



**University of Pikeville  
Kentucky College of Osteopathic Medicine  
Office of the Dean**

**Degree Granting Body**

**Policy Contact:** Dean, Kentucky College of Osteopathic Medicine  
**Policy Category:** Administration  
**Policy Number:** 1.6  
**Review:** Yearly

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**Purpose**

The Faculty Congress of University of Pikeville – Kentucky College of Osteopathic Medicine (KYCOM), along with the Board of Trustees confers the degree of Doctor of Osteopathic Medicine (DO) upon those students who have satisfactorily completed the requirements for graduation. The purpose of this policy is to demonstrate the process and procedure for the governing faculty association that recommends candidates for graduation from KYCOM.

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**Policy Statement**

KYCOM Faculty Congress facilitates communication among the teaching faculty and between the teaching faculty and administration. All members of the full-time faculty of KYCOM and the President of the University are members of the KYCOM Faculty Congress, and may participate and vote on all matters. Full-time faculty members who also hold administrative positions may be asked to withdraw from a session of the Congress for a Closed Session. Adjunct faculty members are considered special members of the Faculty Congress and may vote on matters by invitation only and at the discretion of the Congress.

The Faculty Congress of KYCOM is led by a Chairperson, Vice-Chairperson, and Secretary. The Chairperson must be a regular member of the Congress holding the rank of Associate Professor or a Professor who has been a member of KYCOM faculty for at least two (2) years. The Vice-Chairperson and Secretary must also be members of the Faculty Congress. Elected officers serve one (1) year terms, and election of officers takes place at the first meeting in July. The Chairperson of Faculty Congress presides at all meetings of the Congress, and periodically apprises the President of the University and the Board of Trustees on the status of matters affecting the faculty.

*General Disclaimer:*

*The information available is not to be treated as a contract, but rather a unilateral statement of policy. The university reserves the right to revoke, modify or suspend any of its policies and procedures at any time without notice.*



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The Faculty Congress shall meet at least four (4) times per year or upon special request by the chairperson. The meetings are governed by the most recent revisions of Robert's Rules of Order or by special procedures adopted by the Congress. The Faculty Congress is the body responsible for recommending the candidates for graduation. Once the Congress validates the credentials, the candidates' names are forwarded to the Board of Trustees for approval. Pursuant to The University of Pikeville Board of Trustees By-Laws, Article I, Section 4, The Board of Trustees, upon recommendation of the President and faculty of the University, shall have the power to confer the usual academic degrees.

**Related References, Policies, Procedures, Forms and Appendices**

[University of Pikeville Employee Handbook](#)

University of Pikeville Board of Trustees By-Laws, as amended January 25, 2021

  
\_\_\_\_\_  
Dean

November 19, 2021

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Last Approved Date

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