

### MSW Applicant Recommendation Form

Name of Applicant

This recommendation form will become part of your educational record. In accordance with the Family Education Rights and Privacy Act of 1974, you have access to your record, including this form unless you voluntarily waive the right to review the recommendation. Please check one of the boxes and sign the statement below prior to sending this form to the evaluator. If you fail to check one of the boxes, you will automatically waive your right to access this recommendation form.

I have read the statement above and hereby      waive      do not waive my right to access this document.

Student Signature

Date

**Evaluator:** The above named student has identified you as someone who can be helpful to us in evaluating the applicant's readiness for a graduate program in social work. Please note that under the Family Education Rights and Privacy Act of 1974, the applicant will have access to this recommendation unless they have waived that right.

The University of Pikeville MSW program is an intensive online program of graduate study and requires the student to possess strong intellectual ability and excellent communication skills. Of equal importance, they should also be emotionally mature and stable appropriate to the applicant's age. It is the task of the MSW Admissions Committee to gather information and make a determination regarding the applicant's aptitude for graduate level studies and potential for advanced professional practice. Although people grow and mature throughout their educational journey, those who enter graduate studies without a certain level of readiness are likely to struggle and have a difficult experience. You can best help the applicant by being candid in your assessment of their academic and personal qualifications. Please complete the following sections as completely as possible.

Evaluator's Name

Title

University or Organization Affiliation

Phone Number

Email address

Highest Degree Earned

How long have you known the applicant?

In what capacities have you known the applicant? (Please check all that apply)

Professor/Instructor

Field Instructor

Work Supervisor

Research Supervisor

Clergy/Community Leader

Other - Please specify,

Academic Advisor

Work Colleague

(Applicant's Name)

Using as a base of comparison other individuals whom you have known in the same way in recent years, please indicate your evaluation of this applicant's ability and professional competence by choosing the best selection from the table next to each characteristic.

Characteristics	Superior Top 5%	Excellent Top 95%	Very Good Top 85%	Average Top 50%	Below Average	No basis for Judgement
Academic and intellectual ability to think critically						
Ability to express thoughts, ideas, and feelings in writing						
Ability to express thoughts, ideas, and feelings verbally						
Ability to accept and utilize constructive criticism and feedback						
Demonstrates leadership skills						
Demonstrates self-awareness						
Demonstrates integrity						
Demonstrates a commitment to social work values and ethics						
Ability to work with diverse, vulnerable, and oppressed populations						
Demonstrates emotional maturity and stability						
Performs well under stress						
Demonstrates self-motivation and dedication to completing tasks						
Ability to be resourceful and creative						
Demonstrates information literacy and digital literacy						
Ability to work with people and be part of a team						
Commitment to social, economic, and environmental justice						

What characteristics do you consider to be the applicant's greatest strengths for graduate education and advanced social work practice?

What do you anticipate will be the applicant's greatest challenges?

Please provide any additional information that you would like to share with the admissions committee.

Please check the box that best corresponds with your overall evaluation of this applicant with respect to admission to the UPIKE MSW program.

I ***DO NOT*** recommend this applicant for admission to the MSW program.

I believe that this applicant's academic and personal qualifications are marginal, but if admitted, the applicant would greatly benefit from graduate study.

I recommend this applicant for admission to the MSW program and believe that this applicant will perform at a level that is comparable to that of most graduate students.

I **STRONGLY** recommend this applicant for admission to the MSW program and believe that this applicant has the capability to perform at a superior level.

Signature of Evaluator

Date

Thank you for your assistance in our evaluation of this applicant's readiness for graduate level studies and for advanced social work practice. Please submit the evaluation as soon as possible as applications will not be considered until all materials have been received.

You have two options for submitting this form:

- 1) Mail the recommendation directly to the UPIKE School of Social Work with a signature across the seal of the envelope.

***UPIKE School of Social Work  
MSW Program Admissions  
147 Sycamore Street  
Pikeville, KY 41501***

- 2) Email the completed form from your professional or .edu email address to ***socialwork@upike.edu***  
Please put *MSW Student Recommendation* in the subject line. If choosing the email option, note that your email must exactly match the email listed on the recommendation form.

**Recommendations must be returned by the evaluator. Any forms arriving from the applicant will be considered invalid.**

If you have questions, please contact the UPIKE School of Social Work at 606-218-5023 or 606-218-5011. You can also email questions to [socialwork@upike.edu](mailto:socialwork@upike.edu).