



Position: Community Engagement and Instruction Librarian
Department: Library Services

The University of Pikeville (UPIKE), the Leading University in Central Appalachia, is currently seeking a creative, skilled, and service-oriented colleague for the position of Community Engagement and Instruction Librarian to work collaboratively with other librarians to develop programs and events based on patron interest and coordinate library participation in community events. Will also work internally to develop strategies for programming and engagement and serve as part of the library instruction team.

Responsibilities:

Outreach

1. Plans and coordinates special programs and events.
2. Plans and executes social media marketing, including Facebook, Twitter, and Instagram.
3. Plans and executes community partnerships.
4. Plans and executes library services focus group sessions.
5. Documents and reports statistics and assessment measures.

Instruction

1. Teach course-integrated information literacy sessions to students.
2. Collaborate with faculty to provide advanced library research instruction for students in discipline specific courses.
3. Coordinate with other Instruction Librarians to ensure that each student receives comparable instruction.
4. Collaborate with faculty to provide Open Educational Resources and Open Access Resources for classroom use.

Reference

1. Maintain knowledge of research resources, current trends and best practices in library reference services.
2. Investigate new ideas and innovation in reference.
3. Provide reference assistance through telephone, email, online chat, and in-person.

Collection Development/Departmental Liaison

1. Work closely with academic departments as a contact and promoter for all library services.
2. Share in developing and maintaining the collection in all formats.

Professional

1. Maintain current awareness of emerging information literacy trends.
2. Stay current with best practices in academic library programming.

3. Stay current with best practices in user experience, assessment, and instruction, both online and face to face.
4. Attend training for instructional techniques.
5. Attend professional conferences, workshops, and webinars.
6. Serve on library, university, or consortium committees as assigned.

Other

1. Work Saturdays and Sundays as needed.
2. Open and close the library as assigned.
3. Work a minimum of one night a week in rotation with other librarians.
4. Other duties and special projects as assigned.

Education/Skill Requirements:

- An ALA accredited master's degree in Library or Information Science with a preferred minimum of 2 years increasingly responsible library experience.
- Excellent technical and communication skills.
- Familiarity with both Mac and Windows platforms is preferred.
- Must have experience working with library and office equipment, e.g. projector, symposium, printer, copier, fax machine, barcode scanner, desensitizer/resensitizer.
- Must be familiar with Microsoft Office, particularly Word and Excel.
- Familiarity with ILS (Voyager) or OCLC Worldshare Management Services (WMS), and Libguides is preferred.
- Comfortable troubleshooting general computer issues preferred.
- Travel locally as needed.

The University of Pikeville offers a competitive salary commensurate with qualifications and experience. UPIKE offers a competitive benefits package including medical, dental, vision, and life insurance, telemedicine, long-term disability, tuition waivers, a 403(b)-retirement plan, and HSA, FSA, & dependent care accounts. UPIKE also offers a generous holiday schedule and paid leave program.

Important Notes: Resume and other application materials will be reviewed to determine if you meet the required qualifications for the position. If it is determined that you meet the required qualifications, your application materials will be used to identify a top group of the most highly qualified candidates. Please, specifically address the qualifications, competencies and desired qualifications in your resume and application materials.

The University of Pikeville is committed to providing a safe and productive learning, living and working community. To achieve this goal, we conduct background investigations for all final applicants being considered for employment. Background investigations include a criminal history record check, and when appropriate, a financial and/or motor vehicle history.

The University of Pikeville is an equal opportunity employer committed to assembling a diverse, broadly trained faculty and staff. The University of Pikeville does not discriminate on the basis of race, ethnicity, color, sex, gender, gender identity, sexual orientation, religion, national origin, age or disabilities in its programs, activities, hiring, or the admission of students.

For more information about the University of Pikeville, please visit <http://www.upike.edu>. Interested applicants should complete the online application by visiting <https://www.upike.edu/offices/human-resources/careers/>. In addition to the application, interested applicants are requested to attach to their application a letter of interest, current resume, and the contact information for three to five professional references.