



UNIVERSITY OF PIKEVILLE

PATTON COLLEGE OF EDUCATION

Graduate Teacher Education Program

Consideration for admission to the University of Pikeville requires you to complete the following steps.

Step 1 Submit this application and all required admission forms to:

Note: A nonrefundable application fee of \$50 must be included with this application.

MA - Teacher Leader Admissions
University of Pikeville
147 Sycamore Street
Pikeville, KY 41501

Admissions questions should be addressed to:

Fairy Coleman
University of Pikeville
tl@upike.edu
(606) 218-5314

Step 2 Provide official undergraduate and graduate transcripts for all collegiate work attempted.

Note: A minimal cumulative GPA of 2.75 on a 4.0 scale from the degree-granting institution if issued after 2013 and a GPA of 2.60 if issued before 2013.

Step 4 Complete a Free Application for Federal Student Aid (FAFSA) by February 15 to determine federal, state and institutional aid. The University of Pikeville's Title IV Institution Code is 001980.

Anticipated Program Beginning Spring _____ Summer _____ Fall _____

Social Security Number _____ - _____ - _____ **Email address:** _____

Name _____
Last First Middle Maiden Preferred Name

Address _____
Number and Street City State Zip County

Home Phone () _____ **Cell Phone** () _____

Date of Birth _____ **U.S. Citizen** Yes No **Sex** Male Female

Name of Employer * _____



CHARACTER and FITNESS FORM Graduate Education Program

Answer each question by circling “yes” or “no.” If you answer “yes” to any question, you must submit a full explanation using a separate sheet of paper.

If you have ever held, or currently hold a professional license, credential, or other document issued to you by any other jurisdiction other than Kentucky within the United States or abroad, enclose a copy of the certificate(s) and provide the following:

Type of Professional Certificate	State or Jurisdiction of Issuance	Issue Date	Expiration Date

Disclosure of Background Information

If you answer “yes” to any question below, SUBMIT a narrative with your application. The narrative should include dates, locations, school systems, court records, and any other information that explains the circumstances in detail.	YES	NO	Documentation Attached
1. Have you ever had a professional certificate, license, credential, or any document issued for practice denied, suspended, revoked, or voluntarily surrendered? If you have had a professional certificate, license, credential, or any other document issued for practice initially denied by a licensing body, but later issued, you must answer “yes.”			
2. Have you ever been suspended or discharged from any employment or military service because of allegations of misconduct?			
3. Have you ever resigned, entered into a settlement agreement, or otherwise left employment as a result of allegations of misconduct?			
4. Is any action now pending against you for alleged misconduct in any school district, court, or before any educator licensing agency?			
5. Have you ever been convicted of or entered a guilty plea, an “Alford” plea, or a plea of nolo contendere (no contest) to a felony or misdemeanor, even if adjudication of the sentence was withheld in Kentucky or any other state? For the purpose of this application, minor traffic violations should not be reported. Convictions for driving while intoxicated (DWI) or driving under the influence of alcohol or other drugs (DUI) must be reported.			
6. Do you have any criminal charges pending against you?			
7. If you indicated “yes” to question #1 through #6, has the EPSB previously reviewed the information? – _____ (Date of Review)			

I declare that I understand the standard for personal and professional conduct expected of a professional educator in Kentucky. I further certify that I have read and examined the Professional Code of Ethics for Kentucky Certified School Personnel, 16 Kentucky Administrative Regulation 1:020, understand its provisions, and agree to abide by its terms during the course of my career as a professional educator.

I affirm and declare that all information given by me on this form is true, and correct, and complete to the best of my knowledge. I understand that any misrepresentation of facts, by omission or addition, may result in the denial or revocation of my teaching certificate. Further, I understand that KRS 161.120 provides that a teaching certificate may be revoked at any time upon determination that false information was presented toward obtaining a teaching certificate.

SIGNATURE _____

DATE _____

**PROFESSIONAL CODE OF ETHICS
FOR KENTUCKY SCHOOL PERSONNEL
16 KAR 1:020**

Section 1. Certified personnel in the Commonwealth:

- (1) Shall strive toward excellence, recognize the importance of the pursuit of truth, nurture democratic citizenship, and safeguard the freedom to learn and to teach;
- (2) Shall believe in the worth and dignity of each human being and in educational opportunities for all;
- (3) Shall strive to uphold the responsibilities of the education profession, including the following obligations to students, to parents, and to the education profession:

(A) **TO STUDENTS:**

1. Shall provide students with professional education services in a nondiscriminatory manner and in consonance with accepted best practice known to the educator;
2. Shall respect the constitutional rights of all students;
3. Shall take reasonable measures to protect the health, safety, and emotional well-being of students;
4. Shall not use professional relationships or authority with students for personal advantage;
5. Shall keep in confidence information about students which has been obtained in the course of professional service, unless disclosure serves professional purposes or is required by law;
6. Shall not knowingly make false or malicious statements about students or colleagues;
7. Shall refrain from subjecting students to embarrassment or disparagement; and
8. Shall not engage in any sexually related behavior with a student with or without consent, but shall maintain a professional approach with students. Sexually related behavior shall include such behaviors as sexual jokes; sexual remarks; sexual kidding or teasing; sexual innuendo; pressure for dates or sexual favors; inappropriate physical touching, kissing, or grabbing; rape; threats of physical harm; and sexual assault.

(B) **TO PARENTS:**

1. Shall make reasonable effort to communicate to parents information which should be revealed in the interest of the student;
2. Shall endeavor to understand community cultures and diverse home environments of students;
3. Shall not knowingly distort or misrepresent facts concerning educational issues;
4. Shall distinguish between personal views and the views of the employing educational agency;
5. Shall not interfere in the exercise of political and citizenship rights and responsibilities of others;
6. Shall not use institutional privileges for private gain, for the promotion of political candidates, or for partisan political activities; and
7. Shall not accept gratuities, gifts, or favors that might impair or appear to impair professional judgment, and shall not offer any of these to obtain special advantage.

(C) **TO THE EDUCATION PROFESSION:**

1. Shall exemplify behaviors which maintain the dignity and integrity of the profession;
2. Shall accord just and equitable treatment to all members of the profession in the exercise of their professional rights and responsibilities;
3. Shall keep in confidence information acquired about colleagues in the course of employment, unless disclosure serves professional purposes or is required by law;
4. Shall not use coercive means or give special treatment in order to influence professional decisions;
5. Shall apply for, accept, offer, or assign a position or responsibility only on the basis of professional preparation and legal qualifications; and
6. Shall not knowingly falsify or misrepresent records of facts relating to the educator's own qualifications or those of other professionals.

SIGNATURE _____ **DATE** _____

**UNIVERSITY OF PIKEVILLE
GRADUATE TEACHER EDUCATION PROGRAM/TEACHER LEADER PROGRAM
ADMINISTRATOR AGREEMENT**

This agreement is a requirement for admission to the University of Pikeville Graduate Teacher Education Program/Teacher Leader Program.

By signing this agreement the administrator:

- gives permission for the candidate to complete all required clinical experiences.
- gives permission for the candidate to conduct the action research project in his/her classroom or a designated classroom in which the candidate will collaborate with the teacher to complete all required clinical experiences **if he/she is not employed** within the school.
- gives permission for the candidate to present action research findings to the appropriate audience.
- gives permission for a P-12 teacher partner to mentor the candidate in the school setting.

I understand the requirements of the University of Pikeville Graduate Teacher Education Program/Teacher Leader Program and give my permission for _____ to incorporate the above requirements in the P-12 school setting.

Candidate (Print)

Administrator (Print)

Candidate (Signature)

Administrator (Signature)

Date _____

Date _____

School _____

School Address _____
Street or PO Box City State Zip

School Phone Number _____

School Fax Number _____

School Email Address _____

Admission to the Graduate Teacher Education Program
**EVALUATION FOR ADMISSION TO THE
 GRADUATE TEACHER EDUCATION PROGRAM**
University of Pikeville
(Three Required)

Please check box 1 or 2.

1. The candidate has chosen to retain his/her right of access to this reference. Therefore, this reference may be read by the candidate upon request.

2. The candidate has chosen to waive his/her right of access to this reference. Therefore, this reference may not be read by the candidate.

Candidate's Name _____ Candidate's Signature _____
 Please Print

Completed by _____ Date _____
 Please Print

Please check one: Principal Education/Content Faculty P-12 Teacher

Based on your experience, please rate the teacher education applicant using the following rubric:

Level 4 Always	Level 3 Typically	Level 2 Sometimes	Level 1 Rarely or Never
The applicant always demonstrates the behavior.	The applicant typically , but not always, demonstrates the behavior.	The applicant sometimes , but not usually, demonstrates the behavior.	The applicant rarely or never demonstrates the behavior.

Please indicate by checking ✓ the appropriate box based on the above rubric.

I. Professionalism – KTPS/InTASC Standard 9 The teacher education program applicant:	Always	Typically	Sometimes	Rarely or Never
1. models appropriate values for a teacher leader.				
2. is punctual and attends class regularly.				
3. dresses appropriately in each situation.				
4. behaves in an honest and ethical manner.				
5. is positive, respectful, and supportive of the teacher and other students in the classroom.				
II. Critical Thinking – KTPS/InTASC Standard 5, 6, & 7 The teacher education program applicant:	Always	Typically	Sometimes	Rarely or Never
1. looks at issues from differing perspectives				
2. asks pertinent questions.				
3. engages in exploration, discovery, and expression across content areas.				
4. is committed to mastery of disciplinary content and skills.				
III. Communication – KTPS/InTASC Standards 2, 4, & 8 The teacher education program applicant:	Always	Typically	Sometimes	Rarely or Never
1. expresses ideas in a clear, concise manner in both written and oral communication.				
2. responds appropriately to questions and remains on topic.				

3. submits well-planned and well-designed papers or projects.				
4. can communicate ideas in a variety of ways.				
5. seeks to foster respectful communication among all members of the learning community.				
IV. Creativity – KTPS/InTASC Standards 5 & 8 The teacher education program applicant:	Always	Typically	Sometimes	Rarely or Never
1. has courage to try new things and risk failure.				
2. is willing to challenge assumptions.				
3. uses instruction as well as logic to make decisions.				
4. can elaborate and extend ideas and concepts.				
V. Collaboration – KTPS/InTASC Standard 10 The teacher education program applicant:	Always	Typically	Sometimes	Rarely or Never
1. actively works toward setting and meeting group goals.				
2. identifies and shares new ideas.				
3. listens to team members.				
4. refrains from dominating discussions				
VI. Diversity – KTPS/InTASC Standard 1 The teacher education program applicant:	Always	Typically	Sometimes	Rarely or Never
1. values diversity, showing empathy and respect for other cultures and beliefs				
2. shows empathy and respect for other cultures and beliefs				
3. chooses nondiscriminatory expressions and refrains from belittling others.				
VII. Personal Growth and Reflection – KTPS/InTASC Standard 9 The teacher education program applicant:	Always	Typically	Sometimes	Rarely or Never
1. adequately prepares for instruction.				
2. uses feedback and scores from assessments to inform study habits.				
3. proactively works to modify instruction based on student data.				
4. values input from others in the form of constructive criticism and feedback.				
5. makes personal changes based on constructive criticism and feedback.				

Additional Comments (attach an additional sheet if needed):

I recommend the applicant for admission to the Graduate Teacher Education Program.

I do not recommend the applicant for admission to the Graduate Teacher Education Program.

Signature of person completing form

Attention Evaluator:

This Evaluation for Admission to the Teacher Education Program may be submitted electronically by email: TL@upike.edu. It can also be mailed or submitted in person to the PCOE Office:

Coletta Parsley
 Director of Teaching
 Patton College of Education
 University of Pikeville
 147 Sycamore Street
 Pikeville, KY 41501

Attach a copy of your current teaching certificate. If there are any changes in your certification while you are enrolled in our program, please send us an updated copy of your teaching certificate.