

UNIVERSITY OF PIKEVILLE

PERMISSION TO STUDY OFF-CAMPUS

Students enrolled at the University of Pikeville who wish to take a course at another accredited institution for credit toward a University of Pikeville degree must complete the *Permission to Study Off-Campus* form prior to enrolling in the course. Once the approved course is completed with a grade of "C" or better, the student must submit an official transcript showing the completed course before it can be used to meet a University of Pikeville degree requirement. Repeating a course at another institution will not change the grade received at the University of Pikeville for the same course. Students wishing to take courses off-campus while taking courses at the University of Pikeville will be limited to a combined load of 18 hours for the fall and spring terms and seven hours for summer terms. Students on probation will not be allowed to enroll in off-campus courses while taking courses at the University of Pikeville.

Student's Name _____ Classification _____

ID # _____ Telephone _____

E-mail Address _____

Major(s) _____ Minor (if applicable) _____

Total # of Hours Earned _____ Grade Point Average _____ Expected Graduation Date _____

Year & Term Requesting to Study Off-Campus _____

Name of Institution _____

Course(s) Which Permission Is Requested			University of Pikeville Equivalent		
Course Department	Course Number	Course Title	Course Department	Course Number	Course Title

Is/are the above course(s) required in the major? ___ Yes ___ No

Reason for Request _____

Student's Signature

Date

Signatures needed for approval:

Advisor

Date

Dean

Date

Registrar

Date