



Position: Graduate Assistant - Bowling
Department: Athletics

University of Pikeville (UPIKE), the Leading University in Central Appalachia is actively seeking candidates for a Graduate Assistant Coach for our bowling program. This position will report to the Director of Bowling and the Head Coaches for both the men's and women's teams.

Responsibilities:

- Daily office work.
- Assist coaches with practices.
- Provides safety for the students, coaches, facilities and equipment while conducting practices, activities, competitions.
- Help to prepare agendas for travel.
- Assist with budget management.
- Understanding the expectations of the bowling teams.
- Regularly attends and participates in department meetings.
- Collaborates with campus constituents to access, provide and improve student experience related to bowling.
- Understands NAIA, MSC, and USBC eligibility rules.
- Driving University owned or rented vans.
- Other duties as assigned.

Requirements:

- Must have a minimum of Bachelor's degree and be accepted into graduate program at UPIKE.
- Must have experience in collegiate bowling.
- Must be willing to work under challenging conditions.
- Must be willing to work late/flexible hours.
- Must have excellent English communication skills, both written and oral.
- Demonstrate sensitivity to students with diverse academic, socio-economic, cultural and ethnic backgrounds, including those with disabilities.
- Understand how to work successfully as a team within all levels of the organization and know how to contribute to the mission of the university.
- Optional experience of drilling bowling balls and/or other pro shop duties.

**Graduate Assistants receive tuition waivers of up to 6 hours of classes per semester, a monthly stipend, housing & a meal plan. The meal plan covers the actual number of weeks that classes are in session during the fall and spring semesters.*

Important Notes: Resume and other application materials will be reviewed to determine if you meet the required qualifications for the position. If it is determined that you meet the required qualifications, your application materials will be used to identify a top group of the most highly qualified candidates. Please, specifically address the qualifications, competencies and desired qualifications in your resume and application materials.

The University of Pikeville is committed to providing a safe and productive learning, living and working community. To achieve this goal, we conduct background investigations for all final applicants being considered for employment. Background investigations include a criminal history record check, and when appropriate, a financial and/or motor vehicle history.

For more information about the University of Pikeville, please visit <http://www.upike.edu>. Interested applicants should complete the online application by visiting <https://www.upike.edu/offices/human-resources/careers/>. In addition to the application, interested applicants are requested to attach to their application a letter of interest, current resume, and the contact information for three to five professional references.