454	Facilities Management	
	or	
BUS 455	Operations Management	3
BUS 470	Business Policy and Strategy	3
ECN 201	Principles of Macroeconomics	3
ECN 202	Principles of Microeconomics	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for the Social Sciences	3

Sport Management Emphasis ..... 21 hours

BUS 270	Foundations of Sport Management	3
BUS 311	Ethical Issues in Sport	3
BUS 363	Sport Information Management	3
BUS 495	Sport Seminar	3
BUS 497	Sport Management Internship	3-6
Choose three (3) hours from the following electives:		
BUS 330	Behavior in Organizations	3
BUS 373	Globalization of Sport Industry	3
BUS 426	Human Resources Management	3
PSY 422	Sport Psychology	3
SOC 334	Sport in Society	3

IV. Electives as needed to meet the minimum requirements of 120 semester hours.

Business Administration Minor

Requirements ..... 24 hours

BUS 231	Principles of Accounting I	3

BUS 232	Principles of Accounting II	3
BUS 323	The Legal Environment of Business	3
BUS 325	Principles of Management	3
BUS 327	Business Communications	3
BUS 328	Principles of Marketing	3
ECN 201	Principles of Macroeconomics	3
ECN 202	Principles of Microeconomics	3

Entrepreneurship Minor

Requirements ..... 18 hours

BUS 206	The Entrepreneurial Mindset	3
BUS 231	Principles of Accounting I	3
BUS 326	Creativity and Innovation	3
BUS 356	Entrepreneurship Skills and Marketing	3
BUS 386	New Venture Money Management	3
BUS 406	New Venture Creation	3

Associate Degree Programs in Business

Basic programs for an Associate of Science Degree in Business Accounting and Management are as follows:

I. General Education Requirements ..... 19-22 hours

ENG 112	Composition II	
	or	
WRI 118	College Writing	3
MTH 105	Contemporary College Mathematics	
	or	
MTH 113	Precalculus Algebra	
	or	
MTH 121	Calculus I	3-4
PSY 110	General Psychology	3
REL 213	Old Testament	
	or	
REL 214	New Testament	3
COM 225	Public Speaking	3
	or	
COM 226	Communication Skills in Healthcare	3
Electives	General Electives	1-3

II. Business Requirements ..... 45 hours

Select from the Accounting and Management sets of requirements:

Accounting Emphasis

BUS 231	Principles of Accounting I	3
BUS 232	Principles of Accounting II	3
BUS 323	The Legal Environment of Business	3
BUS 325	Principles of Management	3
BUS 327	Business Communications	3
BUS 331	Intermediate Accounting I	3
BUS 332	Intermediate Accounting II	3
BUS 216	Digital Citizenship	3
ECN 201	Principles of Macroeconomics	3
ECN 202	Principles of Microeconomics	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for the Social Sciences	3
Electives	Business (BUS) Courses	12

Management Emphasis

BUS 231	Principles of Accounting I	3
BUS 232	Principles of Accounting II	3
BUS 323	The Legal Environment of Business	3
BUS 325	Principles of Management	3
BUS 327	Business Communications	3
BUS 328	Principles of Marketing	3
BUS 380	Managerial Finance	3

BUS 216	Digital Citizenship	3
ECN 201	Principles of Macroeconomics	3
ECN 202	Principles of Microeconomics	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for the Social Sciences	3
Electives	Business (BUS) Courses	12

Certificates

Strategic Organizational Leadership

The Strategic Organizational Leadership certificate may be completed by any student seeking to differentiate themselves in the competitive job market through business training and with the ability to articulate leadership potential while contributing to the strategic direction of an organization.

Certificate Requirements ..... 12 hours

BUS 330	Behavior in Organization	3
BUS 357	Leadership Theory and Practice	3
BUS 499	Directed Individual Study in Business	3
SSC 310	Conflict Resolution and Ethical Decision Making	3

Women in Leadership

The Women in Leadership certificate will provide an emphasis in leadership skills with special attention to gender dynamics in the workplace. Combining courses from the Social Sciences and Humanities that focus on the politics and history of gender identity with business and entrepreneurial courses.

Certificate Requirements ..... 12 hours

BUS 357	Leadership Theory and Practice	3
	or	
BUS 206	The Entrepreneurial Mindset	3
COM 306	Gender and Communication	3
HUM 320	Gender and Women Studies	3
Select one course from the following:		
ART 317	Women in Art	3
ENG 380	Women Authors	3
SSC 310	Conflict Resolution and Ethical Decision Making	3
REL 381	Women and the Bible	3
SW 300	Diversity and Difference	3

Business Course Descriptions

BUS 100 Personal Money Management ..... (3)
This course is designed to assist the consumer in management of personal financial affairs. Topics are consumerism, insurance, savings instruments, banking, personal expenditures and budgeting, personal taxes, home ownership, introduction to investments, and estate planning.
This course fulfills the Personal Place requirement in the General Education Curriculum.

BUS 105 Foundations of Business ..... (3)
A study of the dynamic field of business and how it impacts individuals and our world. The focus is on introducing the importance of business and how the functions of a business organization work together to provide society with goods and services. Topics include business ownership, economics, marketing, management, production, social responsibility, and entrepreneurship.

BUS 206 The Entrepreneurial Mindset ..... (3)
This foundation course in entrepreneurship explores entrepreneurial thinking and behavior. The class introduces entrepreneurship as an approach to life and one's career. It examines the nature of entrepreneurship and the entrepreneur, contemplating the role of entrepreneurship in society. The key focus is on entrepreneurship as a process which anyone can master. The course is designed around the major stages in this process. An overview of factors which are crucial to entrepreneurial success and how to approach these issues is provided.
This course fulfills the Personal Place requirement in the General Education Curriculum.

BUS 216 Digital Citizenship ..... (3)
The goals of this course are to enable students to be successful in the 21st century and to assist them with the development of skills and knowledge that will allow them to effectively engage and participate as "digital citizens". Emphasis will be on the computer terminologies and applications for our global, computer-driven society and will specifically cover the applications of word processing, spreadsheets, database management, cloud computing, presentations, personal manager, email, internet, and applications of the world wide web. A variety of lectures, hands-one experiences, and research will be utilized to reinforce learning.
This course fulfills the Personal Place requirement in the General Education Curriculum.

BUS 231 Principles of Accounting I..... (3)
This course introduces students to the principles, rules, and procedures of accounting in the context of profit-oriented business organizations. Emphasis is placed on financial statements for users outside the entity.

BUS 232 Principles of Accounting II ..... (3)
A continuation of BUS 231 (Principles of Accounting I) with emphasis on the preparation of statements and reports for users inside the business entity. *Prerequisite: BUS 231.*

BUS 270 Foundations of Sport Management..... (3)
This course will provide students with an introduction to the sport industry, management and leadership in sports, sport governance planning, policymaking, program evaluation, budgeting, public relations, and sport psychology. It provides an overview of the responsibilities of those involved in the sport industry, (interscholastic, intercollegiate, and professional). Strong emphasis is placed on the future development of sport and career opportunities. *Prerequisite: ENG 111 or WRI 118.*

BUS 275 Foundations of Healthcare Management ..... (3)
This course is designed to develop the student's understanding of healthcare organizations and the delivery of health services within the United States. It provides a broad introduction to the field and examines the historical, philosophical, theoretical, and political issues affecting the health service profession. The role of various providers of healthcare systems are examined. This course will also provide students with an opportunity to explore the health sciences professions through a professional shadowing experience. *Prerequisite: ENG 112 or WRI 118.*

BUS 305 Management Information Systems ..... (3)
This course is designed to make the students knowledgeable about the fundamentals underlying the design, implementation, control, evaluation, and strategic use of modern, computer-based information systems for business data processing, office automation, information reporting, and decision making. Although some of the effort will be devoted to hands-on work with business software, the major emphasis will be on the managerial and strategic aspects of information technology. *Prerequisite: BUS 216 or ITM 100.*

BUS 306 The Entrepreneurial Mindset……. (3)
This foundation course in entrepreneurship explores entrepreneurial thinking and behavior. The class introduces entrepreneurship as an approach to life and one's career. It examines the nature of entrepreneurship and the entrepreneur, contemplating the role of entrepreneurship in society. The key focus is on entrepreneurship as a process which anyone can master. The course is designed around the major stages in this process. An overview of factors which are crucial to entrepreneurial success and how to approach these issues is provided. Prerequisite: Sophomore standing.

BUS 307 Bear Wear I……. (3)
Business Internship in Campus T-Shirt Printing offers students a unique and hands-on opportunity to gain practical experience in the dynamic world of apparel customization and entrepreneurship. This internship program is designed to provide students with real-world insights into the planning, operation, and marketing of a campus-based t-shirt printing business. Students will actively participate in various aspects of running and growing a successful on-campus t-shirt printing venture.

BUS 310 Accounting Information Systems ..... (3)
Emphasis is on developing a conceptual understanding of accounting information systems. This course combines information systems concepts, computer technology, and accounting issues. Topics include computer security, information privacy, accounting cycles, specialized journals, systems development, computer crime, database applications, e-commerce, and other information systems issues. Discussion of current literature and the use of a computerized accounting system will be included. Students will also gain proficiency in using Microsoft Excel to perform accounting functions and create accounting documents. *Prerequisites: BUS 216 and BUS 232.*

BUS 311 Ethical Issues in Sport..... (3)
This course is designed to introduce sport management students to basic ethical principles so that they may deal with managerial situations that often arise in sport industry settings. Students will be introduced to ethical concepts and theories that will provide a background for the development of comprehensive ethical decisions. *Prerequisite: BUS 270.*

BUS 313 Quantitative Methods……. (3)
This course introduces and develops the mathematics used in model construction and implementation from the perspective of an economist. The economic perspective is relevant to all business-related thinking as well. The mathematical ideas developed in this class include sets, the number line, functions, maximum and minimum in two and more dimensions. Also, linear algebra applied to equilibrium analysis, optimization, statistical analysis, and linear programming.

BUS 319 Investment Strategy……. (3)
This course examines the construction and management of investment portfolios.

BUS 321 Legal Issues in Healthcare ..... (3)
Legal issues in healthcare examines sources of legal authority and legal constraints in Healthcare. Emphasis will be on patient rights, informed consent, organizational and professional liability, facilities regulations, and malpractice. *Prerequisite: BUS 275.*

BUS 322 Sport Law ..... (3)
This course examines the governance of professional and amateur sport activities by the various governing agencies. Students will conduct research and become familiar with these agencies, their authority, organizational structure, and functions. The role and influence of sport commissions and other governmental bodies on sport governance is also explored, along with the sanction and appeal processes utilized by the agencies. *Prerequisite: Junior standing.*

BUS 323 The Legal Environment of Business ..... (3)
An overview of the legal environment including forms of business ownership, judicial reasoning, contract formation and performance, social responsibility, torts, business crimes and government regulation.

BUS 324 Advanced Legal Topics ..... (3)
Covers personal property and the law of sales, commercial paper, and bailment of property.

BUS 325 Principles of Management ..... (3)
An examination of the principles and techniques underlying successful organization and management of business activities. Topics include the major schools of management thought and managerial functions of planning, organizing, leading, and controlling. The role of the manager as a decision maker is emphasized through exercises and case studies. *Prerequisite: Junior standing or consent of the Instructor.*

BUS 326 Creativity and Innovation ..... (3)
This course provides a study of developing and enhancing individual and organizational creativity and innovation. Students will learn fundamental design-thinking principles and innovative problem-solving tools to address business challenges. Upon completion, students should be able to apply innovation and creativity principles in business.

BUS 327 Business Communications ..... (3)
A study of the types of communication required to function effectively in the business environment. Students will learn about message strategy, effective business writing including formal report writing and other business correspondence, presentation skills, verbal and non-verbal components of communication, and dyadic and small-group communication. Appropriate computer technology will be incorporated into the course such as use of the Internet, e-mail, etc. *Prerequisites: BUS 216, ITM 100, and COM 225.*

BUS 328 Principles of Marketing ..... (3)
A study of marketing behavior of the firm as it supplies the goods and services to consumers and industrial users. Topics include the role of marketing in society and within the firm, consumer behavior, market targeting, and the proper development of the marketing mix of product, price, promotion, and distribution. *Prerequisite: Junior standing or consent of the instructor.*

BUS 329 Sport Marketing ..... (3)
Students apply the fundamentals of marketing – target market, product, price, marketing channel, and marketing communication – to the sport industry. Students gain an understanding of sport as a product and its unique aspects. *Prerequisite: Junior standing.*

BUS 330 Behavior in Organizations ..... (3)
An analysis of approaches to managing modern organizations, using organizational theory to evaluate human interactions. The focus is on small group behavior with an emphasis on leadership, perception, communication, diversity, and team building. *Prerequisite: Junior Standing.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

BUS 331 Intermediate Accounting I ..... (3)
A study of the methods of classification, valuation, and disclosure of the major balance sheet, accounting, and financial statements and reports for users inside the business entity. *Prerequisites: BUS 231 and BUS 232.*

BUS 332 Intermediate Accounting II ..... (3)
A continuation of BUS 331, covering major balance sheet accounts and financial statement presentation at the professional level. *Prerequisite: BUS 331.*

BUS 340 Crisis Management and Communication ..... (3)
Crisis Management and Communication will explore compelling case studies of both corporate and small business crises occurring over the last decade. Students will examine many aspects of crisis management, including the factors that constitute a crisis. This class will also consider how businesses communicate with external and internal audiences in crisis situations, the role of leadership, transparency, and social responsibility, how social media has changed the communications dynamic, and why strategic crisis management and communication planning is critical to business success. *Prerequisite: ENG 112 or WRI 118 or permission of the instructor.*

BUS 343 Federal Taxation ..... (3)
An introduction to the income tax laws affecting individual taxpayers. Emphasis is placed on the determination of income and deductions. Other topics include property related transactions and a general overview of the various taxable entities, including corporations, partnerships, S corporations, estates, gifts, and trusts.

BUS 344 Applications of Taxation ..... (1)
Practical applications of taxation using professional tax return preparation software. Students will be given actual and/or realistic taxpayer scenarios for which to prepare tax returns. Students will also learn how to file both paper and electronic tax returns with the IRS. *Prerequisite or Corequisite: BUS 343 Federal Taxation.*

BUS 345 Managerial Accounting ..... (3)
A one semester study of the function of the cost accountant and basic concepts of the field. Emphasis is placed on the cost information system and accumulation procedures; and planning and controlling the major elements of cost, material, labor, and production overhead. *Prerequisite: BUS 232.*

BUS 346 Issues in Entrepreneurship ..... (3)
This course explores common issues and difficulties experienced by entrepreneurs while starting and operating their businesses. Cases will be used, and guest speakers will visit to share their personal experiences to examine topics such as 'the dilemma of partners', 'the dilemma of debt versus equity', 'the dilemma of starting a business in school versus waiting', and various other dilemmas. *Prerequisite: BUS 206.*

BUS 356 Entrepreneurial Skills and Marketing ..... (3)
This course will focus on the real-world marketing challenges involved in launching an entrepreneurial venture. Students will learn fundamental design-thinking principles and innovative problem-solving tools to address business challenges. Upon completion, students should be able to apply innovation and creativity principles in business.

BUS 357 Leadership Theory and Practice ..... (3)
The purpose of this course is to examine the relationship of leadership philosophy to leadership theory and the translation of this relationship into practice. Students will be exposed to various leadership theories and concepts upon which to develop a universal understanding of leadership. The course will assist students in developing their knowledge, attitudes, skills, and aspirations regarding leadership theory and practice. Other issues covered will include leadership history, change, visioning, coaching, followership, personal and professional goal setting, team dynamic and critical thinking. *Prerequisite: ENG 112 or WRI 118.*

BUS 363 Sport Information Management ..... (3)
This course is an intensive exploration of selected topics in sport information. Discussion of media, writing, social media, and current trends in the field will be studied. *Prerequisites: BUS 270 and Junior standing.*

BUS 366 Corporate Entrepreneurship .....(3)
An examination of entrepreneurship inside larger companies, this course explores obstacles to entrepreneurship inside established firms and the reasons these obstacles develop. Entrepreneurship is approached as a source of sustainable competitive advantage in companies. The course assesses how firms can become faster, more flexible, more aggressive, and more innovative in order to maintain a competitive edge. *Prerequisite: BUS 206.*

BUS 370 Ethics in Business and Information Systems..... (3)
This course is designed to educate future business managers and IT professionals on the tremendous impact ethical issues have in today's global environment. Students' ethical morals will be explored and enhanced as they review difficult ethical situations. Emphasis will be on applying good ethical principles in the real world of work and examples, both good and bad, will be presented and analyzed concerning what is good, evil, right, wrong, legal, illegal, justice, value, duty, and obligation in today's business environment. *Prerequisite: Junior standing or consent of the instructor.*

BUS 371 Ethical Issues in Healthcare Management ..... (3)
The course will examine moral reasoning and ethics as they pertain to the healthcare industry. Written codes of ethics will be examined. The obligation to patients, the community, associates and employing organization will be considered. *BUS 275.*

BUS 373 Globalization of Sport Industry ..... (3)
This course provides an analysis of the impact of the globalization of sport in relation to the organization and management of international sports, including the Olympic movement and the examination of U.S. amateur and professional sports. A comprehensive investigation of international governance, political, social, and economic issues which leagues and corporations must consider in conducting business in foreign markets. Several key areas of international business, as they relate to sport business, are explored including the scale, scope and organization of global sports, globalization, internationalization, cultural aspects, international marketing, political risk, financial/economic risk, human rights, ethical dimensions, role of media, technology, and professional sport leagues. Critical thinking skills are enhanced with the use of case situations and group discussions related to the organizational, social, and cultural differences of the global sport community. *Prerequisite: BUS 270.*

BUS 380 Managerial Finance ..... (3)
An overview of basic financial principles including evaluation of financial performance, cash flow, time value of money, risk and return, asset management and capital budgeting. *Prerequisites: BUS 232 and MTH 200 or SSC 285.*

BUS 381 Healthcare Reimbursement Systems ..... (3)
This course provides an in-depth analysis of healthcare reimbursement systems; health insurance fraud and abuse; and procedures for patient accounting and cash flow forecasting. *Prerequisite: BUS 275.*

BUS 385 Electronic Commerce…… (3)
This course is designed to familiarize individuals with current and emerging electronic commerce technologies using the Internet. Topics include Internet technology for business advantage, managing electronic commerce funds transfer, reinventing the future of business through electronic commerce, business opportunities in electronic commerce, rudimentary electronic commerce, and business plans for technology ventures. The purpose of this course is to educate a new generation of managers, planners, analysts, and programmers of the realities and potential for electronic commerce. Prerequisite: BUS 215.

BUS 386 New Venture Money Management .....(3)
Approaches to raising and managing money in emerging enterprises are introduced. The course includes an examination of the many sources of financing for start-up and early-stage ventures, and when a given source is relevant for a particular type of venture. Attention is devoted to determining the financial needs of new ventures. The critical role of valuation is reviewed. Issues in formulating and negotiating deal structures are investigated. *Prerequisites: BUS 231 and BUS 206*.

BUS 406 New Venture Creation .....(3)
This course is a hands-on experience for students who want to learn the process of how to create an innovation-based new venture. Students will work to develop the essential parts of a business model including opportunity recognition, feasibility analysis, cost structure, revenue models, competitive positioning, and team building. Students will write a business plan and develop presentations to pitch their new business idea. *Prerequisites: BUS 231 and an additional 12 hours of business courses*.

BUS 426 Human Resource Management..... (3)
This course offers an overview of the legal, social, and organizational issues involved in the management of employees in the emerging workforce. The focus is on current business events related to human resource management, including organizational practices and the legal aspects of recruitment, selection, training, orientation, and assessment of the organization's personnel. Issues of discrimination, employee rights, family leave, labor relations, and the assessment of the company's human resource needs are also included in this course. *Prerequisite: Junior standing or permission of the academic advisor and the instructor.*

BUS 431 Advanced Accounting .....(3)
Advanced accounting closely links theory and practice while providing examples and illustrations that are common to real world accounting. The focus of the course is on business combinations, multinational accounting, special reporting concerns, governmental and not-for-profit concepts, and fiduciary accounting. *Prerequisite: BUS 332 or consent of the instructor.*

BUS 440 Auditing..... (3)
A one semester study of the field of auditing as it applies to certified public accountants. Emphasis is placed on the theory of auditing, including the study of internal control and the weighing of evidence; and the environment of public accounting, paying particular attention to legal, ethical, organizational, and technical aspects of the attest function. *Prerequisite: BUS 332.*

BUS 454 Facilities Management..... (3)
This course focuses on the fundamentals of operating a sport facility. Emphasis is placed on examining various quality management techniques and the development of performance measurements associated with event and facilities operations. Project management skills are developed within the framework of sport event and facilities design, maintenance, planning, operations, scheduling, and controlling. Operational topics are explored through both a qualitative and quantitative perspective. Students will be asked to plan and conduct an event on campus. *Prerequisites: BUS 216, BUS 232, BUS 325, ECN 201, or ECN 202.*

BUS 455 Operations Management..... (3)
A study of modern theory and practice for planning, scheduling, operating, and controlling the production and operations process in both service and manufacturing environments. Students will learn to solve problems using operation research models and other quantitative tools to support decision-making in various activities of operations management. Topics include productivity measurements, forecasting, resource planning and allocation, facilities location and design, job design and measurement, planning and scheduling, quality control, inventory systems, and optimization of cost. Appropriate computer technology will be incorporated into this course. *Prerequisites: BUS 216, BUS 232, BUS 325, ECN 201, and ECN 202, and MTH 200 or SSC 285.*

BUS 461 Healthcare Policy..... (3)
This course addresses the relationship between the politics of healthcare and the health policymaking process within the context of historical, economic, cultural, and political environments. The roles and responsibilities of government, consumers, special interest groups, and Healthcare providers will be discussed and analyzed. *Prerequisites: BUS 275, BUS 321, BUS 371, and BUS 381.*

BUS 470 Business Policy and Strategy ..... (3)
A capstone course focusing on the integration of business principles in the formulation of organizational policy and strategy. Emphasis on managerial decision making as it relates to development and implementation by a variety of businesses, both domestic and international. *Prerequisite: Senior Standing.*

BUS 490 Special Topics..... (1-3)
Investigation of related topics which may vary with each offering. *Prerequisite: Junior standing.*

BUS 495 Sport Seminar..... (3)
Research and discussion of critical questions in physical education and sport management; topics to be studied will vary according to the concern of seminar students. *Prerequisite: At least 39 hours of BUS course work.*

BUS 496 Internship in Healthcare Management ..... (3-6)
Supervised field experiences in a healthcare environment. Three hours of internship credit (120 on-the-job hours) are required for the Healthcare Emphasis majors. An additional internship for three credit hours can be repeated as an elective in the BBA programs. This course can be repeated to a maximum of 6 credit hours. *Prerequisites: Junior or senior standing, consent of the business academic advisor, and the Dean of the Coleman College of Business.*

BUS 497 Internship in Sport Management ..... (3-6)
Supervised field experiences in a sports environment. Three hours of internship credit (120 on-the-job contact hours) are required for the Sport Management majors. An additional internship for three credit hours can be repeated as an elective in the BBA programs. This course can be repeated to a maximum of 6 credit hours. *Prerequisites: Junior or senior standing, consent of the business academic advisor, and the Dean of the Coleman College of Business.*

BUS 498 Internship ..... (1-6)
Supervised field experiences in a business environment. Can be used as an elective for any of the BBA majors. Forty hours of on-the-job contact hours are required for each one hour of academic credit (3 credit hours = 120 work hours). Can be repeated once as an elective in the BBA programs. This course can be repeated to a maximum of 6 credit hours. *Prerequisites: Junior or senior standing, consent of the business academic advisor, and the Dean of the Coleman College of Business.*

BUS 499 Directed Individual Study in Business ..... (1-3)
Supervised studies and/or projects in a business environment to be determined by the business academic advisor and the Dean of the Coleman College of Business. Available for BBA degree majors and minors only. *Prerequisites: Junior or senior standing, consent of the business academic advisor, and the Dean of the Coleman College of Business*.

Chemistry (CHE)

The chemistry program is part of the Division of Mathematics and Natural Sciences of the College of Arts and Sciences. The program provides two different tracks for chemistry majors: a traditional emphasis and a medical science emphasis.

The traditional emphasis provides students with a solid foundation for graduate study in chemistry and related sciences, preparation for careers in teaching, entry-level positions in scientific occupations, such as forensic chemist, analytical chemist, food chemist, pharmaceutical chemist, medicinal chemist, clinical chemist, industrial chemist, as well as related careers such as project manager, technical manager, or technical/scientific writer and editor.

The medical science emphasis provides students with a solid foundation for graduate studies in the medical field. This includes professional programs such as allopathic medicine, osteopathic medicine, veterinary medicine, dentistry, pharmacy, optometry, law, and others. In addition, this track also prepares students for employment in industry and biochemical research.

Chemistry Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Degree (B.A. or B.S.) Option Requirements ..... 4 - 6 hours

III. Chemistry Core Requirements and Emphasis ..... 40-43 hours

Chemistry Core (26 hours)

CHE 113	General Chemistry I	3
CHE 114	General Chemistry II	3
CHE 115	General Chemistry I Laboratory	1
CHE 116	General Chemistry II Laboratory	1
CHE 313	Organic Chemistry I	4
CHE 314	Organic Chemistry II	4
CHE 315	Organic Chemistry I Laboratory	1
CHE 316	Organic Chemistry II Laboratory	1
CHE 321	Quantitative Analysis	4
CHE 451	Physical Chemistry I	3
CHE 480	Seminar in Chemistry	1

Chemistry Emphasis Area: *Select either the Traditional Emphasis (17 hours) or Medical Science Emphasis (14 hours)*

Traditional Emphasis (17 hours)

CHE 322	Instrumental Analysis	4

CHE 452	Physical Chemistry II	3
CHE 453	Physical Chemistry Laboratory	1
CHE	Electives	9
	Select nine (9) hours of electives from CHE and BCM courses at the 300 or 400 level, excluding BCM 300.	

Medical Science Emphasis (14 hours)

BCM 441	Biochemistry I	3
BCM 442	Biochemistry II	3
BCM 443	Biochemistry Laboratory	1
BIO	Elective	4
	Select from the following: BIO 320 Genetics; BIO 330 Comparative Anatomy; BIO 350 Microbiology; BIO 440 Histology; and BCM 300 Methods in Biotechnology.	
CHE	Elective(s)	3
	Select three (3) hours of electives from CHE at the 300 or 400 level.	

IV. Biology, Mathematics, and Physics Requirements ..... 16-20 hours

Traditional Emphasis (16 hours)

MTH 121	Calculus I	4
MTH 222	Calculus II	4
PHY 223	General Physics I	4
PHY 224	General Physics II	4

Medical Science Emphasis (20 hours)

BIO 153	Principles of Biology I	3
BIO 154	Principles of Biology II	3
BIO 155	Principles of Biology I Laboratory	1
BIO 156	Principles of Biology II Laboratory	1
MTH 121	Calculus I	4
PHY 223	General Physics I	4
PHY 224	General Physics II	4

V. General electives as needed to meet the minimum requirements of 120 semester hours.

Chemistry Minor

Requirements ..... 21 hours

CHE 113	General Chemistry I	3
CHE 114	General Chemistry II	3
CHE 115	General Chemistry I Laboratory	1
CHE 116	General Chemistry II Laboratory	1
CHE 313	Organic Chemistry I	4
CHE 315	Organic Chemistry I Laboratory	1
CHE 321	Quantitative Analysis	4
CHE	Elective(s)	4
	Select a minimum of four (4) hours of electives from CHE and BCM courses at the 300 or 400 level, excluding BCM 300.	

Teaching Certification in Chemistry
(See Education)

Chemistry Course Descriptions

CHE 100 Introduction to Chemistry ..... (3)
General education science course designed for non-science major (or minor) students who are seeking a lab science course. Introduction to chemistry provides a basic understanding of how scientific measurements are taken and presented, the scientific method, and how chemical principles are applied to everyday life to address scientific issues in society. Three hours of lecture per week. *Corequisite: MTH 095 or MTH 105 or placement beyond. Cannot be taken if the student has already passed CHE 113 or its equivalent. Additionally, it is recommended that the accompanying laboratory (CHE 101) be taken concurrently.*
With CHE 101, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

CHE 101 Introduction to Chemistry Laboratory ..... (1)
Laboratory course to accompany Introduction to Chemistry lecture. Laboratory with hands on activities to reinforce lecture concepts, develop chemical laboratory techniques, and use the scientific methods of inquiry. Two hours of lab per week. *Prerequisite or Corequisite: CHE 100. Cannot be taken if the student has already passed CHE 115 or its equivalent.*
With CHE 100, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

CHE 104 Introduction to General, Organic, and Biological Chemistry ..... (3)
This lecture course aims to connect the fundamentals of general chemistry, organic chemistry, and biochemistry to topics of interest in allied health related programs. Topics explored include scientific measurements, the periodic table, types of compounds, chemical reactions, phases of matter, solutions, nuclear chemistry, organic chemistry functional groups and related biological and nutrition reactions, and biological molecules and pathways. This course is not intended for biology or chemistry majors or minors. *Prerequisite: MTH 095 or MTH 105 or placement beyond.*
With CHE 105, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

CHE 105 Introduction to General, Organic, and Biological Chemistry Laboratory ..... (1)
This course introduces the fundamental laboratory practices in general chemistry, organic chemistry, and biochemistry through hands-on applications of lecture topics in the CHE 104 course. This course is not intended for science majors or minors. Three hours of lab per week. *Prerequisite or Corequisite: CHE 104.*
With CHE 104, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

CHE 113 General Chemistry I..... (3)
First semester General Chemistry for science majors and for students planning professional school studies in the health and life sciences. Topics include atomic structure and periodic properties, types and structure of matter, an introduction to thermochemistry, types of chemical reactions, reaction stoichiometry, nomenclature, bonding models, and theories, in addition to gas, liquid, solid, and solution properties. Three hours of lecture and may include one hour of recitation per week; accompanied by a lab course. *Prerequisite: MTH 095 or placement beyond.*
With CHE 115, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

CHE 114 General Chemistry II ..... (3)
Second semester General Chemistry for science majors and for students planning professional school studies in the health and life sciences. Topics may include kinetics, equilibrium, acid/base/buffers, thermodynamics, electrochemistry, nuclear chemistry, descriptive chemistry, and introduction to organic chemistry. Three hours of lecture and may include one hour of recitation per week; accompanied by a lab course. *Prerequisites: Grade of "C" or better in CHE 113; and CHE 115.*

CHE 115 General Chemistry I Laboratory ..... (1)
Laboratory to accompany General Chemistry I lecture. Laboratory work provides hands-on activities to teach laboratory skills and support the concepts presented in the lecture. Three hours of lab per week. *Prerequisite or Corequisite: CHE 113.*
With CHE 113, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

CHE 116 General Chemistry II Laboratory..... (1)
Laboratory to accompany General Chemistry II lecture. Laboratory work provides hands-on activities to teach laboratory skills and support the concepts presented in the lecture. Three hours of lab per week. *Prerequisite: Grade of "C" or better in CHE 115; Prerequisite or Corequisite: CHE 114.*

CHE 147 Laboratory Safety..... (1)
A survey of laboratory safety principles. Course topics will include common laboratory safety practices, chemical hazards, biological hazards, personal protective equipment, chemical hazard communication, emergency procedures and other aspects of laboratory safety. *Prerequisite: CHE 100 or higher.*

CHE 313 Organic Chemistry I..... (4)
First semester Organic Chemistry designed for students majoring in science and for students planning professional school studies in the health and life sciences. Discussion of several major classes of organic compounds (aliphatic hydrocarbons, alkyl halides, alcohols, ethers, and epoxides), including nomenclature, structure and stereochemistry, physical properties, reactions, mechanisms, and spectroscopy. Four hours of lecture per week. *Prerequisites: Grade of "C" or better in CHE 114 and CHE 116.*

CHE 314 Organic Chemistry II ..... (4)
Second semester Organic Chemistry is designed for students majoring in science and for students planning professional school studies in the health and life sciences. The study of organic chemistry is expanded to include aromatic compounds, organometallic compounds, aldehydes and ketones, carboxylic acids, and their derivatives, enolates, amines, amino acids, proteins, and carbohydrates. Concepts of biochemistry are discussed in the context of organic chemistry principles. Discussion of these major classes of molecules include nomenclature, structure and stereochemistry, physical properties, reactions, mechanisms, and spectroscopy. Four hours of lecture per week. *Prerequisite: Grade of "C" or better in CHE 313.*

CHE 315 Organic Chemistry I Laboratory..... (1)
Laboratory to accompany Organic Chemistry I lecture. Laboratory work emphasizes the techniques of organic synthesis, purification, qualitative analysis, and analysis by using various spectroscopic and chromatographic methods. Three hours of lab per week. *Prerequisite: Grade of "C" or better in CHE 116; Prerequisite or Corequisite: CHE 313.*

CHE 316 Organic Chemistry II Laboratory ..... (1)
Laboratory to accompany Organic Chemistry II lecture. Laboratory work emphasizes the techniques of organic synthesis, purification, qualitative analysis, and analysis by using various spectroscopic and chromatographic methods. Three hours of lab per week. *Prerequisite: Grade of "C" or better in CHE 315; Prerequisite or Corequisite: CHE 314.*

CHE 321 Quantitative Analysis ..... (4)
A study of fundamental theory and laboratory techniques in analytical and related physical chemistry. Quantitative Analysis, also called analytical chemistry, involves separating, identifying, and determining the relative amounts of different components in a sample of matter. Topics may include introduction to errors and data analysis, sample statistics and data presentation/validation techniques, equilibrium and acid/base titration work, record-keeping, gravimetric, volumetric, and electrochemical analysis. Some concepts in chromatographic separations and spectroscopy may be presented if time permits. The laboratory emphasizes classical quantitative chemical analysis techniques, including volumetric and gravimetric methods. Three hours of lecture per week and three hours of lab per week. *Prerequisites: Grade of "C" or better in CHE 114 and CHE 116.*

CHE 322 Instrumental Analysis ..... (4)
A study of the fundamentals of instrumental analysis and laboratory techniques in analytical and related physical chemistry. Instrumental Analysis is the second part of an analytical chemistry sequence, which still involves separating, identifying, and determining the relative amounts of different components in a sample of matter, but incorporates advanced instrumentation to do so. Topics may include advanced data analysis methods and goodness-of-fit criteria, spectroscopic methods and instrumentation, mass spectrometry, electrochemistry, and liquid chromatography. The hands-on laboratory course focuses on development of correct laboratory work habits and methodologies for the operation of modern analytical instrumentation, such as high-performance liquid chromatography and infrared and UV-Vis spectroscopy. Three hours of lecture and three hours of lab per week. *Prerequisites: CHE 321 and PHY 224.*

CHE 335 Introduction to Medicinal Chemistry and Pharmacology ..... (3)
An Introduction to Medicinal Chemistry and Pharmacology provides undergraduate students with a concise introduction to the process of drug discovery and development from the identification of disease targets to the introduction of new drugs into clinical practice. It covers the basic principles of how drugs are developed and used, including such topics as drug identification, optimization, classification, functional groups characteristics, kinetics, pharmacology, and metabolism. Drug development case studies include several major classes of medicinal agents, which are discussed for molecules that made historic contributions to society. Computational chemistry is used to illustrate drug design principles and protein structure. *Prerequisites: Grade of "C" or better in CHE 313 and BIO 151 or BIO 153/155. Prerequisite or Corequisite: CHE 314.*

CHE 371 Chemical Research I..... (1-4)
Chemical Research I provide a more in-depth coverage of laboratory research for sophomore or junior science majors. Research involves laboratory work with a project designed by the instructor and student in any chemical subdiscipline, including but not limited to organic chemistry, medicinal chemistry, biochemistry, protein chemistry, analytical chemistry, food chemistry, inorganic chemistry, physical chemistry, forensic chemistry, or related discipline. This research course involves effective literature searching, design of experiments, laboratory techniques and methods, and instrumental analysis. Independent laboratory work and experimental design is expected. If enrolled in 3 or more hours credit of CHE 371, the student is expected to prepare a written report and oral presentation,

summarizing the research results and/or the research literature. The student is expected to work 45-50 hours per semester for every 1 credit hour (2-3 hours per week). *Prerequisites: At least Sophomore standing and approval of the research faculty mentor, Division Chair, and Dean of the College of Arts and Sciences. Prerequisite or Corequisite: CHE 313 and CHE 315.*

CHE 372 Chemical Research II..... (1-4)
Second semester of Chemical Research I for sophomore or junior science majors, a continuation of CHE 371. If the student has enrolled in or obtained 3 or more hours credit in CHE 371 and CHE 372, then a written report and oral presentation is expected, summarizing the research results and/or the research literature. The student is expected to work 45-50 hours per semester for every 1 credit hour (2-3 hours per week). *Prerequisites: Grade of "C" or better in CHE 371; Approval of the research faculty mentor, Division Chair, and Dean of the College of Arts and Sciences. Prerequisite or Corequisite: CHE 314 and CHE 316.*

CHE 435 Inorganic Chemistry..... (3)
A study of the chemistry of the elements and inorganic compounds, including theoretical and structural concepts. Topics may include symmetry, molecular geometry and structure, molecular orbital theory of bonding (polyatomic molecules and transition metals), solid state chemistry, energetics, and spectroscopy of inorganic compounds. The course consists of three hours of lecture each week. *Prerequisites: Grade of "C" or better in CHE 314 and CHE 316; or consent of the instructor.*

CHE 451 Physical Chemistry I ..... (3)
First semester physical chemistry designed for students majoring in Chemistry. Physical chemistry is the study of physical properties, the structure of matter, and the laws and theories governing these properties applied to chemical systems but are relevant to the biological sciences. This course examines the laws of classical thermodynamics, followed by applications to the properties of gases, liquids, and solids, as well as to solutions, kinetics, and chemical equilibria. *Prerequisites: MTH 121, PHY 224 and a grade of "C" or better in CHE 114 and CHE 116.*

CHE 452 Physical Chemistry II..... (3)
Second semester physical chemistry course introducing the postulates and general principles of quantum mechanics. Quantum mechanics is applied to chemical bonding, molecular structure, and spectroscopy. *Prerequisites: CHE 451 and MTH 222.*

CHE 453 Physical Chemistry Laboratory ..... (1)
Physical chemistry laboratory course that provides an experimental and computational perspective on physical chemistry principles. Experiments will cover fundamental concepts in thermodynamics, kinetics, and spectroscopy. Three hours of laboratory work per week. *Prerequisite: CHE 451.*

CHE 471 Advanced Chemical Research I..... (1-6)
Advanced Chemical Research I provides in-depth coverage of laboratory research for junior or senior science majors. Research can be a continuation of the experiments designed in CHE 371-372 or a new research project in chemistry or related discipline. This research course involves effective literature searching, design or experiments, laboratory techniques and methods, and instrumental analysis. More independent laboratory work and experimental design is expected than in CHE 371-372, approaching the level of research quality of a graduate student in chemistry or related discipline. If the student has enrolled in or obtained 3 or more hours credit in CHE 371, CHE 372, and/or CHE 471, then a written report and oral presentation is expected, summarizing the research results and/or the research literature. The student is expected to work 45-50 hours per semester for every 1 credit hour (2-3 hours per week). *Prerequisites: At least Junior standing and approval of the research faculty mentor, Division Chair, and Dean of the College of Arts and Sciences. Prerequisite: Grade of "C" or better in CHE 371. Prerequisite or Corequisite: CHE 321.*

CHE 472 Advanced Chemical Research II ..... (1-6)
Second semester of Advanced Chemical Research I for junior or senior science majors, a continuation of CHE 471. If the student has enrolled in or obtained 3 or more hours credit in CHE 371, CHE 372, CHE 471, and/or CHE 472, then a written report and oral presentation is expected, summarizing the research results and/or the research literature. The student is expected to work 45-50 hours per semester for every 1 credit hour (2-3 hours per week). *Prerequisites: Grade of "C" or better in CHE 471; Approval of the research faculty mentor, Division Chair, and Dean of the College of Arts and Sciences.*

CHE 480 Seminar in Chemistry ..... (1)
Presentation of current and historical topics in chemistry. The course emphasizes practice in the presentation of oral and written reports. As part of the course, students will be assessed regarding their knowledge of the field of chemistry. *Prerequisites: At least 20 semester hours of chemistry and Senior standing or consent of the instructor.*

CHE 490 Special Topics..... (1-4)
A study of a selected topic of special interest. May be proposed by either the instructor or students and may be taken for credit several times, provided a different topic is studied each time. *Prerequisite: Consent of the Instructor.*

CHE 497 Chemistry Internship ..... (1-6)
This is a supervised experiential learning course and is intended to enhance the classroom experience. *Prerequisites: Eighteen (18) hours of Chemistry and the consent of the Instructor, Advisor, Division Chair, and Dean of the College of Arts and Sciences. It may be repeated for up to 9 hours of credit. Only 3 hours may count toward the Chemistry major or minor.*

CHE 498 Lab Internship (Chemistry)..... (1)
The student assists in instruction of a chemistry lab under the supervision of the laboratory instructor. *Prerequisite: Grade of "C" or better in the lab and lecture course being assisted with and the consent of the lab course Instructor. Students assisting with CHE 101 may substitute a "C" or better in CHE 113 and CHE 115 for the prerequisite requirement.*

CHE 499 Directed Individual Study..... (1-3)
Study based on the interest and need of the student. May include advanced course work, literature search, and/or laboratory work. Credit of one to three hours each semester, for a maximum of two semesters. *Prerequisites: At least 20 semester hours of chemistry and approval of a chemistry faculty member, Advisor, Division Chair, and Dean of the College of Arts and Sciences.*

Communication (COM)

The Communication program, offered through the Division of Social Science of the College of Arts and Sciences, gives students both a practical and theoretical grounding within a liberal arts context. Communication courses teach the oral, nonverbal, and writing skills that are essential for success in personal relationships, business settings, and society. Graduates with a Communication degree generally seek employment in professional fields where interaction with people is important. For this reason, programs leading to associate and baccalaureate degrees in Communication are designed to prepare students for careers in various fields.

A Communication degree, minor, or certificate is an excellent choice for a successful career in media, business, education, law, politics, entertainment, medical services, or religion.

Communication Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements..... 30 hours

II. Degree (B.A. or B.S.) Option Requirements..... . 4 - 6 hours

III. Communication Requirements..... 30 hours
COM 103 Introduction to Mass Communication..... 3
or

COM 105	Introduction to Communication	3
COM 301	Communication Theory	3
COM 303	Interpersonal Communication	3
COM 305	Mass Media in Society	3
COM 400	Senior Capstone in Communication	3
COM 498	Internship in Communication	3

Select three (5) COM Electives

COM	Electives	9

(Notes: SSC 310 and SSC 320 may be used as COM electives. COM 225 and COM 226 are not included in the major.) Students majoring in Communication must take COM 225 to fulfill the oral communication General Elective requirement.

IV. General electives as needed to meet the minimum requirements of 120 semester hours.

Communication Minor

Requirements ..... 18 hours

COM 103	Introduction to Mass Communication	
	or	
COM 105	Introduction to Communication	3
COM 301	Communication Theory	
	or	
COM 303	Interpersonal Communication…….	3
	or	
COM 305	Mass Media in Society	3
COM	Electives	12

(Notes: SSC 310 and SSC 320 may be used as COM electives. COM 225 and COM 226 are not included in the minor.)

Associate Degree Program in Communication

Basic program for an Associate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Communication Requirements ..... 24 hours

COM 103	Introduction to Mass Communication	3
	or	
COM 105	Introduction to Communication	3
COM 220	Media Writing	3
	or	
COM 320	Digital Journalism	3
COM 303	Interpersonal Communication	3
COM 305	Mass Media in Society	3

Select four (4) COM Electives

COM	Electives	12

(Notes: SSC 310 and SSC 320 may be used as COM electives. COM 225 and COM 226 are not included in the major.)

Certificates

Career Communication

The Career Communication certificate provides students with skills needed for communication in a wide variety of fields. The courses selected for the certificate will compel students to:

- Demonstrate cultural and interpersonal skills essential to professional communication.
- Produce reports, newsletters, media kits, and other business and professional writing.
- Learn to work collaboratively in teams to achieve leadership outcomes; and
- Construct artifacts (i.e., papers, assignments) using ethical arguments, research and methodologies from the fields of communication and business.

Certificate Requirements ..... 12 hours

BUS 327	Business Communication	3
COM 303	Interpersonal Communication	3
COM 329	Public Relations	3
SSC 310	Conflict Resolution and Ethical Decision Making	3

Interpersonal Skills for Professionals

The Interpersonal Skill for Professional certificate provides students with skills needed for communication in diverse settings and groups. The courses selected for the certificate will compel students to:

- Analyze the role of culture, values, beliefs, and assumptions in interpersonal and professional communication.
- Analyze the ways personal identities and social stereotypes affect the communication process.
- Demonstrate active listening, intercultural, and relationship-focused communication skills; and
- Diagnose communication challenges and implement relational responses.

Certificate Requirements ..... 12 hours

Select four courses from the following:

COM 303	Interpersonal Communication	3
COM 304	Health Communication	3
COM 306	Gender and Communication	3
COM 323	Intercultural Communication	3
SSC 310	Conflict Resolution and Ethical Decision Making	3

Communication Course Descriptions

COM 102 Digital Design ..... (3)
This course provides an in-depth approach to using software and graphics for the development of a variety of publications and materials, including newsletters, advertisements, and public relations pieces.

COM 103 Introduction to Mass Communication ..... (3)
In this course, students will study and understand the factors and technologies affecting contemporary mass communication in the digital age. This requires a historiographical overview combined with theoretical analysis to understand the relationship between mass media, society, technology, trends in media, media law, public relations, radio, television, books, film, ethics, and the internet. The course will provide an overview of the traditional mass media while understanding the latest trends and potential impact they have on the future of "traditional media" and "new media."
This course fulfills the Personal Place or Cultural and Global Place requirement in the General Education Curriculum.

COM 105 Introduction to Communication ..... (3)
The course introduces the basic concepts, vocabulary, theories, and processes relevant to understanding communication. The various contexts of communication are explored: intrapersonal, interpersonal, small group, organizational, public, and mass. Students also gain an appreciation for the careers in which human communication plays an especially important role.
This course fulfills the Personal Place requirement in the General Education Curriculum.

COM 220 Media Writing ..... (3)
This course emphasizes the skills of reporting. Practice in writing and editing news and sports stories and feature articles, with a glance at reviews, editorials, and columns is also provided. This course is required of all students majoring in Communication. *Prerequisite: ENG 112 or WRI 118.*

COM 221 Writing for Communication ..... (3)
This course introduces students to the skills needed to write analytical papers in the communication discipline. Students will develop reading and writing skills through a lens of discipline, research, and its theories. Students will learn how to write abstracts, discussion posts, journal entries, and literature reviews. Emphasis will be placed on conventions of APA style. *Prerequisite: ENG 112 or WRI 118.*

COM 225 Fundamentals of Public Speaking ..... (3)
This course introduces the major forms of speech, concentrating on the primary elements of public address and group discussion. *Prerequisite: ENG 112 or WRI 118. The course does not count toward the major or minor in Communication.*
This course fulfills the Oral Communication requirement in the General Education Curriculum.

COM 226 Communication Skills in Healthcare ..... (3)
This course will focus on developing communication skills essential for working with clients and professionals in health care settings. Students will practice communication skills with individuals, within groups, and in front of audiences. *Prerequisites: ENG 112 or WRI 118 and eight hours of Biology. The course is a general education requirement and does not count toward the major or minor in Communication.*
This course fulfills the Oral Communication requirement in the General Education Curriculum.

COM 290 Special Topics ..... (3)
This course is the study of selected topics of interest in the field of communication. The topic may differ each time the course is offered and may be proposed by the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time.

COM 301 Communication Theory ..... (3)
The course is a survey of the major theories of human communication, attitude development, and change. Systems, symbolic interaction, cognitive, behavioral, interpretive, critical, and other theoretical perspectives are studied. *Prerequisites: COM 225 and a grade of "C" or better in COM 103 or COM 105.*

COM 303 Interpersonal Communication ..... (3)
This course focuses on theories and exercises in verbal and nonverbal communication within interpersonal relationships. Students improve their interpersonal skills by examining issues involving language, nonverbal communication, culture, listening, conflict resolution, and self-concept. *Prerequisites: ENG 112 or WRI 118 and COM 225.*
This course fulfills the Personal Place requirement in the General Education Curriculum.

COM 304 Health Communication ..... (3)
This course emphasizes the importance of good interpersonal communication skills, ethics, and cultural awareness in health-related interactions. Professional-to-patient, patient-to-professional, and professional-to-professional perspectives are studied. *Prerequisite: COM 225.*

COM 305 Mass Media in Society ..... (3)
This course explores the dynamic forms of mass media and persuasion in society, including advertising, politics, and entertainment. *Prerequisites: ENG 112 or WRI 118 and COM 225.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

COM 306 Gender and Communication ..... (3)
The purpose of this course is to provide students with an understanding of how people communicate in gendered styles. Students will examine how gender affects the communication process in a variety of communication contexts, including interpersonal, organizational, and within the media. Students will study the formation of gender identities and examine gender roles in society. *Prerequisites: ENG 112 or WRI 118.*
This course fulfills the Personal Place requirement in the General Education Curriculum.

COM 320 Digital Journalism ..... (3)
This course studies advanced practices of journalism. It will focus on the use of digital techniques to generate story ideas, gather, and report information, engage the public, tell stories using different media, and publish and promote content. *Prerequisite: WRI 118.*

COM 323 Intercultural Communication ..... (3)
The purpose of this course is to focus on the importance of culture in our everyday lives, and the ways in which culture interrelates with and affects communication processes. The course is designed to increase sensitivity to other cultures and introduce and exploration of the core concepts within intercultural communication. Students will increase awareness of their own cultural backgrounds, and the contexts (social, cultural and historical) in which they live and communicate.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

COM 325 Political Communication ..... (3)
This course studies communication as it serves the political system, society, and Americans as individuals. Topics include communication in the governing process and in campaigns, and communication as a way of expressing and reinforcing political values. Specific goals: to understand the roles and functions of communication in American politics, to identify the variables and actors in political communication, and to investigate the roles of the mass media in American politics. *Prerequisites: ENG 112 or WRI 118 and COM 225.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

COM 329 Public Relations ..... (3)
This course introduces the field of public relations. The course provides practice with the duties associated with public relations, including writing press releases, working with publications, and event/promotion planning. *Prerequisite: ENG 112 or WRI 118.*

COM 333 Oral Interpretation ..... (3)
This course develops the art of communicating to an audience a work of literature in its intellectual, emotional, and aesthetic aspects through vocal, physical, and psychological performing techniques. Literary forms include prose, poetry, and drama, as well as mixed forms from lecture, recital, reader's theatre, and chamber theatre. *Prerequisite: COM 225.*

COM 337 Social Justice and Media ..... (3)
This course will focus on the influence media has on the rise of social justice. Particular attention will be placed on social movements that have taken place through various forms of media, including but not limited to social media. Students will examine the rise of such movements from origin to outcome and uncover aspects of media and its role in the success or failure of each. The course will utilize a theoretical and practical approach in the examination. In addition to reading, students will also participate in the utilization of podcasting, blogging, and video production to further comprehension in the use of such media for a specific cause. This course fulfills the Engaging Our World requirement in the General Education Curriculum.

COM 339 C r i s i s Communication ..... (3)
This course will focus on key elements of crisis and issues management, including theoretical approaches and applications, as well as crisis management and communication strategies. Students will examine factors that constitute a crisis and explore how businesses communicate with external and internal audiences before, during, and after crises. Emphasis will be placed on evaluating message effectiveness and the role of social media. Leadership, transparency, and social responsibility will also be considered. Prerequisite: ENG 112 or WRI 118

COM 340 Popular Culture ..... (3)
The purpose of this course is to provide students with an introductory perspective on the study of pop culture. Students will examine how pop culture validates our common experience and affects our daily lives. Students will study the roles mass-mediated popular culture plays in our lives. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

COM 345 Heroes of Our Time ..... (3)
From movie theaters to video games, television adaptations, t-shirts, lunchboxes, and almost every form of advertising or media merchandise that exists, superheroes are a constant presence in popular culture. It is through this genre that we understand when someone refers to something as their "personal kryptonite" or that they are "team captain America". However, we often ignore the political and philosophical content that is deeply rooted within this popular genre. Much like other forms of media, the superhero narrative provides an understanding of the political and cultural values that have shaped it. This course will explore the genre of popular superhero media from a critical perspective, allowing students to develop techniques and skills to analyze the impact of superheroes on cultural, political, and personal values. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

COM 350 Social Media ..... (3)
This course will provide a foundation for understanding social media's impact on society and how organizations implement social media to achieve outcomes. The course will focus on understanding social media platforms, strategies, and tactics. Students will explore practical techniques to create engaging social media content across various platforms. Prerequisite: ENG 112 **or WRI 118**

COM 355 Rhetoric of Injustice ..... (3)
This course studies injustice rhetorical acts from a historical and contemporary view. It considers the social constructs that called the acts of speeches, demonstrations, and associated literature into the public sphere. This includes but is not limited to why the rhetorical acts occurred (exigency), the desires (purpose), and the results (actions/response). As a class, we will examine these rhetorical acts and moments in hopes of understanding what we need to do as a society to limit injustice as we continue seeking equality. *Prerequisite: Sophomore Standing.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

COM 359 S t r a t e g i c Communication ..... (3)
This course will provide an examination of the principles and practices of strategic communication within organizations. Topics may include branding, social media, crisis management, event planning, and ethics. Emphasis will be placed on strategic communication planning. Prerequisite: ENG 112 or WRI 118

COM 390 Special Topics ..... (3)
This course is a study of selected topics of interest in the field of communication. The topic may differ each time the course is offered and may be proposed by the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisites: COM 225 and ENG 112 or WRI 118. When offered in conjunction with COM 290, students at 390 level will do an extra research paper or project.*

COM 392 Critical Studies in Media and Pop Culture ..... (3)
This course will investigate how media and communication technologies intersect with popular culture, providing students with an introduction to the fundamental approaches, theories, and perspectives of critical media studies. The specific mediated communication topic may differ each time the course is offered and may include a show film, series, genre, or other aspect. This course may be taken for credit any number of times, provided that a different topic is studied each time. Prerequisite: ENG 112 or WRI 118. This course fulfills the Engaging our World requirement in the General Education Curriculum

COM 400 Senior Capstone in Communication ..... (3)
The course serves as a capstone course designed to allow student majors or minors in communication to apply their course work to professional and theoretical issues in communication. It includes in-depth readings in communication journals to gain a broader understanding of the discipline, a survey of employment in related fields, post-graduate study options, and completion and evaluation of student portfolios. *Prerequisites: Open only to Communication majors or minors who have completed 70 credit hours with at least 18 hours of communication.*

COM 425 Professional Speech Communication ..... (3)
The course builds upon basic speaking skills acquired in Fundamental of Public Speaking. A variety of speaking techniques and situations will be practiced. Students will develop essential presentation skills necessary for success in a competitive job market. *Prerequisite: COM 225.*

COM 426 Persuasion ..... (3)
The course is the study of persuasion and the application of critical thinking. This course will cover the basic model of argument, constructing valid arguments, fallacies, and teach students the importance of using persuasion in an ethical manner. *Prerequisite: COM 225.*

COM 494 Directed Research in Communication ..... (1-3)
This course is a directed investigation in the field of Communication through the application of research techniques leading to a research project and/or paper. This course may be repeated for a total of six credit hours. *Prerequisite: Permission of the Instructor, Division Chair, and Dean of the College of Arts and Sciences.*

COM 498 Internship in Communication ..... (3-6)
The course provides supervised field placement experience for the advanced communication major or minor in an organization, business, or media outlet related to the practice of communication activities. Open only to communication majors or minors, usually in their senior year, after fulfilling most other course requirements. In addition to working at the internship site, students must participate in regular class meetings that are designed to enhance the internship learning experience and strengthen communication skills most relevant to employment and career success. *Prerequisites: Open only to communication majors or minors who have completed 60 credit hours and permission of Instructor, Advisor, Division Chair, and Dean of the College of Arts and Sciences.*

COM 499 Directed Study in Communication..... (3)
The course provides a directed study in a specific area of communication literature and practice not covered by existing courses within the curriculum. *Prerequisites: Permission of the Instructor, Advisor, Division Chair, and Dean of the College of Arts and Sciences.*

Criminal Justice (CJ)

The Criminal Justice program is part of the Division of Social Sciences of the College of Arts and Sciences. The Criminal Justice Major consists of a core of required courses in Criminal Justice (beyond the General Education Curriculum). The Criminal Justice Major at the University of Pikeville follows the programs listed by the US News Best Criminology Programs, but on a smaller scale. A Criminal Justice Major must complete 21 credit hours of core requirements. The Criminal Justice Major is then able to tailor their program of study around their interests and intended careers through the completion of 15 credit hours of electives from other related disciplines, such as Sociology, Psychology, Communication, History, and Religion, to gain a well-rounded knowledge base. This firm foundation in Criminal Justice would prepare students for a variety of professional settings, including State and Federal law enforcement, corrections, courts, chemical dependency and substance abuse counseling, research, pre-law, and graduate studies in Criminal Justice and related disciplines.

Criminal Justice Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Degree (B.A. or B.S.) Option Requirements ..... 4 - 6 hours

III. Criminal Justice Core Requirements ..... 21 hours

CJ 152	Introduction to Criminal Justice	3
CJ 273	Police Practice and Procedures	3
CJ 283	Corrections	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for the Social Sciences	3
CJ 371	Criminological Theory	3
SSC 452	Interdisciplinary Commons	3
SOC 310	Research Methods	3

IV. Elective Requirements for the Major ..... 15 hours

Select 15 hours from the following list. Select a minimum of 9 hours from the 300-400 level.

CJ 274	Community Policing	3
CJ 275	History of Police in America	3
CJ 280	Ethics in Criminal Justice	3
CJ 290	Special Topics in Criminal Justice	1-3
CJ 291	Special Topics in Criminal Justice and Sociology	1-3
CJ 315	Homeland Security	3
CJ 361	Victimology	3
CJ 375	Investigative Function in Law Enforcement	3
CJ 384	Community Based Corrections	3
CJ 419	Women and Crime	3
CJ 450	Police and Society	3
CJ 463	Race, Ethnicity, Social Class, and Crime	3
CJ 472	Law of Criminal Justice	3
CJ 490	Special Topics in Criminal Justice	1-3
CJ 491	Special Topics in Criminal Justice and Sociology	1-3
CJ 498	Practicum	3
CJ 499	Directed Individual Study in Criminal Justice	1-3
COM 303	Interpersonal Communication	3
HIS 339	Latin America and the Drug Trade	3
PSY 323	Abnormal Psychology	3
REL 332	Islam	3
SOC 214	Juvenile Delinquency	3

Subject to Change

SOC 342	Drugs and Society	3
SOC 355	Deviant Behavior	3
SOC 405	Social Stratification	3
SOC 411	Sociology of Mental Disorders	3

V. General electives as needed to meet the minimum requirements of 120 semester hours.

Criminal Justice Minor

Requirements ..... 21 hours

CJ 152	Introduction to Criminal Justice	3
CJ 273	Police Practices and Procedures	3
CJ 283	Corrections	3
CJ 371	Criminological Theory	3

Select 9 hours from the following list. At least 6 credits must be in Criminal Justice.

CJ 274	Community Policing	3
CJ 275	History of Police in America	3
CJ 280	Ethics in Criminal Justice	3
CJ 290	Special Topics in Criminal Justice	1-3
CJ 291	Special Topics in Criminal Justice and Sociology	1-3
CJ 315	Homeland Security	3
CJ 361	Victimology	3
CJ 375	Investigative Function in Law Enforcement	3
CJ 384	Community Based Corrections	3
CJ 419	Women and Crime	3
CJ 450	Police & Society	3
CJ 463	Race, Ethnicity, Social Class, and Crime	3
CJ 472	Law of Criminal Justice	3
CJ 490	Special Topics in Criminal Justice	1-3
CJ 491	Special Topics in Criminal Justice and Sociology	1-3
CJ 498	Practicum	3
CJ 499	Directed Individual Study in Criminal Justice	1-3
COM 303	Interpersonal Communication	3
HIS 339	Latin America and the Drug Trade	3
PSY 323	Abnormal Psychology	3
REL 332	Islam	3
SOC 214	Juvenile Delinquency	3
SOC 342	Drugs and Society	3
SOC 355	Deviant Behavior	3
SOC 405	Social Stratification	3
SOC 411	Sociology of Mental Disorders	3

Change

Associate Degree in Criminal Justice

Basic Program for an Associate Science Degree:

I. General Education Requirements ..... 30-31 hours

COM 225	Public Speaking	3
	or	
COM 226	Communication Skills in Healthcare	3
BUS 216	Digital Citizenship	3
ENG 112	Composition II	
	or	
WRI 118	College Writing	3
MTH 105	Contemporary College Mathematics	
	or	
MTH 113	Precalculus Algebra	
	or	
MTH 121	Calculus I	3-4
PSY 110	General Psychology	3
REL 213	Old Testament	
	or	
REL 214	New Testament	3
SOC 119	Introduction to Sociology	3
Electives	General Electives	6

II. Criminal Justice Requirements ..... 18 hours

CJ 152	Introduction to the Criminal Justice System	3
CJ 273	Police Practices and Procedures	3
CJ 283	Corrections	3
CJ 361	Victimology	3
CJ 371	Criminological Theory	3
SOC 214	Juvenile Delinquency	3

III. Elective Requirements ..... 12 hours

Select 12 hours from the following list.

CJ 274	Community Policing	3
CJ 275	History of Police in America	3
CJ 280	Ethics in Criminal Justice	3
CJ 290	Special Topics in Criminal Justice	1-3
CJ 291	Special Topics in Criminal Justice and Sociology	1-3
CJ 315	Homeland Security	3
CJ 375	Investigative Function in Law Enforcement	3
CJ 384	Community Based Corrections	3
CJ 419	Women and Crime	3
CJ 450	Police and Society	3
CJ 463	Race, Ethnicity, Social Class, and Crime	3
CJ 472	Law of Criminal Justice	3
CJ 490	Special Topics in Criminal Justice	1-3
CJ 491	Special Topics in Criminal Justice and Sociology	1-3
CJ 498	Practicum	3
CJ 499	Directed Individual Study in Criminal Justice	1-3
COM 303	Interpersonal Communication	3
HIS 339	Latin America and the Drug Trade	3
PSY 323	Abnormal Psychology	3
REL 332	Islam	3
SOC 342	Drugs and Society	3
SOC 355	Deviant Behavior	3
SOC 405	Social Stratification	3
SOC 411	Sociology of Mental Disorders	3

Certificates

Corrections, Rehabilitation, and Preventative Control

The Corrections, Rehabilitation, and Preventative Control certificate provides the basics of the United States correctional system with a detailed focus on corrections and rehabilitation. The courses required for the certificate will help students gain a practical understanding of the court system and methods used to sanction criminal offenders.

Certificate Requirements ..... 12 hours

CJ 152	Introduction to the Criminal Justice System	3
CJ 283	Corrections	3
CJ 384	Community-Based Corrections	3
SOC 214	Juvenile Delinquency	3

Political & Civic Engagement

The Political & Civic Engagement certificate will provide students with the opportunity to foster a variety of skills needed in today's careers. The courses selected for this certificate will enable students to:

- Display an understanding of the need and associated use of history and politics. This is essential for any civic/community-based profession.
- Analyze documents, rhetorical situations, and case studies to understand, explain, debate/justify the potential solutions to the proposed problems at hand.
- Learn to work both independently and collaboratively within groups. This also will provide opportunities to practice and demonstrate leadership skills.
- Create projects that demonstrate an effective and proper use of methodological research and argumentation that is used within the fields of history, political science, law, criminal justice, and communication.

Certificate Requirements ..... 12 hours

CJ 152	Introduction to Criminal Justice	3
COM 325	Political Communication	3
HIS 150	Survey of U. S. History	3

Criminal Justice Course Descriptions

CJ 152 Introduction to the Criminal Justice System ..... (3)
A study of the agencies, institutions, and processes of the American criminal justice system-legislature, police, attorneys, courts, and corrections; the nature and extent of crime; legal defenses and the limits of the law; constitutional and procedural considerations affecting arrest, search, and seizure; cases and materials affecting criminal law, prosecution, defense, and the sentencing and sanctioning process in the control of criminal behavior.

CJ 273 Police Practices and Procedures ..... (3)
An overview of the organization and operations of law enforcement agencies, and their line, staff, and auxiliary functions. Focus shared between the police as a formal organization in patrol and investigative operations, and the role given by law enforcement in the relationship of communal security and consent to governmental authority. Primary attention given to law enforcement ethics and professionalism, with some scenario-based instruction to illustrate these critical factors in law enforcement. *Prerequisite or Corequisite: CJ 152.*

CJ 274 Community Policing ..... (3)
Examines the major concepts and problems involved in the widely recognized shift in the operations of modern law enforcement. The course will examine the origins, continuing development, and experiences and record of community policing, a review of research and analysis of the advantages and disadvantages of community policing. *Prerequisites: CJ 152 and CJ 273.*

CJ 275 History of Police in America ..... (3)
This course provides an overview and analysis of the American system of police, examining the origins, development, roles, and operations of policing in a modern democratic society. Students will develop and detailed understanding of the issues involved in policing in America and will examine the different historical time periods of police. The course will cover the technological advancements in policing and how it has changed the system forever.

CJ 280 Ethics in Criminal Justice ..... (3)
This course will develop a theoretical base for the examination of criminal justice practice and management in terms of its legality, morality, and ethical values; the primary method of instruction will be case-analysis of such topics as the behavior of police in a democratic society, theories of punishment and the rights of prisoners, the regulation of the behaviors of the officers of the court, and the significance of the rule of law for all criminal justice managers. *Prerequisite or Corequisite: CJ 152.*

CJ 283 Corrections ..... (3)
Following an historical exploration of the correctional efforts in human societies and the more recent reforms of the American prison movement, this course will direct its study to six major areas: sentencing strategies and punishment rationale in democratic societies, the philosophy and effectiveness of treatment and rehabilitation, individual adjustment and social organization in both male and female prisons, constitutional sources and remedies in addressing prisoners' rights, the professionalization of correctional professionals and emerging alternatives to incarceration. *Prerequisite or Corequisite: CJ 152.*

CJ 290 Special Topics in Criminal Justice ..... (1-3)
A study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisite: CJ 152.*

CJ 291 Special Topics in Criminal Justice and Sociology ..... (1-3)
A study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisite: CJ 152 or SOC 119. Cross-listed as SOC 291.*

CJ 315 Homeland Security ..... (3)
This course covers the historical and contemporary issues interconnecting terrorism, intelligence, and homeland security. The course represents not only a strong scholarly approach to the study of terrorism, but also incorporates the real-world experience of federal agents, police officers, and soldiers tasked with preventing the next terrorist attack on our country. It is designed to help students develop a working knowledge of people, ideas, organizations, and current issues in the field. The approach of this course provides students with a unified and cutting-edge understanding of terrorism, intelligence, and homeland security and their interrelationship. *Prerequisites: CJ 152 or SOC 119 and Sophomore standing.*

CJ 450 Police and Society ..... (3)
Explores the relationship of the police to courts, probation, community corrections, institutional corrections, and parole, with a specific emphasis on critical social, cultural, political, and economic issues related to policing in society. The course also explores the relationship between police and other social institutions as well as the philosophy and implications of the police as an agent of social control. *Prerequisites: CJ 152 or SOC 119 and Sophomore standing.*

CJ 361 Victimology ..... (3)
While a relatively new field in criminology and criminal justice, the study of crime victims is just as important as the study of crime and criminals. The course will review sources of data on crime victims, the interaction between the victim and the criminal justice system, and different types of crime victims, such as intimate partners, children, women, men, and the elderly. Other topics related to Victimology may also be addressed. *Prerequisites: ENG 112 or WRI 118, CJ 152 and Sophomore standing*.

CJ 371 Criminological Theory ..... (3)
This course is an in-depth evaluation of classical and contemporary criminological theories. The course will review each major category of criminological theory, to include classical, biological, psychological, structural, subcultural, integrated theories, among others. Lastly, the course will examine how research on crime in the real-world impacts criminologists' ability to suggest and implement programmatic responses designed to reduce crime. Reading intensive. *Prerequisites: ENG 112 or WRI 118, CJ 152 and Junior standing.*

CJ 375 Investigative Function in Law Enforcement ..... (3)
This is an introduction to criminal investigation in the field. Attention is given to police conduct at the crime scene, interrogation and interviews with suspects and witnesses, the development of informants, and surveillance techniques. particular focus on special techniques appropriate to special kinds of investigation. Strong emphasis on preparation for trial, report writing, and the professional role of law enforcement in testimony. *Prerequisites: CJ 152, CJ 273, and Sophomore standing.*

CJ 384 Community-Based Corrections ..... (3)
Problems of work-release and school-release programs for institutional inmates; administration of halfway houses; nonresidential programs for probationers, parolees, and drug abusers; assessment of the effectiveness and the purposes of the "community-based correctional facility" in contemporary corrections. *Prerequisites: CJ 152, CJ 283, and Sophomore standing.*

CJ 419 Women and Crime ..... (3)
Women's involvement in crime and interactions with the criminal justice system have generally been overlooked. This course is designed to offer students the opportunity to examine diverse perspectives which focus on the complexity of female contract and interaction with the criminal justice system and its agencies. Topics may include, but are not limited to, women as victims, offenders, and workers in the criminal justice system. *Prerequisites: ENG 112 or WRI 118, SOC 119, CJ 152, completion of 12 hours of coursework in Criminal Justice and/or Sociology and Junior standing.*

CJ 463 Race, Ethnicity, Social Class, and Crime ..... (3)
This course will examine the complex inter-relationships between race and crime in the United States, with a special emphasis on social class. The focus of the course will be on critical thinking regarding racial disparities and discrimination in the explanation of crime and in the criminal justice system. Reading intensive. *Prerequisites: ENG 112 or WRI 118, SOC 119, CJ 152, completion of 12 hours of coursework in Criminal Justice and/or Sociology and Junior standing.*

CJ 472 The Law of Criminal Justice ..... (3)
Viewing the criminal law as an instrument of social control, an extensive analysis will explore the broad range of legal principles bringing a criminal case: justification, attempt, conspiracy, parties to crime, ignorance and mistake, immaturity, insanity, and intoxication. Some consideration is given to rules of evidence in criminal cases. An exploration of the law of homicide is undertaken as a device to test the rules by which the law is applied. The common law, selected statutes of Kentucky and of representative states, and what the function of law is in society are studied. *Prerequisites: ENG 112 or WRI 118, CJ 152, and Junior standing.*

CJ 490 Special Topics in Criminal Justice ..... (1-3)
A study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisites: CJ 152 and Junior standing.*

CJ 491 Special Topics in Criminal Justice and Sociology ..... (1-3)
A study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisite: CJ 152 or SOC 119 and Junior standing. Cross-listed as SOC 491.*

CJ 498 Practicum ..... (1-3)
A supervised work/study placement in a setting consistent with the student's interest and career goals. May be repeated for a total of 6 semester hours with 3 hours credited to the completion of a Sociology or Criminal Justice major and the remaining 3 hours credited as an upper division general elective. A student may earn no more than 6 hours of CJ 498 and SOC 498. Contacts with agencies arranged with permission of instructor. *Prerequisites: Junior standing, completion of 15 hours of coursework in Criminal Justice and/or Sociology, and permission of faculty supervisor. Cross-listed as SOC 498.*

CJ 499 Directed Individual Study in Criminal Justice ..... (1-3)
A program of reading and reporting planned and carried out under the guidance of a faculty member in the major. The topic, issue, or area of student interest must concern a problem in the discipline *not otherwise available to students*. Interdisciplinary study is encouraged. *Prerequisites: Junior standing, completion of 15 hours of coursework in Criminal Justice, and permission of faculty supervisor.*

Data Science

The Data Science minor is part of the Division of Mathematics and Natural Sciences of the College of Arts and Sciences. This program can help students with mathematical, statistical, data analysis, programming, analytical reasoning, and critical thinking skills as they pursue careers in business, government, teaching, medicine, insurance, and industry.

Data Science Minor

Data Science Minor requirements

MTH 121	Calculus I	4
DAT 210	Introduction to Data Science	3
DAT 310	Data Science Methodology…	3
DAT 450	Data Science Professional Practice	3
ITM 321	Programming I	3

Choose one course below:

MTH 200	Elementary Probability and Statistics	3
MTH 326	Probability and Statistics for Scientists and Engineers	3
BIO 328	Biological Data Analysis	3
ITM 310	Business Analytics	3
SSC 285	Statistics for the Social Sciences	3
CHE 321	Quantitative Analysis	4

All Fall Semesters

MTH 121	Calculus I
MTH 200	Elementary Probability and Statistics
DAT 210	Introduction to Data Science
ITM 321	Programming I

All Spring Semesters

MTH 121	Calculus I
MTH 326	Probability and Statistics for Scientists and Engineers
DAT 310	Data Science Methodology
DAT 450	Data Science Professional Practice

DAT 210 Introduction to Data Science.....(3)

In this course, students will learn the basics of Data Science, an interdisciplinary field of study that uses scientific methods, programming skills, and knowledge of mathematics and statistics to extract insight information from extensive data. Students will learn the basic knowledge of what data science is, its importance in today's data-driven world, describe the various paths that can lead to a career in data science, and learn basic skills involving libraries & packages, large data sets, machine learning models, and big data tools. Prerequisites: None.

DAT 310 Data Science Methodology .....(3)

In this course, students will be exposed to practical and application-based experiences which will allow them to explore various approaches and methodologies in use today in the field of data science. They will learn the most cutting-edge approaches to creating and managing a data science project, including but not limited to: Waterfall, TDSP, Domino, and others.

DAT 450 Data Science Professional Practice ..... (3)

In this course, students will have the opportunity to participate in a hands-on culminating experience that will allow them to gain valuable experience in the data science field. Students may either work with the instructor of the course to identify, develop, and carry out a data science project within the scope of the university or a community partner, or identify and complete an internship in the field of data science. In addition to completion of the project or working at the internship site, students will participate in regular meetings with the supervising instructor to enhance the experiential knowledge gained.

Earth Science (ES)

Courses in earth science are offered under the Division of Mathematics and Natural Sciences in the College of Arts and Sciences. Introductory and advanced courses may be used to fulfill the laboratory science core requirement or to fulfill requirements for science teaching majors.

Earth Science Course Descriptions

ES 107 Introduction to Earth Science ..... (3)
A lecture course focusing on the various aspects of earth science. Topics emphasize the physical environment and may include rocks and minerals, the structure of the earth, plate tectonics, geological history, and the development of landforms. *Prerequisite: MTH 100 or placement beyond. Additionally, it is recommended that the accompanying laboratory (ES 108) be taken concurrently.*
With ES 108, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

ES 108 Introduction to Earth Science Laboratory..... (1)
Laboratory to accompany the Introduction to Earth Science lecture. The lab covers a variety of Earth Science topics including crystal growing, the rock cycle, mineral identification, sedimentary rock identification, metamorphic rock identification, weathering, porosity and permeability, ice and glaciers, seawater and freshwater, plate tectonics, stress and deformation, earthquakes, and volcanoes. *Prerequisite or Corequisite: ES 107.*
With ES 107, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

ES 127 Physical Geology..... (3)
A lecture course focusing on the various aspects of earth science. Topics emphasize the physical environment and may include rocks and minerals, the structure of the earth, plate tectonics, geological history, and the development of landforms.
With ES 128, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

ES 128 Physical Geology Laboratory ..... (1)
A lecture course focusing on the various aspects of earth science. Topics emphasize the physical environment and may include rocks and minerals, the structure of the earth, plate tectonics, geological history, and the development of landforms. Pre- or Corequisite: ES 127.
With ES 127, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

ES 137 Physical Geography..... (3)
This course provides a geographic perspective on the natural processes that form major components in our physical environment with an emphasis on weather, climate, and landforms. Students will also learn how geographers study the physical environment and the interconnected linkages between physical and human systems. Through gaining a deeper understanding of the physical processes that influence our planet, students will recognize how and why physical and human phenomena vary from place to place. Key issues will include the dynamic and fragile nature of the planet's natural systems, the processes involved in creating physical phenomena in the Earth's natural environment, geographic methods employed by practicing scientists, and human/environment interaction. *Prerequisite: MTH 100 or placement beyond.* Additionally, it is recommended that the accompanying laboratory (ES 138) be taken concurrently.
With ES 138, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

ES 138 Physical Geography Laboratory ..... (1)
This course provides a geographic perspective on the natural processes that form major components in our physical environment with an emphasis on weather, climate, and landforms. Students will also learn how geographers study the physical environment and the interconnected linkages between physical and human systems. Through gaining a deeper understanding of the physical processes that influence our planet, students will recognize how and why physical and human phenomena vary from place to place. Key issues will include the dynamic and fragile nature of the planet's natural systems, the processes involved in creating physical phenomena in the Earth's natural environment, geographic methods employed by practicing scientists, and human/environment interaction. *Prerequisite or Corequisite: ES 137.*
With ES 137, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

ES 241 Introduction to Geographic Information Systems (GIS)..... (3)
This course covers the basic concepts of geographic information systems (GIS), the methods and software used to implement them, and their applications to surveying and analysis of other surveying problems. This course will provide an overview of geographic information systems and a foundation in georeferencing spatial data with coordinate systems, projecting these data to a flat surface, employing map scale, working with layers of information, and making maps. Students will construct a final map project that demonstrates an application of methods and software components.

ES 290 Special Topics..... (1-4)
Study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or the students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisite: Consent of the Instructor.*

ES 490 Special Topics..... (1-4)
Study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or the students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisite: Consent of the Instructor.*

Economics (ECN)

The Economics program is part of the Coleman College of Business. Courses in this area are an intrinsic part of the program in business. A background in economics also is required for those students seeking to teach social studies in the secondary school environment.

Economics Course Descriptions

ECN 201 Principles of Macroeconomics ..... (3)
Overview of economics, concepts, and institutions; emphasis on the accounting, analytical, and policy aspects of national income and product, as well as public finance, money and banking, and international trade. *Prerequisite: MTH 095 or MTH 105 or placement beyond.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ECN 202 Principles of Microeconomics ..... (3)
Theories of production, determination of prices, and distribution of income in regulated and unregulated industries. Attention is given to problems of industrial relations, monopolies, and to comparative economic systems. *Prerequisite: MTH 095 or MTH 105 or placement beyond.*

Education (EDU)

The graduate and undergraduate education programs are part of the Patton College of Education. At the undergraduate level, the College offers the following non-certification and initial teacher certification degree programs.

Educational Studies – Non-Certification (B.A. or B.S.)
Elementary Education – Certification (B.A. or B.S.)
Middle Grades Education – Certification (B.A. or B.S.)
Secondary Education Biology – Certification (B.A. or B.S.)
Secondary Education Chemistry – Certification (B.A. or B.S.)
Secondary Education English – Certification (B.A. or B.S.)
Secondary Education Mathematics – Certification (B.A. or B.S.)
Secondary Education Social Studies – Certification (B.A. or B.S.)

Educational Studies Major – Non-Certification

The Educational Studies major is offered through the Patton College of Education for students who wish to teach outside the traditional classroom settings. These students will develop a better understanding of the teaching and learning process to work in organizations that support the development of children, youth, and/or adults. This major does not lead to teacher certification, does not require admission to any teacher certification program, and requires a GPA of 2.0 for graduation. A student cannot get an Educational Studies major and a major in a teacher education certification area.

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements (Non-Education) ..... 36 hours
II. Degree (B.A. or B.S.) Option Requirements ..... 4 - 6 hours
III. Education Requirements ..... 33 hours

EDU 100	Introduction to Education as a Profession	1
EDU 101	Education in America	2
EDU 200	Health and Safety for the Classroom Teacher	3
EDU 203	Diversity in the Classroom	3
EDU 205	Technology in Education	3
EDU 316	Reading in the Elementary School and the Middle School	3
EDU 318	Writing and Grammar in the Elementary School and the Middle School	3
EDU 320	Literacy Instruction in the Elementary Classroom	
	or	
EDU 321	Content Area Reading	3
EDU 430	Management and Assessment in Non-Traditional Classroom Settings	3
EDU 432	Strategies for Teaching in Non-Traditional Classroom Settings	3
EDU 480	Seminar in Educational Studies	3
EDU	Elective 300-400 level	3

IV. General Electives as needed to meet the minimum requirements of 120 semester hours.

Teacher Education Certification Programs

The organizing theme which undergirds and guides all the professional education programs at the University of Pikeville is "Empowering teachers to serve and lead in rural Appalachia and beyond." To be able to make reflective analytical decisions that will enable all students to learn, teachers need appropriate knowledge, skills, and dispositions.

Since applicants to the undergraduate teacher certification programs are only admitted in the fall semester, students who

have met or plan to meet prior to the next fall term all the criteria listed below must apply for admission by February 1, if they plan to be admitted for the next fall semester.

Students seeking elementary, middle grades or secondary teacher certification who do not have a baccalaureate degree from a regionally accredited institution must fulfill all graduation requirements of the University and the requirements for the specific certification area desired. ***Certification requirements are subject to change based on guidelines published by the Education Professional Standards Board and changes made by the University of Pikeville.*** Specific requirements for all certification programs may be obtained from the Patton College of Education Office.

Admission to the University of Pikeville does not guarantee admission to any undergraduate Teacher Education Certification Program, and admission to any undergraduate Teacher Education Certification Program does not ensure automatic admission to the University of Pikeville Clinical II Program.

Criteria for Admission to the Undergraduate Teacher Education Certification Programs

Initial Certification Teacher Education Programs
Benchmark scores and/or criteria are subject to change based on regulation or procedural changes.

Pre-Step – Criteria for Conditional Admission to the Undergraduate Teacher Education Program

General Requirements
The applicant must:

- Complete an application for Conditional Admission
- Complete a Background Check in EDU 100 with no convictions that would disallow the candidate from serving as a teacher
- Complete a Child Abuse/Neglect Check with no convictions that would disallow the candidate from serving as a teacher
- Complete and sign the Character and Fitness questionnaire contained in Section III of the CA-1.
- Be conditionally admitted by the Teacher Education Committee, which has representation from the University and public-school system.

General Knowledge
The applicant must:

- Complete the following courses with a grade of C or better:
    - EDU 100
    - EDU 101
    - WRI 118
    - MTH 105, 113, or 121
- Complete at least 30 hours with a minimum, non-rounded overall 2.75 GPA as well as non-rounded 2.75 GPA for **general education, specialization,** and **professional** courses.

Specialization Knowledge
The applicant must:

- Complete at least two 200-level education courses with a grade of C or better.

Professional Knowledge
The applicant must:

- Agree to uphold and sign the Professional Code of Ethics for Kentucky School Personnel defined in 704KAR20:680.
- Agree to uphold and sign the Model Code of Ethics
- Receive three Recommendations for Admission with a Level 2 (Sometimes) or higher rating on each section of the evaluation instrument and a positive final recommendation completed by an education faculty member, a content faculty member, and a P-12 teacher/administrator. The Recommendation for Admission includes indicators related to behaviors and dispositions that address professional qualities, critical thinking, communication skills, creativity, and collaboration.

Professional Dispositions
The applicant must:

- Agree to uphold and sign the Commitment to the Professional Dispositions
- Complete a pre-self-assessment of the professional dispositions identified on the Candidate Dispositions Inventory in EDU 100.

- Score at a Level 3 or higher on each of the expected dispositions identified on the Candidate Dispositions Inventory as determined by education faculty

Step 1 – Criteria for Admission to any Undergraduate Teacher Education Program (TEP): Clinical I

General Requirements
The applicant must:

- Be enrolled at the University of Pikeville.
- Submit a formal application for admission to the Patton College of Education. Applications must be submitted no later than February 1 to be considered for fall admission.
- Have an overall, non-rounded grade point average of 2.75 or higher at the University of Pikeville.
- Have on file in the Patton College of Education a signed and dated Verification of Federal Background Check from the district where the candidate will be placed for Clinical I and Clinical II and a Child Abuse and Neglect Check. These reports must not show any convictions that would disallow the candidate from serving as an employee in the school district. The district will decide if the candidate's background check is appropriate for placement in the district for Clinical I and Clinical II.
- Submit a completed and signed character and fitness questionnaire contained in Section III of the CA-1.
- Submit a valid and current physical examination report including tuberculin test.
- Sign a declaration acknowledging awareness of information required for certification in the state of Kentucky.
- Present evidence of liability insurance by presenting current membership in KEA-SP or another organization that provides comparable insurance.
- Keep the address, phone number, level of certification, area of specialization, and other changeable information up to date in the Education Office.
- Be admitted by the Teacher Education Committee, which has representation from the University and public-school system.

General Knowledge
The applicant must demonstrate competency in basic literacy skills by:

- Obtaining Kentucky required passing scores on the ACT or Praxis Core Academic Skills for Educators test in reading, writing, and mathematics (or a combination of both).
- Completing all required general education courses with a minimum, non-rounded GPA of 2.75.
- Completing each of the following courses with a course grade of "C" or better: WR 118, COM 225, MTH 105 or MTH 113 or MTH 121, and EDU 205.

Specialization Knowledge
The applicant must:

- Complete all required courses in specialization knowledge with a minimum, non-rounded GPA of 2.75 and no course grade lower than a "C."
- Demonstrate a current and sufficient specialization knowledge of certified content area(s) by earning Kentucky's passing scores on the required Praxis Multiple Subjects Test for elementary or the Subject Test(s) for middle and secondary.

Professional Knowledge
The applicant must:

- Complete all required EDU 100-300 level courses in education with a minimum, non-rounded GPA of 2.75 and no course grade lower than a "C."
- Demonstrate entry-level professional knowledge of foundations by earning a consensus score of Demonstrates (level 2) or higher on each section of the Admission to Undergraduate Teacher Education Program Knowledge of Foundations Professional Interview Rubric. Education faculty and P-12 teachers/administrators will conduct the interviews.
- Have satisfactorily completed Phase A of Clinical Experience by completing all required field experience hours, including documenting contact with students from appropriate diverse demographic groups, for all 100, 200, and 300 level education courses and entered the hours into the Kentucky Field Experience Tracking System (KFETS). The University Supervisor will verify hours before admission to Clinical I.
- Demonstrate appropriate characteristics of a preservice teacher by receiving no Level 1 (Rarely or Never) rating on each section and a positive final recommendation on the Recommendation for Admission to the Undergraduate Teacher Education Program, which includes indicators related to behaviors and dispositions that address professional qualities, critical thinking, communication skills, creativity, and collaboration. An

education faculty member, a content faculty member, and a P-12 teacher/administrator must complete this evaluation. (Assessment of both ***professional knowledge*** and ***professional dispositions***)
- Agree to uphold and sign the Professional Code of Ethics for Kentucky School Personnel defined in 704KAR20:680.
- Agree to uphold and sign the Model Code of Ethics

Professional Dispositions
The applicant must:
- Agree to uphold and sign the Commitment to the Professional Dispositions
- Complete a pre and post self-assessment of the dispositions identified on the Candidate Dispositions Inventory in EDU 100 and EDU 328.

Teacher Competencies
The applicant must:
- Demonstrate foundational knowledge of each of the Kentucky Teacher Performance/ InTASC Standards by electronically submitting the Candidate Digital Portfolio (CDP) containing student products reflecting a beginning understanding of each standard and receiving no ratings of Does Not Demonstrate. The CDP will be submitted at the end of EDU 328 and will be scored by education faculty prior to admission to Clinical I.

Transfer Students
The applicant must:
- Transfer students must attend the University of Pikeville for at least one full semester and earn at least twelve semester hours of credit before applying for admission to the Teacher Education Program. They must then meet the above-stated criteria to be admitted. EDU 100: Intro to Education as a Profession, EDU 200 Health and Safety for the Classroom Teacher, EDU 328: Education in Kentucky, and all 400 level education courses must be completed at the University of Pikeville.

Step 2 – Admission to Clinical II: Student Teaching

General Requirements
The applicant must:
- Satisfactorily complete all prerequisites to Clinical II.
- Have a minimum, non-rounded overall grade point average of 2.75 based on all work completed at the University of Pikeville.
- Submit a formal application for admission to the University of Pikeville's Clinical II Program by January 2 of the semester the candidate plans to do student teaching.
- Complete and sign the Character and Fitness questionnaire contained in Section III of the CA-1.
- Have on file in the Patton College of Education a signed and dated Verification of Federal Background Check from the district where the candidate will be placed for Clinical I and Clinical II and a Child Abuse and Neglect Check. These reports must not show any convictions that would disallow the candidate from serving as an employee in the school district. The district will decide if the candidate's background check is appropriate for placement in the district for Clinical I and Clinical II. (This is completed before admission to Clinical I.)
- Keep address, phone number, level of certification, area of specialization and other changeable information including any criminal status changes up to date in the Education Office.
- Present evidence of liability insurance by presenting current membership in KEA-SP or another organization that provides comparable insurance.
- Be formally approved for admission to the University of Pikeville Clinical II Program by the Teacher Education Committee.

General Knowledge
The applicant must:
- Complete all required courses in general knowledge with a minimum, non-rounded GPA of 2.75. (All completed coursework must be on file in the Registrar's Office).

Specialization Knowledge
The applicant must:
- Complete with a minimum, non-rounded GPA of 2.75 and no grade lower than a "C" for all required courses in specialization knowledge. (All completed coursework must be on file in the Registrar's Office).

Professional Knowledge

The applicant must:

- Complete all education courses (except for Clinical II) with a minimum, non-rounded GPA of 2.75 and no grade lower than a "C." (All completed coursework must be on file in the Registrar's Office).
- Sufficient professional knowledge will be demonstrated by earning Kentucky's passing scores on the Praxis Principles of Learning and Teaching Test required by each program licensure area. Applicants to Clinical II: Student Teaching must have taken the Praxis PLT **no later than December 1** to qualify for admission.
  Note: If a candidate does not meet the required benchmark score during Clinical I, he/she may retake the Praxis PLT during Clinical II: Student Teaching. However, candidates must meet the state-required benchmark score before they can be recommended for certification.
- Satisfactorily complete Clinical I by earning a grade of "C" or better in Clinical Experience I. (Must maintain a minimum, non-rounded GPA of 2.75)
- Demonstrate appropriate characteristics of a preservice teacher by receiving no Level 1 (Rarely or Never) rating on each section of the End-of- Clinical I Assessment that includes professionalism, critical thinking, communication, creativity, collaboration, diversity, and personal growth and reflection. (Assessment of both ***professional knowledge*** and ***professional dispositions***)
- Complete all required clock hours (over 200) of field experiences and enter the hours into the Kentucky Field Experience Tracking System (KFETS). The University Supervisor will verify hours before admission to Clinical II. These hours must occur in a variety of primary through grade 12 school settings which allow the candidate to participate in the following:
- Engagement with diverse populations of students which include: 1) students from a minimum of two different ethnic or cultural groups of which the candidate would not be considered a member; 2) students from different socioeconomic groups; 3) English Language learners; 4) students with disabilities; and 5) students from across elementary, middle school, and secondary grades levels.
    - Observations in school and related agencies, including: 1) family resource centers or 2) youth service centers;
    - Student tutoring;
    - Interaction with families of students;
    - Attendance at school board and school-based council meetings;
    - Participation in a school-based professional learning community; and
    - Opportunities to assist teachers or other school professionals.
- Review and sign a declaration to uphold the Professional Code of Ethics for Kentucky School Personnel defined in 704KAR20:680.
- Agree to uphold the Model Code of Ethics for Educators (MCEE).

Teacher Competencies
The applicant must:

- Successfully demonstrate understanding and application of the Kentucky Teacher Performance/ InTASC Standards and the Kentucky Framework for Teaching by scoring at the Developing level or above on the summative evaluation for the Clinical I Teacher Performance Assessment (TPA). Tasks A-C are formative, and Task D is the summative evaluation for the Clinical I TPA. The tasks are based on the Kentucky Framework for Teaching and the Kentucky Teacher Internship Program Evidence Documents.

Professional Dispositions
The applicant must:

- Score at a Level 3 or higher on each of the expected dispositions identified on the Candidate Dispositions Inventory as determined by the University Supervisor, education faculty, and the cooperating teachers.

Step 3 – Exit from any Undergraduate University of Pikeville Teacher Education Program

General Requirements
The applicant must:

- Complete the Undergraduate Unit Operations Survey.

General Knowledge
The applicant must:

- Complete all required courses in general knowledge with a minimum, non-rounded GPA of 2.75. (All completed coursework must be on file in the Registrar's office.)
- Complete all surveys/evaluations as required by the PCOE to gather program data.
- Complete the Kentucky New Teacher Survey to rate the University of Pikeville Teacher Preparation Program(s) if available. (This survey is usually administered every two years.)

Specialization Knowledge
The applicant must:

- Complete all required courses in specialization knowledge with a minimum, non-rounded GPA of 2.75 and no grade lower than a "C." (All completed coursework must be on file in the Registrar's office.)

Professional Knowledge
The applicant must:

- Demonstrate professional knowledge by successfully completing Clinical II with a grade of "P."
- Demonstrate sufficient professional knowledge by earning Kentucky's passing scores on Praxis Principles of Learning and Teaching Test(s).
  Note: If a candidate does not meet the required benchmark score on the Praxis PLT at the appropriate certification level by program exit, he/she cannot be recommended for certification until the Praxis PLT is passed. Those candidates who meet all degree requirements will receive their diplomas, but they cannot be recommended for teacher certification until the required benchmark score on the Praxis PLT has been reached.

Teacher Competencies
The applicant must:

- Successfully demonstrate understanding and application of the KTPS/ InTASC Standards and the Kentucky Framework for Teaching by scoring at the Developing level (Level 2) or higher on Tasks E-J in the Teacher Performance Assessment (TPA). Tasks E-J are based on the Kentucky Framework for Teaching and the Kentucky Teacher Internship Program Evidence Documents and are aligned with the KTPS/InTASC Standards. The Teacher Performance Assessment Record will be used to record candidate progress.
- Score at the Developing level (Level 2) or higher on each rating on the Undergraduate Teacher Education Program Exit Conference and Summative Evaluation for the Kentucky Teacher Performance/InTASC Standards.

Professional Dispositions
The applicant must:

- Score at a Level 3 or higher on the expected professional dispositions identified on the Candidate Dispositions Inventory as determined by the University Supervisor, education faculty, and the cooperating teacher

Benchmark scores and/or criteria are subject to change based on regulation or procedural changes.

Elementary Education Major
Program requirements for a baccalaureate degree:

I. General Knowledge ..... 36-37 hours

First Year Studies
FS 102 First-Year Studies 2

Oral Communication
COM 225 Fundamental of Public Speaking 3

Written Communication

WRI 118 College Writing 3

Mathematics
MTH 105 Contemporary College Math
or
MTH 113 Precalculus Algebra
or
MTH 121 Calculus I ..... 3 - 4

Systematic Study of the Bible
REL 213 Old Testament Introduction
or
REL 214 New Testament Introduction
or
REL 215 Finding Your Way
or
REL 232 Christian Ethics
or

REL 312 Life and Teachings of Jesus
or
REL 381 Women and the Bible
or
REL 410 Biblical Apocalyptic 3

Finding Your Place at UPIKE

*Personal Place

PSY 110 General Psychology 3
SOC 119 Introduction to Sociology
or
COM 105 Introduction to Communication
or
Choose from Approved List as agreed by advisor..... 3

Physical and Natural Place

BIO 100 Introduction to Biology
BIO 101 Introduction to Biology Lab
or
BIO 102 Biology for Future Educators
or
BIO 153 Principles of Biology I..... 3
BIO 155 Principles of Biology I Laboratory 1

*Historical Place

HIS 150 Survey of U. S. History
or
HIS 160 Survey of World History..... 3

*Cultural and Global Place

ART 100 Art Appreciation
or
ART 102 Survey of Art from Prehistory to the 14th Century
or
ART 103 Survey of Art from the 14th Century to the Present..... 3

MUS 115 Music Appreciation: Classical
or
MUS 116 Music Appreciation: Rock and Roll
or
MUS 117 Music Appreciation: American Music
or
MUS 118 Music Appreciation: World Music 3

**General Education Curriculum requires that these 15 credits be from five different disciplines and must include three credits of humanities/fine arts and three credits of social science.*

Engaging our World Requirement

PLS 496 Washington Center Seminar *(Prerequisite: Permission of Instructor)*
or
PSY 375 Psychology of Gender *(Prerequisite: PSY 110)*
or
SOC 342 Drugs and Society *(Prerequisites: CJ 152, PSY 110 or SOC 119)*
or
SOC 405 Social Stratification *(Prerequisites: SOC 119 and Sophomore standing)*
or
SOC 412 Sociology of Health and Illness *(Prerequisites: WRI 118, SOC 119, and Junior Standing)*
or
Choose from approved list of 300-400 level courses as agreed upon by advisor 3

II. Degree (B.A. or B.S.) Option Requirements..... . 4 - 6 hours
CHE 100 Introduction to Chemistry 3
CHE 101 Introduction to Chemistry Laboratory..... 1
or
CHE 113 General Chemistry I 3
CHE 115 General Chemistry I Laboratory 1
or

ES 107 Introduction to Earth Science 3
ES 108 Introduction to Earth Science Laboratory 1
or
ES 127 Physical Geology 3
ES 128 Physical Geology Laboratory 1
or
ES 137 Physical Geography 3
ES 138 Physical Geography Laboratory 1
or
PHY 102 Introduction to Physics 4
or
PHY 105 Introduction to Astronomy and Astrophysics 3
PHY 106 Introduction to Astronomy and Astrophysics Laboratory 1
or
PHY 223 General Physics I 4
or
Choose two classes of Foreign Language 6

III. Specialization Knowledge-Interdisciplinary
ART 100 Art Appreciation
or
ART 102 Survey of Art from Prehistory to the 14th Century
or
ART 103 Survey of Art from the 14th Century to the Present 3
BIO 100 Introduction to Biology
BIO 101 Introduction to Biology Lab
or
BIO 102 Biology for Future Educators
or
BIO 153 Principles of Biology I 3
BIO 155 Principles of Biology I Laboratory 1
COM 225 Fundamentals of Public Speaking 3
EDU 200 Health and Safety for the Classroom Teacher 3
EDU 201 Literature for Children and Young Adults 3
EDU 300 Mathematics in the Elementary and the Middle School I 3
EDU 310 Mathematics in the Elementary and the Middle School II 3
EDU 312 Social Studies in the Elementary School and the Middle School I 3
EDU 314 Social Studies in the Elementary School and the Middle School II 3
EDU 316 Reading in the Elementary School and the Middle School 3
EDU 318 Writing and Grammar in the Elementary School and the Middle School 3
EDU 322 Arts and Humanities in the Elementary School 3
EDU 324 Science in the Elementary and the Middle School 3
WRI 118 College Writing 3
ES 107 Introduction to Earth Science 3
HIS 150 Survey of U. S. History 3
HIS 160 Survey of World History 3
MTH 105 Contemporary College Math
or
MTH 113 Precalculus Algebra
or
MTH 121 Calculus I 3-4
MTH 115 Fundamentals of Geometry 3
MTH 200 Elementary Probability and Statistics 3
MUS 115 Music Appreciation: Classical
or
MUS 116 Music Appreciation: Rock and Roll
or
MUS 117 Music Appreciation: American Music
or
MUS 118 Music Appreciation: World Music 3
PHY 102 Introduction to Physics 4
PSY 110 General Psychology 3
Science Elective: Choose one (1) from the following 3
CHE 100 Introduction to Chemistry
CHE 113 General Chemistry I

ES 127 Physical Geology
ES 137 Physical Geography
PHY 105 Introduction to Astronomy and Astrophysics
PHY 223 General Physics I

IV. Professional Knowledge ..... 46 hours
EDU 100 Introduction to Education as a Profession 1
EDU 101 Education in America 2
EDU 200 Health and Safety for the Classroom Teacher 3
EDU 203 Diversity in the Classroom 3
EDU 205 Technology in Education 3
EDU 320 Literacy Instruction in the Elementary Classroom 3
EDU 328 Education in Kentucky 1
EDU 401 Principles and Practices of Classroom Management 3
EDU 402 Exceptional Learners in the Inclusive Classroom 3
EDU 403 Students as Learners 3
EDU 404 Assessment Strategies for the Classroom Teacher 3
EDU 410 Curriculum, Instruction and Assessment in the Elementary 3
EDU 411 Clinical Practice I in the Elementary School 3
EDU 440 Clinical Practice II: Student Teaching in the Elementary School 12

Middle Grades Education - Certification

A candidate who completes a program in middle grades education will be prepared to teach in grades five through nine in Kentucky. Candidates are required to complete courses in general knowledge, in specialized knowledge with the option of one or two teaching fields, and professional knowledge.

Middle Grades Education

Program requirements for a baccalaureate degree:

I. General Knowledge ..... 36-37 hours

First Year Studies
FS 102 First-Year Studies 2

Oral Communication
COM 225 Fundamental of Public Speaking 3

Written Communication

WRI 118 College Writing 3

Mathematics
MTH 105 Contemporary College Math
or
MTH 113 Precalculus Algebra
or
MTH 121 Calculus I ..... 3 - 4

Systematic Study of the Bible
REL 213 Old Testament Introduction
or
REL 214 New Testament Introduction
or
REL 215 Finding Your Way
or
REL 232 Christian Ethics
or
REL 312 Life and Teachings Jesus
or
REL 381 Women and the Bible 3
or
REL 410 Biblical Apocalyptic 3

Finding Your Place at UPIKE
*Personal Place
PSY 110 General Psychology 3
SOC 119 Introduction to Sociology
or

COM 105 Introduction to Communication
or
Choose from Approved List as agreed by advisor 3

Physical and Natural Place
BIO 100 Introduction to Biology
BIO 101 Introduction to Biology Lab
or
BIO 102 Biology for Future Educators
or
BIO 153 Principles of Biology I 3
BIO 155 Principles of Biology I Laboratory 1

*Historical Place
HIS 150 Survey of U. S. History
or
HIS 160 Survey of World History 3

*Cultural and Global Place
ART 100 Art Appreciation
or
ART 102 Survey of Art from Prehistory to the 14th Century
or
ART 103 Survey of Art from the 14th Century to the Present 3

MUS 115 Music Appreciation: Classical
or
MUS 116 Music Appreciation: Rock and Roll
or
MUS 117 Music Appreciation: American Music
or
MUS 118 Music Appreciation: World Music 3

**General Education Curriculum requires that these 15 credits be from five different disciplines and must include three credits of humanities/fine arts and three credits of social science.*

Engaging our World Requirement
COM 305 Mass Media in Society *(Prerequisites: WRI 118 and COM 225)*
or
PLS 496 Washington Center Seminar *(Prerequisite: Permission of Instructor)*
or
PSY 375 Psychology of Gender *(Prerequisite: PSY 110)*
or
SOC 342 Drugs and Society *(Prerequisites: CJ 152, PSY 110 or SOC 119)*
or
SOC 405 Social Stratification *(Prerequisites: SOC 119 and Sophomore standing)*
or
SOC 412 Sociology of Health and Illness *(Prerequisites: WRI 118, SOC 119, and Junior Standing)*
or
Choose from approved list of 300-400 level courses as agreed upon by advisor 3

II. Degree (B.A. or B.S.) Option Requirements ..... 4 - 6 hours
CHE 100 Introduction to Chemistry 3
CHE 101 Introduction to Chemistry Laboratory 1
or
CHE 113 General Chemistry I 3
CHE 115 General Chemistry I Laboratory 1
or
ES 107 Introduction to Earth Science 3
ES 108 Introduction to Earth Science Laboratory 1
or
ES 127 Physical Geology 3
ES 128 Physical Geology Laboratory 1
or
ES 137 Physical Geography 3
ES 138 Physical Geography Laboratory 1
or
PHY 102 Introduction to Physics 4

or

PHY 105	Introduction to Astronomy and Astrophysics	3
PHY 106	Introduction to Astronomy and Astrophysics Laboratory	1

or

PHY 223	General Physics I	4

or

Choose two classes of Foreign Language		6

III. Specialization Knowledge

Candidates seeking middle grades certification must choose Option 1 or Option II

Option I: Specialization Knowledge with One Teaching Field

(Select one teaching field)

A. English and Communication

COM 225	Fundamentals of Public Speaking	3
EDU 201	Literature for Children and Young Adults	3
EDU 316	Reading in the Elementary and the Middle School	3
EDU 318	Writing and Grammar in the Elementary School and the Middle School	3
ENG 200	Introduction to Literature	3
ENG 240	British Literature: Heroes & Monsters	3
ENG 241	British Literature: City & Country	3
ENG 250	American Literature: Finding the American Voice	3
ENG 251	American Literature: The American Voice	3
ENG 300	World Literature	3
ENG 311	Personal Discovery	3
ENG 395	Appalachian Literature	3
ENG 410	Literary Criticism	3
ENG 420	Linguistics	3

B. Mathematics

BUS 216	Digital Citizenship	3

or

ITM 110	Introduction to Information Technology	3
EDU 300	Mathematics in the Elementary School and the Middle School I	3
EDU 310	Mathematics in the Elementary School and the Middle School II	3
*MTH 113	Precalculus Algebra	3
*MTH 114	Trigonometry	3
MTH 115	Fundamentals of Geometry	3
MTH 121	Calculus I	4
MTH 200	Elementary Probability and Statistics	3
MTH 222	Calculus II	4
MTH 251	Discrete Mathematics	3
MTH 335	Linear Algebra	3
MTH	Elective (200-400 level)	3

***Middle education mathematics majors are required to take MTH 113 and MTH 114 since the content covered in these courses is a significant part of the curriculum they will be required to teach.*

C. Science

BIO 153	Principles of Biology I	3
BIO 155	Principles of Biology I Laboratory	1
BIO 154	Principles of Biology II	3
BIO 156	Principles of Biology II	1
BIO 325	Ecology	4
CHE 113	General Chemistry I	3
CHE 114	General Chemistry II	3
CHE 115	General Chemistry I Laboratory	1
CHE 116	General Chemistry II Laboratory	1
CHE 147	Laboratory Safety	1
EDU 324	Science in the Elementary School and the Middle School	3
ES 107	Introduction to Earth Science	3
ES 108	Introduction to Earth Science Laboratory	1
ES 137	Physical Geography	3
ES 138	Physical Geography Laboratory	1
*MTH 113	Precalculus Algebra	3
*MTH 114	Trigonometry	3
PHY 105	Introduction to Astronomy and Astrophysics	3

PHY 106	Introduction to Astronomy and Astrophysics Laboratory	1
PHY 223	General Physics I	4
PHY 224	General Physics II	4

D. Social Studies

ECN 201	Principles of Macroeconomics	3
ECN 202	Principles of Microeconomics	3
EDU 102	Geographic Literacy for the Classroom Teacher	3
EDU 312	Social Studies in the Elementary School and the Middle School I	3
EDU 314	Social Studies in the Elementary School and the Middle School II	3
HIS 150	Survey of U. S. History	3
HIS 160	Survey of World History	3
HIS 200	The Historian's Craft	3
HIS 426	Colonial and Revolutionary America, 1600-1781	
	or	
HIS 429	America Enters the Modern Age, 1865-1900	3
HIS 427	American United and Divided, 1781-1865	
	or	
HIS 431	The United States from 1900 to 1945	3
HIS	Elective (300-400 Level)	3
PLS 101	United States Government and Politics	3
PLS 323	Comparative Government	
	or	
PLS 448	The Development of the American Constitution	3
PSY 110	General Psychology	3
SOC 119	Introduction to Sociology	3

IV. Professional Knowledge ..... 46 hours

EDU 100	Introduction to Education as a Profession	1
EDU 101	Education in America	2
EDU 200	Health and Safety for the Classroom Teacher	3
EDU 203	Diversity in the Classroom	3
EDU 205	Technology in Education	3
EDU 321	Content Area Reading	3
EDU 328	Education in Kentucky	1
EDU 401	Principles and Practices of Classroom Management	3
EDU 402	Exceptional Learners in the Inclusive Classroom	3
EDU 403	Students as Learners	3
EDU 404	Assessment Strategies for the Classroom Teacher	3
EDU 412	Curriculum, Instruction, and Assessment in the Middle School	3
EDU 413	Clinical Practice I in the Middle School	3
EDU 442	Clinical Practice II: Student Teaching in the Middle School	12

Option II: Specialization Knowledge with Two Teaching Fields:
(Select two teaching fields)

A. English and Communication

COM 225	Fundamentals of Public Speaking	3
EDU 201	Literature for Children and Young Adults	3
EDU 316	Reading in the Elementary School and Middle School	3
EDU 318	Writing and Grammar in the Elementary School and the Middle School	3
ENG 200	Introduction to Literature	3
ENG 250	Survey of American Literature I	3
ENG 251	Survey of American Literature II	3
ENG 300	World Literature	3
ENG 311	Personal Discovery	3
ENG 410	Literary Criticism	3

B. Mathematics

EDU 300	Mathematics in the Elementary School and the Middle School I	3
EDU 310	Mathematics in the Elementary School and the Middle School II	3
*MTH 113	Precalculus Algebra	3
*MTH 114	Trigonometry	3
MTH 115	Fundamentals of Geometry	3
MTH 121	Calculus I	4
MTH 200	Elementary Probability and Statistics	3
MTH 251	Discrete Mathematics	3

**Middle education mathematics majors are required to take MTH 113 and MTH 114 since the content covered in these courses is a significant part of the curriculum they will be required to teach.*

C. Science

BIO 153	Principles of Biology I	3
BIO 154	Principles of Biology II	3
BIO 155	Principles of Biology I Lab	1
BIO 156	Principles of Biology II Lab	1
CHE 113	General Chemistry I	3
CHE 114	General Chemistry II	3
CHE 115	General Chemistry I Laboratory	1
CHE 116	General Chemistry II Laboratory	1
CHE 147	Laboratory Safety	1
EDU 324	Science in the Elementary School and the Middle School	3
ES 107	Introduction to Earth Science	3
ES 108	Introduction to Earth Science Laboratory	1
ES 137	Physical Geography	3
ES 138	Physical Geography Laboratory	1
MTH 113	Precalculus Algebra	3
PHY 102	Introduction to Physics	4
PHY 105	Introduction to Astronomy and Astrophysics	3
PHY 106	Introduction to Astronomy and Astrophysics Laboratory	1

D. Social Studies

ECN 201	Principles of Macroeconomics	3
ECN 202	Principles of Microeconomics	3
EDU 102	Geographic Literacy for the Classroom Teacher	3
EDU 312	Social Studies in the Elementary School and the Middle School I	3
EDU 314	Social Studies in the Elementary School and the Middle School II	3
HIS 150	Survey of U. S. History	3
HIS 160	Survey of World History	3
HIS 200	The Historian's Craft	3
PLS 101	United States Government and Politics	3
PSY 110	General Psychology	3
SOC 119	Introduction to Sociology	3

III. Professional Knowledge

EDU 100	Introduction to Education as a Profession	1
EDU 101	Education in America	2
EDU 200	Health and Safety for the Classroom Teacher	3
EDU 203	Diversity in the Classroom	3
EDU 205	Technology in Education	3
EDU 321	Content Area Reading	3
EDU 328	Education in Kentucky	1
EDU 401	Principles and Practices of Classroom Management	3
EDU 402	Exceptional Learners in the Inclusive Classroom	3
EDU 403	Students as Learners	3
EDU 404	Assessment Strategies for the Classroom Teacher	3
EDU 412	Curriculum, Instruction, and Assessment in the Middle School	3
EDU 413	Clinical Practice I in the Middle School	3
EDU 442	Clinical Practice II: Student Teaching in the Middle School	12

Secondary Education - Certification

A candidate who completes a program in secondary education will be prepared to teach in grades eight through twelve in Kentucky. The candidate will be required to complete courses in general knowledge, in specialization in one of the following areas: biology, chemistry, English, mathematics, or social studies, and professional knowledge.

Secondary Education

Program requirements for a baccalaureate degree:

I. General Knowledge ..... 36-37 hours

First Year Studies

FS 102	First-Year Studies	2

Oral Communication

COM 225	Fundamental of Public Speaking	3

Written Communication .....
WRI 118 College Writing 3

Mathematics
MTH 105 Contemporary College Math
or
MTH 113 Precalculus Algebra
or
MTH 121 Calculus I..... 3 - 4

Systematic Study of the Bible
REL 213 Old Testament Introduction
or
REL 214 New Testament Introduction
or
REL 215 Finding Your Way
or
REL 232 Christian Ethics
or
REL 312 Life and Teachings Jesus
or
REL 381 Women and the Bible..... 3
or
REL 410 Biblical Apocalyptic 3

Finding Your Place at UPIKE
*Personal Place
PSY 110 General Psychology 3
SOC 119 Introduction to Sociology
or
COM 105 Introduction to Communication
or
Choose from Approved List as agreed by advisor..... 3

Physical and Natural Place
BIO 100 Introduction to Biology
BIO 101 Introduction to Biology Lab
or
BIO 102 Biology for Future Educators
or
BIO 153 Principles of Biology I..... 3
BIO 155 Principles of Biology I Laboratory..... 1

*Historical Place
HIS 150 Survey of U. S. History
or
HIS 160 Survey of World History..... 3

*Cultural and Global Place
ART 100 Art Appreciation
or
ART 102 Survey of Art from Prehistory to the 14th Century
or
ART 103 Survey of Art from the 14th Century to the Present..... 3

MUS 115 Music Appreciation: Classical
or
MUS 116 Music Appreciation: Rock and Roll
or
MUS 117 Music Appreciation: American Music
or
MUS 118 Music Appreciation: World Music 3

**General Education Curriculum requires that these 15 credits be from five different disciplines and must include three credits of humanities/fine arts and three credits of social science.*

Engaging our World Requirement

COM 305 Mass Media in Society *(Prerequisites: WRI 118 and COM 225)*
or
PLS 496 Washington Center Seminar *(Prerequisite: Permission of Instructor)*
or
PSY 375 Psychology of Gender *(Prerequisite: PSY 110)*
or
SOC 342 Drugs and Society *(Prerequisites: CJ 152, PSY 110 or SOC 119)*
or
SOC 405 Social Stratification *(Prerequisites: SOC 119 and Sophomore standing)*
or
SOC 412 Sociology of Health and Illness *(Prerequisites: WRI 118, SOC 119, and Junior Standing)*
or
Choose from approved list of 300-400 level courses as agreed upon by advisor 3

J. Degree (B.A. or B.S.) Option Requirements ..... 4 - 6 hours

CHE 100 Introduction to Chemistry 3
CHE 101 Introduction to Chemistry Laboratory 1
or
CHE 113 General Chemistry I 3
CHE 115 General Chemistry I Laboratory 1
or
ES 107 Introduction to Earth Science 3
ES 108 Introduction to Earth Science Laboratory 1
or
ES 127 Physical Geology 3
ES 128 Physical Geology Laboratory 1
or
ES 137 Physical Geography 3
ES 138 Physical Geography Laboratory 1
or
PHY 102 Introduction to Physics 4
Or PHY 105 Introduction to Astronomy and Astrophysics 3
PHY 106 Introduction to Astronomy and Astrophysics Laboratory 1
or
PHY 223 General Physics I 4
or
Choose two classes of Foreign Language 6

K. Areas of Specialization

A. Biology

Specialization Knowledge

BIO 153 Principles of Biology I 3
BIO 155 Principles of Biology I Laboratory 1
BIO 154 Principles of Biology II 3
BIO 156 Principles of Biology II Laboratory 1
BIO 303 Introduction to Evolution 3
BIO 313 Botany 4
BIO 320 Genetics *(with laboratory)* 4
BIO 325 Ecology 4
BIO 350 Microbiology 4
BMS 171 Fundamentals of Anatomy and Physiology I… 4
BMS 172 Fundamentals of Anatomy and Physiology II… 4

Support Courses

CHE 113 General Chemistry I 3
CHE 114 General Chemistry II 3
CHE 115 General Chemistry I Laboratory 1
CHE 116 General Chemistry II Laboratory 1
CHE 147 Laboratory Safety 1
ES 107 Introduction to Earth Science 3
ES 108 Introduction to Earth Science Laboratory 1
MTH 113 Precalculus Algebra 3
MTH 114 Trigonometry 3
PHY 223 General Physics I 4
PHY 224 General Physics II 4

Professional Courses

EDU 100	Introduction to Education as a Profession	1
EDU 101	Education in America	2
EDU 200	Health and Safety for the Classroom Teacher	3
EDU 203	Diversity in the Classroom	3
EDU 205	Technology in Education	3
EDU 321	Content Area Reading	3
EDU 328	Education in Kentucky	1
EDU 401	Principles and Practices of Classroom Management	3
EDU 402	Exceptional Learners in the Inclusive Classroom	3
EDU 403	Students as Learners	3
EDU 404	Assessment Strategies for the Classroom Teacher	3
EDU 414	Teaching Biology in the High School	3
EDU 425	Clinical Practice I in the High School	3
EDU 444	Clinical Practice II: Student Teaching in the Secondary School	12

B. Chemistry

Specialization Knowledge

CHE 113	General Chemistry I	3
CHE 114	General Chemistry II	3
CHE 115	General Chemistry I Laboratory	1
CHE 116	General Chemistry II Laboratory	1
CHE 147	Laboratory Safety	1
CHE 313	Organic Chemistry I	4
CHE 314	Organic Chemistry II	4
CHE 315	Organic Chemistry I Laboratory	1
CHE 316	Organic Chemistry II Laboratory	1
CHE 321	Quantitative Analysis	4
CHE 451	Physical Chemistry I	3
CHE 453	Physical Chemistry Laboratory	1
CHE 480	Seminar in Chemistry	1
CHE 498	Laboratory Internship (Chemistry)	1
BCM 441	Biochemistry	3
BCM 443	Biochemistry Laboratory	1

Support Courses

BIO 153	Principles of Biology I	3
BIO 155	Principles of Biology I Laboratory	1
ES 107	Introduction to Earth Science	3
ES 108	Introduction to Earth Science Laboratory	1
MTH 121	Calculus I	4
MTH 222	Calculus II	4
PHY 223	General Physics I	4
PHY 224	General Physics II	4

Professional Courses

EDU 100	Introduction to Education as a Profession	1
EDU 101	Education in America	2
EDU 200	Health and Safety for the Classroom Teacher	3
EDU 203	Diversity in the Classroom	3
EDU 205	Technology in Education	3
EDU 321	Content Area Reading	3
EDU 328	Education in Kentucky	1
EDU 401	Principles and Practices of Classroom Management	3
EDU 402	Exceptional Learners in the Inclusive Classroom	3
EDU 403	Students as Learners	3
EDU 404	Assessment Strategies for the Classroom Teacher	3
EDU 416	Teaching Chemistry in the High School	3
EDU 425	Clinical Practice I in the High School	3
EDU 444	Clinical Practice II: Student Teaching in the Secondary School	12

C. English

Specialization Knowledge

ENG 200	Introduction to Literature	3
ENG 240	British Literature: Heroes & Monsters	3
ENG 241	British Literature: City & Country	3
ENG 250	American Literature: Finding the American Voice	3

ENG 251	American Literature: The American Voice	3
ENG 300	World Literature	3
ENG 311	Personal Discovery	3
ENG 325	Creative Writing	3
ENG 383	Shakespeare & Modernity	3
ENG 380	Women Authors	3
ENG 410	Literary Criticism	3
ENG 420	Linguistics	3

Professional Courses

EDU 100	Introduction to Education as a Profession	1
EDU 101	Education in America	2
EDU 200	Health and Safety for the Classroom Teacher	3
EDU 203	Diversity in the Classroom	3
EDU 205	Technology in Education	3
EDU 321	Content Area Reading	3
EDU 328	Education in Kentucky	1
EDU 401	Principles and Practices of Classroom Management	3
EDU 402	Exceptional Learners in the Inclusive Classroom	3
EDU 403	Students as Learners	3
EDU 404	Assessment Strategies for the Classroom Teacher	3
EDU 418	Teaching English in the High School	3
EDU 425	Clinical Practice I in the High School	3
EDU 444	Clinical Practice II: Student Teaching in the Secondary School	12
HUM 450	Interdisciplinary Senior Capstone	3

D. Mathematics

Specialization Knowledge

*MTH 113	Precalculus Algebra	3
*MTH 114	Trigonometry	3
MTH 115	Fundamentals of Geometry	3
MTH 121	Calculus I	4
MTH 200	Elementary Probability and Statistics	3
MTH 222	Calculus II	4
MTH 251	Discrete Mathematics	3
MTH 303	Introduction to Abstract Mathematics	3
MTH 321	Calculus III	4
MTH 335	Linear Algebra	3
MTH 400	Advanced Geometry	3
MTH 410	Abstract Algebra	3

**Secondary education mathematics majors are required to take MTH 113 and MTH 114 since the content covered in these courses is a significant part of the curriculum they will be required to teach.*

Support Course

BUS 216	Digital Citizenship	3
	or	
ITM 110	Introduction to Information Technology	3

Professional Courses

EDU 100	Introduction to Education as a Profession	1
EDU 101	Education in America	2
EDU 200	Health and Safety for the Classroom Teacher	3
EDU 203	Diversity in the Classroom	3
EDU 205	Technology in Education	3
EDU 321	Content Area Reading	3
EDU 328	Education in Kentucky	1
EDU 401	Principles and Practices of Classroom Management	3
EDU 402	Exceptional Learners in the Inclusive Classroom	3
EDU 403	Students as Learners	3
EDU 404	Assessment Strategies for the Classroom Teacher	3
EDU 420	Teaching Mathematics in the High School	3
EDU 425	Clinical Practice I in the High School	3
EDU 444	Clinical Practice II: Student Teaching in the Secondary School	12

E. Social Studies

Specialization Knowledge

History Requirements:

HIS 150 Survey of U. S. History 3
HIS 160 Survey of World History 3
HIS 200 The Historian's Craft 3
History Elective Requirements 18
History electives at 300/400 level (9 hours from Group A, 6 hours from Group B, and 3 hours from Group C)
Group A: HIS 426, HIS 427, HIS 429, HIS 431, HIS 432, HIS 463
Group B: HIS 312, HIS 314, HIS 324, HIS 335, HIS 339, HIS 364, HIS 365
Group C: HIS 463, PLS 448, PLS 455 (or any course from Group A or B that was not taken to fulfill the above requirements)

Political Science Requirements:
PLS 101 United States Government and Politics 3

Political Science Elective Requirements
Political Science Electives select one elective from the following:
PLS 323 Comparative Government 3
PLS 423 International Relations 3
*PLS 448 The Development of the American Constitution 3
PLS 455 American Chief Executive 3
*HIS 463 American Foreign Relations, 1776 to Present 3

**PLS 448 and HIS 463 can only be used as a Political Science Elective, if not used to meet the History Elective requirement.*

Economics Requirements:
ECN 201 Principles of Macroeconomics 3
ECN 202 Principles of Microeconomics 3

Psychology, Sociology, Geography, and Anthropology Requirements:
EDU 102 Geographic Literacy for the Classroom Teacher 3
SOC 119 Introduction to Sociology 3
PSY 110 General Psychology 3

Professional Courses

EDU 100 Introduction to Education as a Profession 1
EDU 101 Education in America 2
EDU 200 Health and Safety for the Classroom Teacher 3
EDU 203 Diversity in the Classroom 3
EDU 205 Technology in Education 3
EDU 321 Content Area Reading 3
EDU 328 Education in Kentucky 1
EDU 401 Principles and Practices of Classroom Management 3
EDU 402 Exceptional Learners in the Inclusive Classroom 3
EDU 403 Students as Learners 3
EDU 404 Assessment Strategies for the Classroom Teacher 3
EDU 422 Teaching Social Studies in the High School 3
EDU 425 Clinical Practice I in the High School 3
EDU 444 Clinical Practice II: Student Teaching in the Secondary School 12

Education Course Descriptions

EDU 100 Introduction to Education as a Profession ..... (1)
Prospective teacher education candidates will explore teaching as a profession. *(Must be taken before admission to the Teacher Education Program and may only be taken at the University of Pikeville.) Fee $50.*

EDU 101 Education in America ..... (2)
This course seeks to convey the important knowledge and issues in the field of education in a way that bridges educational research and classroom practices. *(Must be taken before admission to the Teacher Education Program.)*

EDU 102 Geographic Literacy for the Classroom Teacher ..... (3)
A study of geography using a balanced approach between physical and cultural geography, designed primarily for education majors. *Prerequisites: EDU 100, EDU 101, and must have a satisfactory background check prior to taking this course. (Must be taken before admission to the Teacher Education Program.)*

EDU 200 Health and Safety for the Classroom Teacher ..... (3)
This course introduces preservice teachers to the development of prevention and intervention strategies for health and safety concerns in the classroom. Preservice teachers will survey contemporary physical and mental health issues and safety concerns confronting P-12 students and teachers. They will explore plans and procedures to address these potential problems. *Prerequisites or Corequisites: EDU 100, EDU 101, and must have a satisfactory background check prior to completing required field experiences for this course.* (*Must be taken at the University of Pikeville before admission to the Teacher Education Program.)*

EDU 201 Literature for Children and Young Adults ..... (3)
This course will survey the genres of children and young adult literature. The preservice teacher will: learn how an author uses the elements of literature (plot and structure, characters, setting, point of view, language and style, and theme) to create literary work; learn how to identify characteristics of fiction and nonfiction and literary genres (folk literature, poetry, essays, plays, short stories, and novels); and learn how to use a variety of creative dramatics (improvisation, mimicry, pantomime, role playing, and storytelling). *Prerequisites: EDU 100, EDU 101, and must have a satisfactory background check prior to taking this course. (Must be taken before admission to the Teacher Education Program.)*

EDU 203 Diversity in the Classroom ..... (3)
In this course, preservice teachers will develop an understanding of how learning is influenced by individual experiences, talents, and prior learning as well as language, culture, family, and community values. They will research dimensions of diversity and explore strategies to differentiate instruction and classroom procedures to meet individual and group needs. *Prerequisites or Corequisites: EDU 100, EDU 101, and must have a satisfactory background check prior to completing required field experiences for this course.* (*Must be taken before admission to the Teacher Education Program.)*

EDU 205 Technology in Education ..... (3)
In this course, preservice teachers will learn to utilize technology in their day-to-day administrative duties and to advance the learning of their students. This course will familiarize students with *Google Tools* and how to implement them in the classroom. Content-based technology integration, an introduction to instructional software for learning, and general productivity tools will be a major focus of the course. Commitment to technology integration in disciplinary content areas including special education and English Language Learners (ELL) will be emphasized as well. The capabilities of 21st-century technology tools to focus steadfastly on the research-based teaching and learning strategies in the content area will be the basis of the course. *Prerequisites or Corequisites: EDU 100, EDU 101, and must have a satisfactory background check prior to completing required field experiences for this course.* (*Must be taken before admission to the Teacher Education Program.)*

EDU 300 Mathematics in the Elementary School and the Middle School I ..... (3)
In this course, content, and teaching strategies appropriate for mathematics instruction in the elementary and middle grades will be studied (i.e.) numbers & operations, place value, properties of different types of numbers, basic operations, fractions, order of operations, proportional reasoning including ratios, percents and unit-rate). Students must demonstrate a variety of instructional strategies. *Prerequisites: EDU 100, EDU 101 & one of the following: MTH 105 or MTH 113 or MTH 121. Must have a satisfactory background check prior to taking this course. This course must be taken before admission to the Teacher Education Program. Recommended courses prior to taking EDU 300: MTH 115 and MTH 200.*

EDU 310 Mathematics in the Elementary School and the Middle School II ..... (3)
This course is a continuation of EDU 300 and expands the content and teaching strategies appropriate for mathematics instruction in the elementary and middle grades. *Prerequisites: EDU 100, EDU 101, EDU 300, and must have a satisfactory background check prior to taking this course. (Must be taken before admission to the Teacher Education Program.)*

EDU 312 Social Studies in the Elementary School and the Middle School I ..... (3)
In this course, content, and teaching strategies appropriate for social studies instruction in the elementary and middle school grades will be studied. *Prerequisites: HIS 225 and HIS 226 or HIS 150, EDU 100, EDU 101, and must have a satisfactory background check prior to taking this course. (Must be taken before admission to the Teacher Education Program.)*

EDU 314 Social Studies in the Elementary School and the Middle School II ..... (3)
This course is a continuation of EDU 312 and expands the content and teaching strategies appropriate for social studies instruction in the elementary and middle grades. *Prerequisites: EDU 312, EDU 100, EDU 101, and must have a satisfactory background check prior to taking this course. (Must be taken before admission to the Teacher Education Program.)*

EDU 316 Reading in the Elementary School and the Middle School ..... (3)
Reading in Elementary and Middle Schools will explore language arts in everyday life through reading, listening, writing, and speaking. Students will understand how children's language and literacy develop and how to help children become fluent, flexible, effective users of oral and written language. Four principles will be present in the course: a perspective on teaching and learning that blends constructivism and scientifically based reading research (SBRR), respect for diversity, instruction-based assessment, and family involvement in reading instruction grades Prek-8. *Prerequisites: ENG 112 or WRI 118, EDU 100, EDU 101, and must have a satisfactory background check prior to taking this course. (Must be taken before admission to the Teacher Education Program.)*

EDU 318 Writing and Grammar in the Elementary School and the Middle School ..... (3)
This course will survey strategies for teaching and evaluating English grammar and writing, help teacher candidates to develop a greater understanding of grammar elements and their effect on writing, and provide opportunities to practice grammar and writing skills. Teacher candidates will learn to identify common problems for learners while writing and using English grammar and explore strategies for teaching writing and English language structure. *Prerequisites: WRI 118, EDU 100, EDU 101, and must have a satisfactory background check prior to taking this course. (Must be taken before admission to the Teacher Education Program.)*

EDU 320 Literacy Instruction in the Elementary Classroom ..... (3)
Literacy Instruction in the Elementary Classroom provides elementary teachers with an overview of how children acquire language and literacy knowledge in many different contexts and how teacher can effectively promote the development of oral and written language. Scientifically based instructional practices will be introduced to enhance direct, systematic instructional practices via direct, systemic, data-based instruction. *Prerequisite: EDU 100, EDU 101, EDU 316, and must have a satisfactory background check prior to taking this course. Prerequisite or Corequisites: EDU 201 and EDU 318. (Must be taken before admission to the Teacher Education Program.)*

EDU 321 Content Area Reading ..... (3)
Content Area Reading provides secondary teachers with an overview of language and the literacy process as it applies to teaching in secondary schools. There will be an emphasis on instructional strategies for writing and reading, differentiation of instruction, adapting to the needs of culturally diverse and exceptional students, and implementation of technology to develop literacy skills. *Prerequisites: WRI 118, EDU 100, EDU 101 and must have a satisfactory background check prior to taking this course. (Must be taken before admission to the Teacher Education Program.)*

EDU 322 Arts and Humanities in the Elementary School ..... (3)
In this course, content, and teaching strategies appropriate for arts and humanities instruction in the elementary grades will be studied. *Prerequisites: WRI 118, EDU 100, EDU 101, and must have a satisfactory background check prior to taking this course. (Must be taken before admission to the Teacher Education Program.)*

EDU 324 Science in the Elementary School and the Middle School ..... (3)
Science in the Elementary School and the Middle School will provide preservice teachers the content and teaching strategies appropriate for instruction in earth science, biology, and physical science through inquiry-based instruction for elementary and middle grades. *Prerequisites: BIO 100 and BIO 101 or BIO 102 or higher, and PHY 102 or higher, EDU 100, EDU 101, and must have a satisfactory background check prior to taking this course. (Must be taken before admission to the Teacher Education Program.)*

EDU 328 Education in Kentucky ..... (1)
This course will provide an overview of education in the state of Kentucky and the University of Pikeville Teacher Education Program and provide an in-depth study of the Kentucky Teacher Performance Standards (INTASC Standards). *Prerequisites: EDU 100, EDU 101, and must have a satisfactory background check prior to taking this course. Prerequisite or Corequisites: All other EDU 200-300 level education courses. (Must be taken semester before admission to the Teacher Education Program.) Fee $150.*

EDU 401 Principles and Practice of Classroom Management ..... (3)
In this course, preservice teachers will be introduced to the principles of effective classroom management and to management strategies that promote positive relationships, cooperation, and purposeful learning. Topics discussed will include establishing daily procedures and routines, establishing a personal discipline plan, arrangement of classroom space, and response to student behavior. *Corequisites: EDU 402, EDU 403, EDU 404 and EDU 410 or EDU 412 or EDU 414 or EDU 416 or EDU 418 or EDU 420 or EDU 422* ***and*** *EDU 411 or EDU 413 or EDU 425. (Must be taken after admission to the Teacher Education Program.)*

EDU 402 Exceptional Learners in the Inclusive Classroom ..... (3)
This course provides preservice teachers with the knowledge and skills to respond to intervention, differentiate instruction, and work collaboratively with colleagues to meet the individual needs of exceptional learners. *Corequisites: EDU 401, EDU 403, EDU 404* ***and*** *EDU 410 or EDU 412 or EDU 414 or EDU 416 or EDU 418 or EDU 420 or EDU 422* ***and*** *EDU 411 or EDU 413 or EDU 425. (Must be taken after admission to the Teacher Education Program.)*

EDU 403 Students as Learners ..... (3)
In this course, preservice teachers will be introduced to the concepts, principles, theories, and research related to the development of children and adolescents and discuss how to construct learning opportunities that support individual students' development. *Corequisites: EDU 401, EDU 402, EDU 404* ***and*** *EDU 410 or EDU 412 or EDU 414 or EDU 416 or EDU 418 or EDU 420 or EDU 422* ***and*** *EDU 411 or EDU 413 or EDU 425 (Must be taken after admission to the Teacher Education Program.)*

EDU 404 Assessment Strategies for the Classroom Teacher ..... (3)
This course provides preservice teachers with knowledge of assessment adequate for the design, use and interpretation of various assessment instruments to guide instructional planning and evaluate student progress. *Corequisites: EDU 401, EDU 402, EDU 403* ***and*** *EDU 410 or EDU 412 or EDU 414 or EDU 416 or EDU 418 or EDU 420 or EDU 422* ***and*** *EDU 411 or EDU 413 or EDU 425. (Must be taken after admission to the Teacher Education Program.)*

EDU 410 Curriculum, Instruction, and Assessment in the Elementary School ..... (3)
In this course, preservice teachers will use major concepts, principles, theories, and research related to the cognitive and physical development of children and young adolescents to create a standards-based unit that includes appropriate instructional strategies along with differentiating techniques. *Corequisites: EDU, 401, EDU 402, EDU 403, EDU 404, and EDU 411. (Must be taken after admission to the Teacher Education Program.)*

EDU 411 Clinical Practice I in the Elementary School ..... (3)
This course is designed as a companion course to EDU 410. In this course elementary education candidates will spend twenty hours a week, four hours a day, in an elementary classroom observing and assisting a master teacher who has the knowledge, skills, and professional dispositions to enable all students to learn. *Corequisites: EDU, 401, EDU 402, EDU 403, EDU 404, and EDU 410. (Must be taken after admission to the Teacher Education Program.) Fee $150.*

EDU 412 Curriculum, Instruction, and Assessment in the Middle School ..... (3)
This course provides preservice teachers with the major concepts, principles, theories, and research related to adolescent development and knowledge of the philosophical foundations of developmentally responsive middle schools. Candidates will use this knowledge to create a standards-based unit that includes appropriate instructional strategies and differentiating techniques. *Corequisites: EDU 401, EDU 402, EDU 402, EDU 403, EDU 404 and EDU 413. (Must be taken after admission to the Teacher Education Program.)*

Draft Subject to

EDU 413 Clinical Practice I in the Middle School ..... (3)
This course is designed as a companion course to EDU 412. In this course middle school candidates will spend twenty hours a week, four hours a day, in an appropriate content (English, mathematics, science, or social studies) classroom observing and assisting a master teacher who has the knowledge, skills, and professional dispositions to enable all students to learn. *Corequisites: EDU 401, EDU 402, EDU 403, EDU 404, and EDU 412. (Must be taken after admission to the Teacher Education Program.) Fee $150.*

EDU 414 Teaching Biology in the High School ..... (3)
In this course, content, and teaching strategies appropriate for biology instruction in high school will be studied. Candidates will use this knowledge to develop an appropriate standards-based unit which will include differentiating techniques. *Corequisites: EDU 401, EDU 402, EDU 403, EDU 404, and EDU 425. (Must be taken after admission to the Teacher Education Program.)*

EDU 416 Teaching Chemistry in the High School ..... (3)
In this course, content, and teaching strategies appropriate for chemistry instruction in high school will be studied. Candidates will use this knowledge to develop an appropriate standards-based unit which will include differentiating techniques. *Corequisites: EDU 401, EDU 402, EDU 403, EDU 404, and EDU 425. (Must be taken after admission to the Teacher Education Program.)*

EDU 418 Teaching English in the High School ..... (3)
In this course, content, and teaching strategies appropriate for language arts instruction in high school will be studied. Candidates will use this knowledge to develop an appropriate standards-based unit which will include differentiating techniques. *Corequisites: EDU 401, EDU 402, EDU 403, EDU 404, and EDU 425. (Must be taken after admission to the Teacher Education Program.)*

EDU 420 Teaching Mathematics in the High School ..... (3)
In this course, content, and teaching strategies appropriate for mathematics instruction in high school will be studied. Candidates will use this knowledge to develop an appropriate standards-based unit which will include differentiating techniques. *Corequisites: EDU 401, EDU 402, EDU 403, EDU 404, and EDU 425. (Must be taken after admission to the Teacher Education Program.)*

EDU 422 Teaching Social Studies in the High School ..... (3)
In this course, content, and teaching strategies appropriate for social studies instruction in high school will be studied. Candidates will use this knowledge to develop an appropriate standards-based unit which will include differentiating techniques. *Corequisites: EDU 401, EDU 402, EDU 403, EDU 404, and EDU 425. (Must be taken after admission to the Teacher Education Program.)*

EDU 425 Clinical Practice I in the High School ..... (3)
In this course, high school candidates will spend twenty hours a week, four hours a day in a high school classroom according to their program licensure area observing while assisting a master teacher who has the knowledge, skills, and professional dispositions to enable all students to learn. *Corequisites: EDU 401, EDU 402, EDU 403, EDU 404, AND ONE OF THE FOLLOWING ACCORDING TO PROGRAM LICENSURE AREA: EDU 414, EDU 416, EDU 418, EDU 420, OR EDU 422. (Must be taken after admission to the Teacher Education Program.) Fee $150.*

EDU 430 Management and Assessment in Non-Traditional Classroom Settings ..... (3)
This course includes competencies related to establishing and managing a learning environment including space, time, and personal relationships. *Prerequisites: EDU 100 and EDU 101 and 15 hours in education.* **(Not required in any education major leading to certification. Does not require admission to the Teacher Education Program.)**

EDU 432 Strategies for Teaching in Non-Traditional Settings ..... (3)
This course includes empirically based methods for teaching in both general and content specific areas. *Prerequisites EDU 100 and EDU 101 and 15 hours in education.* **(Not required in any education major leading to certification. Does not require admission to the Teacher Education Program.)**

EDU 440 Clinical Practice II in the Elementary School ..... (12)
Clinical II is viewed as the capstone to the elementary education program. All areas of knowledge are integrated, and theory is put into practice as the preservice teacher assumes full responsibility for students' learning in an elementary classroom. *Prerequisite: Admission to the University of Pikeville Clinical II Program. Fee $250.*

EDU 442 Clinical Practice II in the Middle School ..... (12)
Clinical II is viewed as the capstone to the middle grade's education program. All areas of knowledge are integrated, and theory is put into practice as the preservice teacher assumes full responsibility for students' learning in a middle grades school classroom. *Prerequisite: Admission to the University of Pikeville Clinical II Program. Fee $250.*

EDU 444 Clinical Practice II in the High School ..... (12)
Clinical II is viewed as the capstone to the secondary education program. All areas of knowledge are integrated, and theory is put into practice as the preservice teacher assumes full responsibility for students' learning in a secondary school classroom. *Prerequisite: Admission to the University of Pikeville Clinical II Program. Fee $250.*

EDU 480 Seminar in Educational Studies ..... (3)
Capstone course Educational Studies majors. This course will involve completion of a supervised action research project (choosing a research question, researching, and evaluating sources, planning, and implementing research with subjects, developing and administrating instruments for data collection, interpreting and analyzing results, and presenting the outcomes). *Prerequisites: EDU 430 and a total of 60 college hours completed.* **(Not required in any education major leading to certification. Does not require admission to the Teacher Education Program.)**

Draft Subject to Change

EDU 490 Special Topics in Educational Studies ..... (3)
Study of a selected topic in education of special interest to students or the instructor. The topic may differ each time the course is offered and may be proposed by either students or the instructor. *Prerequisites: Completion of 15 hours in education and a total of 60 college hours completed.* **(Not required in any education major leading to certification. Does not require admission to the Teacher Education Program.)**

EDU 498 Internship in Educational Studies ..... (3)
A supervised placement in a field experience in a setting consistent with the student's interest and career goals. *Prerequisites: Completion of 15 hours in education and a total of 60 college hours completed.* **(Not required in any education major leading to certification. Does not require admission to the Teacher Education Program.)**

EDU 499 Directed Study in Educational Studies ..... (3)
Directed study in a specific area of educational studies not covered by an existing course within the curriculum. *Prerequisite: Completion of 15 hours in education.* **(Not required in any education major leading to certification. Does not require admission to the Teacher Education Program.)**

Proficiency Evaluation Process

The University of Pikeville will conduct proficiency evaluation in the following areas:

1. Elementary Education
2. Middle Grades English
3. Middle Grades Science
4. Middle Grades Social Studies
5. Middle Grades Mathematics
6. Secondary Biology
7. Secondary Chemistry
8. Secondary English
9. Secondary Mathematics
10. Secondary Social Studies

Proficiency Evaluation for Initial Certification

Proficiency evaluation for initial certification requires the candidate to have a **bachelor's or advanced degree.** (The degree **must** be in an area that directly relates to the area in which certification is being sought.)

Proficiency Evaluation for Additional Certification

Proficiency evaluation for additional certification requires the candidate to be currently **certified to teach in Kentucky**.

Consistent with the **16 KAR 5:030** on Proficiency Evaluation, when conducting a proficiency evaluation, the faculty may assess proficiency by considering:

- Previous education.
- Unusual experience; or
- Proficiency assessment at a level comparable to the **usual requirements in the content area in which the educator is seeking certification.**

Please contact the Patton College of Education for more information about the specific requirements for this program.

English (ENG)

The English program is offered through the Division of Humanities in the College of Arts and Sciences. It fosters an understanding of the literary tradition and is designed to teach students to think critically, to write effectively, and to develop an aesthetic sensibility through course offerings in composition, language, and literature. An appreciation of our literary and cultural traditions and facility with the use of the English language are fundamental prerequisites for successful leadership and service in our society.

This program provides students with the opportunity to major or minor in English and to prepare for teacher certification.

English Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Bachelor of Arts Degree Requirements (Foreign Language) ..... 6 hours

III. Humanities Requirements ..... 15 hours
- HUM 211 Interdisciplinary Humanities I: The Big Questions 3
- HUM 311 Interdisciplinary Humanities II: Hands-On Humanities 3
- HUM 450 Interdisciplinary Senior Capstone 3

Humanities Division Disciplines Requirement 6
Take six (6) additional hours from ART, FMA, GER, HUM, MUS, REL, SPN, or THR

Note: These six (6) hours are in addition to the Bachelor of Arts foreign language and HUM course requirements listed above.

IV. English Requirements..... 33 hours

ENG 240	British Literature: Heroes & Monsters	3
and		
ENG 241	British Literature: The City & the Country	3
or		
ENG 250	American Literature: Finding the American Voice	3
and		
ENG 251	American Literature: The American Voice	3
ENG 410	Literary Criticism	3
ENG	Electives at 300-400 level	24

Note: The 54 hours are in addition to ENG 111 Composition I, ENG 112 Composition II or WRI 118 College Writing. HUM 357 World Mythology may be used as an ENG elective.

V. General electives as needed to meet the minimum requirements of 120 semester hours.

English Minor

English Requirements..... 18 hours

Select one (1) of the following sequences:

ENG 240	British Literature: Heroes & Monsters	3
ENG 241	British Literature: The City & the Country	3
or		
ENG 250	American Literature: Finding the American Voice	3
ENG 251	American Literature: The American Voice	3

Select an additional four (4) ENG Electives

ENG	Electives must be at the 300-400 level	12
	HUM 357 World Mythology may be used as an ENG elective.	

Notes: The 18 hours must be in addition to ENG 111 Composition I, ENG 112 Composition II or WRI 118 College Writing.

Teaching Certification in English

(See Education)

English Course Descriptions

ENG 100 Appreciation of Literature..... (3)
A study of the genres of short fiction, creative non-fiction, poetry, and drama with a focus on appreciation and analysis as well as critical and cultural perspectives.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ENG 111 Composition I..... (3)
This course focuses on practical instruction in the process of reading, planning, and writing short essays, with emphasis on rhetorical strategies for structure and development, and on the basic rules of grammar and punctuation.

ENG 112 Composition II..... (3)
This course focuses on additional instruction and practice in writing, with emphasis on argumentation and research. This course is designed to strengthen and refine the skills acquired in ENG 111. *Prerequisite: ENG 111.*
This course fulfills the Written Communication requirement in the General Education Curriculum.

ENG 200 Introduction to Literature..... (3)
A study of representative selections in the genres of fiction, drama, and poetry, with emphasis on interpretation and appreciation. Critical approaches and terminology appropriate to each genre will be considered. *Prerequisite or Corequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ENG 240 British Literature: Heroes & Monsters..... (3)
Study of British writing from Beowulf to the Augustans, with emphasis on poetry, drama, and the essay. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ENG 241 British Literature: The City & the Country..... (3)
Study of British writing from the Romantics to the present, with emphasis on poetry, drama, the essay, and short fiction. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ENG 250 American Literature: Finding the American Voice ..... (3)
Study of American writing from William Bradford through Emily Dickinson, with emphasis on poetry, short fiction, and non-fiction prose. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ENG 251 American Literature: The American Voice ..... (3)
Study of American writing from Twain to the present, with emphasis on poetry, short fiction, drama, and the essay. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ENG 300 World Literature ..... (3)
Historical literary study of major writers since 1700 in languages other than English. All readings will be English translations of the original works from such authors as Goethe, Rousseau, Flaubert, Tolstoy, Chekhov, Kafka, and Mann. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

ENG 311 Personal Discovery ..... (3)
Practice writing creative non-fiction with an emphasis on structure, mechanics, and developing a sophisticated, polished style. Readings in genre and discussions of logic, semantics, syntax, and various rhetorical strategies are included. *Prerequisite: ENG 112 or WRI 118.*

ENG 325 Creative Writing ..... (3)
Practice in writing various forms of fiction and poetry, with help from a study of theory and models. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Personal Place requirement in the General Education Curriculum.

ENG 336 Stories & Wellness ..... (3)
An investigation of the connections between health and illness and storytelling using fiction, non-fiction, and poetry. *Prerequisite: ENG 112 or WRI 118.*

ENG 358 Victorian to Modernist Literature ..... (3)
Study of literature beginning with the Victorian Period up to and including British Modernism. This course will include such nineteenth-century writers as Dickens, Eliot, Gaskell, and the Brontës and will cover the First World War and subsequent Modernists such as Woolf, Joyce, T.S. Eliot, and Yeats. *Prerequisite: ENG 112 or WRI 118.*

ENG 375 Contemporary Literature ..... (3)
Study of literature after 1945 reflects a postmodern consideration of language as a means of cultural criticism. Authors include Barthelme, Calvino, Auster, Pynchon, and Carter. *Prerequisite: ENG 112 or WRI 118.*

ENG 380 Women Authors ..... (3)
Survey of major women writers, including such authors as Wollstonecraft, Austen, Bronte, Walker, and Plath, with emphasis on the historical and literary influences on their work and their social and cultural milieu. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place or Personal Place requirement in the General Education Curriculum.

ENG 383 Shakespeare & Modernity ..... (3)
Study of Shakespeare's major plays both in their own context and as lenses to explore contemporary world issues and problems. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

ENG 385 African American Literature ..... (3)
The study of major works of African American literature emphasizing the 20th century but drawing on materials from earlier in the tradition, with emphasis upon understanding and evaluating literary works in their historical and cultural backgrounds, including such authors as Jacobs, Walker, Hurston, Ellison, Baldwin, and Morrison. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place or Personal Place requirement in the General Education Curriculum.

ENG 390 Special Topics ..... (3)
Study of a selected topic of special interest, such as a major author, historical period, literary genre, or topic in literature. The topic may be proposed by either instructors or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisite: ENG 112 or WRI 118.*

ENG 395 Appalachian Literature ..... (3)
Study of writers of the southern Appalachian region as well as the image of Appalachia and its people in literature. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place or Personal Place requirement in the General Education Curriculum.

ENG 410 Literary Criticism ..... (3)
Introduction to critical writing and critical theory from Plato and Aristotle to the post-modern period. Written assignments will focus on explication and applications of critical methodology. *Prerequisites: ENG 112 or WRI 118 and Junior standing.*

ENG 420 Linguistics ..... (3)
Study of modern grammar, usage, and a variety of topics concerning language, including the nature and structure of language, language change, and diversity. *Prerequisite: ENG 112 or WRI 118.*

ENG 499 Directed Individual Study in English..... (1-3)
Creative research or reading project devised by the student and pursued under the direction of an appropriate instructor. *Prerequisites: ENG 112 or WRI 118 and at least one literature course. Offered any term with consent of Instructor, Division Chair, and Dean of the College of Arts and Sciences.*

English as a Second Language (ESL)

The English as a Second Language program is part of the Division of Humanities in the College of Arts and Sciences. The objective of the program is to prepare students whose first language is not English for their program of academic study. This program is only for international students who have not received a passing score on the Test of English as a Foreign Language (TOEFL). Along with academic English, the students enrolled in this program will learn about the culture of the United States. Upon arrival, the ESL student will take a placement test to determine which level he/she will place in the following courses: beginning, intermediate or advanced speaking, listening, reading, grammar and writing. As a student successfully completes the advanced level of any of the skills, he or she may begin taking appropriate undergraduate courses.

ESL 011	Beginning Writing	3
ESL 012	Beginning Reading	3
ESL 013	Beginning Listening	3
ESL 014	Beginning Grammar	3
ESL 015	Beginning Speaking	3
ESL 021	Intermediate Writing	3
ESL 022	Intermediate Reading	3
ESL 023	Intermediate Listening	3
ESL 024	Intermediate Grammar	3
ESL 025	Intermediate Speaking	3
ESL 031	Advanced Writing	3
ESL 032	Advanced Reading	3
ESL 033	Advanced Listening	3
ESL 034	Advanced Grammar	3
ESL 035	Advanced Speaking	3

ESL Course Descriptions

ESL 011 Beginning Writing ..... (3)
The Beginning Writing Course teaches basic sentence structure through prewriting techniques. English writing organization as well as basic grammar will be addressed through writing. By the end of the course, the students will be able to identify and write topic sentences within a coherent paragraph. *Prerequisite: placement by examination.*

ESL 012 Beginning Reading..... (3)
This course is two-fold: vocabulary development and reading strategies development. The focus on vocabulary includes everyday idioms, understanding vocabulary within context and an introduction to roots and affixes. Students will also focus on reading strategies such as making inferences, improving reading speed and making predictions. *Prerequisite: placement by examination.*

ESL 013 Beginning Listening..... (3)
This course entails basic listening strategies, such as listening for the main idea and some details of a lecture, understanding the local dialect of English, and understanding everyday fast speech. The students will be able to listen and produce the correct consonant sounds of American English *Prerequisite: placement by examination.*

ESL 014 Beginning Grammar ..... (3)
This course focuses on the tenses of English. Also included is a review of the following parts of speech: prepositions of direction, conjunctions, comparative adjectives and adverbs, and factual conditionals with it. *Prerequisite: placement by examination.*

ESL 015 Beginning Speaking..... (3)
This course details the ability of the student to utilize everyday English in conversational skills. Students will learn how to check for understanding and how to agree and disagree with a speaker within the culture of the American classrooms. *Prerequisite: placement by examination.*

ESL 021 Intermediate Writing ..... (3)
Writing short multi-paragraph essays is the focus of this course. Students will continue paragraph development from the beginning writing course and progress to writing a five or more-paragraph essay. *Prerequisite: ESL 011 or placement beyond.*

ESL 022 Intermediate Reading..... (3)
Building an academic vocabulary is stressed in this course. Students will learn English phrasal verbs and how to use an English-English dictionary and thesaurus. Students will build on their reading skills from the beginning of the reading course. *Prerequisite: ESL 012 or placement beyond.*

ESL 023 Intermediate Listening ..... (3)
Students will continue to develop their understanding of fast speech, but in this course, it is within a lecture context. Students will be able to hear and pronounce the vowels of American English. *Prerequisite: ESL 013 or placement beyond.*

ESL 024 Intermediate Grammar ..... (3)
This course continues developing the grammar skills of the beginning grammar course. More attention is given to grammar within an academic context. *Prerequisite: ESL 014 or placement beyond.*

ESL 025 Intermediate Speaking ..... (3)
This course builds on the conversational skills learned in the beginning level course. A variety of situations, from personal to academic, will be addressed. *Prerequisite: ESL 015 or placement beyond.*

ESL 031 Advanced Writing ..... (3)
The focus of this course is on preparing the student for academic writing. Writing for exams, article summaries and research papers will be highlighted. *Prerequisite: ESL 021 or placement beyond.*

ESL 032 Advanced Reading ..... (3)
Reading academic texts critically is utilized in this course. Discourse analysis is also taught and discussed. Development of reading skills from the previous levels will continue. *Prerequisite: ESL 022 or placement beyond.*

ESL 033 Advanced Listening ..... (3)
This course focuses on taking notes during lectures and checking for understanding of academic lectures both in detail and on a global level. *Prerequisite: ESL 023 or placement beyond.*

ESL 034 Advanced Grammar ..... (3)
The grammar learned in this course is strictly through academic speaking and writing. The students will put academic items learned in the previous courses into context by using English grammar items in academic speaking, listening, and writing. *Prerequisite: ESL 024 or placement beyond.*

ESL 035 Advanced Speaking ..... (3)
Presenting academic speeches in English is the primary focus of this course. Students will also hone their classroom speaking skills by asking questions and working in pairs, small groups, and whole class discussions. *Prerequisite: ESL 025 or placement beyond.*

Film and Media Arts (FMA)

The Film and Media Arts major, offered through the Division of Humanities in the College of Arts and Sciences, is multi-disciplinary in approach, drawing together interests from across the College of Arts and Sciences to provide students with a comprehensive understanding of the media arts. Students will develop an understanding of the relationship between art, media, and technology. They will learn how to create state-of-the-art digital media while also developing a critical eye toward media. The Film and Media Arts major or minor prepares students for advanced study in film and media arts or for careers in the growing fields of interactive and visual communication, creative services, and media.

Film and Media Arts Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Bachelor of Arts Degree Requirements (Foreign Language) ..... 6 hours

III. Humanities Requirements ..... 15 hours
- HUM 211 Interdisciplinary Humanities I: The Big Questions 3
- HUM 311 Interdisciplinary Humanities II: Hands-On Humanities 3
- HUM 450 Interdisciplinary Senior Capstone 3
- Humanities Division 6
  Take six (6) additional hours from ART, FMA, GER, HUM, MUS, REL, SPN, or THR
  Note: These six (6) hours are in addition to the Bachelor of Arts foreign language and HUM courses requirements listed above.

III. Film and Media Requirements ..... 30 hours
- FMA 135 Introduction to Film and Media Arts 3
  or
- FMA 255 Film Studies 3
- FMA 170 Digital Imaging 3
  or
- ART 140 Exploring Digital Photography 3
- FMA 265 Digital Storytelling 3
- FMA 330 Intermediate Broadcasting
  or
- FMA 335 Digital Film Productions 3
- FMA Electives 18
  A minimum of nine (9) hours must be FMA and a minimum of 12 hours must be taken at 300-400 level. Select a total of

18 hours of electives from the following:

ART 121	Basic Drawing	3
ART 132	Two-Dimensional Design	3
ART 140	Exploring Digital Photography	3
ART 155	Introduction to Game Design	3
ART 161	Creating with Line, Shape, and Mass for 3D	3
ART 180	Intro to 3D Model/Print	3
ART 221	Intermediate Drawing	3
ART 241	Painting I	3
ART 331	Advanced Drawing and Composition	3
ART 341	Painting II	3
COM 102	Digital Design	3
COM 103	Introduction to Mass Communication	3
COM 220	Media Writing	3
COM 305	Mass Media in Society	3
COM 320	Digital Journalism	3
COM 340	Popular Culture	3
COM 345	Heroes of Our Time	3
ENG 311	Personal Discovery	3
ENG 325	Creative Writing	3
FMA 135	Introduction to Film and Media Arts	3
FMA 155	Introduction to Game Design	3
FMA 170	Digital Imaging	3
FMA 180	Intro to 3D Model/Print	3
FMA 255	Film Studies	3
FMA 325	Scriptwriting	3
FMA 330	Intermediate Broadcasting	3
FMA 335	Digital Film Production	3
FMA 355	Advanced Studies in Film	3
FMA 365	Film Festivals	3
FMA 370	Motion Graphics and Design	3
FMA 375	Web Design and Development	3
FMA 380	Creating Comics	3
FMA 390	Special Topics	3
FMA 400	Senior Production	3
FMA 430	Advanced Broadcasting	3
FMA 435	Client-Based Video Production	3
FMA 445	Advanced Digital Film Productions	3
FMA 498	Internship in Film and Media Arts	3
FMA 499	Directed Study in Film and Media Arts	3
REL 387	Religion and Popular Culture	3
SPN 315	Hispanic Cinema	3
THR 110	Basics of Acting	3
THR 301	Makeup & Costuming	3
THR 303	Script Analysis & Research	3
THR 304	Character Movement	3
THR 410	Advanced Scene Work	3
THR 465	Directing	3

IV. General electives as needed to meet the minimum requirements of 120 semester hours.

Film and Media Arts Minor

Requirements ..... 18 hours

FMA 135	Introduction to Film and Media Arts	3
or		
FMA 255	Film Studies	3
FMA 265	Digital Storytelling	3
FMA 330	Intermediate Broadcasting	
	or	
FMA 335	Digital Film Productions	3
Electives		9

Select three (3) courses from the Film and Media Arts Major electives listed above with a minimum of three (3) hours of FMA courses and a minimum of six (6) hours from the 300-400 level:

Certificates

Draft subject to

Digital Communication

The Digital Communication certificate provides students with skills needed for communication in a wide variety of digital environments. Students will gain both technical knowledge and practical skills and will be specifically equipped to create and curate digital content, collaborate, and problem-solve in teams, and stay abreast of and make recommendations about emerging technologies.

Certificate Requirements ..... 12 hours

Select four (4) courses from the following:

BUS 216	Digital Citizenship	3
COM 320	Digital Journalism	3
FMA 135	Introduction to Film and Media Arts	3
FMA 170	Digital Imaging	3
FMA 375	Web Design and Development	3

Digital Skills for the Workplace

The Digital Skills for the Workplace certificate is designed to equip students with important skills for the digital world. In their classes and labs, students will produce digital media that meets professional standards in each field. Emphasizing hands-on activities, students will learn and use software to design artifacts and operate specialized equipment to produce course projects. Emphasizing teamwork and problem solving, students will learn to critically evaluate and make informed decisions about the design process and steps in project completion.

Certificate Requirements ..... 12 hours

Select four (4) courses from the following:

COM 102	Digital Design	3
ES 241	Introduction to Geographic information Systems	3
FMA 170	Digital Imaging	3
FMA 265	Digital Storytelling	3
SCI 250	Introduction to 3D Printing	3

Film and Media Arts Course Descriptions

FMA 135 Introduction to Film and Media Arts ..... (3)
The course is a survey of and an introduction to film, the broadcast history industry, and electronic media. This course is primarily lecture driven, but concepts are reinforced through several hands-on projects.
This course fulfills the Personal Place requirement in the General Education Curriculum.

FMA 155 Introduction to Game Design ..... (3)
This course will explore the concepts behind games and investigate each of the pieces that go into making them. We will also develop assets for both 2D and 3D games, while working on basic visual scripting in the engine.

FMA 170 Digital Imaging ..... (3)
This course is a study of how computers can be used to create and manipulate images using Adobe Photoshop. Students will also learn how to use the program to color digitized hand-drawn artwork and create short animations. This course provides a combined lecture and lab experience.

FMA 180 Intro to 3D Model/Print… ..... (3)
This course will explore the fundamentals of computer-based 3D modeling and 3D printing. This course will involve learning different modeling techniques to develop 3D forms for print. We will also learn to operate 3D printers in all aspects and how to monetize your work.

FMA 255 Film Studies ..... (3)
This course examines the film medium with emphasis on aesthetics, theory, and methods of critical analysis. Students will explore the history and stylistic elements of film as a mass medium and an art form. Movements, trends, and historical significance of topics relating to film history and film criticism will be studied.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

FMA 265 D i g i t a l Storytelling ..... (3)
This course introduces the concepts of digital video storytelling to all students in a manner that prepares them to virtually engage in an increasingly mediated world. Students will examine ideas of storytelling, conceptual and aesthetic principles, and production technologies to create digital stories which speak to their unique individual perspectives. This course will combine lecture and lab experience. Prerequisite: Twelve (12) credit hours. *Fulfills the Personal Place Requirement in the General Education Curriculum.*

FMA 325 Scriptwriting ..... (3)

This course covers storytelling techniques and provides practice in writing short scripts for narrative, documentary, and broadcast television productions. Students write their scripts outside of class time while class meetings focus on lectures, discussions, and critiquing each other's work. *Prerequisite: ENG 112 or WRI 118.*

FMA 330 Intermediate Broadcasting ..... (3)

This course provides an intermediate approach to the principles and practice of producing content for television broadcasts. Students will learn how to create news packages, film sporting events, and various types of programming in a studio environment. The course will be a combination of lecture and lab experience with an increased emphasis on advanced shooting and editing skills. Students will be expected to meet high production standards so that their work is suitable for broadcast on local television. *Prerequisite: FMA 135 or FMA 235.*

FMA 335 Digital Film Production ..... (3)

This course focuses on advanced techniques of digital film production and increases the students' understanding of visual storytelling and expression. Students will build upon skills learned in FMA 135 and/or FMA 235 to create multiple short films including a documentary and a traditional narrative film. The course will combine lecture and lab experience. *Prerequisite: FMA 135 or FMA 235.*

FMA 355 Advanced Studies in Film ..... (3)

This course presents advanced topics in the analytical study of narrative and documentary films. The course focuses on specific movements in film, filmmakers, and the historical, aesthetic, and political concepts involved with each. The course will include a variety of subjects such as Appalachian documentary, contemporary American cinema, and Latin American cinema. *Prerequisite: ENG 112 or WRI 118 or FMA 255.*

FMA 365 Film Festivals ..... (3)

This course looks at the purpose of film festivals, trends in their development over time, and strategies to create work that will be accepted by film festivals. As part of the class, students will also gain firsthand experience in planning and managing the annual UPIKE Film & Media Arts Festival. A large amount of class time will be spent watching and judging festival entries. *This course may be repeated for up to a maximum of six (6) credit hours. This course will only count once toward the Film and Media Arts major and minor. Prerequisite: FMA 135 or FMA 235 or FMA 255 or FMA 325.*

FMA 370 Motion Graphics and Design ..... (3)

This course focuses on the fundamental principles of motion design and its real-world application. This course utilizes motion graphics programs to create animated digital video assets for use in a variety of types of productions. This course provides a combined lecture and lab experience. *Prerequisite: FMA 135, FMA 170, or FMA 235.*

FMA 375 Web Design and Development ..... (3)

This course provides students with a foundation for Web site development and enables them to storyboard, design multimedia Web pages, effectively integrate animation into Web site design, and analyze trends and issues in Web design. Students will also utilize the latest Web page editing software, site maintenance tools, graphics, and animation software to enhance site design. *Prerequisite: BUS 216 or COM 102 or CS 101 (or higher CS course) or FMA 135 or FMA 170.*

FMA 380 Creating Comics ..... (3)

Students will first learn about the history of sequential art and the critical study of comic books and graphic novels. Students will then be taught digital workflows for creating their own comics and distributing them online. Using this knowledge, students will develop their own ideas for a comic that addresses a real-world problem and produce the first issue over the semester. *Prerequisites: ENG 112 or WRI 118 and Sophomore standing.*

This course fulfills the Engaging Our World requirement in the General Education Curriculum.

FMA 390 Special Topics ..... (3)

This course is a study of selected topics of interest in the field of film and media arts. The topic may differ each time the course is offered and may be proposed by the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisites: Determined by the content of the offered course*.

FMA 430 Advanced Broadcasting ..... (3)

This course focuses on advanced techniques of television and broadcast production. Building upon already developed skills, students will create high-quality news packages, shoot coverage of sporting events, and produce television programming in a studio environment. The course will be a combination of lecture and lab experience with an increased emphasis on professional standards for content. As part of the course, students are expected to be heavily involved in the production of various television programs. This course may be repeated for a total of six credit hours. *Prerequisite: A grade of "C" or better in FMA 330 or FMA 335.*

FMA 435 Client-Based Video Production ..... (3)

In this course students will learn to write, shoot, and edit client-based video productions. By working on a variety of commercial, promotional, educational, and documentary projects for local groups and organizations, students will gain valuable real life work experience. This course also emphasizes the importance of communicating with clients so that the product meets their standards and fulfills their needs. *Prerequisite: FMA 235*.

FMA 498 Internship in Film and Media Arts ..... (3-6)

The course provides supervised field placement experience for the advanced film and media arts major in an organization, business, or media outlet related to the field of film and media arts. Open only to film and media arts majors, usually in their senior year, after fulfilling most other course requirements. *Prerequisite: FMA 330 or FMA 335; Open only to film and media arts majors.*

FMA 499 Directed Study in Film and Media Arts ..... (3)
This course is a directed study in a specific area of film and media arts literature and practice not covered by existing courses within the curriculum. *Prerequisites: Permission of the Instructor, Advisor, Division Chair, and Dean of the College of Arts and Sciences.*

First-Year Experience (FS)

The First-Year Seminar courses are managed through the division of Student Success. The purpose of the First-Year Experience program is to help students make the transition to college life. The keystone of this program is the First-Year Seminar course required of all first-time freshman and transfer students with less than 15 semester hours of credit.

First-Year Experience Course Description

FS 102 First-Year Seminar..... (2)
The First-Year Seminar is designed to provide comprehensive guidance to students transitioning into college life. This course provides information on the development of study skills, academic planning, and career awareness as well as information about campus resources that are designed to aid in student success. Students will be introduced to the college's liberal arts emphasis, cultural awareness issues and concepts of personal well-being and life skills development. *All first-time freshmen and transfer students with less than 15 credit hours are required to complete a FS course - dual credit high school/college courses do not count toward this total. Students who withdraw from or fail the course are required to make subsequent attempts in successive semesters.*
This course fulfills the First-Year Studies requirement in the General Education Curriculum.

German (GER)

German courses are managed through the Division of Humanities in the College of Arts & Sciences. German supports globalization efforts, encourage the exploration of a different culture, reinforce critical comparative thinking, and foster students' emotional intelligence. German serves as foreign language for the Bachelor of Arts degree.

German Course Descriptions

GER 111 Beginning German I ..... (3)
Designed for new learners, the course focuses on the four foundational language skills: speaking, listening, writing, reading in the context of German culture and heritage.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

GER 112 Beginning German II ..... (3)
Designed as continuation of GER 111, the course further develops the four foundational language skills: speaking, listening, writing, reading in the context of German culture and heritage. *Prerequisite: GER 111.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

Global Health (GH)

The Global Health program is part of the Division of Social Sciences in the College of Arts and Science. Students will explore questions, such as: why are some communities "healthy," while others seem to suffer disproportionately? How can we help build a culture of health across all communities? Students will learn from diverse perspectives, develop community-based connections, and produce individualized projects that probe questions about the state and future of global health. Students will learn from instructors with expertise across different fields and from leaders in community health departments, mental health agencies, addiction recovery centers, child advocacy agencies, and more. Students will finish the program with a professional portfolio and be ready for service in health agencies, research centers, graduate school, education, and other areas.

Global Health Description

GH 495 Global Health Capstone..... (3)
This course is designed as the culmination of the Global Health Minor that cultivates a student's individual research interests and areas of study based on specific topics, issues, interests, and needs of the student. As the Capstone course for the Global Health Minor, this course will also help students create community contacts, develop applied research skills, network with potential employers and/or scholars in their field based on the direction and development of their capstone project. Students and their advisors will tailor the capstone to fulfill students' required e-portfolio content and their individualized tracks to meet program goals. Prerequisites: SOC 180, nine (9) other credit hours in the minor, and permission of the Global Health Advisor.

Global Health Minor

Global Health Minor Requirements ..... 21 hours
Core Requirements ..... 15 hours

SOC 180 Introduction to Global Health..... 3

SW 300	Diversity & Difference	3
COM 226	Communication Skills in Healthcare	3
	Or	
COM 304	Health Communication	3
REL 250	Global Health Ethics	3
	or	
REL 370	Healthcare Ethics	3
GH 495	Global Health Capstone	3

Global Health Elective Requirements ..... 6 hours

Select two from the following:

BUS 275	Foundations of Healthcare Management	3
MTH 200	Elementary Probability and Statistics	3
	or	
SSC 285	Statistics for the Social Sciences	3
PSY 360	Emotion, Stress, and Health	3
REL 230	World's Great Living Religions	3
SW 305	Social Work Practice in Medical Settings	3
SW 325	Trauma	3
SOC 411	Sociology of Mental Disorders	3
SOC 412	Sociology of Health and Illness	3

Note: A directed independent study, directed research, study abroad experience, or special topics (depending on topic) course may be substituted as an elective upon request by the student to the Global Health advisor. A Petition for Course Substitution form is available in the Registrar's Office.

Health (HEA)

Health courses are managed through Patton College of Education. It provides a basic overview of health-related issues at the individual and community level.

Health Course Description

HEA 216 Personal and Community Health ..... (3)

The principles essential for achieving and maintaining personal and community health.

This course fulfills the Personal Place requirement in the General Education Curriculum.

HEA 261 Introduction to Nutrition ..... (3)

This course provides a basic introduction to nutrition. Students will explore nutrients and how they are used in the human body. A broad overview of carbohydrates, lipids, protein, vitamins, minerals, and water will be presented. Students will study how to apply dietary guidelines and nutrition principles to their own food choices and how nutrient requirements are altered based on disease state, physical activity, and age. *Prerequisites: ENG 112 or WRI 118, and four (4) hours in BIO or CHE is required.*

This course fulfills the Personal Place requirement in the General Education Curriculum.

Health and Human Performance (HHP)

The Health and Human Performance program is offered through the Division of Social Sciences in the College of Arts and Sciences. The multi-disciplinary curriculum provides students with a broad knowledge base and hands-on learning opportunities to practice essential skills. The program prepares students for several careers and/or graduate programs in areas such as health and wellness, fitness, and physical performance.

Health and Human Performance Major

Basic program for a baccalaureate degree:

I.	General Education Curriculum Requirements	36 hours
II.	Degree (B.A. or B.S.) Option Requirements	4 - 6 hours
III.	Health and Human Performance Requirements for Major	44 Hours
	Health and Human Performance Core Requirements	38 hours

BIO 171	Anatomy and Physiology I	4
BIO 172	Anatomy and Physiology II	4
HHP 115	Introduction to Health and Human Performance	3
HHP 315	Kinesiology	3
HHP 320	Exercise Physiology	3
HHP 330	Motor Development	3
HHP 415	Exercise Testing and Prescription	3
HHP 452	Capstone in Health and Human Performance	3
PED 174	Concepts of Fitness and Wellness	3
PSY 215	Lifespan Development	3
PSY 442	Sport Psychology	3
SSC 285	Statistics for the Social Sciences	
or		
MTH 200	Elementary Probability and Statistics	3

Elective Requirements ..... 6 hours

Select an additional two (2) electives from the following:

BUS 322	Sport Law	3
COM 304	Health Communication	3
HEA 216	Personal and Community Health	3
HEA 261	Introduction to Nutrition	3
HHP 390	Special Topics in Health and Human Performance	1-3
PSY 360	Emotion, Stress, and Health	3
SOC 334	Sport in Society	3
SOC 342	Drugs and Society	3

IV. Related Studies Requirements ..... 6 hours

PSY 110	General Psychology	3
SOC 119	Introduction to Sociology	3

V. General electives as needed to meet the minimum requirements of 120 semester hours.

Health and Human Performance Minor

Health and Human Performance Minor Requirements ..... 21 hours

HEA 261	Introduction to Nutrition	3
HHP 115	Introduction to Health and Human Performance	3
HHP 330	Motor Development	3
PED 174	Concepts of Fitness and Wellness	3

Select nine (9) hours from the following list.

COM 304	Health Communication	3
HEA 216	Personal and Community Health	3
HHP 315	Kinesiology	3
SOC 334	Sport in Society	3
SOC 342	Drugs and Society	3
PSY 360	Emotion, Stress, and Health	3
PSY 422	Sport Psychology	3

Health and Human Performance Course Descriptions

HHP 115 Introduction to Health and Human Performance ..... (3)
This class is an introduction to health and human performance as a field of study, with a focus on the historical background, objectives, and philosophical foundation of the disciplines. Course content includes an overview of exercise physiology, sport and exercise psychology, sociocultural aspects of sport and exercise, strength and conditioning, motor development, biomechanics, health, and physical education. Students will gain first aid and CPR certification.

HHP 315 Kinesiology ..... (3)
This course is the study of the mechanics and biomechanics of human movement, with emphasis on analysis of motor skills. Preventative and rehabilitation exercise methods, application of physical laws, classes of levers, origins and insertions of muscles, and principles underlying movement in range of flexibility, strength, and endurance are covered. *Prerequisite: BIO 172.*

HHP 320 Exercise Physiology ..... (3)
This course examines the effects of physical stress on the human system at the subcellular level, tissue, organ, and organism levels, with a focus on energy production, expenditure (metabolism), muscle contraction, cell signaling, and pulmonary functions among others. *Prerequisite: HHP 315.*

HHP 330 Motor Development..... (3)
The focus of this course is the study of basic principles of motor learning, motor control, and motor development as they relate to human voluntary movement. The course will involve applications of principles through observations and assessment of motor behavior and motor development from learning to performance (acquisition of skill) throughout the life span, from infancy to older adulthood. *Prerequisite: Sophomore standing*.

HHP 390 Special Topics in Health and Human Performance ..... (1-3)
This course is a study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisites: HHP 115 and Sophomore standing*.

HHP 415 Exercise Testing and Prescription..... (3)
This course covers concepts involved in exercise testing and prescription for the healthy adult as outlined by The American College of Sports Medicine (ACSM) as well as for patients/clients with specific needs or disease. The pathophysiology, risk factors, exercise responses, and issues of concern will be discussed as they relate to special populations of children, pregnancy, older adults, and those with diagnosis of disease involving the cardiovascular, pulmonary, metabolic, musculoskeletal, neuromuscular, and immunologic systems. Students will also administer a battery of fitness tests to assess components of health-related physical fitness and prescribe a program of exercise based on goals. *Prerequisites: HHP 315 and MTH 200 or SSC 285*.

HHP 452 Capstone in Health and Human Performance..... (3)
This capstone course will accommodate the needs and career interests of each student to include mentored research, engagement in career and professional development, and/or practicum/internship experiences. *Prerequisite: Seventy-two (72) credit hours.*

History (HIS)

The history and history/political science majors are offered through the Division of Social Sciences in the College of Arts and Sciences. These programs focus on the processes of institutional change within societies. Recognizing that human experience is continuous, history seeks to understand how people lived in the past and how their institutions shaped their world and our own. The major in history/political science further addresses these issues, with particular emphasis on the political process and its consequences.

History Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements..... 36 hours

II. Degree (B.A. or B.S.) Option Requirements..... 4 - 6 hours

III. History Requirements..... 39 hours
- HIS 150 Survey of United States History..... 3
- HIS 160 Survey of World History..... 3
- HIS 200 The Historian's Craft..... 3
- HIS 497 Historiography and Research Methods..... 3
- Group A: Electives in United States History at the 300-400 level..... 12
- Group B: Electives in World History at the 300-400 level..... 12
- Group C: Electives in History at the 300-400 level..... 3

Note: PLS 448 Development of the American Constitution and PLS 455 American Chief Executive may be used as Group A: Electives in United States History at the 300-400 level or Group C: Electives in History at the 300-400 level.

IV. General electives as needed to meet the minimum requirements of 120 semester hours.

History Minor

Requirements..... 21 hours
Must include HIS 150 and HIS 160. *Fifteen (15) hours at 300-400 level required.*

History/Political Science Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements..... 36 hours

II. Degree (B.A. or B.S.) Option Requirements..... 4 - 6 hours

III. Requirements for Combined Major..... 39 hours

History (21-24 hours)
- HIS 150 Survey of U. S. History..... 3

HIS 160	Survey of World History	3
HIS 200	The Historian's Craft	3
HIS 497	Historiography and Research Methods	3
HIS	Electives at 300-400 level	9-15

Political Science (12-15 hours)

PLS 101	United States Government and Politics	3
PLS	Electives at 300-400 level	9-15

Notes:

1. *PLS 448 Development of the American Constitution, PLS 455 American Chief Executive, and HIS 463 American Foreign Policy may be used as History or Political Science electives at the 300-400 level.*
2. *Electives in History and Political Science must total 24 credit hours with a minimum of 9 hours in at least one.*

IV. General electives as needed to meet the minimum requirements of 120 semester hours.

Certificate
Political & Civic Engagement

The Political & Civic Engagement certificate will provide students with the opportunity to foster a variety of skills needed in today's careers. The courses selected for this certificate will enable students to:

- Display an understanding of the need and associated use of history and politics. This is essential for any civic/community-based profession.
- Analyze documents, rhetorical situations, and case studies to understand, explain, debate/justify the potential solutions to the proposed problems at hand.
- Learn to work both independently and collaboratively within groups. This also will provide opportunities to practice and demonstrate leadership skills.
- Create projects that demonstrate an effective and proper use of methodological research and argumentation that is used within the fields of history, political science, law, criminal justice, and communication.

Certificate Requirements ..... 12 hours

CJ 152	Introduction to Criminal Justice	3
COM 325	Political Communication	3
HIS 150	Survey of U. S. History	3
PLS 101	American Government & Politics	3

History Course Descriptions

HIS 150 Survey of U. S. History ..... (3)
In this survey of United States History, students will learn how they arrived at their place in the history of the United States and how this knowledge will help them navigate their future. This is accomplished through the exploration of historical periodization, the use of historical primary sources, and an understanding of historical themes and historiography.
This course fulfills the Historical Place requirement in the General Education Curriculum.

HIS 160 Survey of World History ..... (3)
In this survey of World History, students will learn how they arrived at their place in World history and how this knowledge will help them navigate their future. This is accomplished through the exploration of historical periodization, the use of historical primary sources, and an understanding of historical themes and historiography. This course fulfills the Historical Place requirement in the General Education Curriculum.

HIS 200 The Historian's Craft ..... (3)
In this course, students will explore the craft of historians. Students will be introduced to how historians study issues and how they prepare information for the public. This course is open to any student who wants to practice their research, analytics, and writing skills.

HIS 221 World Civilization I ..... (3)
A survey of the social, cultural, political, and religious development of world civilizations from the origins of man to the Renaissance.
This course fulfills the Historical Place requirement in the General Education Curriculum.

HIS 222 World Civilization II ..... (3)
A continuation of the topics explored in HIS 221, concerning the development and origins of world civilization.
This course fulfills the Historical Place requirement in the General Education Curriculum.

HIS 225 American History I..... (3)
A survey of the British colonial experience in North America and history of the United States from its founding to the post-Civil War reconstruction. Considerable emphasis is placed on the changes in American society, as well as important events and conflicts. All topics are examined in a global context.
This course fulfills the Historical Place requirement in the General Education Curriculum.

HIS 226 American History II..... (3)
A continuation of HIS 225, which examines the history of the United States from the post-Civil War period to the present. All topics are examined in a global context.
This course fulfills the Historical Place requirement in the General Education Curriculum.

HIS 312 Russia and the Soviet Union Since 1917..... (3)
A study of the history of Russia and the Soviet Union 1917. With special emphasis on the cultural, ethnic, and geographic make-up of the Soviet Union, the ideological and political structure of the Soviet government, and the causes and outcomes of various events in Soviet and Russian history and their differing interpretations. *Prerequisite: HIS 160. (Fulfills a Group B: World History Elective or Group C: History Elective.)*

HIS 314 British History Since 1815..... (3)
A study of Britain's political, social, diplomatic, and economic development during the modern period. Special consideration given to the further development of parliamentary democracy and the Cabinet. Emphasis is placed upon the role of Britain in World Wars I and II and its position in the contemporary world. *Prerequisite: HIS 160. (Fulfills a Group B: World History Elective or Group C: History Elective.)*

HIS 324 Europe, 1815 - 1920..... (3)
The history of Europe from the Congress of Vienna through World War I, with special stress on nationalism, the Industrial Revolution, imperialism, and diplomacy. *Prerequisite: HIS 160. (Fulfills a Group B: World History Elective or Group C: History Elective.)*

HIS 334 Modern Mexico..... (3)
This course deals with Mexican history from the Porfirian era to early 2000s. By critically examining events, ideas, and movements that occurred during this time, it offers insights into the often dramatic political, social, and cultural shifts that shaped the country. Furthermore, the course examines the background and origins of many current issues, including United States-Mexico relations, the drug trade, and immigration. *Prerequisite: Sophomore standing. (Fulfills a Group B: World History Elective or Group C: History Elective.)*

HIS 335 Introduction to Modern Latin America..... (3)
This course explores the economic, social, political, and cultural history of modern Latin America from the early 1800s to the present. We will discuss the emergence of independent countries during the nineteenth century, competing economics and political visions for the region, Latin America's interaction with the rest of the world, and culture trends. *Prerequisite: HIS 150 or HIS 160. (Fulfills a Group B: World History Elective or Group C: History Elective.)*

HIS 339 Latin America and the Drug Trade..... (3)
This course explores the history of the production, trafficking, and distribution of drugs in Latin America from the colonial era to the present, with a particular emphasis on developments occurring during the twentieth century. By examining the long-term trends of the internal and external drug trades (both licit and illicit), students will grapple with the social, political, economic, ethnic, and racial issues that these trades have had on various groups, societies, and countries throughout Latin America. Going further, the course will also allow students to critically examine the external demand-side of the drug trade, with particular emphasis on the United States and its complicated historical role in stimulating demand for illicit drugs while simultaneously declaring "war" on them. Students will be given the opportunity to evaluate the effects that the drug trade have had on Latin American societies, as well as their own. The course will also examine the major shifts in the world of drug trafficking in recent years. *Prerequisite: Sophomore Standing. (Fulfills a Group B: World History Elective or Group C: History Elective.)*

HIS 364 Imperial China..... (3)
This is an examination of the philosophical, cultural, and political development of Imperial Chinese dynasties up to the fall of the Ming Dynasty in 1644. Included will be a study of Chinese geography and a concentration upon the continuing ethnic struggles that influenced Chinese development. *Prerequisite: HIS 160. (Fulfills a Group B: World History Elective or Group C: History Elective.)*

HIS 365 Modern China 1644-Present..... (3)
A survey of the economic, cultural, and political development of modern China. The course examines changing values and how the popular uprisings of the late Qing Dynasty led to the Communist revolution of the 20th century. A special emphasis is placed upon the lingering effects of colonialism and how that legacy continues to influence China's relations with western nations. *Prerequisites: HIS 160. (Fulfills a Group B: World History Elective or Group C: History Elective.)*

HIS 399 Eco-History..... (3)
This course allows students to grapple with the major environmental issues that the world faces today. Drawing from history and other disciplines, this course allows students to understand the complex historical relationships between human beings and the natural environment, to inquire as to where human societies may have gone astray, and to consider potential solutions to the complex problems we face as a society and as a species. *Prerequisites: ENG 112 or WRI 118 and Sophomore standing. (Fulfills a Group B: World History Elective or Group C: History Elective.)*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

Draft Submitted

HIS 426 Colonial and Revolutionary America, 1600-1781 ..... (3)
A study of the growth of colonial America up through revolution and independence. Topics examined will be the search for colonial stability and order, the role of religion in shaping colonial attitudes, and the colonial relationship to an expanding Atlantic World. *Prerequisite: HIS 150. (Fulfills a Group A: United States History Elective or Group C: History Elective.)*

HIS 427 Americans United and Divided, 1781-1865 ..... (3)
An examination of the rapid political, economic, and social changes that shaped the United States in the nineteenth century, and ultimately led to the Civil War. Among the topics addressed will be slavery and antebellum reform, the dispute over constitutional interpretations of states' rights, and the evolution of a two-party system. *Prerequisites: HIS 150. (Fulfills a Group A: United States History Elective or Group C: History Elective.)*

HIS 429 America Enters the Modern Age, 1865-1900 ..... (3)
This course studies the industrialization and urbanization of the United States during the nineteenth and early twentieth century. Topics include Reconstruction, the growth of the federal government in response to change, Imperialism, and the rise of populism. *Prerequisite: HIS 150. (Fulfills a Group A: United States History Elective or Group C: History Elective.)*

HIS 431 The United States from 1900 to 1945 ..... (3)
A study of early twentieth century US history from the progressive era to the end of World War II. Topics include the Progressives at home and abroad, the Depression, World Wars I and II, and the growing role of the United States in the world. *Prerequisite: HIS 150. (Fulfills a Group A: United States History Elective or Group C: History Elective.)*

HIS 432 The United States from 1945 to the Present ..... (3)
A study of late twentieth century US history from the Reagan Era to the present. Topics include the end of the Cold War, the "End of History," 9/11, the Iraq War, the presidencies of Barack Obama and Donald Trump, and the changing role of the United States in the world. Prerequisite: HIS-150 or HIS-160. (Fulfills a Group A: United States History Elective or Group C: History Elective.)

HIS 463 American Foreign Relations, 1776 to Present ..... (3)
A study of events and policies which have dominated the history of American foreign relations from 1776 to the present. *Prerequisite: HIS 150 or PLS 101. (Fulfills a Group A: United States History Elective or Group C: History Elective.)*

HIS 490 Special Topics ..... (3)
A study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisites: Twelve (12) hours of history and permission of the instructor. (Fulfills a Group A: United States History Elective, Group B: World History Elective, or Group C: History Elective as determined by the topic.)*

HIS 495 Seminar in History ..... (3)
An intensive course in research methods and analysis of a selected topic of historical and political significance. *May be cross listed as PLS 495. (Fulfills a Group A: United States History Elective, Group B: World History Elective, or Group C: History Elective as determined by the topic.)*

HIS 497 Historiography and Research Methods ..... (3)
A capstone course in historiography and research methods. Historiography is the study of the development and writing of history as a discipline and when combined with research methods will help prepare students for graduate study in the field of history. The course will require a major research paper and presentation. *Prerequisites: HIS 150, HIS 160, HIS 200, and 12 hours of history and/or political science.*

HIS 499 Directed Individual Study ..... (1-4)
Under special conditions, with the consent of the Division Chair, a major in the department may pursue an approved course of reading in a particular field of history. Required are weekly reports to the instructor, a paper or papers embodying the results of the study, and an examination. *Prerequisites: Junior standing and consent of the Instructor, Division Chair, and Dean of the College of Arts and Sciences. (Fulfills a Group A: United States History Elective, Group B: World History Elective, or Group C: History Elective as determined by the topic.)*

Humanities (HUM)

The humanities courses are offered by the Division of Humanities in the College of Arts and Sciences. The courses provide an interdisciplinary introduction to western civilization and culture.

Humanities Course Descriptions

HUM 100 Appreciation of the Humanities ..... (3)
The course explores the role of various Humanities disciplines – Art, Music, Literature, Film & Media Arts, Religion/Spirituality, and Theatre – in students' personal lives and society at large. The focus is on historical context, personal experience, and critical engagement. This course fulfills the Personal Place requirement in the General Education Curriculum.

HUM 150 Introduction to Digital Humanities ..... (3)
Through readings and various projects, we will familiarize ourselves with the concepts, tools, and debates in Digital Humanities. We will explore the concepts and methods of digital scholarship, learning to evaluate and work with digital resources through collaboration, research, writing, and discussion. The course is a survey introduction to the field, has no prerequisites, and is open to students from any major.

HUM 210 Perspectives on Health and Illness ..... (3)
This course introduces students to discussions of health, illness, and healing, from a humanistic perspective drawing on such disciplines as literature, history, philosophy, and global health. This course fulfills the Cultural and Global Place requirement in the General Education Curriculum. Prerequisite: ENG 112 or WRI 118

HUM 211 Interdisciplinary Humanities I: The Big Questions ..... (3)
This course will challenge students to ask questions such as "What does it mean to be human?" What is our place in the world?" and "What responsibilities do we have to our fellow human beings and to ourselves?" Students will gain an understanding of human experience. They will investigate a variety of humanities texts – poems, plays, stories, speeches, paintings, musical compositions, sculptures – and build a foundation in the building blocks of learning across the disciplines by practicing close reading, comprehension, interpretation, and argumentation.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

HUM 311 Interdisciplinary Humanities II: Hands-On Humanities..... (3)
Students will learn more deeply about and engage civically with the world from a humanistic perspective through experiential learning, which may involve service, research, and/or travel. This course may be repeated up to one time if the topic or discipline is different. *Prerequisite: Sophomore standing.*
This course fulfills the Engaging our World requirement in the General Education Curriculum.

HUM 320 Gender and Women Studies ..... (3)
This course will provide the foundation to understanding how gender shapes us and how construction of gender relates to power in society. This course will ask students to re-examine history, culture, and identity in the 21st century. This interdisciplinary course draws on the construction of gender and the intersections of gender with other categories of identity. Exploring gender and sexuality is fundamental for people to understand themselves and how they interact in society. *Prerequisite: ENG 112 or WRI 118 and Sophomore standing.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

HUM 350 Rojo, Blanco, y Azul: Latinos in the USA ..... (3)
This course integrates learning from multiple areas of study and ways of knowing such as the Spanish language, history, political science, social traditions and celebrations, media, film, music, and art to explore the history and lived experiences of Latinos in the United States. This course is taught in English. *Offered every other fall semester. Prerequisite: Sophomore standing.*
This course fulfills the Engaging our World requirement in the General Education Curriculum.

HUM 357 World Mythology..... (3)
A study of the cultural and literary functions of myth, including material from among Greek, Roman, and a variety of other cultural, including modern, mythologies, as well as the work of scholars of myth and religion. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

HUM 370 Destination Study..... (3)
This course is a humanities-oriented analysis of conditions and cultural representations of gender in historical and contemporary society. The course will focus on how gender intersects with race, class, and other aspects of identity, and how gender is used as a target for discrimination and a vehicle to privilege. The course may be repeated with a different topic. Deposit may be required at registration. *Prerequisites: Determined by the content of the offered course*.
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

HUM 390 Special Topics..... (3)
A study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisite: ENG 112 or WRI 118.*

HUM 450 Interdisciplinary Senior Capstone ..... (3)
The Senior Capstone in the Humanities will allow students the opportunity to demonstrate skills in investigation, critical thinking, and original research according to the conventions of the area of study. The course will also require the preparation of professional documents relevant to careers related to the discipline. *Prerequisite: Seventy-two (72) credit hours.*

Information Technology Management (ITM)

The Information Technology Management program is offered through the Coleman College of Business. The Bachelor of Science degree in Information Technology Management combines core technical requirements and business courses to prepare students for IT related careers. The program includes hands-on experiences that encourage students to apply their skills to real-world problems. Graduates will be equipped to support essential technology functions and provide management leadership in businesses and a range of organizations.

Information Technology Management Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements..... 36 hours

II. Degree (B.S.) Option Requirements ..... 4 hours

III. Information Technology Management Requirements ..... 30 hours

ITM 110	Introduction to Information Technology	3
ITM 160	Introduction to Databases	3
ITM 298	Internship in ITM I	1
ITM 300	System Administration	3
ITM 321	Programming I	3
ITM 322	Programming II	3
ITM 350	Machine Learning for All	3
ITM 398	Internship in ITM II	2
ITM 400	Cyber Security	3
ITM 420	Information Technology Project Management	3
ITM 498	Internship in ITM III	3

IV. Elective Requirements ..... 6 – 9 hours

Choose three (3) electives from the following:

ITM 200	Networking & Information Security	3
ITM 290	Special Topics in ITM	1-3
ITM 310	Business Analytics	3
ITM 330	Cloud Computing	3
ITM 360	Advanced Database Management Systems	3
ITM 390	Special Topics in ITM	1-3
ITM 410	Operations Systems	3
ITM 490	Special Topics in ITM	1-3
ITM 499	Directed Independent Study	1-3
MTH 121	Calculus I	4
MTH 222	Calculus II	4
PHY 223	Physics I	4
PHY 224	Physics II	4

V. Related Studies Requirements ..... 9 hours

BUS 305	Systems Administration I	3
BUS 327	Business Communications	3
BUS 370	Ethics in Business and Information Systems	3

VI. General electives as needed to meet the minimum requirements of 120 semester hours.

Information Technology Management Course Descriptions

ITM 110 Introduction to Information Technology ..... (3)
This course is an overview of information technology (IT) and introduces students to a variety of IT areas. Course topics include office applications, basic computer hardware, networking and security, and webpage creation and programming. This course will help students learn common problem-solving methodologies and soft skills in an Information Technology setting.
This course fulfills the Personal Place requirement in the General Education Curriculum.

ITM 160 Introduction to Databases ..... (3)
This course is an introduction to databases and the Structured Query Language. It will include a survey of modern databases and select one to install/configure/secure. Students will explore basic administrative tasks, learn to create, and manipulate data, and understand compliance issues with standards in relational databases. *Prerequisite: A grade of "C" or better in ITM 110.*

ITM 200 Networking & Information Security ..... (3)
This course addresses security issues for TCP/IP-based and NT networks. Access control and communications security issues will be covered as well as Internet and intranet security. Awareness of key information security principles regarding information, confidentiality, integrity, and availability. Key aspects in computer and network security, including some appreciation of threats, attacks, exploits, and vulnerabilities. *Prerequisite: A grade of "C" or better in ITM 110 or permission of Instructor.*

ITM 290 Special Topics in ITM ..... (1-3)
This course is a study of selected topics of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or students. *This course may be taken for credit any number of times, provided that a different topic is studied each time. Prerequisite: ITM major.*

ITM 298 Internship in ITM I (1)
This course allows the student to gain experience in an Information Technology Management (ITM) work position with technical and administrative content. Students will learn ITM under the supervision of professionals in the field. The internship includes both a practical component and an analytical research component. All internships must be pre-approved by the faculty advisor overseeing the ITM Program. *Prerequisites: ITM major, consent of ITM Advisor, and Dean of the College of Business. Can be repeated once for credit as an elective in the ITM program.*

ITM 300 System Administration..... (3)
This course introduces students to Microsoft Windows Server. It introduces the process of choosing, installing, configuring, and maintaining Microsoft Windows client and server systems. Topics include user management, file systems, network domains and domain management, mailers, and printing. Students will learn the basics of installing, administrating, and maintaining a Windows Server implementation. Administration of user and group accounts, Active Directory, network protocols and services such as virtual private networking, Routing and Remote Access Service, DHCP, DNS, backup, recovery, and disaster planning will be covered. Also, students learn how these tasks fit into the more general system administration process. *Prerequisites: A grade of 'C' or better in ITM 110 and ITM 160.*

ITM 310 Business Analytics..... (3)
This course introduces business analytics to all students, including those with no prior analytics experience. This course covers fundamental concepts and tools needed to understand how organizations can make better-informed business decisions. Topics include various industries using data analysis and related professional roles. It covers how students could analyze data to find out patterns that will be helpful in developing strategies. Emphasis is placed on applications, concepts, and the interpretations and communication of results. *Prerequisite: A grade of "C" or better in ITM 110 or BUS 216 or MTH 113 and MTH 114*.

ITM 321 Programming I..... (3)
This course is an introduction to Python programming language for students without prior programming experience. Python is a language with a simple syntax, and a powerful set of libraries. It is an interpreted language, with a rich programming environment, including a robust debugger and profiler. While it is easy for beginners to learn, it is widely used in many scientific areas for data exploration. *Prerequisites: A grade of "C" or better in ITM 110 and ITM 160 or MTH 113 and MTH 114*.

ITM 322 Programming II..... (3)
This course is a continuation of ITM 221 and further development of object-oriented design, especially related to inheritance, collections, and polymorphism. We will discuss advanced features of programming languages, including garbage collection and memory management. The integrated course structure will provide substantial practice with modern programming tools and increased use of program development tools. *Prerequisite: A grade of "C" or better in ITM 321.*

ITM 330 Cloud Computing ..... (3)
This course introduces the core concepts of cloud computing. You gain the foundational knowledge required for understanding cloud computing. You understand the definition and essential characteristics of cloud computing, its history, and the business case for cloud computing. The course introduces you to some of the prominent service providers of our times (e.g., AWS, Google, IBM, Microsoft, etc.) the services they offer, and looks at some case studies of cloud computing across industry verticals. *Prerequisites: A grade of "C" or better in ITM 110 and permission of Instructor.*

ITM 350 Machine Learning for All ..... (3)
Machine learning is at the core of the emerging "Data Science", a new science area that promises to improve our understanding of the world by analysis of large-scale data in the coming years. The objective of this class is to provide rigorous training on the fundamental concepts, algorithms, and theories in machine learning. Various examples and applications will also be discussed in demos. *Prerequisite: A grade of 'C' or better in ITM 322.*

ITM 360 Advanced Database Management Systems ..... (3)
This course covers advanced concepts in database analysis, performance, protection, and administration. Themes include performance topics (normalized data, indexes, performance tuning, views, stored procedures, triggers) as well as advanced administrative features (storage subsystems, security contexts, and recovery). *Prerequisites: A grade of "C" or better in ITM 110 and ITM 160.*

ITM 390 Special Topics in ITM ..... (1-3)
This course is a study of selected topics of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisite: ITM major.*

ITM 398 Internship in ITM II..... (2)
This course allows the student to gain experience in an Information Technology Management (ITM) work position with technical and administrative content. Students will learn ITM under the supervision of professionals in the field. The internship includes both a practical component and an analytical research component. All internships must be pre-approved by the faculty advisor overseeing the ITM Program. *Prerequisites: ITM major, consent of ITM Advisor, and Dean of the College of Business. Can be repeated once for credit as an elective in the ITM program.*

ITM 400 Cyber Security ..... (3)
This course provides an overview of the evolving field of cybersecurity, with an introduction to cybersecurity standards and law. Students will learn about common cyber-attacks and the techniques for identifying, detecting, and defending against cybersecurity threats. They will also gain a basic understanding of personal, physical, network, web, and wireless security, as well as a foundation for more advanced study of cybersecurity. *Prerequisite: A grade of "C" or better in ITM 200 or ITM 322.*

ITM 410 Operating Systems..... (3)
This course is a study of operating systems with respect to scheduling, program initiation, memory and central processing unit allocation, input/output control, system security contexts, and administration. *Prerequisites: A grade of "C" or better in ITM 110 and ITM 300.*

ITM 420 Information Technology Project Management..... (3)
This course describes each of the project management knowledge areas: project integration, scope, schedule, cost, quality, resource, communications, risk, procurement, and stakeholder management - in the context of information technology projects. *Prerequisites: A grade of 'C' or better in ITM 110 and ITM 300.*

ITM 490 Special Topics in ITM ..... (1-3)
A study of selected topics of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisite: ITM major.*

ITM 498 Internship in ITM III ..... (3)
This course allows the student to gain experience in an Information Technology Management (ITM) work position with technical and administrative content. Students will learn ITM under the supervision of professionals in the field. The internship includes both a practical component and an analytical research component. All internships must be pre-approved by the faculty advisor overseeing the ITM Program. *Prerequisites: ITM major, consent of ITM Advisor, and Dean of the College of Business. Can be repeated once for credit as an elective in the ITM program.*

ITM 499 Directed Independent Study ..... (1-3)
This course is a study based on the interests and needs of the student. Credit of one to three hours each semester for a maximum of two semesters. *Prerequisites: At least 18 semester hours of ITM coursework and approval of sponsoring ITM faculty member, Advisor, and Dean of the Coleman College of Business.*

Interdisciplinary Studies (IDS)

The Interdisciplinary Studies program is part of the College of Arts and Sciences. The Interdisciplinary Studies major is designed to allow students, under the supervision of selected faculty, an opportunity to pursue a course of study outside existing majors by combining course work around a theme or topic utilizing an interdisciplinary approach. Students majoring in Interdisciplinary Studies are expected to complete an IDS application to declare their intentions as early as possible, but no later than the first semester of the junior year. For more information and an application, please contact the Dean of the College of Arts & Sciences.

Interdisciplinary Studies Major

I. General Education Curriculum Requirements..... 36 hours

II. Degree (B.A. or B.S.) Option Requirements..... . 4 - 6 hours

III. Interdisciplinary Studies Requirements..... . 45-48 hours

(Minimum of 27 hours at 300-400 level)

Two-Discipline Option

Minimum of 21 hours each in two disciplines with at least 12 hours in each discipline at 300-400 level
IDS 400 Interdisciplinary Studies Project ... . 3-6 hours

or

Three-Discipline Option

Minimum of 21 hours in one discipline with at least 12 hours at 300-400 level
Minimum of 21 hours in a combination of two additional disciplines with at least 12 hours at 300-400 level
IDS 400 Interdisciplinary Studies Project ... . 3-6 hours

IV. General electives as needed to meet the minimum requirement of 120 semester hours.

Interdisciplinary Studies Course Description

IDS 400 Interdisciplinary Studies Project..... (3-6)
Students will pursue academic research or other creative activity resulting in tangible projects to demonstrate synthesis of interdisciplinary studies theme or topic. *Prerequisite: A formal written proposal approved by the student's Faculty Advisory Committee, the Division Chair(s), the Curriculum Committee and the Dean of the College of Arts and Sciences.*

Mathematics (MTH)

The Mathematics program is part of the Division of Mathematics and Natural Sciences of the College of Arts and Sciences. This program is designed to promote critical thinking and analytical reasoning and to prepare students for mathematical careers in business, government, teaching, and industry.

Developmental Mathematics Studies

Developmental Mathematics Studies is designed and allows students a supportive and comfortable environment in which to excel. These courses, MTH 095 Intermediate Algebra and MTH 100 Preparatory Mathematics, provide students who need review or additional academic preparation with the opportunity to improve their mathematics skills. The goal is to help students succeed in their studies. They cannot be taken as electives by students who have placed into or after completing higher-level mathematics courses. Collaboration with general education faculty, combined with research-based teaching methods and supplemental academic support, will facilitate increases in student persistence and culminate in higher graduation rates for program completers. The program policies are as follows:

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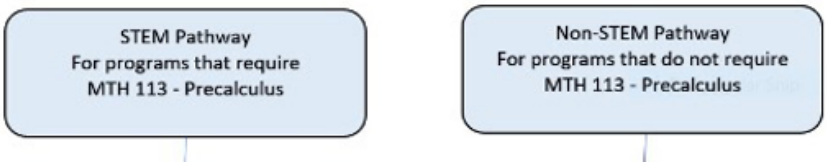
Grading Policy and Repeat Course Policy: Developmental Mathematics Studies will adhere to the grading scale of the institution. MTH 100 Preparatory Mathematics will be graded on Pass/Fail basis. A grade of "C" or better is required to progress out of MTH 095 Intermediate Algebra. Once enrolled, degree seeking students must continue to register for the Intermediate Algebra until they have successfully completed the course with a grade of "C" or better. The Intermediate Algebra course may only be repeated once. Students who do not successfully complete a required developmental studies course in two attempts may be asked to leave the University.

GPA and Graduation Requirements: Semester hours earned in courses numbered under 100 are used for computing the University of Pikeville grade point average (GPA) and for determining athletic eligibility and financial aid awards. They cannot be used to satisfy the Associate or Baccalaureate degree semester-hour requirements for graduation.

Mathematics Placement and Pathways

The university uses ACT test results, SAT test results, or an evaluation of high school transcripts and GPA for placing students in mathematics courses. The pathways chart below provides placement information for mathematics courses for which an ACT or SAT test score is provided. If an ACT or SAT test score is not provided, an evaluation of high school transcripts, and associated GPA in mathematics courses, will provide the information for mathematics placement.



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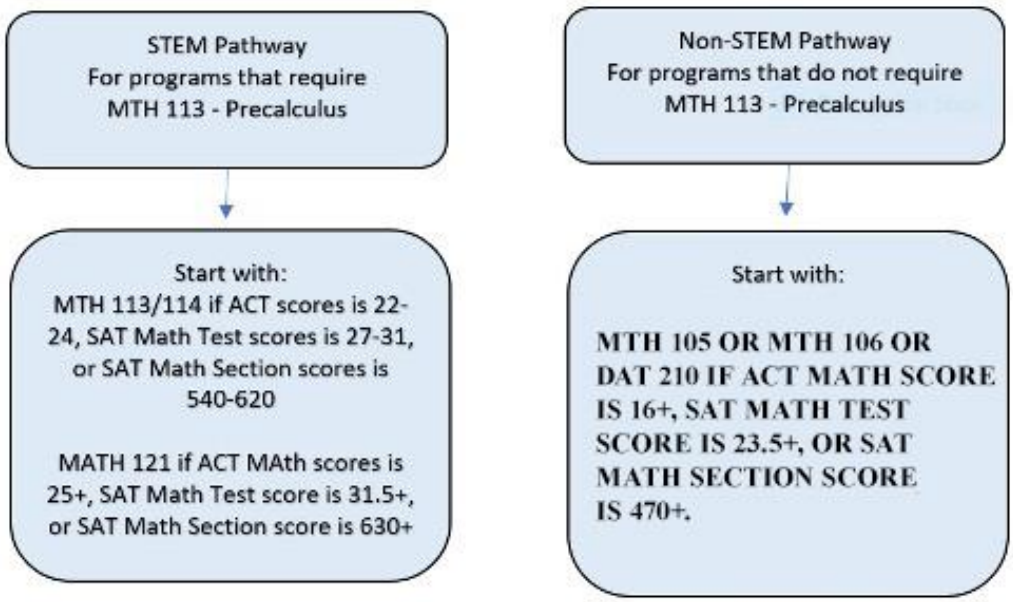

Mathematics Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Degree (B.A. or B.S.) Option Requirements ..... 4 - 6 hours

III. Mathematics Requirements ..... 33 hours

MTH 121	Calculus I	4
MTH 222	Calculus II	4
MTH 321	Calculus III	4
MTH 303	Introduction to Abstract Mathematics	3
MTH 322	Differential Equations	3
MTH 335	Linear Algebra	3
MTH	Math electives at 300-400 level	9
ITM 321	Programming I	3

IV. Related Studies Requirements ..... 3 - 8 hours

PHY 223	General Physics I	4
PHY 224	General Physics II	4
or		
ITM 322	Programming II	3

V. General electives as needed to meet the minimum requirements of 120 semester hours.

Mathematics Minor

I. Mathematics Requirements ..... 21 hours

MTH 121	Calculus I	4
MTH 222	Calculus II	4
MTH 321	Calculus III	4
MTH 335	Linear Algebra	3
MTH	Math electives at 200 level or higher	6

Note: MTH 200 may not be used for Mathematics minors.

II. Related Studies Requirements ..... 3-4 hours

PHY 223	General Physics I	4
or		
ITM 321	Differential Equations	3

Teaching Certification in Mathematics

(See Education)

DAT 210 Introduction to Data Science.....(3)
In this course, students will learn the basics of Data Science, an interdisciplinary field of study that uses scientific methods, programming skills, and knowledge of mathematics and statistics to extract insight information from extensive data. Students will learn the basic knowledge of what data science is, its importance in today's data-driven world, describe the various paths that can lead to a career in data science, and learn basic skills involving libraries & packages, large data sets, machine learning models, and big data tools. *Prerequisites: None.*
This course fulfills the Mathematics requirement in the General Education Curriculum.

MTH 100 Preparatory Mathematics..... (1)
In this course, students will develop the basic numeration and computation skills needed for more complex mathematics. Topics may include positive and negative numbers, exponents, order of operations, fractions, word problems, equations, and polynomials. The course consists of web-based activities such as embedded tutorials, practice exercises, multimedia aids, and other resources to enhance basic mathematical skills. This course will be graded on a Pass/Fail basis. *Corequisite: MTH 105.*

MTH 103 P r e p a r a t o r y Algebra .....(1)
In this course, students will develop the basic algebraic skills necessary for application in more complex mathematics. Topics may include operations with fractions, single and multi-variable equations, graphing, polynomial operations, systems of equations, quadratic functions, and rational operations. This course consists of weekly web-based activities such as embedded tutorials, practice exercises, multimedia aids, and other resources to master the outlined skills above, along with a one day per week meeting to further practice and master concepts and provide support for students as they complete MTH 113 - Precalculus. This course will be graded on a Pass/Fail basis. Corequisite: MTH 113.

MTH 105 Contemporary College Mathematics..... (3)
The goal of this survey course is to develop competency in analytical reasoning, problem solving, and multi-step decision making as well as exposing students to some current trends in mathematical thought. The emphasis is on mathematical reasoning and the solving of real-life problems involving mathematics. The course covers counting techniques and probability, topics in geometry, and financial/consumer mathematics. Additionally, one to three of the following topics will be covered: graph theory, logic/set theory, linear programming, game theory, or elementary number theory. Three hours of lecture and up to one hour of additional recitation per week. *Prerequisite or Corequisite: MTH 100 or placement beyond. This course does not count for any math or natural science major or minor program.*
This course fulfills the Mathematics requirement in the General Education Curriculum.

MTH 113 Precalculus Algebra..... (3)
Further study of topics in algebra including linear and quadratic equations, functions, relations, and their graphs, polynomials and rational functions, exponential and logarithmic functions, systems of linear equations, and applications. *Prerequisites: Grade of "C" or better in MTH 095 or placement by examination.*
This course fulfills the Mathematics requirement in the General Education Curriculum.

MTH 114 Trigonometry..... (3)
A study of concepts and applications of circular and trigonometric functions including identities, graphs, and inverses of trigonometric functions, circular motion, solution of triangles, and trigonometric equations, vectors, and components, and polar coordinates. Three hours of lecture and up to one hour of additional recitation per week. *Prerequisites: Grade of "C" or better in MTH 095 or placement by examination.*

MTH 115 Fundamentalsof Geometry ..... (3)
A study of plane and solid geometry, including properties of triangles, quadrilaterals, regular polygons, and circles, and congruence, similarity, area, volume, and transformations and symmetry. *Prerequisite: MTH 105 or placement beyond.*

MTH 116 Algebra and Trigonometry……. (3)
This course contains topics in algebra and trigonometry. A general study of functions, graphs, equations, and applications. A study of specific functions linear, quadratic, polynomial, rational, radical, exponential, logarithmic and trigonometric functions. In addition, systems of linear equations, unit circle, analytic trigonometry, right triangle trigonometry, vectors, and polar coordinates. Prerequisites: MTH 105 or 22 or higher on math ACT or 550 or higher on math SAT or placement by examination.

MTH 121 Calculus I..... (4)
A study of functions, including exponential and logarithmic functions, limits and continuity, derivatives, indeterminate forms, and an introduction to indefinite and definite integrals. Applications to finding tangent lines, solving maximum and minimum problems, solving related rate problems, and finding areas and Riemann sums Four hours of lecture and up to one hour of additional recitation per week. *Prerequisites: MTH 113 and 114 or placement by examination.*
This course fulfills the Mathematics requirement in the General Education Curriculum.

MTH 200 Elementary Probability and Statistics ..... (3)
A study of the basic concepts of probability and statistics including permutations, combinations, binomial distributions, and standard deviations, with emphasis on interpretations and hypothesis testing. *Prerequisite: MTH 095, MTH 105, MTH 113, or MTH 121. Cannot be used for the Mathematics Minor.*

MTH 222 Calculus II ..... (4)
A study of applications of the integral to finding volumes, arc lengths, surface areas, and centroids, techniques of integration, infinite sequences and series, Taylor series. A computer algebra system may be used. Four hours of lecture and up to one hour of additional recitation per week. *Prerequisite: MTH 121.*

MTH 321 Calculus III ..... (4)
A study of parametric and polar coordinates, vectors in the plane, algebra and calculus on curves and surfaces in space, spherical coordinates, partial derivatives, and multiple integrals, and one or more of the following theorems: Green's theorem, Stokes theorem, and divergence theorem. A computer algebra system may be used. Four hours of lecture and up to one hour of additional recitation per week. *Prerequisite: MTH 222.*

MTH 251 Discrete Mathematics ..... (3)
A study of the elements of sets, set operations, mathematical induction, basic counting techniques, and recurrence relations. *Prerequisite: MTH 113 or higher.*

MTH 281 Basic Mathematics of Maps, Puzzles, and Games ..... (1)
A basic investigation of mathematics of basic map projections and travel itineraries; familiar puzzles such as Sudoku, the triangular peg puzzle, Rubik's Cube, and jigsaw puzzles; and board games such as Yahtzee, Risk, Monopoly, and others. Students demonstrate the solving of the Rubik's Cube using open notes as well as the other puzzles. Meets with MTH 481. *Prerequisite: MTH 095, MTH 105, MTH 113, or MTH 121. Cannot be taken if student has already passed MTH 481. May fulfill requirements for the Mathematics minor but not the Mathematics major.*

MTH 282 Basic Mathematics of TV Shows ..... (1)
An investigation of basic math topics in past and contemporary television shows and episodes. Topics may include basic mathematics used by Charlie Eppes in the TV show NUMB3RS as he assists the FBI in solving crimes, as well as basic mathematics in specific episodes of Futurama, The Big Bang Theory, the Price is Right, and other shows. Students also identify and discuss key math ideas present in episodes and give a final presentation based on a basic math idea from any television show episode. Meets with MTH 482. *Prerequisite: MTH 095, MTH 105, MTH 113, or MTH 121. No credit for students with credit in MTH 482. May fulfill requirements for the Mathematics minor but not the Mathematics major.*

MTH 290 Special Topics ..... (1-4)
A study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or by the student. May be taken for credit any number of times, provided a different topic is offered each time. *Prerequisite: Consent of Instructor.*

MTH 299 Directed Study ..... (1-3)
Individual basic study of a selected topic in mathematics, under the direction of a member of the faculty. Normally open only to students who have completed all regularly offered courses in the mathematics major. *Prerequisites: Consent of the Instructor, Division Chair, and Dean of the College of Arts and Sciences.*

MTH 303 Introduction to Abstract Mathematics ..... (3)
An introduction to abstract mathematics and proofs by means of a study of selected topics in elementary number theory. *Prerequisite: MTH 222 or a prerequisite of MTH 251 and a Corequisite of MTH 222.*

MTH 305 History of Mathematics ..... (3)
A chronological presentation of the development of the science of mathematics, with emphasis placed on the significant problems, inconsistencies, and discoveries that led to the growth of the field of mathematics. *Prerequisite: MTH 321.*

MTH 307 Complex Variables ..... (3)
Functions, limits, continuity, differentiation, and integration of functions of a complex variable are examined. Also, contour integration and applications to physics and mechanics are presented. *Prerequisite: MTH 321.*

MTH 320 Introduction to Numerical Methods ..... (3)
Algorithms for the solution of numerical problems implemented on micro-computers; includes discussion of error, polynomial interpolation, solution of nonlinear equations, and numerical integration. *Prerequisite: MTH 222.*

MTH 322 Differential Equations ..... (3)
A study of simple types of ordinary differential equations of various orders and their algebraic and geometric solutions, Laplace transforms, systems of differential equations, and applications. *Prerequisite: MTH 222.*

MTH 326 Probability and Statistics for Scientists and Engineers ..... (3)
This calculus-based course will include methods in enumeration, discrete and continuous random variables; conditional and independent probability; mathematical expectation, mean, variance and standard deviation; distributions and hypothesis testing. *Prerequisite: MTH 121. Recommended c/prerequisite MTH 222.*

MTH 335 Linear Algebra ..... (3)
A study of vector spaces, linear equations, linear transformations, matrices, determinants, and geometric applications of these concepts. *Prerequisite: MTH 222.*

MTH 400 Advanced Geometry ..... (3)
A study of advanced topics in plane and solid geometry. Topics may include, but are not limited to, methods of proof, constructions, loci, elementary transformations, introduction to non-Euclidean geometry, and introduction to projective geometry. *Prerequisite: MTH 303.*

MTH 410 Abstract Algebra ..... (3)
A study of abstract binary operations, groups, rings, and fields. *Prerequisite: MTH 303 or consent of the Instructor.*

MTH 481 Advanced Mathematics of Maps, Puzzles, and Games ..... (1)
An advanced investigation of mathematics of basic map projections and travel itineraries; familiar puzzles such as Sudoku, the triangular peg puzzle, Rubik's Cube, and jigsaw puzzles; and board games such as Yahtzee, Risk, Monopoly, and others. Students demonstrate the solving of the Rubik's Cube from memory as well as the other puzzles. Meets with MTH 281. *Prerequisite: MTH 222. No credit for students with credit in MTH 281.*

MTH 482 Advanced Mathematics of TV Shows ..... (1)
An investigation of advanced math topics in past and contemporary television shows and episodes. Topics may include basic mathematics used by Charlie Eppes in the TV show NUMB3RS as he assists the FBI in solving crimes, as well as basic mathematics in specific episodes of Futurama, The Big Bang Theory, The Price is Right, and other shows. Students also identify and discuss key math ideas present in episodes and give an advanced idea based on a basic math idea from any television show episode. Meets with MTH 282. *Prerequisite: MTH 222. No credit for students with credit in MTH 282.*

MTH 490 Special Topics ..... (1-4)
A study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or by students. *Prerequisite: MTH 321 or consent of the Instructor. May be taken for credit any number of times, provided that a different topic is studied each time.*

MTH 495 Seminar in Mathematics ..... (3)
Study of a variety of mathematical topics of interest to instructor and students, with active student participation emphasized. *Prerequisites: Senior standing, Mathematics major, and consent of the Instructor.*

MTH 499 Directed Study ..... (1-3)
Individual advanced study of a selected topic in mathematics, under the direction of a member of the faculty. Normally open only to students who have completed all regularly offered courses in the mathematics major. *Prerequisites: Consent of the Instructor, Division Chair, and Dean of the College of Arts and Sciences.*

Medical Humanities

The Medical Humanities program is part of the Division of Humanities in the College of Arts & Sciences. Students will explore the humanitistic side of health, illness, and medicine from a variety of disciplines with a particular focus on the ways these are experienced by individuals, groups, and communities and the ways they engage with communal, governmental, and private systems.

As a result of their studies in the Medical Humanities program, UPIKE students will:

1. Develop knowledge of how medical and non-medical disciplines contribute to the study of health, illness, and care.
2. Demonstrate knowledge of how the biological, psychological, sociological, spiritual, economical, and cultural perspectives impact the concept of health.
3. Demonstrate knowledge of factors that impact health care delivery and health care access.
4. Develop multidisciplinary communication skills (written, oral, and visual) to prepare students for professional life and/or graduate school.
5. Demonstrate how the humanities facilitate the development of critical thinking and empathy for better understanding of the illness experience.

Medical Humanities Major

Basic program for a baccalaureate degree:

I. General Education Curriculum
Requirements……. 36 hours

II. Bachelor of Arts Degree Requirements (Foreign Language) ……..... 6 hours
III. Humanities Requirements…….…. 15 hours
HUM 211 Interdisciplinary Humanities I: The Big Questions…….……3 hours
HUM 311 Interdisciplinary Humanities II: Hands-On Humanities …… …… ….. 3 hours
Humanities courses……... 6 hours
Take six (6) additional hours from ART, ENG, FMA, GER, HUM, MUS, REL, SPN, or THR courses that are not part of the Medical Humanities curriculum.

Note: These six (6) hours are in addition to the Bachelor of Arts foreign language and HUM courses requirements listed above.
HUM 450 Interdisciplinary Senior Capstone……. 3 hours

IV. Medical Humanities Major Requirements……..…. 30-32 hours
Required core courses
……..……..…… 6 hours
HUM 210 Perspectives on Health and Illness……3 hours
SOC 180 Introduction to Global Health…….3 hours
Art and Literature Perspectives……..…… 3 hours
ENG 336 Stories and Wellness…….……3 hours
Ethical Perspectives ……3 hours
Choose one (1) of the following:
REL 250 Global Health Ethics……..3 hours
REL 370 Health Care Ethics ……3 hours
Biological and Medical Perspectives ……6-8 hours
Complete six-eight (6-8) credit hours of the following:
BIO 100 Introduction to Biology……..3 hours
BIO 101 Introduction to Biology Lab……1 hour
BIO 153 Principles of Biology I ……3 hours
BIO 155 Principles of Biology I Lab…….1 hour
BIO 154 Principles of Biology II ……..3 hours
BIO 156 Principles of Biology II Lab……..……..1 hour
BIO 171 Anatomy and Physiology I…….4 hours
BIO 172 Anatomy and Physiology II……4 hours
BIO 200 You and Your Environment ……..…..3 hours
BIO 280 Medical Terminology…….3 hours
BIO 281 Advanced Medical Terminology……3 hours
Spiritual Perspectives……3 hours
Choose one (1) of the following:
REL 375 Befriending Your Death: Death, Dying, & Care for the Soul……..…….3 hours
REL 240 Yoga……..……3 hours
Diverse Perspectives ……..…3 hours

Choose one (1) of the following:
COM 323 Intercultural Communication……3 hours
SW 300 Diversity and Difference……3 hours
Other Perspectives……6 hours
Choose two (2) of the following:
BUS 275 Foundations of Health Care Management
……..……... 3 hours
COM 226 Communication Skills in Healthcare……..… 3 hours
COM 304 Health Communication……3 hours
HEA 216 Personal and Community Health…….……..…. 3 hours
PSY 405 Physiological & Biological Psychology……..…. 3 hours
SOC 411 Sociology of Mental Disorders……..…. 3 hours
SOC 412 Sociology of Health and Illness …… 3 hours
SW 325 Trauma……..…3 hours
General electives as needed to meet the minimum requirements of 120 semester hours.

Performing Arts in Music

The Music program is part of the Humanities Division in the College of Arts & Sciences. Courses in the music curriculum are designed to develop student's appreciation for music, skills in performance, and musical literacy, research, and arts advocacy. The music course of study will include skills to prepare for entry-level careers or further graduate study. Students interested in the major should schedule an interview and audition with the Music Area Coordinator. Learning outcomes for the Performing Arts Major in Music are designed to develop the student's ability to:

1. The ability to hear, identify, and work conceptually with the elements of music such as rhythm, melody, harmony, structure, timbre, texture.
2. An understanding of and the ability to read and realize musical notation.
3. An understanding of compositional processes, aesthetic properties of style, and the ways these shapes and are shaped by artistic and cultural forces.
4. An acquaintance with a wide selection of musical literature, the principal eras, genres, and cultural sources, for example, classical, jazz, popular, and world music forms.
5. The ability to develop and defend musical judgments.
6. Technical skills requisite for artistic self-expression in at least one major performance area at a level appropriate for the music concentration.
7. Knowledge and skills sufficient to work as a leader and in collaboration on matters of musical interpretation. Rehearsal and conducting skills are required as appropriate to the music concentration.

Performing Arts in Music Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Bachelor of Arts Degree Requirements (Foreign Language) ..... 6 hours

III. Humanities Requirements ..... 12 hours
HUM 211 Interdisciplinary Humanities I: The Big Questions 3
HUM 311 Interdisciplinary Humanities II: Hands-On Humanities 3
Humanities Division 6
Take six (6) additional hours from ART, ENG, FMA, GER, HUM, REL, SPN, or THR other than MUS courses.
Note: These six (6) hours are in addition to the Bachelor of Arts foreign language and HUM courses requirements listed above.

IV. Performing Arts in Music Requirements for Major ..... 39 Hours

Music Theory ..... 9 hours
MUS 122 Music Theory and Ear Training I 3
MUS 125 Music Theory and Ear Training II 3
MUS 222 Music Theory and Ear Training III 3

Music History ..... 9 hours
MUS 210 Western Music Literature 3
Select two (2) from the following:
MUS 315 Music History: The Cultural Impact of Music 3
MUS 316 Music History: Women in Music 3
MUS 317 Music History: Popular Music 3

Private Lessons ..... 8 hours
Note: Students choose instrumental, piano, or voice – this includes performing a final recital in the last semester.
Instrumental (Wind Band Instrument or Percussion)
MUS 154 Private Instrumental Lessons 1
MUS 155 Private Instrumental Lessons 1
MUS 254 Private Instrumental Lessons 1
MUS 255 Private Instrumental Lessons 1
MUS 354 Private Instrumental Lessons 1
MUS 355 Private Instrumental Lessons 1
MUS 454 Private Instrumental Lessons 1
MUS 455 Private Instrumental Lessons 1

Piano
MUS 150 Private Piano 1
MUS 151 Private Piano 1
MUS 250 Private Piano 1
MUS 251 Private Piano 1
MUS 350 Private Piano 1
MUS 351 Private Piano 1
MUS 450 Private Piano 1
MUS 451 Private Piano 1

Voice

MUS 152 Private Voice 1
MUS 153 Private Voice 1
MUS 252 Private Voice 1
MUS 253 Private Voice 1
MUS 352 Private Voice 1
MUS 353 Private Voice 1
MUS 452 Private Voice 1
MUS 453 Private Voice 1

Performance Ensembles ..... 8 hours

Choose eight (8) from the following:

MUS 100 Concert Choir 1
MUS 102 Concert Band 1
MUS 104 Collaborative Piano 1
MUS 106 Marching Band 1
MUS 107 Bluegrass Ensemble 1
MUS 108 Jam Band 1

Piano ..... 1 hour

Choose one (1) of the following:

MUS 131 Class Piano 1
MUS 150 Private Piano 1

Pedagogy ..... 2 hours

Choose one (1) of the following according to your focus area:

MUS 260 Piano Pedagogy 2
MUS 261 Vocal Pedagogy 2
MUS 262 Instrument Pedagogy 2

Conducting ..... 2 hours

MUS 418 Conducting 2

V. General electives as needed to meet the minimum requirements of 120 semester hours.

Music Minor

Music Requirements ..... 18 hours

Music Theory

MUS 122 Music Theory and Ear Training I 3

Music Appreciation

Select one (1) from the following:

MUS 115 Music Appreciation: Classical 3
MUS 116 Music Appreciation: Rock and Roll 3
MUS 117 Music Appreciation: American Music 3
MUS 118 Music Appreciation: World Music 3

Music History

Select one (1) from the following:

MUS 210 Western Music Literature 3
MUS 315 Music History: The Cultural Impact of Music 3
MUS 316 Music History: Women in Music 3
MUS 317 Music History: Popular Music 3

Private Lessons – Instrumental, Piano, or Voice

Select four (4) from the following:

MUS 151 Private Piano 1
MUS 152 Private Voice 1
MUS 153 Private Voice 1
MUS 154 Private Instrumental Lessons 1
MUS 155 Private Instrumental Lessons 1
MUS 250 Private Piano 1
MUS 251 Private Piano 1
MUS 252 Private Voice 1
MUS 253 Private Voice 1
MUS 254 Private Instrumental Lessons 1
MUS 255 Private Instrumental Lessons 1
MUS 350 Private Piano 1

Performance Ensembles

Select four (4) from the following (each course is repeatable multiple times):

MUS 100 Concert Choir 1
MUS 101 Chamber Singers 1
MUS 102 Concert Band 1
MUS 104 Collaborative Piano 1
MUS 106 Marching Band 1
MUS 107 Bluegrass Ensemble 1
MUS 108 Jam Band 1
MUS 109 Jazz Band 1
MUS 110 Pep Band 1

Piano

Select one (1) from the following:

MUS 131 Class Piano 1
MUS 150 Private Piano 1

Music Course Descriptions

Mus 001 Chamber Singers .....(0)
The University of Pikeville Chamber Singers is a select ensemble drawn from the larger UPIKE Choral program by audition. This elite chamber choir focuses on developing choral artistry and a high level of musical fluency through mastery of a wide variety of repertoire-from the Renaissance through modern works-preparing young singers for future professional careers in singing and teaching.
Repeatable 7 times.

MUS 002 Concert Choir ..... (0)
The Concert Choir provides students with the opportunity to study choral literature varying from chamber settings to major choral works while allowing them to serve as ambassadors for the institution through various performance settings. *This course can be repeated multiple times*.

MUS 003 Concert Band ..... (0)
This course is for students who wish to perform in the University of Pikeville Wind Band. Literature is selected based on the instrumentation, make-up of the group, and performance opportunities. Rehearsals and performances include preparation of both full and small ensemble literature. At least one formal public concert is given toward the end of the semester. *This course can be repeated multiple times.*

MUS 006 Marching Band ..... (0)
Marching Band is a performance-based class which focuses on the playing of instrumental music in conjunction with choreography. The ensemble will perform at home football games, community events, and concerts. The ensemble includes wind players and percussionists along with color guards. All students are required to attend band camp before the fall semester. *This course can be repeated multiple times*.

MUS 007 Bluegrass Ensemble..... (0)
This course is for members who wish to perform in the University of Pikeville Bluegrass Ensemble. This ensemble is a bluegrass band format and will perform at UPIKE special events and other performances throughout the year. Instrumentation includes upright bass, guitar, mandolin, banjo, vocals, and other instruments as needed. Auditions are held during the first-class meeting. Music is selected based on the instrumentation, make-up of the group, and performance opportunities. *This course can be repeated multiple times*.

MUS 008 Jam Band..... (0)
This course is for members who wish to perform in the University of Pikeville Jam Band. This ensemble is a rock band format and performs at UPIKE basketball games and other special events. Instrumentation includes bass guitar, guitar, keyboard, percussion, vocals, and wind band instruments. Auditions are held during the first-class meeting. Music is selected based on the instrumentation, make-up of the group, and performance opportunities. *This course can be repeated multiple times*.

MUS 009 Jazz Band.....(0)
This ensemble is in the setting of a "big band" that will perform at UPIKE special events and other performances throughout the year. The UPIKE Jazz Band instrumentation includes saxophones, trumpets, trombones, guitar, bass, piano, drum set, and other instruments as required or allowed. This ensemble only meets during the Spring semester. Auditions are held during the Fall semester through contact with the director.

MUS 010 Pep Band.....(0)
This ensemble is in the setting of a "pep band" that will perform at UPIKE Basketball Games and other performances throughout the Spring semester. The UPIKE Pep Band instrumentation includes piccolos, flutes, clarinets, saxophones, trumpets, mellophones, trombones, euphoniums, sousaphones, and percussion. This ensemble only meets during the Springer semester. Students may only participate in Pep Band with participation in Marching Band the previous semester or from director of Admissions.

MUS 100 Concert Choir ..... (1)
The Concert Choir provides students with the opportunity to study choral literature varying from chamber settings to major choral works while allowing them to serve as ambassadors for the institution through various performance settings. *Participation requires an audition with the ensemble director. This course can be repeated seven times.*

MUS 101 Chamber Singers .....(1)
The University of Pikeville Chamber Singers is a select ensemble drawn from the larger UPIKE Choral program by audition. This elite chamber choir focuses on developing choral artistry and a high level of musical fluency through mastery of a wide variety of repertoire-from the Renaissance through modern works-preparing young singers for future professional careers in singing and teaching. Repeatable 7 times.

MUS 102 Concert Band ..... (1)
The Concert Band provides students with the opportunity to study instrumental literature varying from chamber settings to full symphonic band orchestration while allowing them to serve as ambassadors for the institution through various performance settings. *Participation requires an audition with the ensemble director. This course is repeatable seven (7) times.*

MUS 104 Collaborative Piano ..... (1)
Piano students will learn principles of piano accompaniment through the study of piano ensemble literature, principles of sight reading, and accompany instrumental and vocal solo and/or ensembles within the department under the supervision of their applied instructor. *Students will be placed based upon ability. This course is repeatable three (3) times.*

MUS 106 Marching Band ..... (1)
Marching Band is a performance-based class which focuses on the playing of instrumental music in conjunction with choreography. The ensemble will perform at home football games, community events, and concerts. The ensemble includes wind players and percussionists along with color guards. All students are required to attend band camp before the start date of the fall semester each year. *This course is repeatable seven (7) times.*

MUS 107 Bluegrass Ensemble..... (1)
This course is for members who wish to perform in the University of Pikeville Bluegrass Ensemble. This ensemble is a bluegrass band format and will perform at UPIKE special events and other performances throughout the year. Instrumentation includes upright bass, guitar, mandolin, banjo, vocals, and other instruments as needed. Auditions are held during the first-class meeting. Music is selected based on the instrumentation, make-up of the group, and performance opportunities. *This course is repeatable seven (7) times.*

MUS 108 Jam Band..... (1)
This course is for members who wish to perform in the University of Pikeville Jam Band. This ensemble is a rock band format and performs at UPIKE basketball games and other special events. Instrumentation includes bass guitar, guitar, keyboard, percussion, vocals, and wind band instruments. Auditions are held during the first-class meeting. Music is selected based on the instrumentation, make-up of the group, and performance opportunities. *This course is repeatable seven (7) times*.

MUS 109 Jazz Band.....(1)
This ensemble is in the setting of a "big band" that will perform at UPIKE special events and other performances throughout the year. The UPIKE Jazz Band instrumentation includes saxophones, trumpets, trombones, guitar, bass, piano, drum set, and other instruments as required or allowed. This ensemble only meets during the Spring semester. Auditions are held during the Fall semester through contact with the director.

MUS 110 Pep Band.....(1)
This ensemble is in the setting of a "pep band "that will perform at UPIKE Basketball Games and other performances throughout the Spring semester. The UPIKE Pep Band instrumentation includes piccolos, flutes, clarinets, saxophones, trumpets, mellophones, trombones, euphoniums, sousaphones, and percussion. This ensemble only meets during the Springer semester. Students may only participate in Pep Band with participation in Marching Band the previous semester or from director of Admissions.

MUS 115 Music Appreciation: Classical..... (3)
The course focuses on various idioms of Western European Art Music. Topics include Middle Ages, Renaissance, Baroque, Classical, Romantic, Modern, and Post-Modern period music.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

MUS 116 Music Appreciation: Rock and Roll..... (3)
The course focuses on various idioms of Rock and Roll Music. Topics include Birth of Rock and Roll, Motown, The British Invasion, Psychedelic Rock, and Heavy Metal music.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

MUS 117 Music Appreciation: American Music..... (3)
The course focuses on various idioms of American Music. Topics include American Folk Music, American Indian Traditions, African American Traditions, Latino Traditions, Country Music, Popular Sacred and Secular Music, Ragtime/Jazz, Musical Theater, and Classical music. This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

MUS 118 Music Appreciation: World Music..... (3)
The course focuses on various idioms of ethnic music outside of the United States, including a survey of traditions and characteristics within specific social/cultural contexts.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

MUS 122 Music Theory and Ear Training I..... (3)
The course focuses on the fundamental areas of music theory; Musical Terminology (intervals, triads, scales); Notational Skills (rhythm, meters, clefs, pitches, key signatures, scales, intervals, chords); Basic Compositional Skills (simple four voice part writing); Musical Analysis (small scale harmonic procedures, melodic and rhythmic organization, texture); Aural Skills (sight-singing, melodic and rhythmic dictation).

MUS 125 Music Theory and Ear Training II..... (3)
Emphasis on diatonic triads and seventh chords in inversion, non-chord tones, cadences, and continued work on part-writing in SATB style. Standard formal structures will be studied. Melodic and rhythmic concepts will also be emphasized, and representative aural skills, analysis projects and keyboard exercise will be included. *Prerequisite: MUS 122*.

MUS 131 Class Piano..... (1)
The course is designed to introduce basic keyboard skills. Areas covered: the keyboard, clef, notation (pitch and rhythmic) playing technique and beginning literature for the piano. *Prerequisite: Piano placement interview.*

MUS 141 Class Voice..... (1)
This course serves as an introduction to techniques used in producing an effective and healthy vocal tone in a group setting. Ideal for students not pursuing a minor in music.

MUS 150 Private Piano..... (1)
This course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: Permission of Instructor required. Fee $100.*

MUS 151 Private Piano..... (1)
This course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 150. Fee $100.*

MUS 152 Private Voice..... (1)
This course provides private instruction in Voice. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: Permission of Instructor required. Fee $100.*

MUS 153 Private Voice..... (1)
This course provides private instruction in Voice. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 152. Fee $100.*

MUS 154 Private Instrumental Lessons..... (1)
This course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: Permission of Instructor required. Fee $100.*

MUS 155 Private Instrumental Lessons..... (1)
This course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 154. Fee $100.*

MUS 210 Western Music Literature..... (3)
The course focuses on Western European Art music. Topics to be covered include musical literature and the composers/performers from the Renaissance, Baroque, Classical, Romantic, Impressionistic and Modern eras.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

MUS 222 Music Theory and Ear Training III..... (3)
The course will cover techniques of modulation and modal mixture. Chromatic harmony will be practiced and analyzed including tonicization, secondary chords, Neapolitan sixth chords, Augmented chords, and chromatic sequences. Two- and three-part forms will be used for analysis and composition. Melodic and rhythmic concepts will also be emphasized, and representative aural skills, analysis projects and keyboard exercises will be included. *Prerequisite: MUS 125.*

MUS 250 Private Piano..... (1)
The course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 151. Fee $100.*

MUS 251 Private Piano..... (1)
The course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 250. Fee $100.*

MUS 252 Private Voice ..... (1)
The course provides private instruction in Voice. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 153. Fee $100.*

MUS 253 Private Voice ..... (1)
The course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 252. Fee $100.*

MUS 254 Private Instrumental Lessons ..... (1)
This course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 155. Fee $100.*

MUS 255 Private Instrumental Lessons ..... (1)
This course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 254. Fee $100.*

MUS 260 Piano Pedagogy ..... (2)
The course will focus on the teaching of musical skills to individual piano students. Students will develop competence in musical performance, knowledge of musical genres and repertoire for the piano, and gain experience in teaching and adapting their teaching method to students of different personalities, learning styles, and education level. *Prerequisite: MUS 251.*

MUS 261 Vocal Pedagogy ..... (2)
The course will focus on the art and science of voice instruction. Vocal pedagogy is used in the teaching of singing and assists in defining what signing is, how signing works, and how proper singing technique is accomplished. Students will gain experience in teaching and adapting their teaching method to students of different personalities, learning styles, and education level. *Prerequisite: MUS 253.*

MUS 262 Instrumental Pedagogy ..... (2)
The course will focus on the teaching of musical skills to individual instrumental students. Students will develop competence in musical performance, knowledge of musical genres and repertoire for their specific instrument and gain experience in teaching and adapting their teaching method to students of different personalities, learning styles, and education level.
Prerequisite: MUS 255.

MUS 315 Music History: The Cultural Impact of Music ..... (3)
The course is a survey on the topic *As Goes Music, So Goes Culture*. Changes in music historically match closely to changes in society's world view. The course will examine how and why each generation finds the music of the last generation unsatisfactory. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

MUS 316 Music History: Women in Music ..... (3)
The course is a survey of the contributions of women in music and how the current issues that lie within the music society and industry can be traced back to societal standards and expectations dating over 400 years back. The female presence in music has a sparse history. This survey course will look at women in music from the renaissance, baroque, classical, and romantic to the modern periods. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

MUS 317 Music History: Popular Music ..... (3)
This course is a survey of the history of popular music, which is conceived for mass distribution to large and socio-culturally heterogeneous groups of listeners. The course will look at the emergent popular music industry of the late 18th and 19th centuries, including Tin Pan Alley, Radio, Recording and Movie Industries, the study of musical trends, as well as historical and current artists. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

MUS 350 Private Piano ..... (1)
The course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 251. Fee $100.*

MUS 351 Private Piano ..... (1)
The course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 350. Fee $100.*

MUS 352 Private Voice ..... (1)
The course provides private instruction in Voice. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 253. Fee $100.*

MUS 353 Private Voice ..... (1)
The course provides private instruction in Voice. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 352. Fee $100.*

MUS 354 Private Instrumental Lessons ..... (1)
This course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 255. Fee $100.*

MUS 355 Private Instrumental Lessons ..... (1)
This course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 354. Fee $100.*

MUS 376 Music History: Research Project ..... (1)
For the music history emphasis, the Research Project will serve as culmination of study. *Must be approved by the faculty member serving as supervisor of the Research project.*

MUS 390 Special Topics..... (3)
Study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or the student. *Prerequisite: MUS 115, MUS 116, MUS 117, or MUS 118.*

MUS 394 Music Research Techniques ..... (3)
For the music history emphasis, this course will serve as an introduction to doing research in music *Prerequisite MUS 315, MUS 316, or MUS 317.*

MUS 418 Basic Conducting ..... (2)
Fundamentals in both instrumental and choral conducting will be practiced. Students will also learn beat patterns along with the study of terminology, problems of tempo, phrasing, rehearsal planning, ensemble administration, and articulation. Other topics will include score study, transpositions, ranges, and podium technique. *Prerequisite: MUS 222.*

MUS 450 Private Piano ..... (1)
The course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 351. Fee $100.*

MUS 451 Private Piano ..... (1)
The course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. Students are required to give a 'senior' recital. *Prerequisite: MUS 450. Fee $100.*

MUS 452 Private Voice ..... (1)
The course provides private instruction in Voice. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 353. Fee $100.*

MUS 453 Private Voice ..... (1)
The course provides private instruction in Voice. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. Students are required to give a 'senior' recital. *Prerequisite: MUS 452. Fee $100.*

MUS 454 Private Instrumental Lessons ..... (1)
This course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. *Prerequisite: MUS 355. Fee $100.*

MUS 455 Private Instrumental Lessons ..... (1)
This course provides private instruction on the principal instrument. Literature studied, appropriately chosen for its technical, musical, and interpretive demands, will prepare students for end-of-semester performance requirements. Students are required to give a 'senior' recital. *Prerequisite: MUS 454. Fee $100.*

MUS 499 Directed Individual Study in Music ..... (1-3)
The course provides individual study based on the interests and needs of the student. Credit of one to three hours total may be counted toward elective credit earned in the Music Minor. *May be repeated once for credit. Prerequisite: Permission from the Instructor, Division Chair, and Dean of the College of Arts and Sciences.*

Nursing (NUR)

The University of Pikeville College of Nursing and Human Services Elliott School of Nursing (hereafter referred to as ESON) offers an Associate of Science (two-year degree) and a post-licensure RN to BSN (Bachelor of Science) degree.

Responding to the needs of nursing education and health care in the region, the Associate of Science in Nursing (ASN) was the first nursing degree program established by the formerly named Pikeville College in 1983. The ASN is a two-year program leading to an associate degree, with a major in nursing. The ASN program also permits Licensed Practical Nurses (LPN) to earn an ASN in two semesters, once admitted to the LPN-RN program of study. The Associate Degree program is approved by the Kentucky Board of Nursing (KBN).

The second nursing degree program is the post-licensure RN-BSN program that allows already licensed RN's who have an associate degree or diploma from a state-approved pre-licensure program and hold an unrestricted RN license, to complete requirements for a Bachelor of Science degree in Nursing. The RN-BSN program began as a hybrid program in 201l, in response to the complex health care needs of the region and nation. Beginning in the fall of 2018, the RN-BSN program transitioned to a 100% distance education

(online) format. The RN-BSN program is accredited by the Accreditation Commission on Education in Nursing (ACEN).

Nursing Major – Associate of Science in Nursing (ASN) Degree

The University of Pikeville's associate degree in nursing program has approval status from the Kentucky Board of Nursing. Graduates of the ASN degree program are eligible to apply to take the National Council Licensure Examination (NCLEX-RN). An RN with an ASN is eligible to enroll in an RN-BSN completion or higher degree nursing program, contingent on the requirements of the University of Pikeville or transfer institution. An RN with an ASN is qualified as a provider of care, manager of care, and member of the health care team.

Admission to the ASN degree program may be limited based on regulatory, institutional, or affiliating agency criteria. Selection for admission is competitive and based on, but not limited to, ranking on an objective scale (available from the Elliott School of Nursing) and other qualifying factors such as semester GPA, overall GPA, pattern of coursework, and professional behaviors.

A new ASN class is admitted twice yearly in the fall semester (application deadline March 1) and spring semester (application deadline October 1). Transfer applicants who were in another nursing program are admitted twice yearly, with March 1 and October 1 deadlines, depending on the semester of application. LPN to RN applicants are accepted once yearly with an application deadline of March 1. The Nursing Admissions Committee determines acceptance of applicants. Admission or readmission to the nursing program is not guaranteed to any applicant. All students accepted to the nursing program must also be accepted to the University of Pikeville.

Admission Criteria – ASN Degree Program

The admission criteria for the nursing program include the following. (For further information on each criterion, contact the Elliott School of Nursing, or once admitted, refer to the Associate Degree Nursing Student Handbook).

All Nursing Applicants – Associate of Science Nursing (2-year degree)

1. Official admission to the University of Pikeville
2. High School graduation or equivalent.
3. An overall average of "C" or better, represented by a cumulative GPA of 2.0 or higher on completed college level courses.
4. One of the following:
    a. ACT composite of at least 19, or
    b. TEAS score of at least 55. The TEAS score should be no more than 1 year old. Repeat attempts at the TEAS within a one-year period are not allowed.
5. A "C" grade or better in required core courses for the ASN degree. The grade on the second attempt, including "W" grades, stands as the final grade.
6. Science grades must be within the last 10 years or will require a repeat.
7. Any exception will be determined by the Nursing Admission Committee.

Admission with Advanced Standing - ASN

1. Applicants who may be eligible for admission with advance standing are:
    a. Readmission nursing students
        i. Students who have withdrawn one time from the ASN degree program
        ii. Nursing students who failed to achieve a "C" or better in the University's required nursing or corequisite courses, resulting in academic dismissal from the ASN degree program.
    b. Transfer students from other registered nursing programs.
    c. Licensed Practical Nurses (LPN) who apply to the LPN-RN program of study.
2. Applicants seeking admission with advance standing to the ASN degree program must:
    a. Meet admission requirements for all nursing applicants.
    b. Achieve a grade of at least a "C" and/or 76% on required Nursing Challenge examinations if out of a RN program for more than one year but less than three years, or if required for transfer equivalency (readmission and transfer nursing students). Otherwise, one must apply as a new ASN degree student.
    c. Validate selected nursing skills.
    d. Abide by an admission contract, if applicable, which may specify one of more required activities.
    e. Meet with the Dean of CNHS or Nursing Admissions Committee for an interview and update on ASN degree program requirements.
3. Readmission nursing students – additional admission criteria include:
    a. A student who does not repeat a failed course in the immediately following semester, must submit a letter of petition to the Nursing Admissions Committee to be considered for reinstatement to the ASN degree program. This letter must explain why the student failed to progress in the program and what has been done to remedy the situation.
    b. Factors considered by the Nursing Admissions Committee include, but are not limited to, overall semester GPA, GPA in nursing courses, professional behaviors and clinical evaluations.
    c. A student may only be readmitted to the ASN degree program one time.

4. Transfer students from other nursing programs – additional admission criteria include:
    a. Meet University of Pikeville requirements for transfer applicants and transfer credit.
    b. Transcript evaluation by an ESON administrator for nursing course equivalency.
    c. Two letters of reference, one of which must be from the applicant's former nursing program.
5. LPN-RN Applicants – additional admission criteria include:
    a. Valid practical nurse license.
    b. Minimum of one-year clinical experience as an LPN within the last three years.
    c. Grade of "C" or better in prerequisite LPN-RN program support courses. These courses include ENG 112 **or** WRI 118, PSY 110, PSY 215 **or** SW 315, BMS 171, and BMS 172 allowing 20 credit hours in the nursing major.
    d. Grade of "C" or better and/or 76% on required Nursing Challenge examinations, allowing 13 hours of nursing credit in the major.
    e. Grade of "C" or better in NUR 130 received within the last two years, allowing three hours of nursing credit in the major.
    f. Satisfactory completion of all LPN-RN admission criteria, allowing 16 hours of nursing credit (see 5d and 5e above), a minimum of 20 hours of support courses, and eligibility for advanced standing placement in Semester III of the ASN degree curriculum.

Application Procedure – ASN

Submit to the University of Pikeville Admissions Office by the respective deadline:

1. Online application for admission to University of Pikeville (complete a new application if not currently enrolled at the University).
2. Application for admission to the ASN degree program (complete a new application each time you apply).
3. Official transcript with high school graduation date or passing GED score.
4. Official transcripts for ALL colleges, universities, and/or vocational schools attended.
5. Submit a composite ACT score of 19 or higher or take the ATI Test of Essential Academic Skills (TEAS) and score a minimum of 55.
6. After selection of applicants into the ASN degree program, if vacancies exist, the Nursing Admissions Committee may extend the deadline for application.
7. If an applicant is not admitted to the ASN degree program and wishes to be considered for the next admission cycle, the applicant must complete a new University of Pikeville online application if not a current student, complete a new nursing program application, update one's records in the Admissions office, and retake any necessary admissions tests (ACT or TEAS).

Associate of Science Degree (non-LPN students) Total hours required for Nursing Major.....69 hours
I. General Education Requirements ....15 hours

ENG 112 Composition II or WRI 118 College Writing.....3
PSY 110 General Psychology 3
PSY 215 Lifespan Development or SW 315 Human Behavior in the Social Environment 3
Systematic Study of the Bible Gen Ed requirement.....3
Elective Restricted Elective (Choose One) 3

- BIO 280 Medical Terminology
- HEA 261 Introduction to Nutrition
- SOC 119 Introduction to Sociology
- SOC 229 The Family
- REL 230 World's Great Living Religions
- SPN 111 Elementary Spanish I

II. Nursing Requirements .....42 hours

NUR 110 Fundamentals of Nursing I.....8
NUR 120 Fundamentals of Nursing II 4
NUR 125 Family Nursing*.....4
**Effective Fall 2024 NUR 125 is renumbered as NUR 244 Family Nursing and is in the second year of the curriculum*
NUR 200 Pharmacology in Nursing 2
NUR 230 Nursing Across the Lifespan I 8
NUR 240 Nursing Across the Lifespan II.....7

NUR 241 Preparing for NCLEX……..……..1
NUR 245 Mental Health Nursing*.....4
Effective Fall 2024 NUR 245 is renumbered as NUR 124 Mental Health Nursing and is in the first year of the curriculum
NUR 246 Professional Transitions.....4

III. Related Course Requirements.....12 hours
BMS 171 Anatomy & Physiology I 4
BMS 172 Anatomy & Physiology II.....4
BMS 273 Clinical Microbiology.....4

Associate of Science in Nursing Degree (LPN-RN students)

The LPN must meet admission criteria for the LPN-RN (ASN) program of study and successfully complete the following prerequisite coursework (see Section I and II below) to earn 33 credit hours and be eligible for advanced standing to Semester III of the nursing curriculum.

I. Prerequisite General Education and Related Requirements .....17 hours
ENG 112 Composition II or WRI 118 College Writing.....3
PSY 110 General Psychology 3
PSY 215 Lifespan Development.....3
BMS 171 Anatomy & Physiology I 4
BMS 172 Anatomy & Physiology II.....4

II. Required Nursing Course/Exams.....16 hours
Nursing Challenge Exams.....13
NUR 130 LPN-RN Transition.....3

Upon successful completion of Section I and II prerequisite coursework, the following LPN-RN (ASN) curriculum can be completed in two semesters of full-time study.

III. General Education and Related Requirements .....10 hours
BMS 273 Clinical Microbiology.....4
Systematic Study of the Bible Gen Ed requirement…….....3
Elective Restricted Elective (Choose One) 3

- BIO 280 Medical Terminology
- HEA 261 Introduction to Nutrition
- SOC 119 Introduction to Sociology
- SOC 229 The Family
- REL 230 World's Great Living Religions
- SPN 111 Elementary Spanish I

IV. Nursing Requirements .....26 hours
NUR 200 Pharmacology in Nursing 2
NUR 230 Nursing Across the Lifespan I 8
NUR 240 Nursing Across the Lifespan II.....7
NUR 241 Preparing for NCLEX…….1
NUR 245 Mental Health Nursing*.....4
**Effective Fall 2024 NUR 245 is replaced here by NUR 244 Family Nursing (4 hours)*
NUR 246 Professional Transitions....., ...4

NOTE: Additional costs for ASN nursing students include Semester nursing fees, uniforms, health examination. TB skin test (or if applicable, a chest X ray), immunizations, CPR certification, drug-screening, criminal background check, liability insurance, University graduation fee, RN licensure application costs, and NCLEX-RN registration. Students are responsible for providing their own transportation to meet all course-related requirements. A detailed list of costs is available from the ESON office or at www.upike.edu/SON.

Progression in the ASN nursing program is dependent upon completion of required activities by publicized deadline dates, adherence to nursing program policies as stated in the Nursing Student Handbook (available upon admission or by request) and course syllabi, meeting minimal functional abilities and standardized testing scores, completion of required remediation, "C" or higher grade in pre- and corequisite courses, "C" or higher grade in the didactic portion of nursing courses, and final "Satisfactory" rating in the clinical portion of nursing courses.

The University of Pikeville and clinical affiliating agencies may require a criminal background check and drug screen. These agencies have the right to deny a student's clinical placement based on findings of the criminal background check or drug screen. Should this situation occur, the Elliott School of Nursing does not guarantee the student's placement in the nursing program or at an alternate site and the student may need to withdraw from the program.

An applicant for RN licensure must submit findings from a criminal background check and fingerprint card to the Kentucky Board of Nursing (KBN). KBN has the power to delay or deny a nursing graduate the right to take the NCLEX-RN if the applicant for licensure has been convicted of a felony or misdemeanor which bears directly on the qualifications of the applicant to practice nursing.

ASN nursing courses are open only to students admitted into the nursing program. Exceptions may apply for non-clinical courses.

Nursing Course Descriptions

Note: Credit Hour Definition: 1 semester credit hour = 1 clock hour of instruction/seminar/lecture or 3 clock hours of practicum/clinical/skills laboratory per week.

NUR 100 Introduction to Nursing as a Profession .....(1) Prospective nursing majors will explore nursing as a profession. Topics will include an introduction to the history of nursing and nursing's evolving roles. Students will be given opportunities to assess their aptitude for professional practice through discussion of the challenges of pain and human suffering and exploration of ethical challenges. Application deadlines, criteria, and procedure for acceptance into the nursing major will be discussed. Recommended for students interested in or undecided about the nursing major.

NUR 110 Fundamentals of Nursing I ....(8) An introduction to nursing concepts and principles, the nursing process and clinical decision-making. Basic patient care skills, therapeutic communication and physical assessment are emphasized in the care of patients across the life span. Emphasis also is placed on principles of healthy nutrition and basic pharmacologic principles and dosage calculations for beginning administration of medications. Six hours of lecture and six hours of clinical experience per week. Prerequisite: Admission to the Associate Degree Nursing Program. Corequisites: BMS 171 and PSY 110. Fee $370.

NUR 120 Fundamentals of Nursing II......(4) A continuation of NUR 110, Fundamentals of Nursing II emphasizes advanced patient care skills and provides an opportunity for the student to continue to develop nursing process, communication, and assessment skills for clients across the lifespan. Two hours of lecture per week and six hours of clinical experience per week. Prerequisites: BMS 171, PSY 110, and NUR 110. Prerequisites or corequisites: BMS 172, ENG 112 or WRI 118, PSY 215 or SW 315, and NUR 124. Fee $370.00.

NUR 124 Mental Health Nursing.....(4) Introduction to the concepts of mental health nursing of patients across the lifespan. Wellness, prevention, health maintenance and health restoration are emphasized. Three hours of lecture and three hours of clinical experience per week. Prerequisites: BMS 171, PSY 110, and NUR 110. Prerequisites or Corequisites: BMS 172, ENG 112 or WRI 118, PSY 215 or SW 315, and NUR 120.

NUR 130 LPN to RN Transition (for LPNs only) .....(3) Course addresses those factors which facilitate the transition of the LPN to the RN student role. Student time is divided between classroom seminar, independent study, and clinical/skills laboratory to review theory, processes, and skills. Validation of nursing skills may take place in a clinical setting under direct faculty supervision. Emphasis is placed upon therapeutic communication, nursing process, functional health patterns, assessment skills, and advanced nursing skills. Prerequisites: BMS 171, BMS 172, ENG 112 or WRI 118, PSY 110, PSY 215 or SW 315, and completion of required Nursing Challenge examinations.

NUR 200 Pharmacology in Nursing.....(2) An examination of the clinical application of drugs as they relate to patients across the lifespan who are experiencing acute and chronic health problems. Emphasis is placed on drug classifications and health maintenance and management of patients as recipients of pharmacotherapy. Two hours of lecture per week. Prerequisites: PSY 215 or SW 315, BMS 171, BMS 172, ENG 112 or WRI 118, NUR 120, and NUR 124. Corequisites: BMS 273, Systematic Study of the Bible Gen Ed requirement, and NUR 230.

NUR 230 Nursing Across the Lifespan I .....(8) Introduction of knowledge basic to the nursing care of patients across the lifespan who are experiencing actual or potential health problems. Practical experience is provided in a variety of community and acute care settings. Five hours of lecture and nine hours of clinical experience per week. Prerequisites: PSY 215, BMS 171, BMS 172, ENG 112 or WRI 118, NUR 120, and NUR 124. Corequisites: BMS 273, Systematic Study of the Bible Gen Ed requirement, and NUR 200. Fee $450.00.

NUR 240 Nursing Across the Lifespan II.....(7) A continuation of the study of the nursing care of patients across the lifespan begun in NUR 230. Five hours of lecture and six hours of clinical experience per week. Prerequisites: NUR 200 and NUR 230. Prerequisites or Corequisites: NUR 244, NUR 246, and restricted elective (choose one): BIO 280, HEA 261, SOC 119, SOC 229, REL 230, or SPN 111. Fee $450.00.

NUR 241 Preparing for NCLEX.....(1) Preparing for NCLEX will lead students in the final semester of the pre-licensure nursing program to systematically work through NCLEX preparation resources. There will be an emphasis on practice of NCLEX style questions, review of results, and remediation of discovered areas of weakness. Prerequisite: NUR 200 and NUR 230. Corequisite: NUR 240.

NUR 244 Family Nursing …….....(4) Introduction to nursing care of women and newborns, within a family experiencing pregnancy and birth. Emphasis is placed upon wellness, prevention, health maintenance, and health restoration. Practical experience is provided in community and acute care settings. Three hours of lecture and three hours of clinical experience per week. Prerequisites: NUR 200 and NUR 230. Corequisites: NUR 240, NUR 246, and restricted elective (choose one): BIO 280, HEA 261, SOC 119, SOC 229, REL 230, or SPN 111.

NUR 246 Professional Transitions.....(4) This course addresses those factors which facilitate the transition from nursing student to RN. Seminar aspects of the course will focus on professionalism, evidence-based practice, and the historical, social, and legal framework of health care delivery and nursing practice. Students complete an individualized approved 120-hour integrated practicum completed within a 7-week timeframe to meet the requirements of the Kentucky Board of Nursing as a key feature of this course. One and a half hours lecture per week and approximately 24-36 hours of clinical experience per week (up to seven weeks) with a preceptor until the full 120 hours have been completed. Prerequisites: NUR 200 and NUR 230. Prerequisites or Corequisites: NUR 240, NUR 244, and restricted elective (choose one): BIO 280, HEA 261, SOC 119, SOC 229, REL 230, or SPN 111.

NUR 290 Special Topics.....(1) Study of selected nursing topic(s) of particular interest. Topic(s) may be proposed by the student or faculty. This course may be taken more than once if different topics are chosen for a total of two credits. Prerequisites: Eight hours of nursing and approval of Dean of Nursing and supervising faculty.

NUR 302 Advanced Concepts in Nursing Practice.....(5) This course focuses on concepts to advance the practice and discipline of nursing at the baccalaureate level. The student will explore and apply concepts such as writing in the discipline, information literacy, evidence-based literature, clinical reasoning, and theories from other disciplines that inform nursing practice, multiple dimensions of patient centered care, and quality and safety initiatives in healthcare. Prerequisite: RN status and admission to the RN-BSN program.

NUR 304 Health Assessment for Registered Nurses…… .....(3) This course provides an opportunity to enhance skill in health assessment of persons and families including genetic, developmental, psychological, and environmental parameters. Assessment models will be analyzed for use with diverse populations. Emphasis will be placed on health assessment of clients across the lifespan and performance of the health exam. Prerequisite: RN status and admission to the RN-BSN program.

NUR 306 Pharmacology in Nursing Practice.....(3) This course will examine the clinical application of drugs as they relate to clients across the lifespan who are experiencing acute and chronic health problems. Emphasis will be placed on gerontological implications of pharmacology. Prerequisite: RN status and admission to the RN-BSN program.

NUR 308 Scholarship and Inquiry for Evidence Based Practice.....(3) This course is designed to develop the knowledge and skills required to translate current evidence into practice. Emphasis will be placed on an overview of qualitative and quantitative research processes, models to apply evidence to clinical practice, nurse sensitive quality indicators, information literacy to search, locate, and evaluate sources of information, and dissemination of findings. Prerequisites: MTH 200 or SSC 285 and NUR 302.

NUR 390 Special Topics.....(1-3) This elective is the study of selected topics of interest in the field of nursing. The topic may differ each time the course is offered and may be proposed by the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. Prerequisite: Eight hours of nursing or admission to the RN-to-BSN program of study.

NUR 401 Population-based Nursing Care.....(5) This course will introduce the concept of population health and the application of health promotion, disease, and injury prevention across the lifespan at the local, national, and global population level. Special emphasis will be placed on health disparity among diverse populations, genetics, epidemiology, clinical judgment during disaster, and population-focused interventions. The role of policy development and regulation in healthcare will be analyzed. Three hours instruction and six hours practicum per week in a community of choice. Prerequisite: NUR 302. Corequisite: NUR 308.

NUR 403 Organizational and Systems Leadership .....(3) This course will examine leadership skills at the microsystem level in healthcare organizations including decision-making, delegation, care coordination, and change and conflict resolution. Awareness will be developed of complex organizational systems and related mission and vision statements. Knowledge will be enhanced on an organization's quality improvement process, standards for a safe environment, and implications of healthcare. Prerequisites: NUR 304, NUR 306, NUR 308, and NUR 401. Corequisite: NUR 405.

NUR 405 Nursing Synthesis and Capstone .....(5)* This capstone course will provide the RN the opportunity to integrate the knowledge, skills, and attitudes of baccalaureate generalist nursing practice. The focus will be on professionalism, evidenced-based practice, and dissemination of knowledge synthesized within the practicum. The practicum emphasis will provide the RN an opportunity to explore a nursing practice role of interest. Individualized practicum experience with an RN preceptor is subject to approval by course faculty. Three hours instruction and six hours practicum per week in a community of choice. Prerequisites: NUR 304, NUR 306, NUR 308, and NUR 401. Corequisite: NUR 403.
*Note: Students may have their NUR 405 seminar hours reduced by portfolio submission. Portfolios are maintained, submitted, and evaluated throughout the RN-BSN program, with final evaluation in NUR 405.

Philosophy (PHI)

The Philosophy courses are offered through the Division of Humanities in the College of Arts and Sciences. They stress the cultural and logical bases of a society's system of beliefs. Courses are offered in support of other academic programs.

Philosophy Course Descriptions

PHI 211 Introduction to Philosophy ..... (3)
Introduces philosophic thinking and philosophic problems such as natural theology (can knowledge of God be achieved by reason?), metaphysics (what is ultimate reality?), epistemology (how do we know?), ethics (what is good?), and aesthetics (what is art?). *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Personal Place requirement in the General Education Curriculum.

PHI 290 Special Topics..... (3)
A study of selected topics of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or students. The course may be repeated for credit, provided that a different topic is studied each time. *Prerequisite: PHI 211 or at least 12 hours in the specific discipline to be studied.*

PHI 390 Special Topics..... (3)
A study of selected topics of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or students. The course may be repeated for credit, provided that a different topic is studied each time. *Prerequisite: PHI 211 or at least 12 hours in the specific discipline to be studied.*

Physical Education (PED)

The activity and wellnesses courses in physical education are managed through the Social Science division of the College of Arts and Sciences.

Physical Education Course Descriptions

PED 106 Archery – Men's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in archery by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. T*his course will be graded on Pass/Fail basis.*

PED 108 Archery – Women's..... (1)
Completion of a semester of participation after being certified as an eligible athlete in archery by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 112 Baseball..... (1)
Completion of a semester of participation after being certified as an eligible athlete in baseball by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 116 Basketball – Men's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in men's basketball by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 118 Basketball – Women's..... (1)
Completion of a semester of participation after being certified as an eligible athlete in women's basketball by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 126 Bowling – Men's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in men's bowling by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 128 Bowling – Women's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in women's bowling by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 130 Cheerleading ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in cheerleading by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 136 Cross Country – Men's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in men's cross country by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 138 Cross Country – Women's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in women's cross country by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 140 Dance Team ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in dance team by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 145 Football ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in football by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 146 Golf – Men's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in men's golf by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 148 Golf – Women's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in women's golf by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 151 Self-Defense for Women ..... (1)
An introduction to basic self-defense skills, escape and avoidance strategies, offensive and defensive postures, defensive techniques, and simulated attacks. The course includes an exploration of violence prevention and victim abuse community services. The course will address basic fitness principles, including strength, flexibility, and cardiovascular fitness. Fitness principles will be addressed specifically in terms of the student's ability to practice and perform self-defense skills.

PED 152 Self-Defense for Men ..... (1)
An introduction to basic self-defense skills, escape and avoidance strategies, offensive and defensive postures, defensive techniques, and simulated attacks. The course includes an exploration of violence prevention and victim abuse community services. The course will address basic fitness principles, including strength, flexibility, and cardiovascular fitness. Fitness principles will be addressed specifically in terms of the student's ability to practice and perform self-defense skills.

PED 161 Softball/Volleyball ..... (1)
Development of basic skills in softball and volleyball including rules and strategies.

PED 163 Conditioning/Weight Training ..... (1)
Provides the student with isometric and isotonic exercises for overall body strength and stamina.

PED 166 Soccer – Men's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in men's soccer by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 168 Soccer – Women's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in women's soccer by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 170 Softball..... (1)
Completion of a semester of participation after being certified as an eligible athlete in softball by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 174 Concepts of Fitness and Wellness..... (3)
This course will cover a broad spectrum of health-related topics. Topics will cover everything from nutrition to psychological health, physical health, environmental health and more. This is a lecture/lab course. Labs consist of assessments of physical fitness and light exercise sessions that are demonstrations of the concepts discussed during lectures. Students design and practice wellness projects (health behavior, lifestyle changes) and fitness projects (exercise/sports programs). These are assigned for out of class time, approximately two-three hours per week.
This course fulfills the Personal Place requirement in the General Education Curriculum.

PED 176 Tennis – Men's..... (1)
Completion of a semester of participation after being certified as an eligible athlete in men's tennis by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 178 Tennis – Women's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in women's tennis by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 186 Track and Field Men's..... (1)
Completion of a semester of participation after being certified as an eligible athlete in men's track and field by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 188 Track and Field Women's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in women's track and field by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 195 Volleyball..... (1)
Completion of a semester of participation after being certified as an eligible athlete in volleyball by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis.*

PED 206 Archery – Men's ..... (1)
Completion of a semester of participation after being certified as an eligible athlete in archery by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 106.*

PED 208 Archery – Women's..... (1)
Completion of a semester of participation after being certified as an eligible athlete in archery by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 108.*

PED 212 Baseball..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in baseball by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 112.*

PED 216 Basketball – Men's..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in men's basketball by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 116.*

PED 218 Basketball – Women's ..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in women's basketball by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 118.*

PED 226 Bowling – Men's..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in men's bowling by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 126.*

PED 228 Bowling – Women's..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in women's bowling by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 128.*

PED 230 Cheerleading..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in cheerleading by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 130.*

PED 236 Cross Country – Men's..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in men's cross country by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 136.*

PED 238 Cross Country – Women's..... (1)
Completion of a semester of participation after being certified as an eligible athlete in women's cross country by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 138.*

PED 240 Dance Team..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in dance team by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 140.*

PED 243 Belly Dance Performance..... (1)
This course is an intermediate level study of Middle Eastern dance, for the student who wishes to apply the techniques gained in the intermediate and beginning belly dance courses. The student will learn choreography and perform it at the semester's culminating studio recital. Class meets 75 minutes a week for 16 weeks. Bare bellies and performing in front of a group are not required. The final exam will consist of participating in the performance and reflecting on that experience, building on the concepts learned in the prerequisite courses and synthesizing the techniques practiced in this course. Course may be repeated for additional credit. Both PED 242 and PED 243 cannot be taken concurrently. *Prerequisite: PED 242.*

PED 245 Football..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in football by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 145.*

PED 246 Golf – Men's..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in men's golf by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 146.*

PED 248 Golf – Women's..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in women's golf by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 148.*

PED 263 Advanced Conditioning/Weight Training..... (1)
Provides the student with more advanced isometric and isotonic exercises for overall body strength and stamina. This course is designed to teach more advanced concepts of weight training for muscular strength and endurance. *Prerequisite: PED 163.*

PED 266 Soccer – Men's ..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in men's soccer by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 166.*

PED 268 Soccer – Women's..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in women's soccer by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 168.*

PED 270 Softball..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in softball by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 170.*

PED 276 Tennis- Men's..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in men's tennis by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 176.*

PED 278 Tennis – Women's ..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in women's tennis by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 178.*

PED 286 Track and Field – Men's..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in men's track and field by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 186.*

PED 288 Track and Field – Women's ..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in women's track and field by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 188.*

PED 295 Volleyball..... (1)
Completion of a second semester of participation after being certified as an eligible athlete in volleyball by the sport's sanctioning body. Verification of participation will be required by the coach and the athletic director prior to awarding of credit. The athletic director will be the instructor of record and will issue the mid-term and final grades. *This course will be graded on Pass/Fail basis. Prerequisite: PED 195.*

Physics (PHY)

The courses in physics are offered through the Division of Mathematics and Natural Sciences in the College of Arts and Sciences. The program provides a general background for students seeking to prepare for careers in teaching, entry-level positions in scientific occupations, or further study in graduate or professional schools. The courses in this program support other majors or are utilized as general electives.

Physics Course Descriptions

PHY 102 Introduction to Physics ..... (4)
This is a laboratory-science course designed for non-science majors utilizing guided inquiry teaching and learning methodologies. The course is designed to introduce the student to concepts in classical mechanics, thermodynamics, sound, electricity, magnetism, light, and optics. Students will be engaged in small, hands-on, group activities during each class meeting. The course meets 5 hours per week. *Prerequisite: MTH 100 or placement beyond.*
This course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

PHY 105 Introduction to Astronomy and Astrophysics ..... (3)
A study of the structure and evolution of the universe on different scales. Initially the course will focus on how stars and planets evolve with emphasis on the development of our solar system. The course will then examine the structure and evolution of our galaxy and finally the universe. The course will also examine how these concepts have changed through the course of history. *Prerequisite: MTH 100 or placement beyond. Additionally, it is recommended that the accompanying laboratory (PHY 106) be taken concurrently.*
With PHY 106, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

PHY 106 Introduction to Astronomy and Astrophysics Laboratory ..... (1)
Laboratory to accompany the Introduction to Astronomy and Astrophysics lecture. The class will meet for two hours each week and will include both laboratory and observational sessions. *Corequisite: PHY 105.*
With PHY 105, this course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

PHY 223 General Physics I ..... (4)
Basic principles of classical physics, which will discuss mechanics and thermodynamics. Three hours lecture and three hours laboratory work each week. *Prerequisites: MTH 113 and MTH 114 or Prerequisite or Corequisite: MTH 121.*
This course fulfills the Physical and Natural Place requirement in the General Education Curriculum.

PHY 224 General Physics II ..... (4)
Basic principles of classical physics will discuss wave motion, sound, electricity, magnetism, light, and optics. Three hours lecture and three hours laboratory work each week. *Prerequisite: Grade of "C" or better in PHY 223.*

PHY 290 Special Topics ..... (1-4)
A study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or the students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisite: Consent of the Instructor.*

PHY 300 Engineering Physics ..... (2)
Selected topics in classical mechanics, thermodynamics, wave motion, sound, electricity, magnetism, light, and optics, with the application of calculus in physics. *Prerequisite: Grade of "C" or better in PHY 224. Prerequisite or Corequisite: MTH 222.*

PHY 310 Physics of the Human Body ..... (3)
This course provides the students with insight into the human body from the perspective of physics. Basic physics principles are used to promote an understanding of the function of various systems within the body such as muscle groups (forces & torque), the eyes (optics), ears (vibrations & sound), lungs (fluid flow), and the nervous system (electrical circuits). *Prerequisite: Grade of "C" or better in PHY 224.*

PHY 350 Modern Physics ..... (3)
A lecture course designed to introduce advanced topics in relativity, quantum physics, atomic and molecular structure, solid state physics, and nuclear physics. *Prerequisite: Grade of "C" or better in PHY 224. Prerequisite or Corequisite: MTH 222.*

PHY 490 Special Topics ..... (1-4)
A study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or students. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisites: At least a junior science major and consent of the Instructor.*

PHY 495 Seminar in Physics ..... (1-3)
A group seminar study on a selected topic in the field of physics. Students will be required to actively participate in group discussions, as well as to attend all scheduled sessions. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisites: Science major and consent of the Instructor.*

Political Science (PLS)

The program in political science is offered through the Division of Social Sciences in the College of Arts and Sciences. It is the study of human behavior as it relates to government and politics. Students studying political science are prepared to understand the governmental process and its relationship to the other major institutions in our society. At the University of Pikeville, a combination major with history is offered.

History/Political Science Major

Basic program for a baccalaureate degree:

I.	General Education Curriculum Requirements	36 hours
II.	Degree (B.A. or B.S.) Option Requirements	4 - 6 hours
III.	Requirements for Combined Major	39 hours
	History (21-24 hours)	
	HIS 150 Survey of U. S. History	3
	HIS 160 Survey of World History	3
	HIS 200 The Historian's Craft	3
	HIS 497 Historiography and Research Methods	3
	HIS Electives at 300-400 level	9-15

Political Science (12-15 hours)

PLS 101	United States Government and Politics	3
PLS	Electives at 300-400 level	9-15

Notes:

1. *PLS 448 Development of the American Constitution, PLS 455 American Chief Executive, and HIS 463 American Foreign Policy may be used as History or Political Science electives at the 300-400 level.*
2. *Electives in History and Political Science must total 24 credit hours with a minimum of 9 hours in at least one.*

IV. General electives as needed to meet the minimum requirements of 120 semester hours.

Certificate
Political & Civic Engagement

The Political & Civic Engagement certificate will provide students with the opportunity to foster a variety of skills needed in today's careers. The courses selected for this certificate will enable students to:

- Display an understanding of the need and associated use of history and politics. This is essential for any civic/community-based profession.
- Analyze documents, rhetorical situations, and case studies to understand, explain, debate/justify the potential solutions to the proposed problems at hand.
- Learn to work both independently and collaboratively within groups. This also will provide opportunities to practice and demonstrate leadership skills.
- Create projects that demonstrate an effective and proper use of methodological research and argumentation that is used within the fields of history, political science, law, criminal justice, and communication.

Certificate Requirements ..... 12 hours

CJ 152	Introduction to Criminal Justice	3
COM 325	Political Communication	3
HIS 150	Survey of U. S. History	3
PLS 101	American Government & Politics	3

Political Science Course Descriptions

PLS 101 United States Government and Politics ..... (3)
A study of the government of the United States, its structure and functions.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

PLS 323 Comparative Government ..... (3)
A study of foreign governments. *Prerequisite: PLS 101.*

PLS 423 International Relations ..... (3)
A study of the state system, national power, the balance of power, nationalism, imperialism and colonialism, war as an instrument of national policy, economic instruments of national policy, diplomacy, collective security, international law and organization, and regional integration. *Prerequisite: PLS 101.*

PLS 448 The Development of the American Constitution ..... (3)
A study of the development of the Constitution of the United States and its interpretation because of judicial interpretation, statutes, and amendments. *Prerequisites: HIS 150 and HIS 160 or PLS 101. (Fulfills a Group A: United States History Elective or Group C: History Elective.)*

PLS 455 American Chief Executive ..... (3)
A study of the American Chief Executive. The course will focus on the development of the Presidency as an institution and as an expression of the men who have held the office. *Prerequisites: HIS 150 and HIS 160 or PLS 101. (Fulfills a Group A: United States History Elective or Group C: History Elective.)*

PLS 490 Special Topics ..... (3)
A study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisites: Twelve (12) hours of political science and/or permission of the Instructor.*

PLS 495 Seminar in Political Science ..... (3)
An intensive course in research methods and analysis of a selected topic of historical and political significance. *Prerequisites: PLS 101 and consent of Instructor. May be cross listed as HIS 495.*

PLS 496 Washington Center Seminar ..... (1-3)
A seminar at The Washington Center. The topic will vary from year to year and may be taken for credit any number of times, provided a different topic is studied each time but only 3 hours may be applied to the major. *Prerequisite: Permission of the Instructor.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

PLS 497 Political Science Internship ..... (1-6)
This is a supervised experiential learning course. It is intended to enhance the classroom experience. *Prerequisites: Three (3) hours of political science and the consent of the Instructor, Advisor, Division Chair, and Dean of the College of Arts and Sciences. It may be repeated for up to 9 hours of credit. Only 3 hours may count toward the history/political science major.*

PLS 498 Pre-Law Internship ..... (1-6)

PLS 499 Directed Individual Study in Political Science ..... (1-6)
With the consent of the Division Chair, seniors may pursue an approved course of independent study in the field of political science. Required will be weekly reports to the instructor, a paper, or papers, embodying the results of study, and an examination. *Prerequisites: PLS 101 and consent of Instructor, Advisor, Division Chair, and Dean of the College of Arts and Sciences.*

Professional Studies

A Bachelor's degree in Professional Studies will create an additional opportunity for UPIKE students to earn a university degree. This degree will provide an interdisciplinary degree option that will help students cultivate professional knowledge, as well as critical thinking and leadership skills. The curriculum is flexible and is a fusion of our undergraduate General Education curriculum and a professional skills core grounded in standards articulated by the National Association of Colleges and Employers (NACE). This professional skills component of the degree supports the institution's new Quality Enhancement Plan - PEAK: Professional Exploration and Knowledge.

The curriculum for the Bachelor's degree in Professional Studies is as follows:
1. General Education curriculum requirements …… 36 hours
2. Bachelor of Arts or Bachelor of Science degree requirements …… 4-6 hours
3. Professional Studies Major Requirements …… 33 hours
PS 495 Professional Studies Capstone ……..…. 3 hours
Professional Studies core requirements ……..……... 30 hours

A minimum of one course is required from each professional skills category below; students must earn an overall total of thirty (30) credit hours from the following categories, with at least fifteen (15) credit hours earned being at the 300-level or above.

a. Career & Self-Development

i. COM 105 Introduction to Communication
ii. PSY 110 General Psychology
iii. REL 215 Finding Your Way
iv. SW 315 Human Behavior & the Social Environment

b. Communication

i. COM 221 Writing for Communication
ii. COM 426 Persuasion
iii. ENG 311 Personal Discovery
iv. ENG 325 Creative Writing
v. HIS 200 The Historian's Craft

c. Critical Thinking

i. CJ 280 Ethics in Criminal Justice
ii. HUM 211 The Big Questions
iii. PHI 211 Introduction to Philosophy
iv. REL 232 Christian Ethics
v. SSC 320 Psychology of Social Media
vi. SW 334 Professional Ethics

d. Equity & Inclusion

i. COM 306 Gender & Communication
ii. COM 323 Intercultural Communication
iii. EDU 203 Diversity in the Classroom
iv. HIS 335 Introduction to Modern Latin America
v. HUM 350 Rojo, Blanco, y azul: Latinos in the USA
vi. HUM 370 Destination Study Abroad
vii. SOC 405 Social Stratification
viii. SW 300 Diversity & Difference

e. Leadership

i. BUS 274 Foundations of Leadership
ii. BUS 284 Leadership & Motivation
iii. COM 355 Rhetoric of Injustice
iv. REL 360 Martin Luther King Jr.
v. THR 420 Stage Management
vi. THR 465 Directing

f. Professionalism

i. COM 329 Public Relations
ii. COM 425 Professional Speech Communication
iii. PLS 496 Washington Center Seminar
iv. SPN 317 Spanish for the Professions

g. Teamwork

i. COM 303 Interpersonal Communication
ii. FMA 330 Intermediate Broadcasting
iii. HUM 311 Hands-On Humanities
iv. SSC 310 Conflict Resolution & Ethical Decision-Making

h. Technology

i. ART 140 Exploring Digital Photography
ii. BUS 216 Digital Citizenship
iii. COM 102 Digital Design
iv. COM 320 Digital Journalism
v. FMA 170 Digital Imaging
vi. FMA 265 Digital Storytelling
vii. FMA 375 Web Design & Development
viii. ITM 110 Intro to Information Technology

4. Elective credits to fulfill 120 credit hour requirement ……. 45-47 hours

Psychology (PSY)

The program in Psychology is offered through the Division of Social Sciences in the College of Arts and Sciences. Psychology attempts to give meaning to human behavior and mental processes. The field is multifaceted, addressing topics as diverse as human physiology, interpersonal relationships, emotions, motivations, group dynamics, learning, and mental disorders. The psychology program at University of Pikeville bridges the chasm between humanistic and scientific inquiries. Students are provided the opportunity to explore such fascinating topics as personality, dreams, lifespan development, psychopathology, social psychology, learning and cognition, memory, myths and archetypes, research methodology, the psychology of religion, and psychology in law.

Psychology Major
Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Degree (B.A. or B.S.) Option Requirements ..... 4 - 6 hours

III. Psychology Major Requirements ..... 36 hours

PSY 110	General Psychology	3
PSY 215	Lifespan Development	
	or	
PSY 315	Social Psychology	3
PSY 300	Experimental Psychology I	3
PSY 323	Abnormal Psychology	
	or	
PSY 440	Psychology of Personality	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for Social Sciences	3
SSC 452	Interdisciplinary Commons	3
PSY	Electives	18
	Up to 6 of these hours may be in Social Work at the 300 or 400 level.	

IV. General electives as needed to meet the minimum requirements of 120 semester hours.

Psychology Minor

Minor Requirements ..... 21 hours

PSY 110	General Psychology	3
PSY 215	Lifespan Development	
	or	
PSY 315	Social Psychology	3
PSY 300	Experimental Psychology I	3
PSY 323	Abnormal Psychology	
	or	
PSY 440	Psychology of Personality	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for Social Sciences	3
PSY	Electives	6

Psychology Course Descriptions

PSY 110 General Psychology ..... (3)
Introduces the field of psychology by examining fundamental issues in the field from various perspectives, some of which can be resolved by moving beyond the old antitheses. For instance, the classic argument over nature versus nurture is resolved by Albert Bandura's notion of reciprocal determinism. Topics include learning, scientific methods, measurement, personality, mental disorders, memory, dreams, language, cognition, behavior, and consciousness.
This course fulfills the Personal Place requirement in the General Education Curriculum.

PSY 215 Lifespan Development ..... (3)
This course uses an integrative approach to study the lifespan. It focuses on the major developmental theories, as well as their views of maturation in the physical, social, emotional, and intellectual realms. The interrelatedness of various aspects of development from conception through death is emphasized. *Prerequisite: PSY 110.*
This course fulfills the Personal Place requirement in the General Education Curriculum.

PSY 300 Experimental Psychology ..... (3)
Introduction to design, methods, and theory in psychological research. Includes examination of both quantitative and qualitative methodologies. Students will conduct studies involving laboratory and field techniques. *Prerequisites: PSY 110 and pre- or co-requisite MTH 200 or SSC 285.*

PSY 310 Psychology of Learning ..... (3)
Survey of the seemingly contradictory approaches to understanding human learning - beginning with classical behavioral principles involved in classical conditioning and instrumental conditioning, followed by the transition to cognitive theories involved in verbal learning, schemas, and memory, and ending with current models attempting to integrate behavioral and cognitive schools of thought toward a fuller understanding of human learning. *Prerequisite: PSY 110.*

PSY 315 Social Psychology ..... (3)
Examines the scientific study of how one's thoughts, feelings, and behavior are influenced by the social context. Students explore a range of contemporary topics such as attitudes, cognitions, self-concept, prejudice, interpersonal perception, persuasion, relationships, aggression, conformity, and obedience. *Prerequisite: PSY 110 or SOC 119*

PSY 320 Psycho-Social Adjustment ..... (3)
Approaches the adjustment between society and psyche from a psychological perspective. Regional novels are often used to discern the patterns underlying the behavior associated with regions or ethnic groups. *Prerequisite: PSY 110.*

PSY 323 Abnormal Psychology..... (3)
Examines mental disorders in terms of their etiology, diagnosis, prognosis, and treatment. Introduces students to the major diagnostic categories of mental disorders from mild neuroses to severe psychoses. Shows how each theoretical perspective and its attendant classification system can blind as well as clarify the phenomenon being investigated. *Prerequisite: PSY 110.*

PSY 325 Psychology of Religion..... (3)
Offers multiple psychological perspectives on a variety of religious experiences to foster dialogue between the fields of psychology and religion. Religious texts such as the Tao Te Ching and the Bhagavadgita may be examined for their psychological significance. *Prerequisites: PSY 110 and three credit hours of REL.*

PSY 333 Dreams into Consciousness..... (3)
By journaling our own nightly dream experiences we re-enter the imaginal realm of the Otherworld. Through such techniques as active imagination, journeys to the inner guide and dream re-entry, we shall come to understand how the synchronistic experiences that we now feel as déjà vu were once commonly perceived by shamans as magic. By bringing dreams into consciousness, we familiarize ourselves with the mythical and poetic substrate of the imagination. *Prerequisite: PSY 110.*

PSY 360 Emotion, Stress, and Health.....(3)
This course investigates how social influences (i.e., PSY 110 and Bio 100 or beyond_., race, ethnicity, sex, gender, sexual orientation, age, socioeconomic status) impact psychological and physical health, as well as the systemic factors that affect these influences (e.g., racism, sexism, classism). Topics include stress responses, psychopharmacology, resilience, and the effects of intersectional identities on health.

PSY 375 Psychology of Gender..... (3)
This course is an exploration of gender as a central organizing feature of human behavior and an overall picture of gender from a psychological perspective. We will examine various theoretical models of male and female development from a psychological perspective. *Prerequisite: PSY 110.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

PSY 390 Special Topics..... (1-4)
A study of a selected topic of special interest. The topic may differ each time the course is offered and may be proposed by either the instructor or students. Topics may include psychology in film, in law, of Appalachia, human motivation, transition to the World of Academia or Employment, etc. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisites: PSY 110.*

PSY 405 Physiological and Biological Psychology ..... (3)
This course is an introduction to the physiological, neurophysiological, chemical, and genetic bases of human behavior. The study of anatomy, neuroanatomy, and physiology will show the relevance of sensory and motor activity to emotion, mental health, motivation, and learning. The student will learn to regard human behavior from a biological point of view. The course emphasizes basic concepts, current research, and psychopharmacological implications. *Prerequisites: Junior standing, PSY 110 and 3 hours of Biology.*

PSY 422 Sport Psychology..... (3)
This course will focus on the psychological factors related to motivation, participation, and exercise adherence in sports venues. Students will explore how psychological and social variables influence participation and performance in sport and physical activity, and how participation in sport and physical activity affect the psychological well-being of the individual. *Prerequisite: PSY 110 and Junior standing.*

PSY 440 Psychology of Personality ..... (3)
We shall explore how theories of personality evolved over the course of the last century by delving deeply into the personalities of the theorists. The philosophical and cultural assumptions implicit in both theory and theory will be explicated as a function of creative illness responding to the Zeitgeist. *Prerequisite: Fifteen (15) hours of Psychology or Social Work.*

PSY 455 History and Systems of Psychology..... (3)
Delineates the philosophical, cultural, and historical factors contributing to theories and systems in the field of psychology. Attempts to discern what factors are responsible for the modern perspectives. *Prerequisites: PSY 110 and Junior standing.*

PSY 457 Cognitive Psychology..... (3)
The theoretical issues, methods of research, neurological foundations, and findings in studying attention, perception, memory, problem solving, decision making, expertise, language and intelligence will be explored and utilized. This course focuses on writing psychological research and will include laboratories. *Prerequisites: PSY 110 and ENG 112 or WRI 118.*

PSY 494 Directed Research in Psychology ..... (1-3)
Directed investigation in the field of Psychology through the application of research techniques leading to a research project and/or paper. This course may be repeated for a total of six credit hours. Only 3 hours may count toward the psychology major or minor. *Prerequisite: Permission of the Instructor, Division Chair, and Dean of the College of Arts and Sciences.*

PSY 497 Psychology Internship ..... (1-6)
This is a supervised experiential learning course. It is intended to enhance the classroom experience. *Prerequisites: Three (3) hours of psychology and the consent of the Instructor, Advisor, Division Chair, and Dean of the College of Arts and Sciences. It may be repeated for up to 9 hours of credit. Only 3 hours may count toward the psychology major or minor.*

PSY 499 Directed Individual Study in Psychology ..... (1-3)
Independent investigation in selected fields of psychology. Reports and conferences based on these studies. Open to students who are majoring in psychology and have completed at least fifteen hours in the field. *Prerequisites: Senior standing and consent of the Instructor, Advisor, Division Chair, and the Dean of the College of Arts and Sciences.*

Religious Studies (REL)

The Religious Studies program is offered through the Division of Humanities in the College of Arts and Sciences. The academic study of religion is interdisciplinary and focuses on ways of understanding the Bible, ways of being religious, and ways religion engages society. Religious Studies Courses explore religious expressions using a variety of approaches: historical, ethical, spiritual, and cultural.

This program is designed for individuals who are interested in the study of religion for personal, academic, or professional goals.

Religious Studies Major

Basic Program for a baccalaureate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Bachelor of Arts Degree Requirements (Foreign Language) ..... 6 hours

III. Humanities Requirements ..... 15 hours
- HUM 211 Interdisciplinary Humanities I: The Big Questions 3
- HUM 311 Interdisciplinary Humanities II: Hands-On Humanities 3
- HUM 450 Interdisciplinary Senior Capstone 3

Humanities Division Disciplines 6
Take six (6) additional hours from ART, ENG, FMA, GER, HUM, MUS, SPN, or THR

Note: These six (6) hours are in addition to the Bachelor of Arts foreign language and HUM courses requirements listed above.

IV. Religious Studies Requirements for Major ..... 33 hours

Religious Studies Core (12 hours)
- REL 215 Finding Your Way 3

One course from each of the following three categories:

Ways of Understanding the Bible
- REL 213 Old Testament Introduction 3
- REL 214 New Testament Introduction 3
- REL 232 Christian Ethics 3
- REL 312 Life and Teachings of Jesus 3
- REL 360 Martin Luther King, Jr
- REL 380 Bible and Trauma 3
- REL 381 Women and the Bible 3
- REL 410 Apocalyptic Literature 3

Ways of Being Religious
- REL 230 World's Great Living Religions 3
- REL 240 Yoga 3
- REL 300 Spiritual but Not Religious 3
- REL 332 Islam 3
- REL 334 Buddhism and Meditation 3
- HUM 357 World Mythology 3

Ways Religion Engages Society
- REL 250 Global Health Ethics 3
- REL 383 Religion and Science 3
- REL 387 Religion and Popular Culture 3
- REL 389 Religion and the Environment 3
- PSY 325 Psychology of Religion 3
- REL 240 Yoga 3

Religious Studies Electives (21 hours)

Students will select seven (7) additional courses from any of the three categories above or REL 390 Special Topics or REL 499 Directed Independent Study.

REL 213	Old Testament Introduction	3
REL 214	New Testament Introduction	3
REL 230	World's Great Living Religions	3
REL 232	Christian Ethics	3
REL 240	Yoga	3
REL 250	Global Health Ethics	3
REL 300	Spiritual but Not Religious	3
REL 312	Life and Teachings of Jesus	3
REL 332	Islam	3
REL 334	Buddhism and Meditation	3
REL 360	Martin Luther King, JR…	3
REL 375	Befriending Your Death	3
REL 380	Bible and Trauma	3
REL 381	Women and the Bible	3
REL 383	Religion and Science	3
REL 385	Religion and Popular Culture	3
REL 389	Religion and the Environment	3
REL 390	Special Topics	3
REL 410	Apocalyptic Literature	3
REL 499	Directed Individual Study	3
HUM 357	World Mythology	3
PSY 325	Psychology of Religion	3

V. General electives as needed to meet the minimum requirements of 120 semester hours.

Religious Studies Minor

Requirements ..... 21 hours

Students will take REL 215, select one course from each of the three categories above (Ways of Understanding the Bible, Ways of Being Religious, and Ways Religion Engages Society), and select three (3) more courses from any of the three (3) categories or REL 390 Special Topics or REL 499 Directed Individual Study.

Religion Course Descriptions

REL 213 Old Testament Introduction ..... (3)
The major segments of the Old Testament (Torah, Prophets, Writings) viewed against their historical backgrounds.
This course fulfills the Systematic Study of the Bible requirement in the General Education Curriculum.

REL 214 New Testament Introduction ..... (3)
Surveys the New Testament literature in its historical context. Principal topics of consideration include the synoptic gospels, Acts, the Pauline correspondence, and Johannine literature.
This course fulfills the Systematic Study of the Bible requirement in the General Education Curriculum.

REL 215 Finding Your Way ..... (3)
This course will explore the call stories of the Bible while wrestling with the dual ideas of who shall I become and what shall I do? Students will engage in spiritual formation, personality exploration, and deep self-reflection considering interest, skill, and communal discernment for the sake of making and finding meaning for life.
This course fulfills the Systematic Study of the Bible requirement in the General Education Curriculum.

REL 230 World's Great Living Religions ..... (3)
A historical and literary introduction to the beliefs of the world's major religions. Religions considered include Judaism, Islam, Hinduism, and Buddhism. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

REL 232 Christian Ethics ..... (3)
A theoretical and practical introduction to the realm of Christian decision making. The relationship between the Biblical literature and various theories of Christian ethics is examined so that a theoretical foundation may be developed for the examination of concrete ethical situations (e.g., human sexuality, ecology, hunger). *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Systematic Study of the Bible requirement in the General Education Curriculum.

REL 240 Yoga ..... (3)
Through a focused study of the Yoga Sutras students will gain a foundational understanding of the philosophy, ethics, history, and practice of yoga. This course engages both seminar-style and experiential modes of teaching. Students will engage in the physical practice of yoga every week. Prerequisite: *ENG 112 or WRI 118*
This course fulfills the Language for Personal Place for General Education Curriculum

REL 250 Global Health Ethics ..... (3)
This course focuses on ethical issues related to global healthcare. Students will discuss and analyze ethical issues in healthcare access, health care delivery, and short-term volunteerism. Students will use a variety of ethical frameworks with a stance of cultural humility. *Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

REL 300 Spiritual but Not Religious ..... (3)
This course focuses on the phenomenon of "Spiritual but Not Religious" and other related trends in the context of the overall religious scene in the United States. *Prerequisites: ENG 112 and Sophomore Standing.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

REL 312 Life and Teachings of Jesus ..... (3)
A study of Jesus based on the New Testament and extra-biblical material. *Prerequisites: ENG 112 or WRI 118 and Sophomore standing.*
This course fulfills the Systematic Study of the Bible requirement in the General Education Curriculum.

REL 332 Islam ..... (3)
A survey of the history, beliefs, and practices of Islam. This course focus on Islam as a religion and a civilization. *Prerequisites: ENG 112 or WRI 118 and three (3) hours of REL.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

REL 334 Buddhism and Meditation ..... (3)
This course is a survey of the history, beliefs, and practices of Buddhism throughout the world. Students will engage in meditation and reflection to develop a practical understanding of foundational Buddhist ideas. Pre*requisites: ENG 112 or WRI 118 and Sophomore standing.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

REL 360 Martin Luther King, Jr .....(3)
This course examines Martin Luther King, Jr. as a person and a theologian. Students will study the written and spoken words of MLK and explore how MLK translated his beliefs into action. Prerequisites; ENG 112 or WRI 118 and Sophomore standing.
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

REL 370 Healthcare Ethics..... (3)
An exploration of ethical issues that arise from healthcare such as those arising from genetics, end-of-life decisions, and access to medical care. The course will take a critical and comparative approach from an inter-professional perspective, and will include ethical theories, ethical and clinical reasoning, case studies, and contemporary controversies. The purpose of the course is to provide students entering the healthcare field with a framework for making ethical decisions in a clinical environment. *Prerequisites: ENG 112 and eight (8) hours of biology.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

REL 375 Befriending Your Death.....(3)
This course surveys death and dying through the lens of religion and spirituality with a special focus on Christian and Buddhist approaches. This course will be personal in nature and will highlight aspect of befriending death and spiritually caring for the dying as manifest especially through the hospice movement.
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

REL 380 Bible and Trauma.....(3)
This course is a study of trauma as it is found in the Old and New Testaments. The historical and literary context of traumatic experiences within the Bible are examined. Students will assess how Biblical trauma and post-traumatic growth relates to contemporary suffering. *Prerequisites: Eng 112 or WRI 118 and Sophomore Standing*
This course fulfills the Systemic Study of the Bible in the General Education Curriculum

REL 381 Women and the Bible ..... (3)
This course examines the images and reality of women in the biblical world by attending to literary presentation, historical reconstruction, and the history of interpretation of texts found in the Old and New Testaments. The course will also consider the influence of these texts on the lives of women and men throughout history and consider their significance today. *Prerequisites: ENG 112 and Sophomore Standing.*
This course fulfills the Systematic Study of the Bible requirement in the General Education Curriculum.

REL 383 Religion and Science..... (3)
A historical and philosophical examination of the relationship between religion and science, along with a discussion of contemporary issues such as bioethics and the creationism/evolution debate. *Prerequisites: ENG 112 or WRI 118 and Sophomore standing.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

REL 387 Religion and Popular Culture ..... (3)
This course introduces students to the role that religion plays in affecting, maintaining, changing, and creating culture, in particular "popular" culture. Also, the course will examine how popular culture enters, affects, and critiques religion. A variety of elements of popular culture in the United States will be considered, including motion pictures, television, sports, fashion, literature, social media, music, and art. *Prerequisites: ENG 112 or WRI 118 and three (3) hours of religion.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

REL 389 Religion and the Environment..... (3)
This course focuses on the ways that religion shapes environmental attitudes and practices in cultures throughout the world. It explores how the world's religious traditions understand and value nature and how these traditions view the relationship of humans to nature. Students will apply these perspectives to contemporary issues such as sustainability and climate change. Pre*requisites: ENG 112 or WRI 118 and Sophomore standing.*

This course fulfills the Engaging Our World requirement in the General Education Curriculum.

REL 390 Special Topics..... (1-3)
Study of a topic of special interest. Possible topics include (but are not limited to) Christian Thought, Old Testament Prophets, Liberation Theology, Women in the World Religions, Religion and Violence, or other topics chosen by Religion faculty. This course may be taken for credit any number of times, provided that a different topic is studied each time. *Prerequisites: ENG 112 or WRI 118 and three (3) hours of religion.*

REL 410 Apocalyptic Literature..... (3)
A study of the development of biblical apocalyptic thought, the literature that grew out of that movement, and the various ways in which it has been interpreted. *Prerequisites: ENG 112 or WRI 118 and Sophomore standing.*
This course fulfills the Systematic Study of the Bible requirement in the General Education Curriculum.

REL 499 Directed Individual Study..... (3)
Research or reading project, devised by the student and under the supervision of an appropriate instructor. Open only to senior religion majors or minors who are completing their course work. May be repeated for credit. *Prerequisites: Permission of the Instructor, Division Chair, and Dean of the College of Arts and Sciences.*

Science (SCI)

Science courses are offered by the Division of Mathematics and Natural Sciences in the College of Arts and Sciences.

Science Course Descriptions

SCI 250 Introduction to 3D Printing..... (3)
This course will enrich students' knowledge in design and applied engineering as they model, fabricate, test, discuss, and iterate upon mechanical 3D objects they design throughout the course. Each aspect of the course will allow students to design and fabricate 3D objects using computer-aided design (CAD) software and 3D printers. Students will experience the design process and become familiar with the advantages and limitations of each 3D printing technology in terms of precision, resolution, and material capabilities. *Prerequisite: Sophomore standing.*

SCI 383 The Nature of Science..... (3)
This course provides a basic introduction to the main philosophical and historical questions concerning scientific knowledge and methodology. It surveys a variety of positions on standard philosophy of science topics, centered around the question, "What is science?", using biology as a context. In addition, the course emphasizes practice in leading discussion and presentation of oral and written reports. *Prerequisites: ENG 112 or WRI 118 and either BIO 151/BIO 153 or CHE 113. Corequisite: REL 383.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

SCI 497 Field Work Experience ..... (1 - 6)
Supervised field experience in an appropriate agency or organization. *Prerequisites: Permission of Instructor, Division Chair, and Dean required*. Repeat up to a total of 6 hours. Does not count toward a major or minor in biology or chemistry.

Social Sciences (SSC)

The Social Science courses are offered by the Division of Social Science in the College of Arts and Sciences. They provide an interdisciplinary approach to the study of human behavior.

Social Science Course Descriptions

SSC 285 Statistics for the Social Sciences..... (3)
This course will examine both descriptive (e.g., distributions, central tendency, variability, graphic representations) and inferential (e.g., t-tests, Analysis of Variance) statistics within the context of the social sciences. Emphasis will be placed on understanding the conditions that call for the use of one test over another. Students will be exposed to theory as well as to hands-on application through computer statistics packages such as SPSS. *Prerequisites: CJ 152, PSY 110 or SOC 119 and MTH 095, MTH 105, MTH 113, or MTH 121.*

SSC 310 Conflict Resolution and Ethical Decision Making..... (3)
This course will focus on diagnosing workplace conflict by applying a problem-solving approach through leading challenging conversation and debates with ethical decision-making practices. The course work will focus on team building, ethical decision making, organizational and interpersonal communication skills, and critical thinking. *Prerequisite: Sophomore standing.*

SSC 320 Psychology of Social Media ..... (3)
Social media plays a pervasive role in our daily lives, and this course will explore the tremendous influence it exerts. In this course, students will examine social media usage and its effects from a psychological perspective. Topics of study will include personality differences, generational differences, and gender differences, as well as studying the digital divide. The course will increase students' media literacy and encourage them to think critically about their own social media use and the content they view on social media. Blending psychology and communication, students will engage with varying topics related to social media, such as fake news, privacy issues, online dating, and cyberbullying. Students will focus on current issues and contemplate possible solutions. *Prerequisite: ENG 112 or WRI 118 and Sophomore standing.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

SSC 390 Special Topics ..... (3)
A study of a selected topic of special interest in the social sciences. The topic may be proposed but either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. Prerequisite: Sophomore Standing

SSC 395 Seminar in the Social Sciences ..... (1 - 3)
This course will reflect a multi-disciplinary approach to the study of social science issues and/or topics. Topics will teach students to understand how people behave and influence the world through institutions and other cultural forms. The topic may differ each time the course is offered and may be taken for credit for up to six hours. *Prerequisite: Permission of Instructor.*

SSC 452 Interdisciplinary Commons ..... (3)
This capstone course will examine the interdisciplinary connections between psychology, sociology, criminal justice, and public policy. We will draw on the knowledge of experts and practitioners in representative fields to construct common ethical and philosophical basis from which to view contemporary problems in a legal, social, and psychological sense. *Prerequisite: Seventy-two (72) credit hours or permission of Instructor.*

SSC 497 Internship in Statistics ..... (1 - 3)
This is a supervised experiential learning course. It is intended to enhance the classroom experience. This course includes on-the-job learning of data collection and analysis in a higher education setting. Field experience involving supervised contact with a member of the University's Executive Staff. Forty-five contact hours per semester hour credit is required. *Prerequisites: Permission and Consent of the Instructor, Advisor, Division Chair/Dean of the College of Arts and Sciences, Dean of the Coleman College of Business, or Dean of the College of Nursing and Human Services based on the student's major(s).*

Social Work (SW)

The program in social work is part of the School of Social Work in the College of Nursing and Human Services. Social Work is a dynamic, noble, and altruistic profession with a rich history of commitment to the needs of others, especially the most vulnerable in our society. To achieve this, social work has a dual focus: to assist the individual to function as effectively as possible in their environment and to work to create conditions in society that foster healthy growth and development, personal freedom, and human dignity. This unique dual focus allows social workers to become involved in activities and service provision that protect, promote, or restore the well-being of all people. As such, social workers are employed in areas such as education, healthcare, mental health, counseling, services to the aging, substance abuse services, corrections and criminal justice, child welfare services, services for the mentally and physically disabled, rehabilitation, veteran services, government, politics and social policy, community development, and other similar areas.

The Social Work Program at the University of Pikeville educates students in the generalist practice approach, with an emphasis on social work practice in rural Appalachia. All social work majors are provided the opportunity to "practice" social work in the field in an approved agency under the direction of professional social workers and Program faculty. Graduates of the Social Work program is equipped with the knowledge, values, and skills necessary to be competent entry-level social work professionals, as well as being prepared for graduate study in social work and other human service fields.

Criteria for Admission to the Social Work Baccalaureate Degree Program

The following criteria have been established for admission to the University of Pikeville Social Work program.

1. The applicant must be enrolled at the University of Pikeville.
2. The applicant must apply for admission to the Social Work Committee no later than the priority deadlines:
    a. Fall Semester April 1*
    b. Spring Semester November 1*
3. The applicant must have a minimum cumulative GPA of 2.50 for all completed college work. Students with GPA below 2.50 may be considered; a statement requesting special consideration must be submitted with application materials.
4. The applicant must complete SW 215 with a "C" or better, a "B" or better is preferred. Applicants currently enrolled in SW 215 may be provisionally accepted until the final grade is confirmed.

5. The applicant must complete the application process in its entirety. More detailed instructions can be found in the Social Work Program Student Handbook.
6. The applicant must submit two recommendation forms. One recommendation must be from a non-social work professor (the Program Director will request recommendation forms from faculty for all social work courses taken by the applicant.). The second recommendation will be accepted from an individual in any of the following categories:
   a. Non-Social Work Faculty or Staff Member
   b. Athletic Coach
   c. Work or Volunteer Supervisor

   Note: Personal references from relatives, friends, etc. will not be accepted.
7. The applicant must agree to a criminal background check, which is necessary for field education/practicum placement.
8. The application must review and sign a declaration to always behave in a manner consistent with the National Association of Social Workers (NASW) Code of Ethics.

**Note: Admission to University of Pikeville does not guarantee admission to the social work program.*

Social Work Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Degree (B.A. or B.S.) Option Requirements ..... 4 - 6 hours

III. Social Work Requirements ..... 45 hours

Social Work (39 hours)

SW 215	Introduction to Social Work	3
SW 300	Diversity & Difference	3
SW 315	Human Behavior in the Social Environment	3
SW 334	Professional Ethics	3
SW 340	Generalist Social Work Practice I: Individuals and Families	3
SW 350	Generalist Social Work Practice II: Groups	3
SW 360	Generalist Social Work Practice III: Organizations and Communities	3
SW 370	Generalist Social Work Practice IV: Policy Practice	3
SW 495	Senior Seminar-Capstone	3
SW 496	Social Work Practicum	12
or		
SW 491	Social Work Practicum I	6
and		
SW 492	Social Work Practicum II	6

Electives (6 hours)

Electives in SW, PSY, SOC, and CJ		6

IV. Related Studies Requirements ..... 12 hours

PSY 110	General Psychology	3
SOC 119	Introduction to Sociology	3
SSC 285	Statistics of the Social Sciences	
	or	
MTH 200	Elementary Probability and Statistics	3
PSY 300	Experimental Psychology I	
	or	
SOC 310	Research Methods	3

V General electives as needed to meet the minimum requirements of 120 semester hours.

Social Work Minor

Minor Requirements ..... 21 hours

SW 215	Introduction to Social Work	3
SW 300	Diversity & Difference	3
SW 315	Human Behavior in the Social Environment	3
SW 334	Professional Ethics	3
SSC 285	Statistics of the Social Sciences	

or

MTH 200 Elementary Probability and Statistics 3
PSY 300 Experimental Psychology I

or

SOC 310 Research Methods 3

Electives (3 hours)
Electives in SW, PSY, SOC, and CJ 3

Social Work Course Descriptions

SW 215 Introduction to Social Work ..... (3)
An introduction to the social work profession, its philosophy, and value commitments to social welfare. The course will examine social work from its origins to current trends and influences. An overview of social work education is also discussed giving particular attention to social work values and ethics, generalist practice theory, diversity and populations-at-risk, social work roles, and an exploration of various practice settings. The course also includes an examination of the role of the social work profession in the development of social welfare policy and the role of contemporary social welfare policy and its impact on generalist social work practice. *Required social work majors and recommended to be taken during first year.*

SW 300 Diversity & Difference ..... (3)
This course challenges students to engage in a journey of self-awareness of their own identity, including biases they may hold about diversity and difference and how these biases may limit their ability to interact effectively with people of diverse backgrounds. The course will prepare students from various fields of study to develop the knowledge, values, and skills necessary to practice with diverse and different populations. The course will also require students to broaden and deepen their knowledge base and awareness of identities outside of their own. An additional focus of the course involves exploring the implications and consequences of prejudice, discrimination, oppression, economic deprivation, marginalization, alienation, power, acclaim, and privilege as they apply to both majority and minority groups in terms of social identity construction. The concept of intersectionality is also explored. The course will also present strategies for interrupting and challenging systems of oppression to advance human rights, social and economic justice, and environmental justice. *Required social work majors. Prerequisite: ENG 112 or WRI 118.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

SW 305 Social Work Practice in Medical Settings ..... (3)
A description and examination of the role of social work practice in the healthcare delivery system, including the areas of hospital based medical case management, hospice care, and home healthcare within a bio-psycho-social framework. The course emphasizes social work roles and intervention. *Prerequisites: ENG 112 or WRI 118.*

SW 315 Human Behavior in the Social Environment ..... (3)
This course presents and discusses the interrelatedness of the biological, psychological, social, cultural, economic, and environmental factors, which influence human development and behavior, and presents theories from various disciplines to assist in describing, explaining, and predicting human development and behavior. Special attention is given to diversity, specifically ethnicity, race, gender, social class, and sexual orientation and its relation to human development and behavior. *Required of all social work majors and open to others. Prerequisites: Six (6) hours in PSY, SOC, or SW and ENG 112 or WRI 118.*
This course fulfills the Personal Place requirement in the General Education Curriculum.

SW 325 Trauma ..... (3)
This course will provide students with a comprehensive exploration of trauma through discussions and learning exercises designed to help students identify the various types of traumas; understand how trauma has been conceptualized and treated throughout history; critically analyze the various approaches to treatment and care, theoretical frameworks, and evidence-based practices associated with trauma. Students will also examine the impact that trauma has on individuals, couples, families, groups, communities, organizations, and professionals, including examining research about the impact of trauma on health and health outcomes. The course will highlight the professional's response to trauma, with a focus on self-care. The concept of resilience will also be examined. *Prerequisites: Six (6) hours in PSY, SOC, or SW and ENG 112 or WRI 118.*

SW 334 Professional Ethics ..... (3)
This course provides an examination of the values and ethics inherent in the profession of social work. Basic philosophical underpinnings of various ethical approaches are examined. The course emphasizes the development of ethical decision-making through a variety of learning experiences such as lectures, group discussion, and case study analysis. *Required of all social work majors and open to others. Prerequisites: Six (6) hours in PSY, SOC, or SW and ENG 112 or WRI 118.*

SW 340 Generalist Social Work Practice I: Individuals & Families ..... (3)
This is the first course in the social work practice sequence and presents the generalist practice model with emphasis on work with individuals and families. The course is designed to introduce the beginning student to the skills and practice of social work, including interviewing, assessment, case management, and crisis intervention. The course includes a focus on the strength-based, planned-change or problem-solving process and gives special attention to social work's obligation to populations-at-risk and the importance of cultural competence. *Prerequisite or Corequisite: SW 315. Prerequisite: Admission to the Social Work Program.*

SW 343 Issues in Aging ..... (3)
The biological, psychological, social, and cultural aspects of aging are examined. Special attention will be given to topics such as ageism and physical and mental health issues among the elderly as they relate to social work practice. *Prerequisites: Six (6) hours in PSY, SOC, or SW and ENG 112 or WRI 118.*

SW 350 Generalist Social Work Practice II: Groups ..... (3)
This is the second course in the social work practice sequence and presents the application of social work generalist practice skills in service delivery to groups. The course focuses on group work as a social work intervention method, stages of group development, group dynamics, and group processes. Students study the application of various theoretical approaches to social work with groups, including educational, support, self-help, and treatment groups. Special consideration is given to methods of group work with diverse client populations, particularly Appalachian people. Course includes an experiential learning component. *Prerequisite or Corequisite: SW 315. Prerequisite: Admission to the Social Work Program.*

SW 360 Generalist Social Work Practice III: Organizations & Communities ..... (3)
This is the third course in the social work practice sequence and presents the generalist practice model with emphasis on macro level social work with organizations and communities. Generalist practice knowledge and skills are expanded to include community assessment, community organizing, program planning, evaluation, acquisition of funding, and grant writing. The course focuses on macro social work in the rural Appalachian communities. The impact of oppression, discrimination, and prejudice on populations-at-risk, specifically those in Appalachia, is discussed. *Prerequisite: Admission to the Social Work Program. Recommended that SW 315 and SW 340 be taken prior to enrollment in this course.*

SW 370 Generalist Social Work Practice IV: Policy Practice ..... (3)
This course is the fourth and final course in the social work practice sequence and presents the generalist practice model with emphasis on work in the social welfare policy arena. This course is designed to provide students with the knowledge and tools to engage in effective policy practice. The first part of the course focuses on the development of the profession of social work and its role within the social welfare system. This includes providing an awareness of problems and concepts of the policy process in the U.S., exploring the political, economic, and institutional frameworks which structure public social welfare choices. An important focus of the course is to identify and understand the impact of a wide range of social policies on social work clients and the human service delivery system within a social justice framework with specific attention given to rural, Appalachian clients and service delivery. The second part of the course focuses on the knowledge and skills related to advocacy, such as media relations, community organizing and coalition building, lobbying methods, campaign strategies, position taking, and proposal development. *Prerequisite: Admission to Social Work Program. Recommended that SW 315 and SW 340 be taken prior to enrollment in this course.*

SW 388 Financial Social Work ..... (3)
This course examines the concepts of financial capability and asset-building with vulnerable populations often served by social workers. The course will emphasize the impact of cultural diversity and systems of oppression on the financial well-being of marginalized groups. Special attention will also be given to the importance of policy practice in working toward economic justice. Students will be equipped with the knowledge and intervention skills necessary to assist low to moderate-income households to improve their financial well-being. The course will also improve students' capability to engage in financial self-care and improve their own financial well-being. *Prerequisites: 6 hours in PSY, SOC or SW and ENG 112 or WRI 118.*

SW 390 Special Topics in Social Work ..... (1-3)
This course consists of small group study regarding issues of current and special significance for social work practice. Issues may include death and dying, racism and ethnic prejudices, global poverty, forensic social work, social work and law, social work and juvenile justice, AIDS, school social work, social work with gay and lesbian people, and social work with oppressed people. This course may be repeated in a different topic for a maximum of six hours. *Prerequisites: Sophomore standing and six (6) hours in PSY, SOC, or SW and ENG 112 or WRI 118.*

SW 450 Mental Health Assessment ..... (3)
The course will examine the role of social workers in various mental health settings with special emphasis on assessment techniques, assessment tools, including scales, Diagnostic and Statistical Manual (DSM) criteria, and use of current DSM. Special attention given to social work roles in intervention and crisis stabilization. *Prerequisites: Fifteen (15) hours of course work in either PSY or SW. Recommended that PSY 323 or PSY 440 are completed prior to enrollment in course.*

SW 491 Social Work Practicum I. ..... (6)
This course is the first course in a field instruction sequence, which provides educationally directed practice experience under the direct supervision of an approved, agency-based professional social worker in collaboration with social work program faculty. This course provides students with the opportunity to further integrate the knowledge, values, and skills of generalist social work practice in the field setting with client systems of all sizes (individuals, families, small groups, organizations, and communities). Emphasis is placed on supervised practice in a rural, Appalachian setting. A total of 200 hours will be completed through agency-based, on-site experiential learning. The course also includes a weekly seminar designed to complement field placement by assisting students with the further integration of knowledge and values, as well as further refinement of practice skills. The seminar's purpose is to discuss, as a small group, issues related to the integration of the practicum experience. *Prerequisites: Admission to the Social Work Program and Admission to the Field Education Component of the Social Work Program as outlined in the Social Work Program Field Education Handbook. Fee $100.*

SW 492 Social Work Practicum II ..... (6)
This course is the second course in a field instruction sequence, which provides educationally directed practice experience under the direct supervision of an approved, agency-based professional social worker in collaboration with social work program faculty. This course provides students with the opportunity to further integrate the knowledge, values, and skills of generalist social work practice in the field setting with client systems of all sizes (individuals, families, small groups, organizations, and communities). Emphasis is placed on supervised practice in a rural, Appalachian setting. A total of 200 hours will be completed through agency-based, on-site experiential learning. The course also includes a weekly seminar designed to complement field placement by assisting students with the further integration of knowledge and values, as well as further refinement of practice skills. The seminar's purpose is to discuss, as a small group, issues related to the integration of the practicum experience. *Prerequisite: SW 491. Corequisite: SW 495. Fee $100.*

SW 495 Senior Seminar – Capstone ..... (3)
This course serves as the capstone course for the social work program and is designed to foster the integration of curriculum content, critical thinking, ethical problem-solving, and the use of informational resources in making decisions about social work practice. Additional focus of the course is on the preparation of students for continued professional development following graduation. In addition to course requirements, students will be expected to successfully complete a comprehensive exam. *Prerequisite: Admission to the Field Education Component of the Social Work Program as outlined in the Social Work Program Field Education Handbook.*

SW 496 Social Work Practicum ..... (12)
This course provides educationally directed practice experience under the direct supervision of an approved, agency-based professional social worker in collaboration with social work program faculty. This course provides students with the opportunity to integrate the knowledge, values, and skills of generalist social work practice in the field setting with client systems of all sizes (individuals, families, small groups, organizations, and communities). Emphasis is placed on supervised practice in a rural, Appalachian setting. A total of 400 hours will be completed through agency-based, on-site experiential learning. Course may include a seminar component designed to complement field placement by assisting students with the integration of knowledge, values, and skills acquired in social work classes, applying that knowledge in the field, and the further development of generalist social work competencies. *Prerequisite: Admission to the Field Education Component of the Social Work Program as outlined in the Social Work Program Field Education Handbook. Corequisite: SW 495. Fee $200.*

SW 499 Directed Individual Study in Social Work ..... (1-4)
Directed study in a specific area or issue in social work not covered by existing courses within the curriculum. Interdisciplinary study is welcomed and encouraged. Students must be of junior or senior standing. Permission of instructor(s) granted upon approval of a student generated proposed plan of study. *Prerequisites: Twenty-one (21) hours of social work courses and consent of the Instructor, Program Director, Division Chair, and Dean of the College of Nursing and Human Services.*

Sociology (SOC)

Offered through the Division of Social Sciences in the College of Arts and Sciences, Sociology serves interested students in the liberal arts, and who seek to develop a better cross-cultural understanding of the social order and the social processes essential to personality development. The discipline seeks:

1. To prepare students for productive careers. While some coursework in this discipline is appropriate in any vocation, students planning their life work primarily around interaction with other people will find this major a wise choice. Career possibilities are found in a wide variety of public and private enterprises, social services and business, or public administration settings from criminal justice to family and child service agencies to religious ministry or social action. Some career choices may require additional graduate education or other specialized training.
2. To provide training in theoretical analysis and the development of research skills, or other information on the means of social action, civic or religious leadership, or for those whose conscience calls them to engage our society in the pursuit of social justice or the peaceful resolution of social conflict; and
3. To equip students to pursue an academic career in teaching, administration, or research as a professional Sociologist.

Sociology Major

Basic program for a baccalaureate degree:

I. General Education Curriculum Requirements ..... 36 hours

II. Degree (B.A. or B.S.) Option Requirements ..... 4 - 6 hours

III. Requirements for Sociology Major ..... 33 hours

Sociology Core (15 hours)

SOC 119	Introduction to Sociology	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for the Social Sciences	3
SOC 301	Sociological Theory	3

SOC 310	Research Methods	3
SSC 452	Interdisciplinary Commons	3

Sociology Electives (Select 18 hours from the following)

(A minimum of 12 elective hours must be taken at 300-400 level.)

SOC 214	Juvenile Delinquency	3
SOC 221	Contemporary Social Problems and Public Policy	3
SOC 229	The Family	3
SOC 290	Special Topics in Sociology	1-3
SOC 291	Special Topics in Criminal Justice and Sociology	1-3
SOC 334	Sport in Society	3
SOC 342	Drugs and Society	3
SOC 350	Culture of the Appalachian Region	3
SOC 355	Deviant Behavior	3
SOC 405	Social Stratification	3
SOC 411	Sociology of Mental Disorders	3
SOC 412	Sociology of Health and Illness	3
SOC 490	Special Topics in Sociology	1-3
SOC 491	Special Topics in Criminal Justice and Sociology	1-3
SOC 498	Practicum (Repeatable)	3
SOC 499	Directed Individual Study in Sociology	1-3
COM 305	Mass Media in Society	3
COM 323	Intercultural Communication	3
CJ 315	Homeland Security	3
CJ 450	Police and Society	3
CJ 361	Victimology	3
CJ 371	Criminological Theory	3
CJ 419	Women and Crime	3
CJ 450	Police and Society	3
CJ 463	Race, Ethnicity, Social Class, and Crime	3
HUM 320	Gender and Women Studies	3
PSY 315	Social Psychology	3
SSC 320	Psychology of Social Media	3

IV. General Electives as needed to meet the minimum requirements of 120 semester hours.

Sociology Minor

Sociology Minor Requirements		21 hours
SOC 119	Introduction to Sociology	3
MTH 200	Elementary Probability and Statistics	
	or	
SSC 285	Statistics for the Social Sciences	3
SOC 301	Sociological Theory	3
SOC 310	Research Methods	3
SOC	Electives *(Select from the courses listed under the Sociology Major electives with a minimum of 6 hours from the 300-400 level)*	9

Sociology Course Descriptions

SOC 119 Introduction to Sociology ..... (3)
What sociologists do and how they think; the study of the interaction of individuals and groups with their physical and social environment; consideration of the basic sociological conceptual repertoire and major explanatory frameworks used by sociologists.
This course fulfills the Cultural and Global Place or Personal Place requirement in the General Education Curriculum.

SOC 180 Introduction to Global Health ..... (3)
This course is designed to introduce students to the multidisciplinary field that examines physical and mental health from a global perspective. Students will analyze, explore, develop, and understand the world's cultures and their impacts on health and illness for individuals and society. This course examines both patterns of disease and disorder around the world as well as the systemic and cultural roots of health inequalities and inequities. The course focuses on explaining historical and current trends in global health issues as well as how global health activities can promote solutions to pressing social problems in the Eastern Kentucky region, nationally, and globally.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

SOC 214 Juvenile Delinquency..... (3)
This course is designed to introduce students to the unique world of juvenile delinquency. The course will devote attention to the nature and extent of delinquency; theoretical perspectives on juvenile delinquency; the influence of social demographics on delinquency; the historical development of the juvenile legal system, and other relevant topics to juveniles and the justice system.

SOC 221 Contemporary Social Problems and Public Policy..... (3)
An analysis of current social problems in American society. This survey examines the relationship between selected American institutional structures and the development of popular beliefs and theories about social problems, from classical social pathology to "blaming the victim" myths. Special attention will be given to the processes involved in the development and management of public policy, regulatory or administrative law, and the significance of social research and planning. Topics, among others, may include the impact of technology on society, the social consequences of poverty and inequality, and the social construction of reality creating such challenges as mental illness, crime, substance abuse, and others.
This course fulfills the Cultural and Global Place or Personal Place requirement in the General Education Curriculum.

SOC 229 The Family ..... (3)
A study of modern marriage and family institutions in the context of radical change; examination of "marital happiness" as a cultural phenomenon; topics include the social regulation of mate selection, kinship relationships and sexual behavior, evaluation of research findings and emerging trends.
This course fulfills the Cultural and Global Place or Personal Place requirement in the General Education Curriculum.

SOC 290 Special Topics in Sociology ..... (1-3)
A study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisite: SOC 119.*

SOC 291 Special Topics in Criminal Justice and Sociology ..... (1-3)
A study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisite: CJ 152 or SOC 119. Cross-listed as CJ 291.*

SOC 301 Sociological Theory..... (3)
A study of the historical development of the field of sociology, theory construction, and the alternative models of inquiry which have influenced inquiry into, and the understanding of, social institutions and behavior. This study includes an examination of basic intellectual traditions and paradigms in sociological understanding, including normative beliefs and values as well as scientific theories of social relations and culture from the 18th century to the present. Theorists examined include both early and contemporary thinkers. *Prerequisites: ENG 112 or WRI 118, SOC 119, and Sophomore standing.*

SOC 310 Research Methods ..... (3)
An introduction to the major methodological procedures and strategies associated with social research conceptualization and operations, including research design, data collection, and data analysis and interpretation; selected computer applications are utilized where appropriate. Statistical methodologies will address probability, sampling, measures of association, tests of statistical significance, and constructing and evaluating hypotheses. Both quantitative and qualitative research techniques are examined. *Prerequisites: CJ 152, PSY 110 or SOC 119, and Junior standing.*

SOC 334 Sport in Society..... (3)
This course examines the relationship between sport, both professional and amateur, and society. Students apply critical thinking skills to analyze current sport-related controversies and gain a deeper understanding of the relationships between sports and global social issues such as gender, ethnicity, social class, economics, politics, and mass media. It will also examine the social and cultural history of sport and its influence on our social institutions, such as politics, the economy, and government. *Prerequisites: ECN 201 or ECN 202 or SOC 119.*

SOC 342 Drugs and Society..... (3)
The ingestion of chemical substances to alter one's consciousness has been practiced in virtually all cultures and ages throughout human history despite the risks associated with this practice. This course is an examination of the relationship between drugs and the social contexts in which they exist, are used, and misused. *Prerequisites: CJ 152, PSY 110 or SOC 119.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

SOC 350 The Culture of the Appalachian Region..... (3)
A study of the Appalachian culture and social systems, including family structure, social class, religion, and education. Some attention was given to Appalachian folklore in dance, food, and storytelling.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

SOC 355 Deviant Behavior ..... (3)
The course begins with an overview of sociological theories of deviance which attempt to define the sociological significance of deviant behavior. Social conditions and processes associated with careers of deviants will be explored, as well as the relationship of deviancy to problems of social control. Offering a more complex way of understanding and defining deviance in relation to social expectations, substantive readings and selected media will offer examples of the nature of deviant behavior. *Prerequisite: ENG 112 or WRI 118, and CJ 152, PSY 110, or SOC 119 and Sophomore standing.*

SOC 405 Social Stratification ..... (3)
This course examines social inequality with a focus on race, class, and gender. Students will study theories and empirical findings related to various status hierarchies and how positions in the hierarchies affect access to resources and power in society. In addition, these theories will be utilized to examine the structure, history, and evolution of systems of stratification. *Prerequisites: SOC 119 and Sophomore standing.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

SOC 411 Sociology of Mental Disorders ..... (3)
This course is designed to introduce students to the study of mental health and illness from a sociological perspective. Generally considered psychological problems, mental illnesses and mental disorders are strongly influenced by the environment and are understood in a social and cultural context. We look at mental disorders from a broad perspective to consider the impact of historical changes, social demographics, and social values on the definitions of mental health and illness and the ways that society responds to the problem of mental disorders. *Prerequisites: ENG 112 or WRI 118, SOC 119, and Junior standing.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

SOC 412 Sociology of Health and Illness ..... (3)
This course focuses on the social factors that impact health and the relationship between sociology and medicine. We will take a critical approach to topics such as: changing conceptualizations of health and illness, the impact of membership in different social demographic groups on health and illness (social epidemiology), medical and sociological models of illness, the development of health care institutions, and medical training and health care provision. *Prerequisites: ENG 112 or WRI 118, SOC 119, and Junior standing.*
This course fulfills the Engaging Our World requirement in the General Education Curriculum.

SOC 490 Special Topics in Sociology ..... (1-3)
A study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisites: SOC 119 and Junior standing.*

SOC 491 Special Topics in Criminal Justice and Sociology ..... (1-3)
A study of a selected topic of special interest. The topic may be proposed by either the instructor or students and may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisite: CJ 152 or SOC 119 and Junior standing. Cross-listed as CJ 491.*

SOC 498 Practicum ..... (3)
A supervised work/study placement in a setting consistent with the student's interest and career goals. May be repeated for a total of 6 semester hours with 3 hours credited to the completion of a Sociology or Criminal Justice major and the remaining 3 hours credited as an upper division general elective. A student may earn no more than 6 hours of CJ 498 and SOC 498. Contacts with agencies arranged with permission of instructor. *Prerequisites: Junior standing, completion of 15 hours of coursework in Criminal Justice and/or Sociology, and permission of faculty supervisor. Cross-listed as CJ 498.*

SOC 499 Directed Individual Study in Sociology ..... (1-3)
A program of reading and reporting planned and carried out under the guidance of a faculty member in the major. The topic, issue or area of student interest must concern a problem in the discipline not routinely available in the college catalog. Interdisciplinary study is encouraged. This option is available to majors of all disciplines of upper level standing. By permission of instructor(s) upon approval of a student-generated proposal. *Prerequisites: Junior standing and completion of 12 hours of Sociology, and consent of the Instructor, Division Chair, and the Dean of the College of Arts and Sciences.*

Spanish (SPN)

The Spanish program is part of the Division of Humanities in the College of Arts and Sciences. The objectives of the program's curriculum are to develop the student's proficiency in Spanish for personal and professional purposes and deepen the student's knowledge and understanding of cultures associated with the language. Combined with other areas of specialization, the competence gained in the Spanish program will prepare the student for successful and meaningful engagement in our global society.

Certificate

Spanish for the Workplace

The Spanish for the Workplace certificate at the University of Pikeville prepares learners to communicate in Spanish for professional purposes, as the result of their language, cultural, and professional studies.

Certificate Requirements		12 hours
SPN 111	Beginning Spanish I	3
SPN 112	Beginning Spanish II	3
SPN 306	Spanish Conversation	3
SPN 317	Spanish for the Professions	3

Spanish Course Descriptions

SPN 111 Beginning Spanish I (3)
An introduction to Spanish language for new and novice language learners. Students will study fundamental concepts of the Spanish language, including the basic vocabulary, manners of expression, and cultural practices. *Students who are native heritage, or advanced Spanish speakers contact the Spanish program faculty for appropriate Spanish course advising.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum, if pursuing the Bachelor of Science degree.

SPN 112 Beginning Spanish II ..... (3)
Novice learners will continue to develop foundational abilities in Spanish, including interpersonal, presentational, and interpretive skills. *Students who are native, heritage, or advanced Spanish speakers should contact the Spanish program faculty for appropriate Spanish course advising. Prerequisite: SPN 111 or Permission of the Instructor.*
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum, if pursuing the Bachelor of Science degree.

SPN 306 Spanish Conversation ..... (3)
Students will practice speaking in Spanish for multiple interpersonal and presentational purposes, as well as review language concepts most used in oral Spanish expression. *Prerequisite: SPN 112 or Permission of the Instructor.*

SPN 317 Spanish for the Professions ..... (3)
A study of the Spanish language for professional purposes. Areas of study could include, but are not limited to, fields of medicine, business, and criminal justice, as well as helping professions such as education, social work, counseling, and ministry. *Prerequisite: SPN 112 or Permission of the Instructor.*

SPN 390 Special Topics ..... (3)
A study of a selected topic of special interest related to the Spanish language or Spanish-speaking peoples and civilizations. SPN 390 may be repeated for credit provided the topic of study differs from previous SPN 390 courses taken for credit. The course is conducted in Spanish. *Prerequisite: SPN 112.*

SPN 400 Study Abroad in Spanish ..... (3)
Three-credit-hour elective for students who enroll in an approved study abroad program in a Spanish-speaking country. This credit is earned in addition to courses taken abroad in acknowledgement of the linguistic skill and cultural understanding gained from such learning experiences. *This course may not be used to fulfill the Bachelor of Arts language requirement. Prerequisite: Approval of Spanish faculty.*

Theatre (THR)

The Theatre program is a part of the Division of Humanities in the College of Arts and Sciences. Through coursework and practical experience, the program provides students with foundational skills in acting, technical work, and directing. A minor in theatre directly complements many majors and prepares students for roles not only as theatre makers, but also as communicators, leaders, and educators.

Theatre Minor

Theatre Minor Requirements ..... 19 hours

I. Theatre Core Requirements ..... 11 hours

THR 110	Basics of Acting	3
THR 120	Basic of Technical Theatre	3
THR 285	Theatre Practicum I	2
THR 360	Theatre History	3
THR 385	Theatre Practicum II	3

II. THR/ENG/MUS Electives 8
Choose either Spoken Theatre specialization or Music Theatre specialization:

Spoken Theatre
Students who specialize in Spoken Theatre must take a minimum of eight (8) hours from the following:

ENG 383	Shakespeare & Modernity	3
THR 251	Speaking Your Truth	3
THR 301	Makeup and Costuming	3
THR 302	Stage Design	3
THR 303	Script Analysis & Research	3
THR 304	Character Movement	3
THR 390	Special Topics	3
THR 420	Stage Management	3
THR 465	Directing	3
THR 485	Theatre Practicum III	1

Musical Theatre

Students who specialize in Musical Theatre must complete all the following:

MUS 122	Basic Music Theory and Musical Skills	3
MUS 152	Private Voice	1
MUS 153	Private Voice	1
MUS 131	Class Piano	1
or		
MUS 150	Private Piano	1
THR 152	Musical Theatre Performance I	1
THR 153	Musical Theatre Performance II	1

Theatre Course Descriptions

THR 101 Appreciation of Theatre ..... (3)
An overview of theatre, including its history, community, cultural and personal relevance, social and political implications, production processes and literature.
This course fulfills the Cultural and Global Place or Personal Place requirement in the General Education Curriculum.

THR 110 Basics of Acting ..... (3)
This course is a study of basic acting as a performance experience. The emphasis is on fundamentals of performance, including concentration, transition, interaction, and the structuring of action.

HR 120 Basics of Technical Theatre ..... (3)
This course provides a study of the technical aspects of stage production. The emphasis will be on gaining practical experience in the use of stage and shop facilities. Additionally, it will include consideration of the physical theatre and stage, construction, painting and rigging of scenery as applied to theatrical production.

THR 152 Musical Theatre Performance I ..... (1)
This course will include techniques of performance relevant to musical theater. Students will prepare scenes and songs from representative musicals. In this course students will apply knowledge of theatre elements such as movement and acting as well as musical aspects such as singing and vocal production into performance ready scenes and songs. Students will work with both theatre and music faculty. This course will culminate in a public performance of prepared scenes and songs. *Prerequisite or Corequisite: MUS 152.*

THR 153 Musical Theatre Performance II ..... (1)
This course is a continuation of THR 152 and includes techniques of performance relevant to musical theatre. Students will prepare new scenes and songs from representative musicals. In this course students will apply knowledge of theatre elements such as movement and acting as well as musical aspects such as singing and vocal production into performance ready scenes and songs. Students will work with both theatre and music faculty. This course will culminate in a public performance of prepared scenes and songs. *Prerequisites: MUS 152 and THR 152. Prerequisite or Corequisite: MUS 153.*

THR 185 Theatre Practicum I ..... (1)
Students participate in performance and technical production of staged works by actively contributing to a UPIKE production. Prerequisite: Permission of Instructor. This course may be repeated for up to 3 hours of credit.

THR 251 Speaking Your Truth ..... (3)
Students will explore the voice through the lens of releasing habitual tensions that impede freedom in speaking. They will develop internal and external awareness of themselves; discover the efficiency of the human body and its innate ability to produce sound; develop greater resonance and relaxation; discover a personal connection to body; breath and voice; and communicate through sound more freely and fully, thus allowing them to own and share their thoughts out loud as they strive to speak their truth.
This course fulfills the Personal Place requirement in the General Education Curriculum.

THR 285 Theatre Practicum II ..... (1)
Students participate in performance and technical production of staged works by actively contributing to a UPIKE production. *Prerequisite: Permission of the Instructor. This course may be repeated for up to 6 hours of credit*.

THR 301 Makeup & Costuming ..... (3)
Students will explore the basics of costume design and makeup techniques and styles, from design to construction and application. *Prerequisite: Three (3) hours of THR.*

THR 302 Stage Design ..... (3)
This course will introduce students to the basics of set design and construction, stage lighting skills, and sound design. *Prerequisite: Three (3) hours of THR.*

THR 303 Script Analysis & Research ..... (3)
In this course, students learn the skills to analyze theatrical texts for all aspects of production, from acting to directing, and including basic dramaturgy. *Prerequisite: Three (3) hours of THR.*

THR 304 Character Movement ..... (3)
This course enables students to create character through a variety of techniques, including acting methods and techniques of theatrical movement and physical theatre. *Prerequisite: THR 110.*

THR 360 Theatre History ..... (3)
This course is an investigation of theatrical forms from the ancient Greeks to the modern era, focusing on the most significant developments in dramatic genres, performance styles, stagecraft, architecture, and audience. Students will study dramatic texts as well as evidence of historical theatre practice to explore the influence of theatrical trends and culture have on performance (and vice versa). *Prerequisite:* ENG 112 or WRI 118.
This course fulfills the Cultural and Global Place requirement in the General Education Curriculum.

THR 385 Theatre Practicum III ..... (3)

THR 390 Special Topics ..... (3)
This upper-level course focuses on selected topics of interest in the field of Theatre. The topic may differ each time the course is offered and may be proposed by the instructor or students. This course may be taken for credit any number of times, provided a different topic is studied each time. *Prerequisite: Three (3) hours of THR.*

THR 410 Advanced Scene Work ..... (3)
This is a scene-study course focused on applying and integrating the skills taught in Basics of Acting and Creating a Character. The emphasis is placed on character analysis, research, and script analysis. The objectives include developing a rehearsal technique and understanding the process of exploration. *Prerequisites: THR 110 and THR 210*.

THR 420 Stage Management ..... (3)
This is an independent-study course designed to teach the various duties required of stage managers in different production situations. Students will learn organization, communication, and management techniques in technical theatre. As part of the course, students will serve as the stage managers for one or more theatrical productions. *Prerequisites: THR 110, THR 120, and THR 285.*

THR 465 Directing ..... (3)
This is an independent-study course designed to teach the various duties required of theatrical director in different production situations. Students will learn organization, communication and directing techniques. As part of the course, students will serve as the directors for one or more theatrical productions. *Prerequisites: THR 110, THR 120, THR 285, and THR 303.*

THR 485 Theatre Practicum III ..... (1)
Students participate in performance and technical production of staged works by actively contributing to UPIKE production in more advanced tasks than in THR 385. *Prerequisite: THR 385.*

THR 498 Theatre Internship ..... (1-6)
The course provides supervised field placement experience for the advanced Theatre minor in a theatre or theatre-related organization. The course is open only to Theatre minors after they have fulfilled most other course requirements. *Prerequisites: THR 110, THR 120 and permission of the Instructor, Advisor, Division Chair, and Dean of the College of Arts and Sciences. The course may be repeated once for up to 9 hours of credit. Only 3 hours may count toward the theatre minor. Offered upon request.*

THR 499 Directed Study ..... (1-6)
The course provides the opportunity for directed study in a specific area of Theatre not covered by existing courses in the curriculum. *Prerequisites: THR 110, THR 120 and permission of the Instructor, Advisor, Division Chair, and Dean of the College of Arts and Sciences. The course may be repeated once for up to 6 hours of credit. Only 3 hours may count toward the theatre minor. Offered upon request.*

World Language & Cultural Studies Minor

The World Language & Cultural Studies minor will complement any major program of study and will empower students with vital competencies that they will need to engage with diverse people with differing perspectives and cultural practices in a range of settings for a variety of purposes.

World Language & Cultural Studies

World Language & Cultural Studies Minor Requirements ..... 21 hours

World Language Requirement ..... 12 hours

Complete 12 credit hours of World Language courses. Six (6) credit hours must be taken in the same world language.
Note: These hours may include credits earned through study abroad experiences.

GER 111	Beginning German I	3
GER 112	Beginning German II	3
SPN 111	Beginning Spanish I	3
SPN 112	Beginning Spanish II	3
FL	World Language Course	3
FL	World Language Course	3

Cultural Competence Studies Core ..... 6 hours

COM 323	Intercultural Communication	3
SW 300	Diversity and Difference	3

World Languages and/or Cultures Elective ..... 3 hours
The minor elective may be a fifth world language course or one of the following courses:

ART 315	Non-European World Art I	3

ART 316	Art of Kings, Gods, & Spirits	3
ENG 300	World Literature	3
HIS 312	Russia and the Soviet Union Since 1917	3
HIS 334	Modern Mexico	3
HIS 335	Introduction to Modern Latin America	3
HIS 365	Modern China 1644-Present	3
HUM 350	Rojo, Blanco, y Azul: Latinos in the USA	3
MUS 118	Music Appreciation: World Music	3
PLS 323	Comparative Government	3
PLS 423	International Relations	3
PSY 270	Psychology of Language	3
REL 320	World's Great Living Religions	3
FL	World Language Course	3

Writing (WRI)

The Writing program is offered through the Division of Humanities in the College of Arts and Sciences. It exists to support and strengthen the culture of writing at the University of Pikeville at all levels and disciplines and to prepare students to communicate effectively in a variety of situations and fields.

Writing Course Description

WRI 118 College Writing
(1-6)

This course is designed to introduce students to college-level critical thinking and writing. The courses include practice in rhetoric, voice and audience, research methods, and producing content for a variety of texts and platforms.
This course fulfills the Written Communication requirement in the General Education Curriculum.

UNIVERSITY OF PIKEVILLE

Coleman College of Business (CCOB)

Patton College of Education (PCOE)

College of Nursing and Human Services
School of Social Work
(CNHS)

Graduate Catalog
2023-2024

GRADUATE PROGRAMS

This section of the College of Arts and Sciences (CAS), Coleman College of Business (CCOB), College of Nursing and Human Services (CNHS), and Patton College of Education (PCOE) catalog addresses the specific policies and procedures associated with the University of Pikeville's graduate programs administered by the Coleman College of Business, the Patton College of Education, and the College of Nursing and Human Services School of Social Work. The University currently offers

graduate-level degrees in Business (M.B.A.), Education (M.A.), Social Work (M.S.W.), Osteopathic Medicine (D.O.), and Optometry (O.D.). The osteopathic medical program is housed as a separate academic unit as: University of Pikeville - Kentucky College of Osteopathic Medicine (KYCOM). Policies and procedures for the medical school are found in the *University of Pikeville Kentucky College of Osteopathic Medicine Catalog*. The Optometry program is housed as a separate academic unit as: University of Pikeville – Kentucky College of Optometry. Policies and procedures for the optometry school are found in the *University of Pikeville – Kentucky College of Optometry Catalog*.

REVISION.

2023 - 2024 GRADUATE ACADEMIC CALENDAR

COLEMAN COLLEGE OF BUSINESS
COLLEGE OF NURSING & HUMAN SERVICES
PATTON COLLEGE OF EDUCATION

The University of Pikeville reviews and publishes its academic calendar each year. The calendar was accurate at the time of printing but is subject to change as deemed appropriate by the University of Pikeville to fulfill its mission or to accommodate circumstances beyond its control. Any such changes may be implemented without prior notice and without obligation and, unless otherwise specified, are effective when made. Therefore, the following calendar is *SUBJECT TO REVISION.*

Summer I 2023 (7-Weeks / May 15 – July 3)

May	15	Summer I Classes Begin
	16	Last Day to Register
	16	Last Day to Add
	19	Last Day to Drop or Withdraw with no Grade
	20	Census Date
	29	Memorial Day Holiday (No Classes)
June	19	Juneteenth Holiday (No Classes)
	30	Last Day to Drop or Withdraw with a grade of 'W'
	30	Last Day of Classes
July	3	Final Exam Day
	3	Summer I Ends
	4	Independence Day Holiday (No Classes)
	7	Final Grades Due by 10 a.m. – Students check UPIKE Self-Service for Grades

July	10	Summer II Classes Begin
	11	Last Day to Register
	11	Last Day to Add
	14	Last Day to Drop or Withdraw with no Grade
	15	Census Date
August	24	Last Day to Drop or Withdraw with a grade of 'W'
	24	Last Day of Classes
	25	Final Exam Day
	25	Summer II Ends
	30	Final Grades Due by 10 a.m. – Students check UPIKE Self-Service for Grades

Fall I 2023 (7-Weeks / September 4 – October 20)

September	4	Fall I Classes Begin
	5	Last Day to Register
	5	Last Day to Add

	8	Last Day to Drop or Withdraw with no Grade
	9	Census Date
	25	Last day to file for December 2023 Graduation
October	19	Last Day to Drop or Withdraw with a grade of 'W'
	19	Last Day of Classes
	20	Final Exam Day
	20	Fall I Ends

Fall II 2023 (7-Weeks / October 30 – December 20)

October	30	Fall II Classes Begins
	30	Registration Opens for Spring and Summer 2024
	31	Last Day to Register
	31	Last Day to Add
November	3	Last Day to Drop or Withdraw with no Grade
	4	Census Date
	22 - 24	Thanksgiving Break (No Classes)
December	19	Last Day to Drop or Withdraw with a grade of 'W'
	19	Last Day of Classes
	20	Final Exam Day
	20	Fall II Ends
	22	Final Grades Due by 4 p.m. – Students check UPIKE Self-Service for Grades

January	8	Spring I Classes Begin
	9	Last Day to Register
	9	Last Day to Add
	12	Last Day to Drop or Withdraw with no Grade
	13	Census Date
	15	Martin Luther King Day (No Classes)
February	15	Last day to file for May or Summer 2024 Graduation
	21	Last Day to Drop or Withdraw with a grade of 'W'
	21	Last Day of Classes
	22	Final Exam Day
	22	Spring I Ends
	29	Final Grades Due by 10 a.m. – Students check UPIKE Self-Service for Grades

March	11	Spring II Classes Begin
	12	Last Day to Register
	12	Last Day to Add
	15	Last Day to Drop or Withdraw with no Grade
	16	Census Date
	29	Good Friday Holiday (No Classes)
April	26	Last Day to Drop or Withdraw with a grade of 'W'
	26	Last Day of Classes

	29	Final Exam Day
	29	Spring II Ends
May	3	Final Grades Due by 4 p.m. – Students check UPIKE Self-Service for Grades
	4	Commencement

Summer I 2024 (7-Weeks / May 13 - July 1)

May	13	Summer I Classes Begin
July	1	Final Exam Day/ Summer I Ends

Summer II 2024 (7-Weeks/ July 8 - August 26)

July	8	Summer II Classes Begin
August	26	Last Day of Classes

GENERAL ADMISSIONS POLICIES FOR GRADUATE PROGRAMS

All master's degree programs are selective and require program permission before admission and registration for any graduate courses. Admission standards are established for each master's degree program at the University of Pikeville by the responsible academic unit. Students should contact the appropriate program director for specific program admission requirements and an application. Students must meet the following minimum criteria to be considered for admission to graduate study toward a master's degree:

1. Complete the graduate program application for the program of interest. These are available in the Office of Admissions or from the specific graduate program office.
2. Hold an earned bachelor's degree from a regionally accredited university or college or meet the special admission requirements. The University of Pikeville reserves the right, even after the enrollment of students, to make individual curricular adjustments whenever serious deficiencies have been identified by the program faculty. Students may be required to take such courses without credit toward the master's degree and at their own expense.
3. Provide official transcripts of all post-secondary degree course work (undergraduate and graduate).
4. Satisfy one of the following:
   a. an undergraduate cumulative grade point average (GPA) of at least 2.5 on a 4.0 scale (all undergraduate course work, including work completed after the baccalaureate degree, is used to calculate the cumulative GPA).
   b. a cumulative GPA of at least 3.0 on a 4.0 scale for the last 60 hours of undergraduate coursework taken (all coursework taken in semester when the 60th semester hour was taken will be included in the GPA calculation).
5. Meet all program admission requirements.

Special Admissions

There are three groups of students who must meet special admission requirements:

International Students

All international students who have earned the equivalent of a baccalaureate degree must have their transcripts evaluated by an agency approved by the National Association of Credential Evaluation Services (NACES). All international students whose primary language is not English are required to take the standardized Test of English as a Foreign Language (TOEFL) offered by the Educational Testing Service (ETS). The minimum required score for a paper test is 550, for an Internet test is 79, and for a computer test is 213. International students who have completed a bachelor's degree from an accredited college or university in the U.S. are exempt from this requirement. International students will be officially admitted and issued a Form I-20A only after Enrollment Services has been notified that they have successfully passed the TOEFL, have met the program admission requirements, and have submitted a statement certifying their ability to meet all financial obligations.

Graduates of Non-Regionally Accredited U.S. Colleges and Universities

Graduates of colleges and universities that are not regionally accredited must meet the University of Pikeville undergraduate requirements for graduation before their applications for graduate study will be approved. In such instances the program director will evaluate the student's preparation and if a student's undergraduate preparation is deemed inadequate, this deficiency must be satisfied by taking designated courses that will not be counted as graduate credit. The University of Pikeville reserves the right, even after the enrollment of students, to make individual curricular adjustments whenever serious deficiencies have been determined by the program director. Students may be required to take such courses without credit toward the master's degree and at their own expense.

Non-Degree students are those students who are not seeking a degree at the University of Pikeville. Students must be qualified to enroll in classes with prerequisites unless a waiver is granted by the Dean of the appropriate college. A student may take up to six hours under this status. Students classified as non-degree are not eligible for financial aid.

Transfer Applicants

Transfer students interested in transferring in graduate level coursework are required to submit official transcripts from all colleges and universities attended by the specified document deadline. Transcripts will be evaluated by the University Registrar in consultation with the appropriate graduate program director. The Registrar's Office will notify the applicant regarding the transferability of the coursework. The University of Pikeville accepts credit for graduate courses from regionally accredited institutions according to the policies outlined below:

1. Transfer credit will be awarded for courses comparable to those taught at the University of Pikeville and/or that are compatible with the graduate program curriculum.
2. Credit will be granted only for courses with a grade of "B" or above and are subject to the degree time limits established by the individual programs. In general, no coursework older than ten (10) years may be used to satisfy degree requirements at the time of graduation. Specific programs may have shorter time limits. For specific program requirements refer to the program listing in the *University of Pikeville Catalog*.
3. Transfer hours are limited to a maximum of one-third of the program requirements. Only course work with a grade of "B" or better will be accepted for transfer. For specific program requirements refer to the program listing in the *University of Pikeville Catalog*.
4. A minimum of nine of the last twelve semester hours used to complete the master's degree requirements must be taken at the University of Pikeville.
5. The final grade point average (GPA) will include only those hours earned at the University of Pikeville.
6. Upon receipt of official transcripts, the University will make every effort to inform students of the amount of credit that will transfer prior to enrollment, but no later than the end of the first term of enrollment. A notation of "P" and the credit hours transferring are recorded on the University of Pikeville transcript; grade point averages and quality points are not recorded.

Students may petition for the transfer of credit not covered by the aforementioned. Requests will be considered on an individual basis per established criteria. Further information and appropriate procedures for requesting transfer credit may be obtained from the Registrar's Office.

Readmission

Any student who has been away from the University of Pikeville for at least one academic semester or has withdrawn during the previous semester must reapply for admission. An updated application and official transcripts from any institutions attended while away from the University of Pikeville are required for readmission. Please consult with the Program Director of the appropriate graduate program for details regarding rejoining the program.

Categories of Admission

All graduate students at the University of Pikeville are admitted under one of the following categories:

1. Degree candidates (regular) are those students seeking a graduate degree and meeting all requirements, general and program, for admission.
2. Special students (non-degree seeking) are those students not meeting all requirements for "regular" acceptance who may be admitted to certain classes as special, non-degree seeking students. Students must be qualified to enroll in classes with prerequisites and have permission of the Graduate Program Director and

the appropriate Dean to enroll. A student may take up to six (6) hours under this status. Students classified as non-degree are not eligible for financial aid.

3. Readmit students are those seeking readmission to their program after non-enrollment for one full semester.

Orientation

Each graduate program is responsible for its own orientation program for incoming students.

FINANCIAL INFORMATION AND POLICIES FOR GRADUATE PROGRAMS

The University of Pikeville seeks to provide excellent instruction at a modest price. All graduate students are expected to familiarize themselves with the information and policies found in this section.

Graduate Tuition and Fees

The following are tuition and fee costs* associated with the University of Pikeville Graduate Program for the 2022-2023 academic year. These fees are subject to annual revision. The cost of all instructional materials, except for books, required supplies, and the fees listed below, are not included in the tuition charge.

2023-2024 Graduate Program Tuition and Fees*

Cost *	Amount
Graduate Program Application Fee	$50.00 per application
M.A. Education Tuition	$355.00 per credit hour
M.B.A. Program Tuition	$475.00 per credit hour
M.S.W. Program Tuition	$530.00 per credit hour
Graduate Program Graduation Fee	$250.00 (Must be paid at the time of filing the *Application for Degree*) [includes diploma, cap, gown, and hood]
Transcript Fee	$10.00 to $50.00 depending on Delivery Mode
Smart Card Replacement Fee	$10.00
Directed Independent Study/Directed Research /Internship	$75.00 per semester credit hour up to $300.00 per course, in addition to tuition
Replacement Diploma Fee	$50.00
Room and Board Options	Contact the Director of Residence Life

BOARD PLANS COMMUTER & PROFESSIONAL (You can add more Bear Bucks at ANYTIME)		
Meal Plan	**Bear Bucks**	**Price Per Plan**
40 Block	$300	$555
70 Block	$300	$685
Bear Bucks	$300	$300

**All charges are accurate at the time of printing but are subject to change as deemed appropriate by the University of Pikeville to fulfill its mission or to accommodate circumstances beyond its control. Any changes may be implemented without prior notice and without obligation and, unless otherwise specified, are effective when made.*

Official Registration

A student is not officially registered for any class until he or she has made a satisfactory settlement with the Business Office for tuition and fees, as well as room and board and any other charges, if applicable.

Financial Responsibilities

All students are personally responsible for payment of financial obligations. Therefore, students must be familiar with the following policies since no exceptions will be made.

Once a student has registered for classes, the student's account information is available online. Students who cannot pay in full must plan with the Business Office immediately. Students who register late for classes must settle their account immediately. Students are urged to report to the Business Office any inability to comply with billing or any

perceived discrepancies in their account. Questions concerning billing statements should be directed to the University's Accounts Receivable Coordinator at (606) 218-5203.

Charges for parking tickets, library fines or other charges will automatically be added to a student's account and will become part of what the student owes the University. Any student who does not have a balance of zero will not be permitted to register for a new semester or course session until that balance is paid.

No transcript will be issued to a student, nor will one be forwarded to another institution when there is an unpaid balance. If an outstanding or an unpaid balance exists, a student will not be issued a transcript (official or unofficial) or receive a diploma.

Graduate Program Withdrawal and Refund Policy

All students who withdraw before a semester or term is completed may be assessed. As the semester or term begins, charges will be credited as outlined below provided a student completes and submits the official withdrawal process. If a student discontinues attending classes and does not notify the Registrar's Office in writing, the student forfeits all rights to a refund or reduction of fees. Graduate students are subject to the financial aid unofficial withdrawal policies as outlined in the Undergraduate Scholarship and Financial Aid section of the *University of Pikeville Catalog*. The refund schedule for graduate students is provided by the Graduate Program Tuition Refund Table shown below. The University reserves the right to make changes to the refund schedule when such changes are deemed necessary.

Graduate Program Tuition Refund Table*

Term/Semester	Official Date of Withdrawal	Charge	Refund
Courses of 12 – 16 weeks or greater in length	On or before the end of the first week of classes.	0%	100%
	On or before the end of the second week of classes.	25%	75%
	On or before the end of the third week of classes.	50%	50%
	On or before the end of the fourth week of classes.	75%	25%
	After the fourth week of classes	100%	0%
Courses of seven (7) or eight (8) weeks	On or before the end of the first week of classes.	0%	100%
	On or before the end of the second week of classes.	50%	50%
	On or before the end of the third week of classes	75%	25%
	Beginning start of fourth week of classes	100%	0%

** All charges are accurate at the time of printing but are subject to change as deemed appropriate by the University of Pikeville to fulfill its mission or to accommodate circumstances beyond its control. Any changes may be implemented without prior notice and without obligation and, unless otherwise specified, are effective when made.*

Return of Title IV Funds Policy

It is the responsibility of the Office of Student Financial Services to complete the calculation of the Title IV returns within the time frame required by federal regulation. Any student with Title IV funding that has attended at least one class will be run through the R2T4 calculation process. The Office of Student Financial Services will inform students of any aid changes once the R2T4 calculation is completed. Exit Counseling is completed in the Office of Student Financial Services if possible and if a student has received loans. All students that withdraw are emailed instructions to complete the counseling online at **www.studentaid.gov.** The University of Pikeville returns the calculated amount to the appropriate sources which may result in a bill owed to the University of Pikeville. The student receives notification from the Business Office of any remaining balance.

Title IV Return Calculation Procedures – The following steps outline the general procedures used to calculate a Title IV return:

A. Determine the percentage of aid earned by calculating the percentage of the period that the student completed.
B. Determine the amount of earned aid by applying the percentage of the total Title IV aid that was or could have been disbursed.
C. Determine the amount of unearned aid by subtracting earned aid from disbursed aid.
D. If unearned funds must be returned, determine the school's and the student's shares.

The portion of the unearned funds the school is responsible for paying is returned by the school immediately. The student is then notified of the school's responsibility to return funds to the federal aid program, and is subsequently billed, via a balance on their institutional account for any funds the school was required to return. Any funds returned by the school represent a debt owed by the student to the University of Pikeville. A student may not enroll in subsequent terms, or have academic records released, until such time that all debts have been repaid to the institution. The University of Pikeville is required to return unearned financial aid assistance in a particular order when a student officially or unofficially withdrawals:

A. Unsubsidized Direct Loans
B. Subsidized Direct Loans
C. Federal Perkins Loans
D. Direct PLUS Loans
E. Federal PELL Grant
F. Federal SEOG
G. TEACH Grant

Unofficial Withdrawal Policy

Once final grades are available at the end of every semester, a report is generated to identify Title IV aid recipients who have failed to earn a passing grade in at least one course. These students are considered to have been unofficially withdrawn from the university. The last date of attendance is determined, and a Title IV refund calculation is run based on that date. If a final date of attendance cannot be determined, the university will use the midpoint of the term for the calculation. A letter is sent to the students to notify them of their aid eligibility.

Drop/Withdrawal/Refund Policy – Summer Terms (See previous Refund Policy table)

Students may drop or withdraw from summer classes through the first two days of the term with no penalty. Tuition is refunded at 100% during these first two days. Tuition is not prorated or refunded to students who drop or withdraw from summer classes after the first two days of the term. The University reserves the right to make changes in costs and fees when such changes are deemed necessary by the Board of Trustees.

Satisfactory Academic Progress (SAP) for Financial Aid Policy

Federal regulations require that all students who receive any federal or state financial assistance make measurable academic progress toward a degree at the University of Pikeville. Progress is determined by length of program, hours attempted versus hours earned (passing rate), and grade point average (GPA).

Enrollment: The minimum standard for full-time enrollment at the graduate level is 6 credit hours per semester. A minimum standard for part-time enrollment (at least half time) at the graduate level is three credit hours per semester.

Length of Program: The time frame in which a student must complete their degree cannot exceed more than 150% of the published length of the student's program of study. Graduate programs can vary in length from 30 to 60 hours. A student in a 30-hour program can attempt up to 45 hours (or 90 credits in a 60-credit hour program) and still be eligible for financial aid. Once it is mathematically impossible to complete within the 150% timeframe (45 credits), the student will no longer be eligible for financial assistance. All semesters and classes attempted are used for the SAP Length of Program calculation regardless of whether the student received any financial aid for those specific classes. All classes taken, whether they are transferred, dropped, failed, repeated, or taken to change a major, will count as credit hours attempted toward the maximum time frame.

66.67 % Passing Rate: For a student to be on-track to graduate with a degree from the University of Pikeville at an acceptable rate, the student must successfully complete at least 66.67% of all credit hours attempted. Successful completion is defined as completing the course with a grade of A, B, C or P. A student registers for 12 hours; they must pass 66.67% (or 9) of the original 12 hours the student initially registered for at the beginning of the

term. Please note that courses attempted but withdrawn from (received a grade of W) will count against the passing rate, as well as a grade of D, F, or FN.

Grade Point Average (GPA): Satisfactory Academic Progress GPA requirements for a UPIKE student ensures the student is maintaining a satisfactory academic level to be successful in his/her academic endeavors. The minimum acceptable grade point average for graduate students is 3.0.

SAP Progressions

Financial Aid SAP Warning: Students that do not meet the GPA or Passing Rate criteria their first semester/term will be placed on Financial Aid SAP Warning. Students are still eligible for financial aid during this term but must bring the GPA and/or Passing Rate up at the end of the semester/term you are on Warning.

Financial Aid SAP Suspension: If while on Warning, the GPA and/or Passing Rate does not improve to the required level, you will be placed on SAP Suspension. While on SAP Suspension, you will be ineligible for Federal, State, or institutional aid.

How to regain financial aid eligibility: A student must graduate or take courses at their own expense until they improve their GPA or Passing Rate.

Improve GPA: A student must raise their GPA above the minimum requirement by taking courses at their own expense. Once this is achieved, the student is required to notify the Office of Student Financial Services they have reached the minimum GPA requirement for further financial aid processing. *Students may not use hours earned off campus to improve their UPIKE GPA.*

Improve Passing Rate: A student must take the next semesters' courses at his/her own expense and meet the minimum requirement of passing at least 66.67% of the attempted credit hours. Once the classes have been taken and passed successfully, the student must notify the Office of Student Financial Services for further financial aid processing.

Student's Right to Appeal a SAP Suspension: If you, as a student, have had an extenuating circumstance that has prevented you from completing the minimum standards set within the UPIKE Satisfactory Academic Progress policy, you have the right to appeal the decision with the UPIKE Satisfactory Academic Progress Appeals Committee. The appeal must be submitted in writing and must explain the following items:

a. What extenuating circumstance (i.e., death, personal injury, or illness, etc.) caused you fail to meet the minimum requirement of Satisfactory Academic Progress?
b. What has changed to explain how you can now meet the minimum requirements and be in satisfactory progress for the next evaluation period (i.e., What is your academic plan of action? And include an academic plan).
c. Submit documentation necessary to prove that the circumstance was beyond your control.

If the appeal is denied, the student will not be eligible to receive any institutional, state, or federal financial assistance. The students will be required to pay for classes at their own expense or through a private loan. Students receiving a denial will be informed by mail/email.

If an appeal is approved, the student will be informed by mail/email. The student will be placed on financial aid probation and may be placed on a SAP Academic plan for one term. After the probated term, the student will be monitored again and must be meeting the minimum standards of SAP or completing the SAP academic plan successfully that was designed for the student upon SAP appeal approval.

SAP Academic Plans are designed on a student-by-student basis. Plans and student progress will be monitored each term and reported by the Center for Student Success as outlined in each student's academic plan.

GRADUATE PROGRAMS STUDENT AFFAIRS

All student services provided by the University are available to graduate students. The Office of Graduate and Health Professions Student Affairs is located on the fifth floor of the Coal Building and responsible for all non-academic aspects of student life.

Please refer to the *University of Pikeville Student Handbook* for details concerning the various services offered and available to all students.

Student Rights

The campus environment is intended to foster the personal growth and development of the students who choose to attend the University of Pikeville.

Students are entitled to the basic rights and privileges of U. S. citizens. University of Pikeville students are expected to obey all federal, state, and local laws. In addition, they are expected to obey the rules and regulations established by the University. These specific regulations are contained in the *University of Pikeville Student Handbook* which is located on the University of Pikeville website for all students to view and understand. It is the policy of the University that no student shall be excluded from participating in, be denied the benefits of, or be subjected to discrimination in any program sponsored by the University because of gender, race, religion, sexual orientation, age, handicap, or national origin. To promote a broad learning environment, University of Pikeville welcomes applications from individuals of diverse backgrounds.

Students with Disabilities

The University of Pikeville is committed to providing equal educational opportunities and full participation for students with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and the ADA Amendments Act of 2008 (ADAAA). The **Disability Resource Center (DRC)** supports the university's commitment by coordinating the accommodation process and providing services and reasonable accommodations based on each student's unique functional abilities. Our goal is to assist students in developing the skills necessary to advocate for their individual learning and living needs.

Some accommodations and services available include:

- Extended time and/or distraction-reduced locations for testing
- Classroom and lab accommodations
- Accessible housing, parking and building access
- Note-takers, Readers, and Scribes
- Communication with faculty and advisors regarding student needs/concerns
- Assistance in obtaining alternate format textbooks and identifying assistive technology needs
- Information and referral for additional services

Eligibility Process for Accommodations:

- Students with disabilities are required to self-identify by registering with the Disability Resource Center.
- All students requesting accommodations must provide current documentation of their disability and need for accommodations before services can be provided.
- Once accommodations have been determined, DRC staff will meet with the student to review his/her rights and responsibilities and to provide accommodations letters for delivery to instructors.
- Accommodation letters are valid for one academic semester and must be renewed at the beginning of each semester in which the student is enrolled at UPIKE and desires to receive accommodations. ***(Accommodations will not be retroactively applied.)***
- Student may request a review of accommodations at any time during the semester. Revisions may require additional documentation.

Reasonable academic accommodations are meant to provide equal access to students. It is not necessary to dilute the curriculum or to reduce course requirements for individuals with disabilities. Students who receive academic accommodation complete the same course requirements as all students, and accommodations will not interfere with the fundamental requirements or objectives of an academic course.

For information, contact: Misty Ramey at (w) 606-218-5232, (c/t) 606-424-9710, (fax) 606-218-4472 or mramey@upike.edu.

ACADEMIC POLICIES FOR GRADUATE PROGRAMS

Many of the academic policies for graduate degree programs are the same as those policies for undergraduate degree programs. This section highlights the differences in policies and directs the student to the appropriate section of the

University of Pikeville Catalog when necessary. All students enrolled at the University of Pikeville are responsible for and expected to be familiar with the academic policies and procedures outlined in the catalog.

Student Responsibilities

Each student is responsible for being informed of the academic regulations and requirements set forth in the *University of Pikeville Catalog*, including all changes approved by the faculty; official University of Pikeville policies and procedures set forth in the *University of Pikeville Student Handbook;* and other appropriate publications. Lack of knowledge of the policies of the institution does not excuse failure to meet the requirements or to comply with regulations contained in these publications.

Graduate Student Classification

Individuals who are admitted into a University of Pikeville graduate program are classified either as Degree Candidates or Special Students:

1. Degree candidates (regular) are those students seeking a graduate degree and meeting all requirements, general and program, for admission.
2. Special students (non-degree seeking) are those students not meeting all requirements for "regular" acceptance who may be admitted to certain classes as special, non-degree seeking students. Students must be qualified to enroll in classes with prerequisites and have permission of the Graduate Program Director and the appropriate Dean to enroll. A student may take up to six (6) hours under this status. Students classified as non-degree are not eligible for financial aid.

Master's Level Online Course Credit

Academic credit is awarded in terms of semester credit hours. The University uses a three-digit numbering system for its courses. Graduate level courses are numbered ranging from 500 to 699.

The Master's level course work is delivered in an online mode using seven- or eight-week block terms (excluding weekends, holidays, fall/spring breaks). For example, a seven-week term is 33 days of instruction and one day for the final examination. As a rule, graduate course work is offered as three-credit hour courses. The number of credit hours assigned to a course quantitatively reflects the outcomes expected, the mode of instruction, the amount of time spent in class, and the amount of outside work expected for the class. For online graduate level courses, each credit hour corresponds to approximately 48 hours of student engagement. This time may be spent on discussions, readings, lectures, study and research, and assignments. The basis for awarding credit is consistent with the guidelines of the American Association of Collegiate Registrars and Admissions Officers (AACRAO) [Lauren, Barbara (2006) *The Registrar's Guide: Evolving Best Practices in Records and Registration*, page 24.]. For seven- and eight-week terms, the following guidelines are used for Master's level course student engagement:

Credits to be Earned (Semester Credit Hours)	Minimum Hours Per Week 7-Week Course	Minimum Hours Per Week 8-Week Course
1 Credit	7 Hours	6 Hours
3 Credits	21 Hours	18 Hours
6 Credits	42 Hours	36 Hours

Graduate Student Course Load

A full-time graduate student must be enrolled in the equivalent of six (6) semester credit hours per term. A student may enroll in up to twelve (12) semester credit hours per regular term (16-weeks) without special permission. During the summer, a student may take up to six semester hours per summer term but no more than 12 semester hours overall for the summer. A student wishing to take an overload may do so only with the permission of the Program Director and the appropriate Dean. For programs that operate on an alternative model such as a cohort program, full-time is defined by the schedule of courses required.

Academic Advising

Upon acceptance into a University of Pikeville graduate program, the student will be assigned a graduate advisor (usually the Program Director) by the University Registrar or designee. Students who have questions about courses or their academic program should seek assistance from their instructors, their graduate advisor, the Program Director, or the University Registrar.

Military Activation Policy

This policy applies to any student activated or mobilized for military service. This does not include routine activation such as mandatory drills or annual training. It also does not apply to students who elect to enlist and attend Basic Combat Training (BCT), Advanced Individual Training (AIT), or other required training in lieu of completing the academic term.

A student who is activated by the military should speak with their program's academic dean and each of their instructors to determine which of the following four options would be best for them. In each case, a copy of the student's activation orders should be provided to the Registrar's Office and the Dean.

1. **Receive a Grade** – For students deployed to military action after the 12th week of a 16-week term, the 6th week of an 8-week term, or the 3rd week of a 4-week term the instructor has the option of assigning the student a grade in the class based upon work completed. That grade would be submitted during normal final grade submission, no additional work would be required of the student.

2. **Receive an Incomplete** – If the instructor feels that the portion of the semester remaining, and volume of uncovered material is such that it can be made up in a reasonable amount of time and effort, a grade of "Incomplete" may be given. The instructor completes an incomplete grade request form and notes the request is due to military activation. The student must ensure a copy of their military orders is received in the Registrar's Office along with the incomplete grade request form. It should be noted that the student is responsible for contacting the instructor once they are discharged from duty and fulfill their obligation to complete requirements for the course. The date of military discharge starts the student's clock counting down the 60 days allowed to complete the "I" grade.

3. **Withdrawal from a Class** – If the student elects to withdraw from a class they must contact their advisor and complete a drop/add form. Withdrawal becomes effective only when the student presents the official notice (drop/add form) to the Registrar's Office according to the dates listed on the Academic Calendar.

4. **Withdrawal from the University** – The student must send a letter to the Registrar's Office requesting to be withdrawn from all classes because of military activation and enclose a copy of the activation notification. The address is shown below:

   Registrar's Office
   University of Pikeville
   147 Sycamore Street
   Pikeville, Kentucky 41501

   The letter must include the following information:
   - Student name and UPIKE ID Number
   - A statement that the student wishes to withdraw completely from the University or listing the individual courses for withdrawal.
   - Student's **signature** (mandatory), and the **date**.

Refunds and Reimbursements – Students who withdraw from the University (withdraw from all classes) because of military activation will receive the following provided their financial aid had been verified and disbursed:

1. A refund for all tuition, room, board, and other program fees paid out of pocket – i.e., those costs not covered by financial aid or loans – for that semester. This refund does not include textbooks or other costs associated with taking courses.

2. Forgiveness of any remaining balance after all financial aid has been applied.

3. Receive a UPIK6E grant in the amount of any direct loans taken during the affected semester. Students will have one year from their return from active duty to redeem the grant. Note: All aid awarded cannot exceed the cost of attendance per semester.

Questions about the refund and reimbursement for military activation should be directed to the University of Pikeville Business Office.

Grading System:

The graduate programs at the University of Pikeville use the same letter system of grading as the undergraduate program.

Grade	Definition	Point/Hour Value
A	Excellent	4 points per earned hour
B	Good	3 points per earned hour
C	Average	2 points per earned hour
D	Passing	1 point per earned hour
F	Failure	0 points per attempted hour
FN	Failure for Non-Attendance and/or Non-Participation	0 points per attempted hour
I	Incomplete*	0 points per attempted hour
W	Withdrew*	0 hours, 0 points
P	Pass*	Hours earned only
Au	Audit*	0 hours, 0 points

* *Not used in computing the grade point average.*

Incomplete Grade

A grade of "Incomplete" is assigned only in instances where work is not completed because of serious illness, accidence, death in the immediate family, etc. Before an "I" grade can be given, the appropriate form must be completed by the student and approved by the faculty member, the Program Director, and the Dean of the appropriate college. Courses in which a student received a grade of "I" must be completed within 60 calendar days from the last day of final exams; otherwise, the grade becomes an "F". The responsibility rests with the student completing the work within the allotted time. The grade of "I" does not count as credit ours earned and may in some circumstances influence a student's eligibility for financial aid.

Semester Final Grades

The faculty member will prepare a syllabus for each course taught that clearly states the course requirements and methods of evaluation. Syllabi for courses will be made available to students at the beginning of each semester. At the end of each semester, grades are available approximately 48 hours after the scheduled final exam and can be viewed online using UPIKE Self-Service.

Grade Point Average

The grade point average (GPA) is computed by dividing the total number of quality points by the total number of hours attempted. Semester hours earned and those for which a grade of "F" or "FN" is recorded comprise the number of semester hours attempted. Courses for which students receive grades of "W" are not included in the grade point average computation.

Transcript of Record

Requests for transcripts must be made through an online process via the website **www.upike.edu.** Select Transcript Request from the Quick Links pull-down menu. Parchment Exchange, our associate company, will require an account to be created. The university will exercise the right to withhold the transcript of any student with outstanding financial obligations to the university. Students requesting a transcript should refer to the Financial Information section of the *University of Pikeville Catalog* for applicable fees.

Upon request, official transcripts will be mailed or sent as an e-Transcript directly to other institutions or agencies. Requests must specify the office and/or person to which the transcript is to be sent. Under special conditions, an official transcript, in a sealed envelope with the University Registrar's signature over the seal, may be given to a student. Transcripts given directly to students will be stamped "Issued to Student."

No transcript will be issued to a student, nor will one be forwarded to another institution when there is an unpaid balance. If an outstanding or an unpaid balance exists, a student will not be issued a transcript (official or unofficial).

Repeat a Graduate Course

Graduate students can repeat courses in accordance with the policy established by each graduate program. Please refer to the specific program requirements regarding repeat course policies.

If a student is allowed to repeat a course, the student will notify the University Registrar of his or her intent to repeat a course (Use: *Registration Permissions Request Form*). Only the grade received on the final attempt will be used for calculating the cumulative grade point average and for meeting degree requirements. However, the student's transcript will show all attempts and will indicate that the course was repeated. A course repeated at another institution will not affect the University of Pikeville GPA.

Schedule of Classes

The University of Pikeville publishes its schedule of classes via UPIKE Self-Service. Questions regarding the schedule of classes for a specific program should be addressed to the appropriate Program Director, Division Chair, or Dean.

Graduate Course Registration

Registration schedules are posted in advance of each semester and summer term. Students are strongly encouraged to meet with their Academic Advisors or the Program Director during these scheduled registration periods. Students needing assistance with registration, class selection, transcript evaluation, and academic counseling may contact the Registrar's Office at any time. Credit is granted only for courses for which students are properly registered. Registration for classes is also available using UPIKE Self-Service.

Cancellation of Courses

The University administration reserves the right to cancel any course for which an insufficient number of students have enrolled or for other reasons deemed necessary.

Withdrawal from a Graduate Course

A student wishing to withdraw from a course must consult with their graduate advisor and the Program Director (signature approval required). Withdrawal becomes effective only when the student presents an official notice to the Registrar's Office. A student who withdraws from a course after drop/add dates for classes will receive grade of "W." Refer to the academic calendar for specific dates. When a student does not officially withdraw from a class or from the University, a grade of "F" or "FN" (failure for non-attendance) is incurred. For those graduate programs organized as a cohort, withdrawing from a course may result in a significant delay in progress through the program.

Withdrawal from the University

Any student who wishes to withdraw from the University must meet with the Program Director and must submit a completed *Withdrawal Form* to the Registrar's Office. Forms are available in the Registrar's Office. As part of the withdrawal process, students are required to meet with an employee of the Center for Student Success, the *Office of Student Financial Services*, Student Affairs, Residential Life, Library, and Business Office prior to submitting the form to the University Registrar. Grades for courses will be assigned in accordance with the course withdrawal policies and refunds are issued in accordance with the policies outlined in the Financial Information section of the *University of Pikeville Catalog*. Withdrawal becomes effective only when the student presents the completed *Withdrawal Form* to the University Registrar.

Graduate Academic Standing – Probation and Dismissal

Graduate students whose overall grade point average is at or above a 3.00 will be considered in good academic standing. Students who have less than a 3.00 overall GPA will be placed on academic probation or will be subject to dismissal from the program. Please refer to the specific program requirements regarding probationary and dismissal policies.

Graduate Program Grade Point Average Requirement

A student must have a 3.0 overall GPA in all program coursework, with no more than two Cs in the program. In addition, the student must maintain a 3.0 GPA in the program. This standard must be met for the student to graduate. If the student falls below these standards, then that student shall be placed on academic probation or will be subject to dismissal from the program.

Academic Decisions & Academic Dismissal Appeal Process

At the end of the semester, the Registrar will provide the appropriate dean a list of students who are not in good academic standing. The dean will review the student's academic record and determine the academic status of these students. The dean will render a decision and provide a letter to the student to those students on probation or dismissed from the program.

Students who are academically dismissed may appeal their dismissal no later than 21 days before the date of receiving the outcome letter. All appeals will be submitted via the online Academic Suspension/Dismissal Appeals Form: (**https://cm.maxient.com/reportingform.php?UnivofPikeville&layout_id=26**). The appeal must detail why the student has failed to succeed academically and why the dismissal should be reversed. Academic Life Committee will review the appeal and render a final decision. The Committee is composed of academic deans, four faculty representatives, one from each college (College of Arts and Sciences, Coleman College of Business, College of Nursing and Human Services, Patton College of Education), the Dean of Students, and the Dean of Student Success. The Dean of Student Affairs will serve as the Chair. The appropriate academic dean will not have a vote for the status of their students since they rendered the initial decision. The committee will submit a final report no later than 48 hours after a decision to the Provost.

Academic Dismissal

Inappropriate behavior in the class, clinical, field experience, or campus setting which seriously disrupts the learning process, endangers the health or safety of persons, or involve the destructive use or neglect of facilities will result in disciplinary action up to and including dismissal. Students dismissed for disciplinary reasons who wish to return must apply for reinstatement through Student Affairs.

Students who have been readmitted after Disciplinary Dismissal may be required to abide by a Readmission Contract which may specify one or more required activities or behaviors. Failure to abide by the Readmission Contract may result in the immediate dismissal of the student.

Academic Due Process – Course Grade Appeal

The undergraduate and graduate programs at the University of Pikeville use the same Course Grade Appeal Procedure. Please refer to the Undergraduate Academic Polices section of the *University of Pikeville Catalog* for details on the grade appeals procedure.

Academic Integrity Policy

The University of Pikeville is an academic community, and like all other communities, it can function properly only if its members adhere to clearly established goals and values. Essential to those goals and values is the commitment to the principles of truth and academic integrity. To articulate fully its commitment to academic integrity and to protect members of its community from the results of dishonest conduct, the University of Pikeville has adopted the following policies to address cases of academic dishonesty. Academic dishonesty includes, but is not limited to, the following acts:

1. **Cheating**
   Intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise and/or claiming such material as one's own work product. The unauthorized receipt of or attempt to obtain answers or assistance during an examination or other gradable activity or event from another student or from an unauthorized device (phone, tablet, computer, etc.).

2. **Plagiarism**
   Intentionally or knowingly taking another's ideas, work, or words as one's own without properly documenting or crediting the original source in any academic exercise and/or using these ideas, words, or statements in a paper or presentation without properly documenting or crediting the original source.
3. **Fabrication**
   The deliberate falsification or invention of any information or citation in an academic exercise.

4. **Facilitating Academic Dishonesty**
   Intentionally or knowingly helping or attempting to help another individual violates any provision of this policy.

5. **Unauthorized Acquisition of Materials**

The unauthorized receipt or attempt to obtain unauthorized examination questions/answers either for personal use or distribution to others.

6. **Unauthorized Assistance**
   Attempting to give answers, receive answers, or assistance to another student during an examination or other academic exercise without authorization.

7. **Academic Falsification**
   Any attempt to falsify grades and/or data results.

8. **Academic Interference**
   Any attempt to interfere with another student's outcome on an academic exercise or clinical performance.

9. **Failure to Report**
   Failing to report known violations of the Academic Integrity Policy

10. **Unapproved Collaboration**
    Collaborating on any assignments such as homework, notes, take-home exams, draft papers, or projects in which the instructor does not allow collaboration.

If a violation of the Academic Integrity Policy is determined to have occurred, sanctions will be imposed upon the individual consistent with the nature, circumstances, and severity of the offense. Possible sanctions may include the following actions:

1. A written and/or verbal warning;
2. The requirement of additional academic integrity training;
3. A grade reduction for the academic exercise;
4. The assignment of an "F" or zero for the academic exercise;
5. A failing grade in the course with the inability to withdraw;
6. Dismissal from the university (automatic for repeat substantiated incidents of academic dishonesty); or
7. Other sanctions deemed appropriate by individual colleges.

Cases of suspected academic dishonesty will be addressed through the following process:

1. The faculty member teaching the course at issue, or the course director or exam proctor, will meet with the student as promptly as possible to review the allegations and any supporting evidence, and to give the student a chance to address that information. The faculty member may arrange for a third person to attend and document the meeting. Currently, the faculty member is encouraged to notify his or her division chair and/or dean that a possible violation of the policy has occurred.
2. If the faculty member concludes from the meeting that academic dishonesty more likely than not occurred, he/she will submit a written report to the appropriate academic dean describing the incident, attaching supporting evidence, and recommending a sanction consistent with this policy.
3. The dean will promptly provide the student with a copy of the faculty member's written report, recommended sanction, and supporting evidence. The student will be allowed five (5) business days to submit a written response, together with any supporting evidence the student may wish to offer in his or her defense to the dean. The dean will include notice to the student concerning whether the allegation, if substantiated, will constitute a repeat offense of academic dishonesty.
4. The dean will review the record and either affirm or work with the faculty member to appropriately adjust the recommended sanction imposed to ensure that it is consistent with this policy. The dean will then notify the student and the faculty members and provide a written notice of the decision to the Office of the Provost.
5. The student may appeal this decision to the provost. Grounds for appeal are limited to the following: (a) a procedural error that could have significantly affected the outcome, (b) previously unavailable and relevant evidence that could impact the outcome, (c) the finding of a violation is unsupported by the evidence, or (d) the penalties are too severe considering the evidence. A student must submit his/her request for an appeal and the grounds for the appeal to the provost within five (5) business days after receiving notice of the dean's decision. If the provost finds one or more of the required grounds for appeal apply, an Academic Appeals Panel will be appointed.
6. The Academic Appeals Panel will be comprised of a five member, cross-college panel appointed by the provost. The selection of the panel will take place in consultation with the college/school deans (CAS, CCOB,

CNHS, CNHS, PCOE, KYCOM, and/or KYCO). The provost will provide the panel with a copy of the record for the case.

7. The Academic Appeals Panel will elect one of its members to serve as chair for the appeal. The panel may request both the student and the faculty member to appear before the panel and answer any questions the panel may have prior to rendering a decision. The panel will ensure that any meeting with the student and faculty member is recorded. Regardless of whether the panel meets with the student and/or the faculty member, the panel members will meet to review the record for the case, deliberate on the merits, and render a decision. The panel may affirm, modify, or reverse the previous decision consistent with the possible sanctions outlined in this policy, and it must provide the student, the faculty member, and the provost with a copy of its written decision. The provost will notify the dean of any changes from the original decision or sanctions. Unless an extension is needed, the panel will review the record, deliberate on the merits, and render a decision within fourteen (14) calendar days after the provost receives the request for an appeal.
8. The standard of proof for charges brought under this policy is whether the evidence and record shows that it is more likely than not that the student committed academic dishonesty.
9. If, at any stage of review, it is confirmed that an established act of academic dishonesty represents a repeat offense by a student who has been previously disciplined for academic dishonesty or an offense so egregious that it may compromise the integrity of the given course or program or compromise the safety or security of individuals seeking health care from the university, dismissal from the university may be recommended or imposed. Dismissal is not necessarily limited to these grounds. The appropriate academic dean should promptly inquire of the office of the provost as to whether there are prior incidents of academic dishonesty by the student in any academic unit of the university.
10. Students may have an advisor (parent, legal guardian, attorney, etc.) present during the appeals process; however, that person will be limited to participating in a passive/advisory role only. Non-panel members may not address the convening panel unless invited to do so by the chair of the panel. If the student obtains legal counsel the university retains the right to postpone the proceedings until university legal representation can be present.
11. The Office of the Provost will be responsible for maintaining the official record of any case of academic dishonesty processed under this policy.
12. In the event of an appeal, the decision of the Academic Appeals Panel will be considered a final decision. Therefore, the grade appeal process may not be utilized to alter or overturn the decision made by the appeals panel. There is no further appeal beyond the Academic Appeals Panel.

Permission to Study at Other Institutions

Graduate students enrolled at the University of Pikeville who wish to take a course at another accredited institution for credit toward a University of Pikeville graduate degree must obtain the permission of the Program Director and, either the University Registrar or the Dean of the appropriate college prior to enrolling in the course. Repeating a course at another institution will not change the grade received at the University of Pikeville. Policies regarding repeating a course and the transfer of a course vary from graduate program to graduate program. Please refer to the specific program guidelines for details.

Family Educational Rights and Privacy Act (FERPA) Policy

The University of Pikeville's policy with respect to its student educational records adheres to the requirements and regulations of the Family Educational Rights and Privacy Act. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Education records are records that are directly related to a student, maintained by an educational agency or institution, or by a party acting for the agency or institution. Record means any information maintained in any way, including, but not limited to handwriting, video, audio tape, computer media, film, print, microfilm and microfiche.

The Family Educational Rights and Privacy Act (FERPA), (20 U.S.C. § 1232g; 34 CFR Part 99), is a federal law that protects the privacy of student education records. FERPA places limitations on the disclosure of personally identifiable information maintained by University of Pikeville with respect to students and limits access to educational records; including the right to inspect and review; right to consent to disclosures, with certain exceptions; the right to obtain copies; the right to seek amendment or correction of such records through informal and formal internal procedures; and the right to place a statement in such educational records explaining any information which the student believes to be inaccurate or misleading.

In accordance with FERPA regulations, the University of Pikeville holds certain information to be "directory information," and therefore, subject to disclosure without prior consent from the student. Unless written objection is

received no later than 30 days from the commencement of the academic year, the University of Pikeville designates the following items as directory information:

- Student's Name
- Address
- Electronic mail address (UPIKE only)
- Telephone listing
- Date and place of birth
- Photographs
- Major field(s) of study
- Dates of attendance
- Enrollment Status (full-time; part-time, undergraduate, graduate, professional)
- Most recent previous school attended
- Degrees awarded
- Classification/Grade Level
- Name of the undergraduate, graduate, and/or professional school attended
- Participation in officially recognized activities and sports
- Weight and height of athletes
- Honors and awards received

Educational records may be disclosed to school officials (administrators, staff, faculty, coaches, individuals and/or organizations to whom the University has contracted or are conducting studies on behalf of the University for services, studies, or research) who have a "legitimate educational interest" in the student without prior consent of the student. "School official" is defined by the Department of Education as the following:

- Person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff)
- Person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials (such as an attorney, auditor, or collection agent)
- Person serving on the Board of Trustees; and/or
- Student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks

A school official has a "legitimate educational interest" if a review of a student's record is necessary to fulfill the official's professional responsibilities to the University. School officials may have legitimate educational interests both in students who are currently enrolled and in those no longer enrolled.

If a significant threat to the health or safety of a student or other individual is determined, university personnel may disclose information from education records to any person, including parents, whose knowledge of the information is necessary to protect the health or safety of the student or other individuals. University personnel must maintain a record of the significant threat that formed the rational basis for the disclosure.

Other exceptions to education records include: sole possession records, records created and maintained by a law enforcement unit for a law enforcement purpose, employment records (unless contingent on attendance), medical records made and maintained in the course of treatment and disclosed only to those individuals providing treatment, records that only contain information about a student after he or she is no longer a student at the University of Pikeville (i.e. alumni records).

Objections must be in writing, signed and dated by the student, and be directed to the University of Pikeville Registrar's Office. Complaints regarding alleged violations of rights accorded students by the Family Educational Rights and Privacy Act may be directed to: Family Policy Compliance Office U.S. Department of Education, 400 Maryland Ave. S.W., Washington, D.C. 20202-8520. For additional information: **http://www.aacrao.org**.

CCOB, CNHS, and PCOE Graduate Degrees Offered

The University of Pikeville offers the following graduate degrees in the Coleman College of Business, College of Nursing and Human Services, and the Patton College of Education

Master of Arts (M.A.) in Education

Master of Business Administration (M.B.A.)

Master of Social Work (M.S.W.)

General Requirements for a Master's Degree

A candidate for a Master's degree is expected to fulfill the requirements for graduation at the time of admission or readmission to the University of Pikeville. The general requirements for the master's degree are as follows; however, requirements will vary from program to program. For specific program requirements, refer to the program listing in the *University of Pikeville Catalog* or consult with the program's director or Dean.

1. A minimum of 30 semester hours (at the 500 level or higher) with a minimum cumulative grade point average of 3.00 or higher. All course work (including transfer work) used to meet the requirements for a degree must have been completed no more than ten years prior to degree completion. For specific program requirements refer to the program listing in the *University of Pikeville's Undergraduate/Graduate Catalog*.
2. A grade of "C" or better in all course work used to meet program requirements. For specific program requirements refer to the program listing in the *University of Pikeville's Undergraduate/Graduate Catalog.*
3. Transfer hours are limited to a maximum of one-third of the program requirements. Only course work with a grade of "B" or better will be accepted for transfer. All transfer course work is listed with a grade of "P" on the University of Pikeville transcript. For specific program requirements refer to the program listing in the *University of Pikeville's Undergraduate/Graduate Catalog.*
4. A minimum of nine of the last twelve semester hours used to complete the master's degree requirements must be taken at the University of Pikeville.
5. Successful completion of all program degree requirements
6. Successful completion of institutional and program assessment requirements.

A Second Master's Degree

A student may receive two master's degrees. However, simultaneous enrollment in two or more programs and the granting of two or more master's degrees at the same time is not permitted.

Student Responsibility for Graduation

The ultimate responsibility for fulfilling graduation requirements rests with the individual student. Students should consult with their Academic Advisor to ensure that they are meeting all degree requirements. Students must apply for graduation by the deadline date published on the academic calendar. Applying late does not guarantee your name will appear in the program or that you will be permitted to participate in the Commencement ceremonies. Students may apply for graduation by accessing UPIKE Self-Service Graduation Application or by visiting the Registrar's Office. Diplomas will be mailed approximately 45 days after the semester/term that degree requirements and all financial obligations to the University have been met. If an outstanding or an unpaid balance exists, a student will not receive a diploma until the balance is zero.

Students who applied for graduation, but failed to meet all requirements by the anticipated completion date may be required to reapply to the institution, reapply for graduation, meet graduation requirements based on the catalog that is active at that time, and repay the $250 graduation fee.

Additional information can be obtained by contacting the University Registrar.

COLEMAN COLLEGE OF BUSINESS

GRADUATE CURRICULUM, COURSE REQUIREMENTS, AND COURSE DESCRIPTIONS

Master of Business Administration (M.B.A.)

The University of Pikeville Master of Business Administration (M.B.A.) program is part of the Coleman College of Business. The M. B. A. at UPIKE is delivered online with courses being offered year-round. The program is designed specifically for working professionals and their organizations. Professionals increase their business knowledge and maximize analytical and decision-making skills through participation in the program, which emphasizes application

of business principles and demonstration of management competencies. The program's integrative management approach provides cross-functional, cross-industry, and boundary-spanning perspectives on management.

The use of complex business cases requires students to assume the roles and responsibilities of organization leaders and managers. The challenges and tasks confronting students are modeled on those faced by managers daily as they meet organizational responsibilities.

M.B.A. Admission Requirements
The University of Pikeville M.B.A. program admission standards meet or exceed the general admission requirements for graduate programs. In addition to the general admission requirements, applicants to the M.B.A. program must meet the following criteria:

1. Complete the M.B.A. Graduate Application and submit the application fee;
2. An undergraduate degree from a regionally accredited institution; *
3. A recommended 3.00 GPA in their undergraduate work;
4. A minimum of two professional recommendations addressing career potential and ability to do graduate-level work.

Applications, letters of recommendation, and transcripts of all undergraduate and graduate work should be sent to:

M.B.A. Admissions
University of Pikeville
147 Sycamore Street
Pikeville, KY 41501
Email: cathymaynard@upike.edu.

All M.B.A. program applications will be reviewed by the M.B.A. Graduate Program Review Committee who will make the final admissions determination. A personal interview may be recommended prior to enrollment.

* If an applicant is enrolled in a professional school (pharmacy, dentistry, medical, etc.), or has earned a professional degree without a baccalaureate degree, a waiver from this policy may be requested by submitting a letter to the Dean of the Coleman College of Business documenting evidence for the waiver. The request will be reviewed by the Graduate Program Review Committee for consideration and the applicant will be notified of the committee's decision.

M.B.A. Transfer Credit Policy
M.B.A. students may not transfer more than six credit hours of graduate level work from a regionally accredited institution to the University of Pikeville. All course work (including transfer work) used to meet the requirements for a degree must have been completed no more than ten years prior to degree completion.

M.B.A. Repeat Course Policy
The graduate student may repeat a course one time if a grade of 'C' or below was earned in the course. Only the grade received on the last attempt is computed into the cumulative grade point average. No more than two courses may be repeated. The semester hours will be counted only once toward meeting the program requirements.

M.B.A. Program Grade Point Average Requirement
A student must have a 3.0 overall GPA in all program coursework, with no more than two Cs in the program. In addition, the student must maintain a 3.0 GPA in the program. This standard must be met for the student to graduate. If the student falls below these standards, then that student shall be placed on academic probation or will be subject to dismissal from the program.

M.B.A. Learning Outcomes
At the conclusion of the degree program, the graduate will:

1. Evaluate business problems by utilizing modeling and systems thinking to make decisions across functional areas;
2. Apply effective written and verbal communication skills, including interpersonal interaction and team behavior;
3. Integrate principles of executive leadership and managerial development;
4. Assess the impact of contemporary business trends on business decisions;
5. Use principles of strategic planning to improve long-term business viability; and
6. Describe the various forms of economic systems and models used by world-class organizations.

M.B.A. Curricular Requirements
To earn the M.B.A. a student must complete thirty (30) credit hours of graduate-level course work. All course work (including transfer work) used to meet the requirements for a degree must have been completed no more than ten years

prior to degree completion. The University of Pikeville reserves the right, even after the enrollment of students, to make individual curricular adjustments whenever serious deficiencies or needs are found. This may involve additional coursework whenever necessary. Deficiencies will be determined by the program faculty. Students may be required to take such courses without credit toward the master's degree and at their own expense.

In addition to completing the hours required in the program, the student will submit a portfolio to the Office of the Dean of the Coleman College of Business during their final semester in the UPIKE MBA program. The portfolio will consist of papers, projects and cases completed throughout the program. A narrative will accompany the case materials to integrate the portfolio with the M.B.A. learning outcomes. The evaluation of the portfolio contents will be completed by the graduate faculty in the Coleman College of Business.

Students admitted to the M.B.A. program will complete 30 credit hours, including Core Requirements and the option of selecting one of four specializations: Professional, Entrepreneurship and Innovation, Healthcare Management, or Strategic Communication. The M.B.A. curriculum is presented below. A student can complete multiple specializations; however, only one degree will be awarded.

Professional M.B.A.

Master of Business Administration Core Requirements ..... 21 hours

BUS 531	Managerial Accounting	3
BUS 546	Business Statistics	3
BUS 551	Managerial Economics	3
BUS 561	Financial Management	3
BUS 571	Marketing Management	3
BUS 585	Leadership	3
BUS 590	Strategic Management	3

Professional Requirements ..... 9 hours

BUS 567	Ethics in Management	3
BUS 575	Operations Management	3
BUS 580	Organizational Behavior	3

Entrepreneurship and Innovation M.B.A.

Master of Business Administration Core Requirements ..... 21 hours

BUS 531	Managerial Accounting	3
BUS 546	Business Statistics	3
BUS 551	Managerial Economics	3
BUS 561	Financial Management	3
BUS 571	Marketing Management	3
BUS 585	Leadership	3
BUS 590	Strategic Management	3

Entrepreneurship and Innovation Requirements ..... 9 hours

BUS 568	Innovation and Opportunity	3
BUS 578	Corporate Entrepreneurship	3
BUS 588	New Venture Development	3

Healthcare Management M.B.A.

Master of Business Administration Core Requirements ..... 21 hours

BUS 531	Managerial Accounting	3
BUS 546	Business Statistics	3
BUS 551	Managerial Economics	3
BUS 561	Financial Management	3
BUS 571	Marketing Management	3
BUS 585	Leadership	3
BUS 590	Strategic Management	3

Healthcare Management Requirements ..... 9 hours

BUS 566	Healthcare Law and Policy	3

BUS 576 Healthcare IT 3
BUS 586 Healthcare Seminar 3

Strategic Communication M.B.A.

Master of Business Administration Core Requirements ..... 18 hours
BUS 537 Legal & Ethical Issues 3
BUS 546 Business Statistics 3
BUS 571 Marketing Management 3
BUS 580 Organizational Behavior 3
BUS 585 Leadership 3
BUS 590 Strategic Management 3

Strategic Communication Requirements ..... 12 hours
COM 554 Principles of Strategic Communication 3
COM 564 Digital Media 3
COM 574 Crisis Communication 3
COM 584 Strategic Communication Planning 3

Business Course Descriptions

BUS 531 Managerial Accounting ..... (3)
The focus of this course is on managerial accounting concepts, including costing, budgeting, forecasting, planning and control. Additional emphasis is placed on preparing and using financial statements as well as various managerial reports for decision-making.

BUS 537 Legal and Ethical Issues ..... (3)
This course introduces students to legal and ethics-related considerations in business. Legal considerations will include constitution law, dispute resolution, employment law, and communication technologies. Ethical considerations will focus on managerial contexts and social responsibility in business and the ethical analysis of these issues.

BUS 546 Business Statistics ..... (3)
This course develops the statistical tools necessary to numerically analyze problems faced by business. We will construct, measure, and analyze variables appropriate in the study of business decisions. This includes the proper design of experiments, collection of data, summary measures, and hypothesis testing. We will use linear regression to analyze relationships between variables and to identify time trends in our data.

BUS 551 Managerial Economics ..... (3)
This course develops the economic tools necessary for-profit maximization. Profit maximization has two key elements: a firm's revenue and a firm's cost. Consumers are the source of a firm's revenues. Thus, we will analyze consumer behavior. To understand costs, we will first analyze production theory which is the study of resources and their use. Resources require payment; therefore, production theory leads naturally to cost theory. Finally, we will analyze profit maximizing behavior in the following market structures: perfect competition, monopoly, monopolistic competition, and oligopoly.

BUS 561 Financial Management ..... (3)
This course details an examination of the role of financial management of the firm in short-term and long-term resource utilization. Emphasis is given to the basic techniques utilized in financial decision making such as valuing cash flows, designing capital structure, and determining the optimal capital structure of a firm, managing working capital, project valuation, interest rate structure, bond and stock valuation, required rates of return and financial forecasting with ratio analysis. This course requires a major project to determine the past, present and future financial health of a major corporation.

BUS 566 Healthcare Law and Policy ..... (3)
A survey of the legal environment of the health services industry from a policy perspective, with particular attention to the tensions and trade-offs between quality and cost concerns. Topics for study may include access to health care; private and public programs for financing and purchasing health services; the role of professionalism versus the new commercialism in health care; the application of antitrust law in professional fields; public regulation of institutional providers; certification of need; personnel licensure; private personnel credentialing and institutional accreditation; liability for medical accidents; legal liabilities associated with the administration of health benefits; and public regulation of managed-care organizations.

BUS 567 Ethics in Management ..... (3)
This course will explore the salient issues facing managers today. Ethics, social responsibility, sustainability, and legislation are concerns in the business environment managers must contemplate when making decisions. Managers will encounter ethical dilemmas and are responsible to numerous stakeholders. Through text, case studies, videos and experiential learning students will improve their skills of moral reasoning and ethical decision making.

BUS 568 Innovation and Opportunity ..... (3)
This course focuses on the initial stages of entrepreneurship and innovation. The ability to generate ideas, identify problems, and find gaps in the market will be studied. Students will learn to assess the feasibility of their ideas to develop legitimate plans to seize viable opportunities.

BUS 571 Marketing Management ..... (3)
This course will examine the role of a marketing manager as a strategy planner. An integrated approach will be followed for developing the marketing mix, understanding the buyer, and implementation of the organization's marketing program. Students will develop their critical problem-solving skills through the analyses of case studies and real-world marketing applications.

BUS 575 Operations Management ..... (3)
This course emphasizes the importance of managing manufacturing and service operations in organizations. Students will learn how and where to minimize waste and expenses in organizations by applying the concepts and techniques taught in operations management to improve quality and efficiency. For managers to make informed decisions for improving the planning, scheduling, and controlling of a firm's operations; they must understand process analysis, quality, productivity, workflow analysis, project management, inventory management, capacity analysis, etc.

BUS 576 Healthcare IT ..... (3)
The course examines the strategic effectiveness, operational efficiency, and patient experiences of information technology (IT) in health care organizations. This course is designed around clinical and business applications for health care and focuses on critical IT management, technology, and data issues for the health care industry. The course explores IT topics, such as health care analytics, data security, cloud computing, and IT project selection and implementation. The conceptual framework of the course is a process perspective where (1) the IT strategy is shaped by external and internal forces, is aligned with the organizational strategy, and drives the IT processes, and (2) the IT processes are enabled by the competencies and capabilities of the IT providers and users.

BUS 578 Corporate Entrepreneurship ..... (3)
To stay competitive in today's business environment companies must innovate. Technology advancements, globalization, and direct competitors are forces corporations must consider. Corporate entrepreneurship is the process of seeking opportunities, marshalling resources, and executing to achieve innovation, growth, and advantage for the established organization. This course will examine the methods and activities involved.

BUS 580 Organizational Behavior ..... (3)
This course is concerned with describing, predicting, and understanding how people behave in organizations. With a firm understanding of organizational behavior, managers may improve the performance of their organization and experience substantial improvements in their abilities for job selecting, training, and motivating employees. Topics include communication, culture, group dynamics, motivation, organizational design, and organizational development.

BUS 585 Leadership ..... (3)
Leadership is the process of influencing other people to achieve organizational goals. This leadership course traces the evolution of leadership thought and theory. Students will develop their skills of critical analysis and work to translate theory into practical application. Primary focus is given to expanding the scope and depth of the student's leadership knowledge, self-knowledge, and personal model of leadership via the use of lecture, research, case study, experiential exercises, and leadership skills practice.

BUS 586 Healthcare Seminar ..... (3)
The course will explore current trends and cultural issues in healthcare. While examining the U.S. healthcare system, an in-depth analysis of current and potential trends will be studied. Other topics will be selected to study relevant issues in the healthcare industry.

BUS 588 New Venture Development ..... (3)
In this course, students will develop a detailed business plan for a start-up company and prepare to present their plan in competition events. To gain an understanding of the entrepreneurial process, the major topics of opportunity recognition, value proposition, feasibility analysis, business models, the founding team, critical risks, market strategy, and capitalization will be examined. Experiential learning is also strongly emphasized as student teams will work outside of the classroom to find, interview, and acquire customers, suppliers, and the relationships necessary to starting a venture.

BUS 590 Strategic Management ..... (3)
This course is designed for students to attain the skills necessary to create and sustain competitive advantage through strategy formulation. This is accomplished through learning how to analyze industries and competitors to ascertain the risks and opportunities and developing the firm's resources and capabilities to capitalize on strengths and overcome weaknesses. The course will provide exposure to the theories, models, and techniques of strategic management through the text, cases, video, and experiential activities.

BUS 594 Healthcare Management Capstone ..... (3)
This course is designed to provide a culminating experience for students by integrating knowledge and skills acquired from the previous coursework. Students demonstrate a mastery of the competencies of the MBA in Healthcare Management program through a research project by addressing complex problems within the healthcare industry.

BUS 598 Entrepreneurship Capstone ..... (3)
The capstone course is to be taken in the final term. It focuses on innovation by integrating and applying the skills and knowledge acquired throughout the M.B.A. program. With the approval of the instructor, a variety of project options are available, such as consulting for a real company, creating a new strategic initiative for an existing organization, or the planning of a new business. With each of these projects, students must research, analyze, and design compelling, innovative solutions. The course culminates with a written project report and presentation.

Communication Course Descriptions

COM 554 Principles of Strategic Communication ..... (3)
This course examines the theories, strategies, and practices of strategic communications with an emphasis on the crucial role strategic communications plays to achieve organizational objectives. Topics include communication strategies, media, audience identification, message development, and the role of strategic communications in organizations and in society. The critical role of digital media in developing and executing an effective strategic communications plan will be explored.

COM 564 Digital Media ..... (3)
This course considers the essential role of social media and digital content in accomplishing organizational goals. Topics include creating content for multiple platforms, measuring success, and analyzing the digital media environment. Students will become familiar with a range of digital media tools, discuss their uses, analyze their implications, and develop digital media skills.

COM 574 Crisis Communication ..... (3)
This course examines organizational crisis communication with an emphasis on crisis prevention and planning ethical and effective crisis response. Topics include theories and research related to organizational communication before, during, and after crises. Emphasis will be placed on the use of media and an audience-centered approach.

COM 584 Strategic Communication Planning ..... (3)
This course provides the knowledge and techniques necessary for effective strategic planning. Topics include situational analysis, audience research, data analytics, and content creation. Emphasis will be placed on creating strategic plans that encourage organizational growth through data-driven analytics.

PATTON COLLEGE OF EDUCATION

GRADUATE CURRICULUM, COURSE REQUIREMENTS, AND COURSE DESCRIPTIONS

Master of Arts in Education - Teacher Leader Program

The Teacher Leader Master's Program is engaging, convenient, and designed to meet the needs of practicing teachers. Courses are seven weeks in length. Course content incorporates classroom, school, and/or district data, making it practical and relevant for todays' teachers. There are two certification options for this program:

Option 1: Master of Arts in Education with Rank II (30 credit hours)
Option 2: Master of Arts in Education with Rank 1 (30 credit hours)

Admission Criteria

Admission to any graduate teacher education program is not equivalent to admission to candidacy in the Master of Arts in Education: Teacher Leader Program (TLP). Additional information on admission criteria is available in the Graduate Teacher Education Handbook.

General Admission

Before an applicant can be enrolled in any graduate teacher education course he or she must:

1. Complete an online application to the Graduate Teacher Education Program (GTEP).
2. The applicant must submit a completed and signed character and fitness questionnaire contained in Section III of the CA-1.
3. The applicant must present a signed Administrator Agreement with the principal of the school of employment. If the applicant is not actively employed within a P-12 school, he/she must have a signed Administrator Agreement designating a classroom/teacher partner with whom the applicant can collaborate to complete all required clinical experiences before being admitted to the program.
4. Submit official transcripts of all undergraduate and graduate work sent directly from the credit-granting

institution to the Admissions Office at the University of Pikeville. (Up to 6 hours of transferred credits are allowed.)

5. Have, on official transcripts, a minimum, non-rounded cumulative GPA of 2.75 on a 4.0 scale from the degree-granting institution (or a 2.6 prior to 2012) and a 3.0 on a 4.0 scale on all relevant graduate level coursework.
6. The applicant must sign an acknowledgement form stating that he/she can access the online GTEP Handbook.
7. The applicant must submit a copy of his/her P-12 statement of eligibility or an initial certificate earned by completion of an approved program through an approved educator preparation provider in **Kentucky**; or, for out-of-state applicants, a statement of eligibility or an initial certificate issued by the Education Professional Standards Board per 16 KAR 5:020 and earned by completion of a program through an approved educator preparation provider. (The Certification Inquiry from the EPSB Website demonstrating P-12 certification will also be acceptable evidence.)
8. If the applicant's first language is not English, he/she must provide evidence of English proficiency (i.e., TOEFL score of 80 on the iBT or 550 on the PBT).
9. The applicant must submit a copy of minimum Kentucky passing scores on Praxis exams required for certification area, which can be indicated by a **Statement of Eligibility (SOE)** or **Teaching Certificate** issued by the state of Kentucky.
10. The candidate must review and sign a declaration to uphold the Professional Code of Ethics for Kentucky School Personnel defined in 704KAR20:680.
11. Agree to uphold the Model Code of Ethics for Educators (MCEE).
12. The applicant must demonstrate appropriate characteristics of a teacher leader by receiving no *level 1* (*Rarely or Never*) ratings on each section and a positive final recommendation on the Evaluation for Admission to the Graduate Teacher Education Program, that includes sections on professional qualities, critical thinking, communication skills, creativity, and collaboration. (Three are required.)
13. The candidate must complete a pre-self-assessment of the Teacher Leader Model Standards during EDU 510.
14. The applicant must have a signed statement indicating understanding and commitment to developing the expected professional dispositions.
    (Please see the Graduate Teacher Education Handbook for more information.)

Applications and required forms are available online at apps.upike.edu/approval/live/tlp-application.

Admission to Candidacy

An applicant must first meet the requirements to enroll in the Graduate Teacher Education Program. After twelve hours of approved graduate coursework, the applicant may apply for admission to candidacy. The following will be completed as a part of the first 12 hours.

To apply for candidacy, he or she must:

1. Obtain a GPA of at least a 3.0 on a 4.0 scale on the first 12 hours of relevant, transferable, educational graduate coursework.
2. Submit an approved professional growth plan based on the *Kentucky Framework for Teaching*.
3. Have no ratings at the *ineffective* level on the teacher partner assessment of the Teacher Leader Model Standards.
4. Must attain a score of 3 or better on each of the professional dispositions identified on the Candidate Dispositions Inventory as assessed by graduate education faculty.
5. Be approved for admission to candidacy in the TLP by the Graduate Teacher Education Committee.
   (Please see the Graduate Teacher Education Handbook for more information.)

Classification Policy

All applicants in the Graduate Teacher Education Program (GTEP) may only take 12 hours before application to candidacy is required. Once admission to candidacy requirements is met, the applicant will be considered a candidate for the Master of Arts in Education: Teacher Leader Program Degree (TLP).

Transfer Policy

No more than six semester hours of graduate coursework may be transferred to the University of Pikeville to be

applied for credit toward the Master of Arts in Education: Teacher Leader Program. These hours must be completed in a state or nationally accredited teacher education program, be acceptable substitutions for required coursework for the University of Pikeville Teacher Leader Program, and the applicant must have earned a "B" or better for any course to be considered transferable.

The University Registrar will determine the transferability of any course completed at another institution. Any transferable coursework must be at the graduate level and must have been completed within the last three years prior to admission to the Graduate Teacher Education Program. (Applicant must request a review of graduate coursework that they wish to transfer.

Academic Advisor
Each applicant in the University of Pikeville Graduate Teacher Education Program is assigned an advisor from within the Graduate Teacher Education Program who will guide him or her in completing educational goals, including requirements for the degree.

Orientation
All initial applicants will be provided with information at the beginning of their first semester on how to access UPIKE email, Canvas, library resources, and the Graduate Teacher Education Handbook. They will also learn how to contact their academic advisor.

Graduate Course Load
Students may enroll on a part-time or full-time-basis. Full-time status in the Graduate Teacher Education Program requires enrollment in six semester hours of graduate level coursework. A maximum of twelve hours may be granted with special permission by the Dean of the PCOE. All courses are designed for adults who are employed full-time.

Good Standing
The applicant or candidate must maintain a minimum GPA of 3.0 on a 4.0 scale in all graduate level course work to be considered in "good standing."

- Repeat Policy: Courses may be repeated twice without special approval.
- Withdrawal Policy: An applicant or candidate wishing to withdraw from a course must consult with his or her graduate advisor. Withdrawal becomes effective only when an official notice has been presented to the University Registrar. Anyone who wishes to withdraw from the University must submit a completed "Withdrawal Form" to the University Registrar.
- Probation and Suspension Policy: When an applicant or candidate's GPA falls below 3.0 on a 4.0 scale, he or she will automatically be placed on academic probation for one semester during which the GPA must be raised to the required 3.0 level. If the GPA is not successfully raised after one semester of probation, the applicant or candidate may be officially suspended from the program. If an applicant or candidate is officially suspended from the Graduate Teacher Education Program, he or she must remain inactive for one semester before re-applying for admission.
- Readmission Policy: An applicant or candidate may be inactive for up to one year for any reason except official suspension without reapplying for admission. The applicant or candidate will be required to complete a readmission form from the graduate education office and must attend the Campus Orientation.

Exit Criteria
The Master of Arts in Education: Teacher Leader Program requires successful completion of thirty semester hours of graduate level coursework. In addition, candidates must meet the following exit criteria:

1. Complete an application for graduation.
2. Complete 24 semester hours of TLP coursework at the University of Pikeville with a minimum, non-rounded GPA of 3.0 or higher on a 4.0 scale in graduate-level coursework.
3. The candidate must complete the University of Pikeville Teacher Education Unit and Program Operations Survey.
4. The following will be completed as a part of EDU 570:
   a) Score a 2 or better on the EDU 570 presentation of research results.
5. Complete a post self-assessment of the Teacher Leader Model Standards.

6. Have no ratings at the *ineffective* level on the Teacher Leader Model Standards (TLMS) for the Teacher Performance Assessment (TPA) as assessed by the teacher partner and school administrator based on classroom observations and performance products.
7. Attain a score of 3 or better on each of the dispositions identified on the Candidate Dispositions Inventory as assessed by the teacher partner and school administrator.
(Please see the Graduate Teacher Education Handbook for more information.)

Teacher Leader Program Requirements (30 credit hours)

Professional Education Core Courses ..... 18 hours

EDU 510	Leadership Skills for Today's Teachers I	3
EDU 520	Motivating Today's Students While Managing Today's Classroom	3
EDU 530	Assessment for Teacher Leaders	3
EDU 540	Leadership Skills for Today's Teachers II	3
EDU 550	Research I	3
EDU 570	Research II	3

Emphasis: Instruction and Assessment ..... 12 hours

EDU 610	Literacy Instruction in the Elementary School	
	or	
EDU 620	Literacy Instruction in the Content Areas	3
EDU 630	Leadership for Differentiated Instruction	3
EDU 640	Content Knowledge Enhancement	3
EDU 650	Instructional Design	3

Education Teacher Leader Program Course Descriptions

EDU 510 Leadership Skills for Today's Teachers I ..... (3)
This first course in the program explores the various theories and practices in teacher leadership (i.e. co–teaching, mentoring, and peer coaching) and ways teacher leadership impacts P-12 student learning. It introduces teacher leader candidates to professional literature and to the knowledge and skills required for analysis of classroom, school, district data, school and district improvement plans, and available resources. This knowledge assists the Teacher Leader candidate in the refinement of his/her Individualized Professional Growth plan.

EDU 520 Motivating Today's Students While Managing Today's Classroom ..... (3)
This course addresses principles and instructional practices that motivate and engage P-12 students, transforming teaching from the old "assign and assess" model into an engaging, compassionate, coherent and rigorous new instructional model. The teacher leader candidate will explore and create positive and productive learning environments that integrate technology while focusing on dynamic leadership. *This course requires clinical implementation and reflection. Prerequisite or Corequisite: EDU 510.*

EDU 530 Assessment for Teachers Leaders ..... (3)
This course prepares teacher leader candidates to interpret and analyze P-12 student achievement data from the school and classroom. Teacher leader candidates will also apply data analysis results to differentiate instruction and intervention strategies at all levels, considering classroom, school, and district school improvement goals and plans. This course requires clinical implementation and reflection. *Prerequisite or Corequisite: EDU 510*.

EDU 540 Leadership Skills for Today's Teachers II ..... (3)
This course prepares the teacher leader candidate to collaborate as a co-teacher, resource teacher, department chair, team leader, peer observer, and as a leader in both the local and on-line professional community (Professional Learning Community). Teacher leader candidates will be equipped with the theoretical knowledge and skill necessary to participate in co-teaching, coaching and/or mentoring first and second year teachers, to assist teachers in the development of a cycle of reflective practice and to use technology to improve pedagogy. They will also design and facilitate professional development as part of this course. This course requires clinical implementation and reflection. *Prerequisite or Corequisite: EDU 510.*

EDU 550 Research I ..... (3)
In this course teacher leader candidates will learn to read professional literature and to develop and evaluate both quantitative and qualitative research that informs their instruction and assessment. They will learn how to use research to answer specific questions that arise in their own classrooms, schools, and districts. They will collaborate with others in their schools and/or districts and candidates in their program and profession to develop a question or questions that will be used for future collaborative research in EDU 570. *Must be taken at the University of Pikeville and must be completed before taking EDU 570. Prerequisite or Corequisite: EDU 510.*

EDU 570 Research II.....(3)
In this course emphasis will be placed on conducting applied research. Teacher leader candidates will complete an active research project where they will analyze, evaluate, and interpret student learning data at the school or district level to answer the research question(s) developed in EDU 550. Candidates will prepare and present the findings of the research project, which will be used to improve P-12 student learning in the school or district. Each candidate will also have the option of submitting the completed research project to an appropriate journal, e-publication, or conference for inclusion. *This course must be completed within one year of completion of EDU 550 Research I and must be taken in the candidate's last semester. Prerequisite: EDU 550.*

EDU 610 Literacy Instruction in the Elementary School.....(3)
This course explores the most recent research on the principles underlying the teaching of reading and writing in the elementary school along with the methods, materials, use of technology, instruction, and assessments necessary for a balanced literacy approach. *Prerequisite or Corequisite: EDU 510.*

EDU 620 Literacy Instruction in the Content Areas.....(3)
This course provides a comprehensive study of the most recent research on the strategies and materials for developing literacy skills across the content areas in middle and secondary classrooms. Candidates will be introduced to the literacy demands of the different disciplines and the instructional strategies and technologies to use in those disciplines. *Prerequisite or Corequisite: EDU 510.*

EDU 630 Leadership for Differentiated Instruction.....(3)
This course examines the key underpinnings of differentiation, the important components of differentiation, and practical ways to accomplish differentiation in the classroom. Candidates will incorporate the various components of differentiated instruction and technologies in designing lessons for implementation in a diverse classroom based on data from the state assessment system as well as school and classroom data. *This course requires clinical implementation, reflection, and a 5-hour clinical experience in a diverse P-12 setting outside of the candidate's classroom or role.* Prerequisites or corequisites: EDU 510 for the Teacher Leader Program only. For all other programs, there is no pre or co-requisite for this course.

EDU 640 Content Knowledge Enhancement.....(3)
This course is designed to enhance the teacher leader candidate's content knowledge. Candidates will read and respond to research and will self-assess their subject matter content knowledge, pedagogical content knowledge, and curricular content knowledge. They will work with a teacher within the same content area to develop and implement a content knowledge enhancement collaboration plan. Prerequisite or corequisite: EDU 510 for the Teacher Leader Program only. For all other programs, there is no pre or corequisite for this course.

EDU 650 Instructional Design.....(3)
This course is designed to enhance the teacher leader candidate's ability to design instruction aligned with state and national standards to actively engage and motivate P-12 learners. This course integrates the principles of the *Universal Design for Learning Guidelines* (udlguidelines.cast.org | CAST, Inc. 2018), which includes using multiple means of student engagement, multiple means of representation, and multiple means of action and expression to advance learning. This course familiarizes candidates with the *Kentucky Framework for Teaching* and addresses self-assessment and professional growth. This course requires clinical implementation. *Prerequisite or Corequisite: This course can only be taken during the last semester of the candidate's coursework for the Teacher Leader Program only. For other programs, there is no pre or corequisite for this course.*

COLLEGE OF NURSING AND HUMAN SERVICES

SCHOOL OF SOCIAL WORK GRADUATE CURRICULUM, COURSE REQUIREMENTS, AND COURSE DESCRIPTIONS

Master of Social Work (M.S.W.)

The University of Pikeville Master of Social Work (MSW) program is designed to prepare students for advanced practice in the field of social work and offers a specialized curriculum focused on mental health and addictions. The MSW is delivered online with courses being offered year-round to meet the needs of working professionals. The program also offers two programs of study: a 30-hour Advanced Standing Option for students who hold a degree from a program accredited by the Council on Social Work Education (CSWE) and meet additional admission criteria; and a 60-hour program for students who have completed a baccalaureate degree in an area other than social work or completed a social work degree with a program that was not accredited by the CSWE.

Social Work Admission Requirements: Regular Standing, 60-Hour Program
**To be completed by students who do not hold an undergraduate social work degree from a program accredited by the Council on Social Work Education (CSWE) or who do not meet additional criteria for Advanced Standing.*

1. Complete the MSW graduate application and submit the application fee;
2. An undergraduate degree from a regionally accredited institution;
3. A preferred overall GPA of 3.0 (on a 4.0 scale). Must submit transcript from degree granting institution and transcripts from any graduate work;
4. A minimum of 21 credit hours of undergraduate liberal arts coursework *

a. Six hours of social science (sociology, psychology, communication, political science, economics, anthropology, and human geography)
b. Six hours in arts and humanities (philosophy, ethics, art, music, theatre, religion, foreign language, and literature/writing)
c. Three hours in an introductory biology course or human based biology course.
d. Six hours in natural sciences or mathematics - Must include a course in statistics.

5. The applicant must submit three recommendation forms from individuals in the following categories: **
    a. Professor
    b. Social Work Professor
    c. Field Supervisor
    d. Professional Social Worker
    e. Work or Volunteer Supervisor
6. The applicant must sign an acknowledgement form stating that they can access and have reviewed the online MSW Handbook.
7. The applicant must review and sign a declaration to behave in a manner consistent with the National Association of Social Workers Code of Ethics.
8. The applicant must sign an acknowledgement form stating that they are willing to submit to a background check and drug screen which may be necessary for field education and that they may be responsible for the costs of such.
9. The applicant must sign an acknowledgement form stating that they understand that due to the online nature of the course they may be required to submit a recorded video of self as part of program and/or class requirements.
10. The applicant must submit a personal statement approximately four pages in length, double-spaced, which addresses the following:
    a. Why have you chosen to study social work? Why are you seeking graduate education currently? What are your career goals for the five years following graduation?
    b. Describe the prior experiences, if any, that you have had with online learning, identify any challenges that you anticipate with completing an online MSW, and briefly discuss your strategies for academic success.
    c. Discuss specifically how you will plan for and accommodate the required hours per week needed to complete the field hours while in the program. If you are expecting to be employed while in the program, discuss how you will ensure your availability for field placement hours.
    d. What information or experience influenced your choice in making an application to this school? How will you contribute to the University of Pikeville MSW program and to your peers?

**Please note that any liberal arts coursework not completed on admission to the* MSW *program, must be completed before beginning the advanced curriculum.*

***If you have graduated within the last five years, you must submit an academic recommendation.*

Social Work Admission Requirements: Advanced Standing, 30-Hour Program

**To be completed by students who have completed an undergraduate degree in social work from a program accredited by the Council on Social Work Education (CSWE).*

1. Complete the MSW graduate application and submit the application fee;
2. An undergraduate social work degree from a program accredited by the CSWE with no more than eight years between degree conferral and the start date of the MSW program;
    a. Applicants holding a degree conferred more than eight years prior to beginning the MSW program ***may*** be considered if the applicant has been consistently employed in the field and/or consistently maintained a professional social work license. Documentation of employment and/or license is required.
3. A required overall GPA of 3.0 at the degree granting institution (on a 4.0 scale). Must submit transcript from degree granting institution and transcripts of any graduate work;
4. A grade of B or better on all undergraduate required social work courses;
5. The applicant must submit three recommendation forms from individuals in the following categories:*
    a. Professor
    b. Social Work Professor
    c. Field Supervisor
    d. Professional Social Worker
    e. Work or Volunteer Supervisor
6. The applicant must sign an acknowledgement form stating that they can access and have reviewed

the online MSW Handbook.The applicant must review and sign a declaration to behave in a manner consistent with the National Association of Social Workers Code of Ethics.

7. The applicant must sign an acknowledgement form stating that they are willing to submit to a background check and drug screen which may be necessary for field education and that they may be responsible for the costs of such.
8. The applicant must sign an acknowledgement form stating that they understand that due to the online nature of the course they may be required to submit a recorded video of self as part of program and/or class requirements.
9. The applicant must submit a personal statement approximately four pages in length, double-spaced, which addresses the following:
    a. Why have you chosen to study social work? Why are you seeking graduate education currently? What are your career goals for the five years following graduation?
    b. Describe prior experiences, if any, that you have had with online learning, identify any challenges that you anticipate with completing an online MSW, and briefly discuss your strategies for academic success.
    c. Discuss specifically how you will plan for and accommodate the required hours per week needed to complete the field hours while in the program. If you are expecting to be employed while in the program, discuss how you will ensure your availability for field placement hours.
    d. What information or experience influenced your choice in making an application to this school? How will you contribute to the University of Pikeville MSW program and to your peers?

**Please note that students applying for advanced standing must submit at least one recommendation form from a field supervisor and/or current employer.*

The application ***process*** is the same for both regular standing and advanced standing applicants. All required application materials should be sent to: MSW Admissions, University of Pikeville Social Work Program, 147 Sycamore Street, Pikeville, KY 41501, Email: socialwork@upike.edu.

All completed program applications will be reviewed by the Social Work Admissions Committee who will make the final admissions determination. A personal interview may be requested prior to decision.

Orientation
Once accepted all students will be required to complete an online orientation to the MSW program that will include, but is not limited to, addressing MSW program policies (academic and behavioral), how to access email and navigate Canvas, the learning management system, library resources, how to contact their advisor, preparation for and administration of the MSW program exit exams, and other topics deemed appropriate by program faculty and administrators.

Academic Advisor
Once accepted to the UPIKE MSW program, each student will be assigned an academic advisor from the MSW faculty who will guide them in completing their educational and career goals, including requirements for the degree.

Transfer Policy
Regular standing (60-hour program) students may transfer up to 12 semester hours and Advanced Standing (30-hour program) students may transfer up to six semester hours of graduate coursework to the University of Pikeville to be applied as credit toward the MSW program. These hours must have been completed at an MSW program accredited by the CSWE no more than five years prior to transfer request, must be acceptable substitutions for required coursework for the UPIKE MSW program, and the applicant must have earned a "B" or better for any course to be considered transferable. The UPIKE MSW program recognizes that there are considerable differences regarding the design of social work programs and therefore does not guarantee credit transfer.

Students wishing to transfer from another CSWE accredited program must complete the UPIKE MSW application process, meet all admission requirements, and must also be in good standing with the other institution. Evidence of good standing is required (i.e., letter of good standing from program director, dean, or their designee).

Life Experience Credit
The University of Pikeville Social Work Program ***does not*** give credit for life experience or previous work experience to social work students as substitutions for curriculum or field education requirements.

The graduate student may repeat a course one time if a grade of 'C' or below was earned in the course. Only the grade received on the last attempt is computed into the cumulative grade point average. No more than two courses may be repeated. The semester hours will be counted only once toward meeting the program requirements.

Good Standing

The applicant or candidate must maintain a minimum GPA of 3.0 on a 4.0 scale in all graduate level coursework to be considered in "good standing." When students have completed 12 or more semester hours of graduate course work with a cumulative GPA of less than 3.0 on a 4.0 scale, they will automatically be placed on academic probation for one semester during which the GPA must be raised to the required 3.0 level. If the GPA is not successfully raised after one semester of probation, they may be officially dismissed from the program. If officially dismissed from MSW program, they must remain inactive for one 16-week semester before re-applying for admission.

Readmission Policy

A graduate application may be inactive for up to one year for any reason except official suspension without reapplying for admission. Students in good standing who do not enroll within three terms after the initial admission term will be required to reapply to the MSW program. Readmission can only be considered if the student completes all requirements for the MSW degree within six years from the initial enrollment date.

Exit Criteria

In addition to the successful completion of curriculum, the MSW program requires the following exit criteria:

1. Complete the application for graduation.
2. The student must complete all UPIKE MSW program surveys.
3. The student must successfully pass the MSW exit exam(s).
    a. Students in the Regular Standing, 60-hour program must pass the generalist social work practice exam, known as the Foundational Exam, with a 70% or higher to progress to the specialized curriculum.
    b. All MSW program students must pass the advanced social work practice exam, known as the Comprehensive Exam, with a 70% or higher to fulfill degree requirements.
    c. The exams are administered three times per calendar year toward the end of the Fall, Spring, and summer semesters.
    d. Students who fail an exam after their first attempt will be notified and will need to schedule a virtual meeting with program administrators and/or their advisor to discuss the results and plan to retake the exam. Students are only permitted to retake the exam once and are permitted to do so 4 to 12 months after the first attempt. Exceptions to this time frame could be granted by program administrators at the student's written request which explains the need and rationale for the request.
    e. Students who wish to retake the exam must submit their intention to do so in writing to their academic advisor within one month of the regularly scheduled exam date. The student's advisor will arrange the retest and send a confirmation that the student has been scheduled, and any additional instructions and/or policies.
    f. Students who fail an exam for the second time will be dismissed from the program. The student will be eligible to apply for readmission to the MSW program and will enter the program as a new student and complete all required courses for the degree. Students may begin taking classes eight months after the date of the second failed exam attempt.

MSW Curricular Requirements

Students enrolled in the Regular Standing program must complete a total of 60 credit hours of graduate level coursework – 30 hours of foundational coursework focused on generalist social work practice and 30 hours of specialized curriculum.

Students in the Advanced Standing program must complete a total of 30 credit hours of graduate level coursework focused on a specialized curriculum.

All course work (including transfer work) used to meet the requirements for a degree for an MSW must have been completed no more than five years prior to degree completion. The University of Pikeville reserves the right, even after the enrollment of students, to make individual curricular adjustments whenever serious deficiencies or needs are found. This may involve additional coursework whenever necessary. Deficiencies will be determined by the program

faculty. Students may be required to take such courses without credit toward the master's degree and at their own expense.

Master of Social Work Requirements ..... 60 hours

Foundation Curriculum ..... 30 hours

SW 500 The Social Work Profession 3
SW 515 Human Behavior in the Social Environment for Generalist Practice 3
SW 540 Generalist Practice with Individuals and Families 3
SW 550 Generalist Practice with Groups 3
SW 560 Generalist Practice with Communities and Organizations 3
SW 570 Social Policy: Analysis and Advocacy 3
SW 575 Social Work Research Methods 3
SW 585 Applied Learning in Field Education I 1.5
SW 586 Applied Learning in Field Education II 1.5
SW 595 Applied Learning in Field Education III 1.5
SW 596 Applied Learning in Field Education IV 1.5
SW 500 Level Elective 3

Specialization Curriculum ..... 30 hours

SW 615 Psychopathology 3
SW 620 Addictions: Theory, Assessment, Diagnosis, & Treatment 3
SW 640 Clinical Practice with Individuals and Families 3
SW 650 Clinical Practice with Groups 3
SW 660 Leadership and Clinical Administration 3
SW 670 Mental Health and Addiction Policy 3
SW 675 Social Work Practice Evaluation 3
SW 685 Advanced Applied Learning in Field Education I 1.5
SW 686 Advanced Applied Learning in Field Education II 1.5
SW 695 Advanced Applied Learning in Field Education III 1.5
SW 696 Advanced Applied Learning in Field Education IV 1.5
SW 600 Level Elective 3

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Master of Social Work Course Descriptions

SW 500 The Social Work Profession 3
The course introduces the social work profession and its intellectual, historical, and ethical foundations. The course highlights the role of the profession in the development of social welfare and emphasizes key concepts and theoretical frameworks of generalist social work practice. The course also provides an exploration of various practice areas on the micro, mezzo, and macro levels. An in-depth exploration of the profession's value and ethics is explored, and students are provided with ethical decision-making models to assist in addressing ethical issues on all levels of practice and with diverse populations. In addition, the course emphasizes the importance of self-awareness, self-reflection, self-correction (when necessary), and the practice of self-care as integral to effective social work practice. *Prerequisite: Admission to Regular Standing MSW program.*

SW 515 Human Behavior in the Social Environment for Generalist Practice 3
This course presents and discusses the biological, psychological, social, cultural, and environmental elements of human behavior across the life span. Students learn and apply theories from various disciplines that explain human behavior and the interactions between individuals, groups, communities, and societies. Special attention is given to the implications of diversity in relation to human development and behavior. *Prerequisites: Admission to Regular Standing MSW Program and Prerequisite or Corequisite of SW 500.*

SW 525 Motivational Interviewing 3
This course introduces the evidence-based practice, motivational interviewing (MI) which is often utilized to explore client ambivalence and enhance the client's motivation to change. The course will specifically explore how MI is utilized to increase motivation for mental health service utilization, substance use reduction, other behavioral changes, and how it is applicable to "mandated" clients. Students will examine the transtheoretical model of change that provides the theoretical foundation for MI, explore key concepts, and practice techniques. In addition, the course will explore MI's compatibility with social work values and ethics. *Prerequisite: SW 515 or Admission to Advanced Standing MSW Program.*

SW 530 Trauma Informed Care 3
This course prepares the advanced social work practitioner to be trauma responsive across all levels of practice. Students will analyze various theoretical frameworks for understanding trauma, including psychophysical, socio-cultural, the neuroscience of trauma, types of traumas, history of traumatology, and the impact of trauma on individuals, family, groups, communities, and organizations. Within a framework focusing on strengths and resiliency, the course focuses on the development of knowledge and skills related to developing and conducting trauma sensitive assessments and utilizing trauma informed evidence-based treatments across the lifespan and across all levels of practice. The course gives attention to how various aspects of diversity and difference impact understanding and working with survivors of trauma. Students will also examine strategies of self-care to reduce the risk of secondary traumatization on themselves, colleagues, agencies, and communities. *Prerequisite: SW 515 or Admission to Advanced Standing MSW Program.*

SW 535 Crisis Intervention 3
The course presents various theories and techniques for assessment, intervention, and follow-up with individuals, families, groups, communities, and organizations in high stress situations requiring immediate crisis intervention. A variety of emergency/crisis situations will be explored, such as threats or acts of suicide, threats of serious injury or homicide, serious symptoms of mental illness that require urgent response, sexual assault and partner violence, and bereavement and grief issues. The course will attend to ethical issues surrounding intervening with those in critical need, as well as how various aspects of diversity and difference, discrimination, marginalization, and oppression, affect crisis intervention. *Prerequisite: SW 515 or Admission to Advanced Standing MSW Program.*

SW 540 Generalist Practice with Individuals and Families 3
This course presents the generalist practice model with an emphasis on individuals and families. The course introduces the foundational skills necessary to facilitate the planned-change or problem-solving process in micro level practice. Students will examine the importance of cultural competence and strengths-oriented practice in fulfilling social work's obligation to serve vulnerable and oppressed populations. The course will also address the unique ethical situations of generalist social work practice with individuals and families. *Prerequisite or Corequisite: SW 515.*

SW 543 Behavioral Interventions with Children 3
This course prepares students with the skills needed to recognize, assess, and intervene with children (ages 4-10) experiencing common behavioral challenges. The need to work with all systems impacting the child as well as consideration to being part of an integrated care team are addressed. Case studies, research, and simulation cases will allow students to learn and critically examine interventions that are appropriate for working with children in this age range. Ethical dilemmas and identifying personal biases are an additional focus of this course. Prerequisites: Admission to the MSW Program.

SW 545 Foundations of Practice with Couples and Families 3
This course presents the foundational principles and techniques of practice with couples and families. Students will examine intervention approaches from various theoretical frameworks. Students will learn about diverse forms of couple relationships and family structures. Special consideration will be given to the implications of diversity for practice with couples and families. *Prerequisite: SW 540 or Admission to Advanced Standing MSW Program.*

SW 550 Generalist Practice with Groups 3
This course presents the application of social work generalist skills in practice with groups. The course focuses on group work as a social work intervention method, stages of group development, group dynamics, and group processes. Students will integrate knowledge of various theoretical models and techniques in social work practice with groups. Special consideration is given to the implications of diversity and unique ethical considerations for group work. *Prerequisite or Corequisite: SW 515.*

SW 560 Generalist Practice with Communities and Organizations 3
This course emphasizes generalist macro level social work practice by expanding the student's generalist social work knowledge and skills to include organizational and community assessment, community organizing, organizational change, program planning, evaluation, and grant writing. Special attention is given to the impact of oppression, discrimination, and prejudice on populations-at-risk and macro practice in general, as well as the unique ethical considerations of macro practice. *Prerequisite: SW 515.*

SW 565 Foundations of Telehealth Practice 3
This course prepares students with the knowledge and skill to engage in telehealth practice by understanding and exploring ethical concerns, policies, and interventions related to providing telehealth services. This course will explore the use of media and technology, appropriate safety planning and emergency management, and assess legal issues in order to adhere to compliance with telehealth practice. Students will explore various evidence-based interventions when using telehealth platforms and how to apply these interventions with various client populations. Prerequisites: Admission to MSW Program

SW 570 Social Policy: Analysis and Advocacy 3
This course provides students with knowledge and skills to engage in policy practice, giving attention to policy analysis, writing/revising policy, and advocacy. Students will analyze historical and contemporary social problems, programs, and policies within a social justice framework. The course will also explore various approaches and strategies for effective advocacy. Special emphasis will be placed upon the impact of policy and programs for vulnerable and oppressed populations. Ethical considerations in policy practice are also examined. *Prerequisite: SW 515.*

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SW 575 Social Work Research Methods 3
This course introduces students to the process of conducting scientific research, which includes concepts and theory, hypothesis formulation, operationalization, research design, data collection, data processing, statistical analysis, and report writing. Students will learn how research enables social workers to better serve clients. Ethical considerations for conducting social work research will be examined, as well as the social work practitioner's obligation to engage in research. Special emphasis will be placed upon the importance of evidence-based practice and the evaluation of client outcomes. *Prerequisite: SW 515.*

SW 585 Applied Learning in Field Education I 1.5

This course is one of four parts of the foundation field instruction sequence and provides students with the opportunity to apply generalist knowledge, values, ethics, and skills to actual social work practice in a supervised field setting. Students will also demonstrate professional behaviors consistent with the competencies outlined by the Council on Social Work Education. Students are required to complete 100 hours in the field practicum. The course includes a seminar component which will assist students with integration theory and practice. *Prerequisite: Admission to field education component as outlined in the MSW Program Field Education Manual.*

SW 586 Applied Learning in Field Education II 1.5
This course is one of four parts of the foundation field instruction sequence and provides students with the opportunity to apply generalist knowledge, values, ethics, and skills to actual social work practice in a supervised field setting. Students will also demonstrate professional behaviors consistent with the competencies outlined by the Council on Social Work Education. Students are required to complete 100 hours in the field practicum. The course includes a seminar component which will assist students with integration theory and practice. *Prerequisite: Admission to field education component as outlined in the MSW Program Field Education.*

SW 590 Special Topics in Social Work 1-3
This course consists of small group study regarding issues of current and special significance for generalist social work practice. Issues may include diversity and difference, global poverty, financial social work, forensic social work, child maltreatment, social work and law, HIV/AIDS, school social work, or other trending topics. This course may be repeated on a different topic for a maximum of six hours. *Prerequisite: Admission to MSW Program.*

SW 591 Generalist Transition Seminar 1
This one-hour elective focuses on empowering master level social work students and facilitating the transition from generalist social work to clinical social work. Topics, include but are not limited to identifying personal indicators of burnout, reinforcement of professionalism and the NASW Code of Ethics, preparation for the generalist comprehensive exam, personal growth, and reflective practice, and setting goals for growth in their specialized clinical curriculum. *The course will be graded on a Pass/Fail basis. Prerequisite: Eighteen (18) hours of 500 level social work courses.*

SW 595 Applied Learning in Field Education III 1.5
This course is one of four parts of the foundation field instruction sequence and provides students with the opportunity to apply generalist knowledge, values, ethics, and skills to actual social work practice in a supervised field setting. Students will also demonstrate professional behaviors consistent with the competencies outlined by the Council on Social Work Education. Students are required to complete 100 hours in the field practicum. The course includes a seminar component which will assist students with integration theory and practice. *Prerequisite: Admission to field education component as outlined in the MSW Program Field Education Manual.*

SW 596 Applied Learning in Field Education IV 1.5
This course is one of four parts of the foundation field instruction sequence and provides students with the opportunity to apply generalist knowledge, values, ethics, and skills to actual social work practice in a supervised field setting. Students will also demonstrate professional behaviors consistent with the competencies outlined by the Council on Social Work Education. Students are required to complete 100 hours in the field practicum. The course includes a seminar component which will assist students with integration theory and practice. *Prerequisite: Admission to field education component as outlined in the MSW Program Field Education Manual.*

SW 599 Directed Individual Study in Social Work 1-4
Directed study in a specific area or issue in social work not covered by existing courses within the foundation curriculum. Must be appropriate for generalized social work practice. Interdisciplinary study is welcomed and encouraged. Permission of instructor(s) granted upon approval of a student generated proposed plan of study. *Prerequisites: Fifteen (15) hours of foundation curriculum AND consent of the Instructor, Division Chair, and appropriate Dean(s).*

SW 615 Psychopathology 3
This course builds on the knowledge base of human behavior and the social environment and examines psychopathology from an ecological perspective and explores historical and contemporary approaches to diagnosis and treatment. Using the Diagnostic and Statistical Manual of Mental Disorders as an organizing framework, this course will explore the impact of bio-psycho-social-spiritual influences on the incidence, course, and treatment of mental disorders on diverse populations across the lifespan. The course emphasizes the acquisition of diagnostic skills as they relate to comprehensive social work assessment and the development of social work interventions. The course also introduces and briefly describes the most effective treatments, and treatment combinations for mental illness, including medication. Ethical issues in clinical social work practice with diverse and multicultural clients and the role that clinical social workers play in an interprofessional treatment team are addressed. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 620 Addictions: Theory, Assessment, Diagnosis, and Treatment 3
This advanced clinical concentration course will examine the etiology and epidemiology of chemical and behavioral addictive disorders. Addiction is explored from multiple theoretical perspectives (biological, sociological, and psychological) and the relationships between and among addictive behaviors and socioeconomic status, race, ethnicity, culture, religion, gender, sexual orientation, gender identity, age, physical and mental ability, spirituality, religion, and intersectionality are investigated. The course will also evaluate the holistic impact of addiction on clients, families, social support networks, workplaces, and communities. Emphasis is placed on the development of the knowledge and skills necessary to effectively engage in the prevention, assessment, diagnosis, and treatment of addictive disorders using evidence-based approaches. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 630 Death & Grief: Clinical Implications 3
This course will focus on the inescapable human experiences of loss, grief, and bereavement that occur across the lifespan. This course focuses on providing a theoretical base for understanding the behavioral and psychosocial aspects of loss, death, and bereavement and builds on generalist knowledge of human behavior. More specifically, the course explores how grief, mourning and bereavement is influenced by age, developmental stage, gender, race, culture, ethnicity, and social context, as well as how cultural, spiritual, and religious views impact perceptions of terminal illness, suicide, traumatic death, and disenfranchised grief. Special attention will be given to evidence-based clinical strategies, techniques, and goals of interventions in work with bereaved individuals, families, and groups across the lifespan. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 635 Clinical Practice with Children and Adolescents 3
This course provides the advanced knowledge and skills necessary to engage in clinical practice with children and adolescents. Students will apply various theories and perspectives related to human behavior and evidenced based intervention approaches to effectively engage in the differential assessment and treatment of children and adolescents. The course highlights the importance of "family" inclusion, as well as the identification of risks, strengths, and resiliency factors when working with children and their families. Special consideration is given to the unique ethical and legal challenges associated with working with minors and the impact of diversity and culture. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 640 Clinical Practice with Individuals and Families 3
The course expands the knowledge base and skill set of generalist social work practice by emphasizing advanced clinical practice with diverse clients, including children, youth, adults, and families affected by mental illness and addiction. This course focuses on the knowledge, values, and skills driving direct practice and gives attention to the exploration and utilization of the therapeutic alliance and the application of evidence-based theories and other intervention methods with individuals and families. Students will demonstrate theoretical and practical knowledge and skills to engage and assess clients, to define and prioritize issues, to set mutually developed goals, to implement the planned change, and then monitor and evaluate the clinical intervention(s). The course will discuss various ethical issues associated with clinical practice and the challenges associated with the process of engaging, assessing, and designing interventions which are sensitive to and account for diversity and difference. The course will also explore the importance of self-care, self-reflection, and use of self in the therapeutic process. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 645 Clinical Practice with Older Adults 3
This course presents the foundations of clinical practice with older adults and their families. The course examines the biological, psychological, social, and spiritual aspects of the aging process, and its effects on older persons and their families. Students will learn methods to conduct the planned change process with older adults with a focus of self-determination, strength, dignity, and resilience. Emphasis will be placed on natural and institutional support systems and the social work role in maintaining and enhancing functioning and well-being. Students will also examine the role of caregivers for older adults with limited functioning. The importance of interprofessional treatment planning is examined. Special consideration will be given to the implications of diversity and the intersectionality of social identities for older adults. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 650 Clinical Practice with Groups 3
The course expands the knowledge base and skill set of generalist social work practice by emphasizing advanced group work as a treatment modality for diverse clients affected by mental illness and addiction. The course emphasizes the application of research-based models and theories to guide the engagement, assessment, development, implementation, and evaluation of interventions with groups. The course explores the therapeutic factors inherent in group processes, as well as the role of the clinical social worker in forming, planning, facilitating, documenting, and evaluating groups. The course will also address the unique ethical issues associated with advanced group work and the need to ensure that group work reflects sensitivity to client diversity. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 655 Clinical Practice with Survivors of Violence 3
This course addresses theories, clinical skills and interventions utilized in direct practice with childhood and adult survivors of various types of violence (physical, sexual and other forms violence and trauma). Special attention will be given to evidence-based approaches to engagement, assessment, diagnosis, intervention, evaluation, and follow-up in a clinical setting. An emphasis will also be placed on diversity and use of social work ethics and values when working with survivors of violence. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 658 Clinical Practice with LGBTQ+ Populations 3
Utilizing an ecological and strengths-based approach, this course prepares students for affirmative clinical practice with LGBTQ+ individuals and their families. Students will develop the knowledge and skills needed to effectively address the needs of LGBTQ+ individuals and their families across the lifespan. Theoretical perspectives related to sex/gender, identity development, terminology, navigation of hetero-centric environments, and evidenced based approaches related to engagement, assessment, and intervention are explored. The course also attends to issues of diversity within the LGBTQ+ population such as age, disability, socioeconomic status, gender, etc. and how it impacts clinical practice and service delivery. The course also addresses challenges facing LGBTQ+ individuals such as violence, physical and mental illness addiction disorders, and safe and confidential service provision. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 660 Leadership and Clinical Administration 3
This advanced course prepares students for roles as supervisors, leaders, and administrators in in a variety of human services organizations through the provision of the necessary knowledge, values, and skills to effectively respond to an organization's challenges and opportunities. In this course students examine leadership theory and leadership development, evidence-based management practices, as well as the process, ethics, and legalities associated with administrative, educational, and supportive supervision. The course will address managing technology and information; strategic planning; resource/financial development and philanthropy; marketing strategies; monitoring and evaluating organizational effectiveness; and other issues associated with successful leadership and supervision. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 665 Professional Helpers as Clients 3
This course will examine the treatment of helping professionals with addictions, mental health issues and other social service needs. Professionals such as physicians, nurses, social workers, and various other helping professionals will be considered. Students will critically appraise and apply various theoretical frameworks and evidence-based interventions to practice with such professionals. Students will also examine the psychosocial and environmental factors impacting these clients. Special consideration will be given to the unique implications for helping professionals with addictions and mental health issues, including employment, monitoring programs, licensure issues, professional reputation, and ongoing treatment. *Prerequisite: SW 615.*

SW 670 Mental Health and Addictions Policy 3
This advanced graduate course will focus on the development of knowledge, values and skills needed to effect policy change for mental health and addiction service delivery systems at an organizational, community, and legislative levels. The processes and politics of making policies related to mental health and addiction will be examined from historical and contemporary perspectives. Emphasis is placed on "policy practice" and the course will examine the knowledge and political skills needed to effectively analyze policy, be an effective advocate, and impact public policy and social change. Special consideration is also given to how the mental health system has historically and contemporarily related to populations-at -risk and the impact it has had on service provision and policy development. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 675 Social Work Practice Evaluation 3
This research course builds on the knowledge base of prior research courses and focuses on providing students with the knowledge and skills needed to evaluate their own practice and the effectiveness of practice interventions with diverse and multicultural clients. This course reviews a variety of qualitative and quantitative evaluation designs, methodologies, and techniques applicable to evaluating clinical social work practice. The course also addresses the social work clinician's ethical responsibility to monitor practice and to recognize other issues associated with the evaluation of findings and the use of the findings. *Prerequisite: Admission to Advanced Standing MSW Program or completion of foundation curriculum.*

SW 685 Advanced Applied Learning in Field Education I 1.5
This course is one of four parts of the specialized field instruction sequence and provides students with the opportunity to apply knowledge, values, ethical, and skills to advanced social work practice in a supervised field setting. Students will also demonstrate professional behaviors consistent with the competencies outlined by the Council on Social Work Education. Students are required to complete 150 hours in the field practicum. The course includes a seminar component which will assist students with integration theory and practice. *Prerequisite: Admission to field education component as outlined in the MSW Field Education Manual.*

SW 686 Advanced Applied Learning in Field Education II 1.5
This course is one of four parts of the specialized field instruction sequence and provides students with the opportunity to apply knowledge, values, ethical, and skills to advanced social work practice in a supervised field setting. Students will also demonstrate professional behaviors consistent with the competencies outlined by the Council on Social Work Education. Students are required to complete 150 hours in the field practicum. The course includes a seminar component which will assist students with integration theory and practice. *Prerequisite: Admission to field education component as outlined in the MSW Field Education Manual.*

SW 690 Special Topics in Social Work Practice 1-3
This course consists of small group study regarding issues of current and special significance for advanced specialized social work practice. Issues may include practice with special populations, intervention approaches, and other issues of importance depending on specialization. This course may be repeated on a different topic for a maximum of six hours. *Prerequisite: Admission to MSW Program.*

SW 691 Professional Transition Seminar.....1
This one-hour elective course focuses on fine-tuning the connection between their personal abilities and their professional social work skills as students prepare to transition from MSW students to advanced level social work practitioners. Students will be empowered by gaining knowledge to further facilitate their success as a Master's level social worker beyond graduation. Topics to be covered include, but are not limited to, identifying, and connecting personal strengths to social work practice, career goal setting, establishing a peer consultation network, the connection between compassion fatigue and social work documentation, as well as preparing for the advanced comprehensive assessment and clinical licensure. *The course will be graded on a Pass/Fail basis. Prerequisite: Eighteen (18) hours of 600 level social work courses.*

SW 695 Advanced Applied Learning in Field Education III..... 1.5
This course is one of four parts of the specialized field instruction sequence and provides students with the opportunity to apply knowledge, values, ethical, and skills to advanced social work practice in a supervised field setting. Students will also demonstrate professional behaviors consistent with the competencies outlined by the Council on Social Work Education. Students are required to complete 150 hours in the field practicum. The course includes a seminar component which will assist students with integration theory and practice. *Prerequisite: Admission to field education component as outlined in the MSW Field Education Manual.*

SW 696 Advanced Applied Learning in Field Education IV..... 1.5
This course is one of four parts of the specialized field instruction sequence and provides students with the opportunity to apply knowledge, values, ethical, and skills to advanced social work practice in a supervised field setting. Students will also demonstrate professional behaviors consistent with the competencies outlined by the Council on Social Work Education. Students are required to complete 150 hours in the field practicum. The course includes a seminar component which will assist students with integration theory and practice. *Prerequisite: Admission to field education component as outlined in the MSW Field Education Manual.*

SW 699 Directed Individual Study in Social Work.....1-4
Directed study in a specific area or issue in social work not covered by existing courses within the specialized curriculum. Must be appropriate for advanced specialized social work practice. Interdisciplinary study is welcomed and encouraged. Permission of instructor(s) granted upon approval of a student generated proposed plan of study. *Prerequisites: Fifteen (15) hours of specialized curriculum AND consent of the Instructor, Division Chair, and appropriate Dean(s).*

ADMINISTRATION AND DEPARTMENT DIRECTORY

College of Arts and Sciences

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M.A. Bowling Green State University
M.A. Bowling Green State University
M.B.A. University of Pikeville
Ph.D. Bowling Green State University

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M.A. Southern Utah University
Ph.D. University of Memphis

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B.A. Ouachita Baptist University
M.R.E. Southwestern Baptist Theological Seminary
Ph.D. Baylor University

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B.A. Rutgers University
B.F.A. Winthrop University
M.F.A. Winthrop University

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B.A. Concord University
M.A. Marshall University

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M.M.E. University of North Texas

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M.A. Tennessee Technical University

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M.S. Central Michigan University
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Ph.D. The University of Texas at Austin

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INDEX

A

Academic Advising
Graduate 212
Undergraduate 46
Academic Amnesty 47
Academic Assistance Center 37
Academic Calendar
Graduate 202
Undergraduate 15
Academic Decisions & Academic Dismissal Appeal Process
Graduate 215
Academic Decisions & Academic Suspension Appeal Process
Undergraduate 46
Academic Dismissal
Graduate 215
Undergraduate 46
Academic Due Process – Course Grade Appeal
Graduate 215
Undergraduate 44
Academic Integrity Policy
Undergraduate 47, 215
Academic Policies
Graduate 211
Undergraduate 39
Academic Probation
Undergraduate 46
Academic Programs
Undergraduate 69, 70
Academic Scholarships
Undergraduate 33
Academic Standing – Probation and Dismissal
Graduate 214
Academic Suspension
Undergraduate 46
Academic Year/Summer Terms
Undergraduate 40
Accreditation Statement 10
ACE Program 37
Adding a Course
Undergraduate 40
Administration & Department Directory 240
Admissions 247
Athletics 247
Band 248
Board of Trustees 253
Coleman College of Business 248
Coleman College of Business Faculty 243
College of Arts & Sciences 249
College of Arts and Sciences 240
College of Nursing & Human Services 249
College of Nursing and Human Services Faculty 244
Dean Emeritus 252
Faculty Emeriti 252
Human Resources 249
Information and Technology Services 249
Library Services 250
Office of Advancement 250
Office of Business Affairs 250
Office of Institutional Research and Effectiveness 250
Office of the President 247
Office of the Provost 247
Patton College of Education 250
Patton College of Education Faculty 246
Presidents Emeriti 252
Public Relations 250
Safety and Security 251
Trustees Emeriti 254
University Registrar 251
Admission Information
Graduate 204
Undergraduate 19
Admission to a Major 45
Advanced Placement Credit
Undergraduate 49
Allara Library 26
Art 70
Art Course Descriptions 70, 73
Art Minor 70
Athletic Scholarships 33

B

Biochemistry (BCM) 73
Biology 74
Biology Course Descriptions 75
Biology Major 74
Biology Minor 75
Business 80
Associate Degree Programs 82
Business Administration Major 80
Business Administration Minor 82
Business Course Descriptions 83
Entrepreneurship Minor 82
Strategic Organizational Leadership Certificate 101

C

Cambridge International Examinations 51
Cancellation of Courses
Graduate 214
Undergraduate 40
Center for Student Success 37

Draft Subject to Change

Certificates 66
Change of Major 45
Chemistry 89
Chemistry Course Descriptions 90
Chemistry Major 89
Class Attendance
Undergraduate 40
Classification
Undergraduate 39
CLEP Credit 51
Communication 94
Communication Course Descriptions 95
Communication Major 94, 141, 148, 152, 157
Communication Minor 94
Course Audits
Undergraduate 40
Course Credit
Undergraduate 39
Course Credit (online)
Graduate 211
Course Load
Graduate 211
Credit by Examination 51
Criminal Justice 99
Associate Degree 100
Criminal Justice Course Descriptions 102
Criminal Justice Major 99
Criminal Justice Minor 100, 141
Curriculum & Course Requirements Undergraduate 57, 59

D

Dean's List 54
Degrees Offered
Graduate 220
Undergraduate 63
Demographic Information 24
Developmental Studies 153
Drop/Withdrawal/Refund Policy – Summer Terms. 32
Graduate 208
Dual Credit Opportunities 20

E

Earth Science 104
Earth Science Course Descriptions 104
Economics 105
Education 106
Education Course Descriptions 124
Elementary Education - Certification 112
Middle Grades Education - Certification 115
Secondary Education - Certification 119
Teacher Education Certification 107
English 129, 199
English Course Descriptions 129
English Major 129
English Minor 129
English as a Second Language 132

F

Family Connections 37, 38
Family Educational Rights and Privacy Act (FERPA) Policy 55, 218
Fees
Undergraduate 28
Film and Media Arts 134
Film and Media Arts Course Descriptions 136
Film and Media Arts Major 134
Minor 135
Final Examinations
Undergraduate 43
Financial Aid
Graduate 206
Financial Aid Default 34
Financial Information
Graduate 206
Undergraduate 27
Financial Responsibilities
Graduate 206
Undergraduate 30
First-Year Experience 138

G

General Education Curriculum 59
General Education Learning Goals & Outcomes 58
General Requirements
Graduate 220
General Requirements for Associate and Baccalaureate Degrees 62
Good Standing
Undergraduate 46
Grade Point Average (GPA)
Graduate 213
Grade Point Average (GPA)
Undergraduate 43
Grade Point Average Requirement
Graduate 215
Transfer Credit Policy 221
Grading System
Graduate 213
Undergraduate 42
Graduate Catalog 200
Graduation Awards 54
Graduation Responsibilities
Graduate 220
Graduation Responsibility
Undergraduate 69
Graduation with Honors 54

H

Health 138, 140
History 143
History Course Descriptions 144

History Major 143
History Minor 143
History/Political Science Major 143
Housing & Board 27
Humanities 147

I

Incomplete Grade
Graduate 213
Undergraduate 43
Intercollegiate Athletics 26
Interdisciplinary Studies 151
International Baccalaureate Program (IB 51
International Students
Undergraduate 20

M

Maintaining Financial Aid and/or Scholarships 34
Majors Offered
Undergraduate 63
Master of Business Administration 221
Admission Requirements 221
Course Descriptions 223, 225
Curricular Requirements 222
Grade Point Average Requirement 221
Learning Outcomes 221
Mathematics 153
Mathematics Course Descriptions ... 142, 148, 152, 154
Mathematics Major 154
Mathematics Minor 154
Mid-Term Grades
Undergraduate 43
Military Activation Policy
Graduate 212
Undergraduate 41
Military Service 51
Minors Offered
Undergraduate 64
Mission and Goals 12
Music 157
Music Course Descriptions 159
Music Minor 158

N

Notice of Non-Discrimination 2
Nursing 164
Associate of Science Degree (non-LPN students) 166
Associate of Science in Nursing 164
Associate of Science in Nursing Degree (LPN-RN students) 166
Nursing (RN-BSN) 168
Nursing Course Descriptions 169

P

Permission to Study at Other Institutions 52, 53
Graduate 217
Philosophy 171
Physical Education 172
Physics 177
Political Science 178
History/Political Science Major 178
Political Science Course Descriptions 178
Pre-Professional Programs 65
President's List 54
President's Message 11
Proficiency Evaluation Process 128
Proficiency Examinations 52
Psychology 180
Psychology Course Descriptions 180
Psychology Major 180
Psychology Minor 180

R

Readmission
Graduate 205
Undergraduate 23
Refund Policy
Undergraduate 30
Registration
Graduate 214
Undergraduate 40
Registration (official)
Graduate 206
Undergraduate 29
Religion 183
Religion Course Descriptions 184, 186
Religion Major 183
Religion Minor 184
Repeat a Course
Graduate 214
Undergraduate 44
Rescheduling of Final Exams
Undergraduate 44
Return of Title IV Funds Policy
Graduate 207
Undergraduate 31

S

Satisfactory Academic Progress (SAP)
Undergraduate 34, 208
Schedule of Classes
Graduate 214
Scholarship and Financial Aid
Undergraduate 33
Science 186
Semester Final Grades
Graduate 213
Undergraduate 44

Senior Citizens 23
Social Sciences 186
Social Work 187
Social Work Course Descriptions 189
Social Work Major 188
Social Work Minor 188
Sociology 192
Sociology Course Descriptions 193
Sociology Major 192
Sociology Minor 193
Spanish 195
Spanish Course Descriptions 195, 199
Special Admissions
Graduate 204
Student Affairs
Graduate 210
Undergraduate 36
Student Classification
Graduate 211
Undergraduate 23
Student Course Load
Undergraduate 40
Student Financial Services 251
Student Responsibilities
Graduate 211
Student Rights 36
Graduate 210
Student Success
Undergraduate 36
Students with Disabilities
Graduate 210
Undergraduate 38
Study Abroad 52

T

Teacher Leader Program
Admission Criteria 226
Admission to Candidacy 227
Course Description 229
Course Load 227
General Admission 226
Good Standing 227
Probation & Suspension 228
Readmission Policy 228
Repeat a Course 228
Withdrawal 228
The Curriculum
Undergraduate 59
Theatre 139, 196
Theatre Course Descriptions 196
Transcript of Record 53
Graduate 213
Transfer Applicants
Graduate 204
Tuition 27
Tuition and Fees
Graduate 206
Tuition Refund Table
Graduate 207

U

University History 13

V

Veterans Affairs Education Benefits 34

W

Washington Center for Internships and Academic Seminars 52
Withdrawal and Refund Policy
Graduate 207
Withdrawal from a Course
Graduate 214
Undergraduate 41
Withdrawal from the University
Graduate 214
Undergraduate 41
Withdrawal Policy
Undergraduate 30
Withdrawal Policy (unofficial)
Graduate 208
Undergraduate 31
Work Experience Credit 52