

UPIKE COVID-19 GUIDELINES

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
	No community-based spread of disease (no new cases for 14 days).	Mild to moderate community-based spread of disease (only a few cases in the community, but not on campus)	Substantial community-based spread of disease (defined by the local health department)	Confirmed case on campus - not all Level 4 cases are the same. The size and scope of the outbreak will affect the response taken. Level 4 can trigger a campus-wide or location-specific warning. In most cases, Level 4 will apply to specific locations around campus in order to give our cleaning crew a chance to complete their work so that the room or equipment is safe to use again. Should we see a larger outbreak on campus or a situation where contact tracing becomes impossible, we will trigger a Level 4 warning for the whole campus. So long as people maintain safe distancing, mask-wearing, and hand-washing, campus-wide Level 4 alerts should be very rare.
Desired Outcome:	Keep COVID-19 away from campus and prepare the campus community in case the disease should arrive on campus.	Physical distancing and restrictions on gatherings to address specific cases that appear on campus	Restrictions on activities, classes, laboratories and clinicals to reduce the risk of COVID-19 spreading on campus	Watch for announcements from the Office of the President.
Summary:	Be prepared, be careful.	The university is open, but physical distancing requirements apply.	The university may ask employees and students to stay at home or in your residence hall except for essential movement to classes and food service.	There may be strong restrictions on movement during Level 4 to provide us time to isolate and quarantine outbreaks on campus.
	No physical distancing is needed.	Gatherings are limited, cloth masks and some limitations on travel apply.	Stay in your extended family circle.	Limit your close interactions to immediate family only and mask up at all times.
	We are unlikely to be at Level 1 until after a vaccine is widely available.	Close interactions only within your extended family circle	Physical distancing requirements become more stringent, masks are required, and travel away from campus is severely limited.	Depending on the scope of the outbreak, classes may be moved online until the health department can isolate, complete contact tracing, and implement quarantines. Subsequent to that work, the university will deep clean any affected areas to limit spread.
Planning and Community Coordination:	Review, update, and implement emergency operations plans (EOPs).			
	Ensure the plan includes strategies to reduce the spread of a wide variety of infectious diseases (e.g., seasonal influenza).			
	The plan should include strategies for social distancing.			
	The plan should include guidelines that govern the decision for dismissal in the event that it is needed to stop or slow the spread of infectious disease.			
	The plan should include strategies for continuing education, meal programs, and other related services in the event of campus closure.			
	The plan should emphasize preventive actions for students and staff, including staying home when sick, appropriately covering coughs and sneezes, cleaning frequently touched surfaces, and washing hands often.			
Public Health:	Use approved cleaning spray and paper towels to disinfect commonly used surfaces (e.g., keyboards, desks, remote controls) so they can be wiped down before use.			
	Work from home remains an option for all employees whose job is amenable to work from home. Any questions about work from home should be directed to the Office of Human Resources.			
	If you are sick, stay home or in your residence hall room.			
	If you have family circle members who are sick, or you have been exposed to someone who is COVID-19 positive, self quarantine. If you live on campus, call the housing office and ask about self-quarantine housing options. Faculty members should make accommodations (e.g., extended due dates, electronic submission of assignments), for individuals who may be temporarily unable to attend class due to COVID-19.			
If You Are Sick:	If you are sick, stay home or in your residence hall room.			
	If you have family circle members who are sick, or you have been exposed to someone who is COVID-19 positive, self quarantine. If you live on campus, call the housing office and ask about self-quarantine housing options. Faculty members should make accommodations (e.g., extended due dates, electronic submission of assignments), for individuals who may be temporarily unable to attend class due to COVID-19.			
	People at high risk of infection should not attend events where 10 or more people are present. High-risk people include: those over 65 years of age, or with any of the co-morbidity conditions identified by CDC as risk factors for severe COVID-19 complications.			
	People should remain six feet apart in public spaces; hallways, classrooms, breakrooms, common areas, Close contact only with people in your extended family circle.			
Physical Distancing:	No physical distancing is required at this level, however, people should pay attention to others who exhibit signs of illness and distance themselves.	Cloth face masks must be worn indoors if anyone other than members of your extended family circle is present. People working alone indoors need not wear cloth masks. Outdoors, cloth masks may be removed, but physical distancing must be maintained with anyone other than members of your extended family circle.		All Level 2 and 3 recommendations are in place as well as the following: Staff, and faculty may be strongly discouraged from gathering or socializing outside their immediate family circle anywhere, on-campus or off. Watch for announcements from the Office of the President. Students should only have close contact with those in their immediate family circle.
		Events that involve deep breathing; (singing, playing brass or wind instruments, athletic events) should occur only outside or in very well ventilated areas. Spectators must engage in physical distancing.	Face-to-face classes may be suspended and instruction moved online. Watch for announcements from the Office of the President.	
			During face-to-face class suspensions, extracurricular group activities and large events are likely to be cancelled. Watch for announcements from the appropriate office.	
Classrooms:	No modifications are needed.	Students, faculty, and staff must wear cloth face masks in class.		Depending on the scope of the outbreak, face-to-face classes may be moved online until contact tracing, quarantine, and deep cleaning of affected facilities can be completed. Watch for announcements from the Office of the President. We will return to the appropriate level (1,2, or 3) following the completion of Level 4 requirements and with authorization of the PCHD.
		Courses may be delivered face-to-face, online, and/or in hybrid format. We encourage all faculty to embrace the hybrid format for their courses wherever possible. Students may become ill or enter quarantine at any time; hybrid teaching methodologies should be designed to allow students to continue learning whether they can physically attend class or not.		
		Increase space between desks. Where possible, rearrange desks to maximize the space between students. Keep in mind that students should be in the middle of a circle with a six-foot diameter that does not intersect any other student's circle. Turn desks to face in the same direction (rather than facing each other) to reduce transmission caused from virus-containing droplets (e.g., from talking, coughing, sneezing).		
		Laboratories are a unique classroom setting. Engaging in active lab work might require students to be in close proximity to other students. Masks, goggles and disposable gloves must be worn at all times in the laboratory settings where close contact is unavoidable.		
Facilities:	Cleaning fluids will be switched to CDC approved antiviral cleaner.		Deep-cleaning protocols; fogging with antiviral compounds of all affected areas will be completed before students, faculty, and staff are allowed to return.	
	Additional cleaning of high touch surfaces, doors, bathrooms, etc.	Residential spaces for quarantine will be identified and set aside for use throughout the year.		
Testing and Contact Tracing:	Students who can demonstrate a positive antibody test do not need additional COVID-19 testing unless they exhibit symptoms.			
	To enter campus in the fall, each student must be tested for COVID-19 prior to (2 - 5 days) or immediately upon arrival to the UPIKE campus and self quarantine until their results are negative.			
	Temperature and general health screening must be reported daily by all students, faculty, and staff. Each day a screening quiz will be posted on Canvas that must be completed prior to using the learning management software. Screening will be reviewed each day by the campus nurse to ensure compliance.			
	COVID-19 testing may be required at any time. Refusal to be tested for COVID-19 may result in removal from campus for a period of up to 14 days.			
	Anyone who experiences the signs or symptoms of COVID-19 should be tested as soon as possible and self-quarantined in one of the isolation facilities.			
	Testing and contact tracing will be conducted by the PCHD.			
Athletics:	In partnership with the Pike County Health Department (PCHD), testing will be made available to any student, faculty, or staff member who desires to be tested for COVID-19.			
	All Level 2 precautions plus:			
	In partnership with the county health department, extended family groups may be tested randomly.			
	Based on the recommendation of the PCHD, testing may be required for quarantined students, faculty, and staff to return to campus.			
	Conference and NAIA rules will govern participation in intercollegiate athletics events. Each sport may have different guidelines for competition. In the absence of specific guidance, the following will guide our athletic participation.			
	Teams may be designated as extended family circle by the athletic director in cooperation with the dean of students.			
Athletics:	Masks must be worn and physical distancing requirements upheld by all spectators at indoor venues. Only physical distancing is required for spectators at outdoor venues.			
	Testing and isolation may be required prior to competition.			
	Minimal contact sports: archery, cross-country, track, esports, bowling, tennis, dance, golf, swimming	Full engagement in athletics, Level 2 social distancing requirements must be followed. Spectators must be flexible as not all hosting venues may be able to accommodate spectators.		
		COVID-19 testing may be required periodically.		
	Moderate contact sports: Soccer, baseball, softball, volleyball	Full engagement in athletics, Level 2 social distancing requirements must be followed, except during competition. Spectators will be allowed at outdoor venues, but must observe physical distancing requirements. For indoor venues, spectators must be flexible as not all hosting venues may be able to accommodate spectators.		
	Regular COVID-19 testing may be required during the season while teams are engaged in intercollegiate competition.			
	Full engagement in athletics, Level 2 social distancing requirements must be followed, except during competition. Spectators will be allowed at outdoor venues, but must observe physical distancing requirements. For indoor venues, spectators must be flexible as not all hosting venues may be able to accommodate spectators.			
	COVID-19 testing must occur every seven days if signs or symptoms of COVID-like disease are present.			
	Extensive contact sports: Football, basketball, cheer	Athletic events may be suspended until contact tracing and cleaning can occur. Watch for announcements from the Office of the President.		

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	<p>All residential students and staff will be assigned to an extended family circle group based on housing, officing, co-curricular, or other affinity group.</p> <p>Students, faculty and staff are required to wear visible ID badges whenever they are present on campus - lanyards will be provided.</p> <p>Students must have their Extended Family Circle sticker visible on their ID badge whenever they are in public places on campus.</p>			
Housing:	No restrictions on movement or interaction at Level 1.	Immediate and extended family circle groups are free to associate in student rooms without Personal Protective Equipment (PPE) provided that no one in the group has a fever or any other symptoms of COVID-19.		Depending on where the outbreak occurs and who is involved in the outbreak, students may be required to self-quarantine in their immediate family circle until the health department can complete the work of contact tracing, isolation, testing (if necessary), and quarantine. Watch for announcements from the Office of the President.
		It is important to remember that there are other contagious diseases, in addition to COVID-19, that can cause significant morbidity in college students. Always observe the public health measures listed in this document.		Following investigation by the health department, the residence halls may return to Level 1, 2, or 3.
		Masks must be worn in all indoor common areas, including hallways and bathrooms, except during showers. Students should not linger at sinks any longer than absolutely necessary.		If any member of the UPIKE community tests positive for COVID-19, they must remain in isolation for the period of time designated by the PCHD.
		Bathroom facilities that are shared by more than two rooms will contain sanitizing spray which should be used by each resident prior to and following showering or using the toilet. Instructions for proper use of cleaning agents will be provided by staff.		If any member of the UPIKE community has been exposed to COVID-19 in a way that the PCHD determines is at risk of spreading infection, that community member will be asked to move to quarantine until they are cleared by the PCHD to return to the community.
		Private or semi-private bathroom facilities are the responsibility of the immediate family circle who uses them daily. Cleaning agents and soap should be purchased and the bathrooms cleaned regularly by the residents.		
		Students from different extended family groups may intermingle socially, provided they are observing physical distancing guidelines.	Students from different extended family groups should not intermingle socially unless they are observing physical distancing guidelines and wearing cloth masks at all times.	
Dining:	All residential students, faculty, and staff are allowed to eat in the dining hall and food court. Provided they are symptom free.	Grab-and-go options will be available in the Cafe and the Food Court.		All food service options will be available on a grab-and-go basis until the county health department completes their work.
		Tables will be spaced and occupancy will be reduced in all dining facilities.		
		Some tables will be available for single-person dining.		
		Resident students may eat in extended family circle groups.		
		Extended family circle groups must be spaced at least six feet from one another.		
		Faculty and staff are asked to use the grab-and-go option for lunch to make space for students in the cafeteria.		
Travel:	For the fall semester of 2020 we recommend that students, faculty and staff strictly limit their travel to essential travel only. This includes travelling home for the weekend.	Faculty and staff will need to travel to and from their homes, purchase groceries, visit health care facilities, etc. We ask that for the duration of the pandemic, faculty and staff should be careful to observe all state and local public health recommendations.		Travel restrictions may be increased depending on the recommendations of the PCHD.
		Faculty and staff who need to travel as part of their job, or who choose to do so on vacation, are allowed to do so, but should be aware that travel into high-infection rate areas might require self-quarantine upon their return.		
		All members of the UPIKE Family are banned from travel to large conferences that are out of state through October 1. Travel to small meetings will be considered by the employees supervisor on a case-by-case basis.		
		Students who need to travel in the region should closely observe public health guidelines.	Residential students should remain on campus as much as possible. Commuting students may want to consider attending class face-to-face only when necessary.	
Movement around campus is free.	Moving around campus is governed by directional signs - please carefully follow the directions offered by these signs.			
	When moving in hallways through buildings, masks must be worn, no loitering in hallways, two-way travel through most hallways is allowed.	When moving in hallways through buildings, masks must be worn, no loitering in hallways, two-way travel through most hallways is not allowed. Watch for directional signage.		
Events:	No regulations of events.	Events of up to 100 might be allowed out of doors with social distancing. Consult state regulations.	Events of up to 20 might be allowed outdoors with social distancing. Consult state regulations.	Campus events may be suspended, pending the health department response and deep cleaning of affected areas. Watch for announcements from the Office of the President.
		Events of up to 50 might be allowed indoors with social distancing and masks. Consult State regulations.	Events of up to 10 might be allowed indoors with social distancing and masks. Consult state regulations.	
		Extended family circles are allowed to interact freely.	Extended family circles are allowed to interact freely.	
Visitors and Vendors:	Vendors must check in with Campus Safety to ensure they understand our policies and level of operation. OR First-time vendors must receive and agree to abide by written guidelines provided by the business office.			Vendors should be warned at check in that there is an active outbreak of COVID-19 on the UPIKE campus.
	Vendors who show signs of COVID-19, should not come onto the UPIKE campus.			
	Prospective students may visit under the supervision of someone from the Office of Admissions. Tours are limited in size and scheduled in advance.		We recommend against prospective student visits during Level 3.	Prospective student tours are suspended.
	Vendors are free to move around campus but must observe social distancing and wear face masks.		Vendors should call Campus Safety to see whether they are able to come to campus.	Visitors are not permitted on the UPIKE campus during Level 4 unless they are healthcare workers.
	Visitors to campus are welcome in public areas, but must wear face masks at all times.		No visitors are welcome on campus.	Social visits are not permitted while the public health department conducts their investigation and deep cleaning is completed.