

Minutes
Institutional Biosafety Committee
Microsoft Teams
March 18, 2026
10:30 am – 11:40 am

Member	Attendance	Member	Attendance	Member	Attendance
Malgorzata Simm	P	Jesson Martin	P	Elmer Newness	P
Kameyo Johnson	P	Jessica Slade	P	Eric Werth	P
Stormie Adkins	P	Raymond Cole	A		

Absent: A; **Present:** P

Meeting Notes: Institutional Biosafety Committee (IBC)

- **Approval of Minutes**
 - Minutes from February 11, 2026, meeting were reviewed.
 - Stormie Adkins motioned to approve; Eric Werth seconded. Minutes approved by vote.
- **Review of Laboratory Compliance**
 - The committee reviewed information collected by Mr. Chris Crager (KYCOM Research Lab Technician) following his inspection of research lab compliance at CAS and KYCOM
 - **Items of concern:** Fire and safety, Biosafety, laboratory containers/labeling, and zone safety.
 - Dr. Simm gave solutions to improve the areas of concern documented by Mr. Crager.
 - All review documents are available in Teams.
- **Application Review**
 - **UP-KYCOM_Bao2026_IBC1**
 - Dr. Simm requested an update to the application regarding virus experimentation. The addendum was received.
 - Areas of concern were discussed, including the restrictions added to the research project last year. The Committee stressed that any experimentation with AAV (Adeno-Associated virus) must be conducted at Marshall University.

- Dr. Simm reviewed the voting rubric form in Teams and the submitted votes. And gave each member time to discuss the submitted information before the vote.
- VOTE RESULTS: 7 votes to request more information
- **Action**: A decision letter requesting that the PI provide information to answer the questions and concerns of the committee. At that time, the project will be brought up for review.
- **UP-CAS_Wang2026_IBC2**
 - The committee discussed areas of concern and decided on a vote.
 - VOTE RESULTS: 6 votes for approval without contingencies. 1 member recused.
 - **Action**: Letter of approval will be sent to PI.
- **UP-CAS_Wang2026_IBC3**
 - Discussion about the project and how this is different from the same-titled research project submitted by the same PI.
 - VOTE RESULTS: 1 rejected, 2 additional information needed, 3 approved without contingencies. *1 member recused (corrected)*.
 - **Action**: A letter requesting more information to distinguish between the two projects will be sent to the PI.
- **UP-CAS_Prater23026-IBC4**
 - Suggested pertinent information be added to the application.
 - VOTE RESULTS: 7 votes to request more information.
 - **Action**: Letter to be sent to the PI requesting that additional information be provided.
- **UP-KYCOM_Lazenska2026_IBC5**
 - Request for additional information
 - VOTE RESULTS: 7 votes to request more information.
 - **Action**: Letter to be sent to the PI requesting that additional information be provided.
- **UP-KYCOM_Han2026_IBC6**

- Questions about specific training answered during the discussion—All KYCOM research participants receive training from Dr. Simm.
- VOTE RESULTS: 7 votes to request more information.
- **Action**: Letter to be sent to the PI requesting that additional UP
- **UP-KYCOM_Simm2026_IBC7**
 - Dr. Simm recused herself
 - The Committee discussed oversight on cadavers and the disposal of samples.
 - Dr. Simm informed the committee of the protocol for the disposal process.
 - VOTE RESULTS: 6 approved without contingencies
 - **Action**: A letter will be sent to the PI
- **Training**: The committee reaffirmed that all PIs and students must complete the CITI biosafety training, with certificates stored in the IBC Teams folder.
- **Sanctions and discipline**
 - The Committee discussed possible options for researchers not following protocol or requests.
 - No defined protocol accepted
- **Copy of votes stored in Teams**

Meeting Adjourned: 11:40 AM
