

Teacher Education Committee
2023-2024 Summary of Discussion Items, Actions Items, and Actions Taken
CAEP Accountability Measure 2: Stakeholder Involvement

FALL TEC Meeting on October 17, 2023 – PCOE Annual Data Report to Teacher Education Committee		
Members Present: Carla Branham, Tim Cline, Logan Copley, Theresa Dawahare, Candace Fleming, Johnny Fleming, Tom Hess, J. Michael King, Coletta Parsley, Sammy Maynard, Amy Rhodes, David Slone, Ella Smith-Justice, Jenna Steigerwalt, Markayla Stevens Danielle Coleman (PCOE Administrative Assistant), Lisa Asbury (Data, Records, and Clinical Experience Manager)		
Discussion Items	Action Items	Actions Taken
Responsibilities of TEC members	The following documents for action items were emailed to the TEC members for review and feedback in Fall 2023: <ul style="list-style-type: none"> • Students Recommended for Admission to Teacher Education Program (Clinical I) • Students Recommended for Conditional Admission of 12 to Teacher Education Program • 2023 Goal Action Plan • 2023 Quality Assurance System • 2023 Handbook Updates 	See table below for actions taken and dates of e-votes.
2023 Annual Report was presented and next steps for continuous improvement were discussed while seeking input from TEC. The updated QAS, Clinical Handbook, and Goal Action Plan will be emailed to the TEC for review, feedback, and final approval.		
Students to be approved for admission will be emailed for approval.		

Note: The TEC consists of all education faculty, P-12 teachers/principals, program coordinators from the content divisions in the College of Arts and Sciences (CAS), program completers, the CAS Dean, Registrar, a community member, and students.

Spring TEC Meeting on April 11, 2024		
Members Present: Theresa Dawahare, Tom Hess, J. Michael King, David Slone, Markayla Stevens, Candace Fleming, Logan Copley, Derena Coleman, Bang Huang, Coletta Parsley, Sammy Maynard, Ella Smith-Justice, Johnny Fleming, Kimberly Clevinger, Tyler Ralston, Sandy Thornsby, Jenna Steigerwalt Students Representation Present: Alyson Lockard-Chevalier (KEA-SP President), Emilee Bailey (KEA-SP Vice-President) Danielle Coleman (PCOE Administrative Assistant), Lisa Asbury (Data, Records, and Clinical Experience Manager)		
Discussion Items	Action Items	Actions Taken
PCOE students and faculty went to Frankfort to advocate for House Bill 6, which, if approved will be tremendously beneficial to education students.	All action Items were emailed to TEC Members for review, feedback, and approval. By doing so, the TEC Members have additional time to review and provide feedback. Please see the complete list of action items in the table below.	See table below for actions taken and dates of e-votes.
PCOE Student Enrollment Projections for Fall 2024 are estimated to hold steady. We are always encouraging applications for the Teacher Leader Program.		
Received positive feedback from cooperating teachers on this year's piloted check sheets for Clinical I and Clinical II		

New Programs are coming: Music Education P-12 are expected to be approved by fall 2024 with implementation in spring 2025, and the MAT program proposal is underway also.		
Updates for the Clinical Handbook and Field/Clinical Experience to reflect that UPIKE PCOE students will adhere to the school district dress code when in the schools. Revised handbook will be emailed to the TEC for review, feedback, and approval.		
End-of-Year Data Analysis and other upcoming deadlines for PCOE were discussed.		
Plus Delta Feedback from the Fall TEC Annual Report was discussed and addressed.		

Note: The TEC consists of all education faculty, P-12 teachers/principals, program coordinators from the content divisions in the College of Arts and Sciences (CAS), program completers, the CAS Dean, Registrar, a community member, and students.

2023-2024 E-Votes (Relevant documents were emailed to TEC members for review and feedback. The final actions taken are listed below)

Date	Action Items	Actions Taken
8/21/2023	Students Recommended for Admission to Teacher Education Program (Clinical I)	Approved
8/21/2023	Students Recommended for Conditional Admission of 12 to Teacher Education Program	Approved
9/8/2023	2023 Goal Action Plan	Approved
9/12/2023	2023 Quality Assurance System	Approved
9/15/2023	2023 Handbook Updates	Approved
11/1/2023	Changes in PCOE Graduate course titles and descriptions to allow use in other programs	Approved
1/10/2024	Revisions to Undergraduate Criteria Checklists for Step II Clinical II and Step 3 Exit (PLT)	Approved
1/29/2024	Additional changes in PCOE Graduate course titles and descriptions to allow use in other education programs	Approved
3/14/2024	Proposal New Teacher Certification Program: P-12 Integrated Music Education major	Approved
3/15/2024	Closure of Proficiency Evaluation Program	Approved