

# Community Service Social Work Practicum

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**Division:** CNHS

**Department:** Social Work

**Job Code:** FWSSWCOMSRVPRC

**Experience:** Intermediate

**Supervisor of Student Employee(s):** Shawna Kelly-Blair

**Requested Start Date:** 8/25/2025

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Serve as an undergraduate social work practicum student at an approved practicum agency, providing client-centered services with appropriate supervision and support, and assisting agency staff with the development and implementation of programs, services, projects, and events.

## **Responsibilities and Career Competencies:**

1. Assist staff members and supervisors in meeting the mission and goals of the practicum agency through the provision of individual, family, group, organization, and community services and programs, as appropriate - **C, TW, P, CSD, CT, CTR, L, T**
2. Utilize the Planned Change Process, strengths-based approach, and other relevant theories, processes, and models to assist individuals, families, groups, organizations, and communities meet identified needs and goals - **C, TW, P, CSD, CT, CTR, L, T**
3. Establish, initiate, implement, plan, and complete activities under the 9 competency areas outlined in the practicum learning contract that allow students to showcase and demonstrate appropriate professional behaviors - **C, P, CSD, CT, CTR, L, T**
4. Contribute to individual and group projects that benefit the practicum site, such as creating/distributing surveys; developing and implementing appropriate groups/programs; gathering and analyzing data; creating social media calendars/posts; assisting with resource development; assisting with policy changes, development, and implementation; assisting with internal development; and meeting training and educational needs - **C, TW, P, CT, CTR, L, T**
5. Follow the NASW Code of Ethics and agency policy and procedures, including, but not limited to, confidentiality, privacy, conflict of interest, and social media policies - **C, P, CSD, CT, CTR, L, T**
6. Utilize appropriate supervision and consultation and seek active feedback from supervisors - **C, TW, P, CSD, CT, T**

**Competencies/Skills:** Communication (C), Teamwork (TW), Professionalism (P), Career & Self Development (CSD), Critical Thinking (CT), Community Transformation (CTR), Leadership (L), Technology (T)

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**Experience:** Admission to the Social Work Program and Admission to the Field Education Component of the Social Work Program as outlined in the Social Work Program Field Education Handbook.

**Computer Skills:** Word, Excel, PowerPoint, Canva, Social Media & Technology, Sonia Field Tracking Software

**Other Skills:** Attention to detail, Strong active listening abilities, Public speaking, Written and Verbal Communication, Customer focused, Willingness to learn new things

**Work Schedule:** Monday through Sunday (hours vary).

**Work Conditions:** Heat, Cold, and Light Intensity

**Physical Demands:** Keyboarding, Reaching/Handling,

**Number of Positions:** 11

**Pay Rate:** \$9.75/hour

**Location:** Community – Locations vary.

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**Additional Comments:** Students will work approximately 13-15 hours per week. Complete required sections of application and upload resume.

**Application Notes:** Resumes and applications will be reviewed to determine if you meet the required qualifications for the position. If it is determined that you meet the required qualifications, your application materials will be used to identify a top group of the most highly qualified candidates. The University of Pikeville is an equal opportunity employer committed to assembling a diverse, broadly trained faculty and staff. The University of Pikeville does not discriminate on the basis of race, ethnicity, color, sex, gender, gender identity, sexual orientation, religion, national origin, age or disabilities in its programs, activities, hiring, or the admission of students.