

UPIKE DICTIONARY

*Your guide to
University of Pikeville
language and lingo*



Academic Advisor A university employee who is committed to helping students meet their educational goals and to make informed and responsible decisions regarding their academic goals.

Academic Terms Fall: August-December; Spring: January-May; Summer I: June-July; Summer II: July-August.

Academic Year Begins in July 1 and continues through the spring semester and concludes with the summer session.

Alumni Individuals who have attended or graduated from a particular college or university.

Admission to Degree Program A process required of students who have a major with specific admission requirements (i.e. education certification, nursing, and social work).

Auditing a Class A grading option that allows completion of a course without receiving credit or a traditional grade. An audited course cannot be used to fulfill a degree requirement.

Award Letter An official notification from a school where a student has been accepted which outlines the student's financial aid award package.

Bear Alert UPIKE's emergency notification system which is capable of sending users text, voice, and email messages.

Bear Bucks Money placed on a student's ID card that can be used to make purchases in the campus food court.

Board of Trustees Governing body for the University of Pikeville.

Bookstore The UPIKE Bookstore is managed by Barnes and Noble and is located on the ground level of the parking garage on Hambley Blvd.

Business Office The Business Office is located on the ground floor of the Administration Building. The Business Office manages payments to students who participate in the university's work-study program and from students toward their balance to the university and provides students with their UPIKE I.D. cards. Online payments are available.

Canvas A learning management system that connects instructors and students in and out of the classroom and can be used to share documents, submit assignments and assign grades. Canvas is used for online and hybrid classes.

Catalog The university's official publication of academic policies and procedures, programs of study, and course offerings for a particular academic year.

Certification candidates are those students who hold a baccalaureate degree from an accredited

college or university and are seeking teacher certification in an appropriate teaching field.

Change of Schedule The period of the fall, spring semester, and summer session in which students can add and drop classes. Dates listed on the academic calendar.

Class Schedule An online listing of courses offered for a specific term.

College Group of academic departments and/or programs administered by a college dean.

Commencement Ceremony Event held at the end of the spring semester to recognize candidates for graduation.

Commuter Student Student who does not live in campus housing.

Corequisite Two or more courses that must be taken together during the same semester.

Credit by Examination Method of earning academic credit outside of traditional course offerings.

Credit Hour Standard unit of measuring coursework. The unit of credit used at UPIKE is the semester hour.

Cross-Listed Courses Two or more different courses taught in the same room, at the same time, with the same instructor. Students may receive credit toward graduation for only one.

Dean (academic) Highest administrative officer of a college.

Dean's List Published list of students who have achieved a specific level of achievement established by the university. The list is published at the conclusion of each semester. To be eligible for the Dean's List, a student must be a full-time student and complete the semester with no failures and earn a semester grade point average between 3.500 and 3.999.

Declaring a Major/Minor indicates that a student wishes to pursue a particular major and/or minor. Some majors have specific admission requirements.

Degree Audit Advising tool designed to assist in tracking a student's progress towards graduation. Also referred to as a program evaluation.

Degree candidates are those students seeking either a two or four-year degree and meeting all requirements for admission.

Diploma Document provided by the university certifying that the student has earned a degree.

Division Chair/Department Head Administrative officer holding faculty rank; responsible for a primary unit within an academic organization.

Dual Enrollment

Typically refers to high school students who are receiving high school credit while also being enrolled in college-level credit.

Emphasis Sub-set of courses within the major that represent a specialized area of study. Officially approved options appear on the transcript but are not printed on the diploma.

Enrollment Status Terms used for reporting a student's academic load to external agencies, (i.e., full-time, half-time, less than half-time).

Entrance Counseling

A requirement before an individual can receive the first Direct Subsidized Loan or Direct Unsubsidized Loan as an undergraduate or your first Direct PLUS Loan as a graduate/professional student.

Exit Exam Required for all bachelor degree graduates for assessment purposes. Some fields of study require an exam as well.

Federal Work-Study A program that provides jobs for students with financial need, allowing them to earn money to help pay educational expenses.

FERPA The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records.

FN Grade Indicates failure

for non-attendance and/or non-participation.

Full-time Full-time status for undergraduate students in a regular semester is 12 hours or more.

General Education

Core Courses required of undergraduate students regardless of the student's major. Also referred to as core classes.

Good Academic Standing Academic status of students who are not on probation or under suspension.

Grade Point Numerical value given to grades. For example, four grade points per credit hour is awarded for a grade of "A."

Grade Point Average (GPA) Calculation derived from dividing the total number of quality points by the total number of hours attempted.

GROWL Session (Gathering for Registration, Orientation, Welcome and Leadership), a day designed to assist students and their families in making a successful transition to university life.

Helpdesk UPIKE technical support that assists students with university technology needs.

Hold/Block which prohibits students from functions such as registering for courses or receiving a transcript or diploma. Most holds are due to an unpaid financial

obligation or failure to complete a required process.

Homecoming An annual tradition of the university to welcome alumni back to campus.

Honor Societies Qualified students are provided the opportunity to participate in the honor societies.

Incomplete Grade Assigned when a student has not completed all work for a course and the instructor agrees to allow additional time for completion of the course.

Internship Work at a business or agency related to a student's major and/or career plans for which credit hours are awarded.

Major Collection of courses and requirements that is designated as the student's primary area of specialization. Appears on the student's transcript.

Minor Collection of courses indicating additional specialization in an area of study beyond the major. Requires less hours to complete than a major. Appears on the student's transcript.

myUPIKE Portal Website where students can view tuition bills and student records, register for classes, pay tuition online with a credit card or e-check, and more. Web-based system that provides access to personal student information, email, Canvas, online registration,

and much more. A UPIKE account is required to access the portal.

Non-traditional Student Includes evening students, married students, students with children, and students of 22 years of age or older.

Office Hours Hours set aside by professors to meet individually with students. Professors include office hours on each course syllabus and post them on their office door as well.

Overload Semester credit hours that exceed the maximum number of hours permitted based on the student level (undergraduate or graduate). Permission is required for an overload.

Pikey University of Pikeville mascot.

Prerequisite Specific requirement that must be met prior to enrolling in a given class. Prerequisites may consist of courses, test scores, or enrollment in a specific program of study.

President Chief executive officer of the university.

President's List Published list of students who have achieved a specific level of achievement established by the university. The list is published at the conclusion of each semester. To be eligible for the President's List, a student must be a full-time student and complete the semester with a 4.000 GPA.

Probation Status Indicates unsatisfactory academic

progress. Students failing to maintain a 2.00 GPA will be placed on academic probation. A student on academic probation may not enroll for more than 14 credit hours per semester.

Program of Study All requirements that a student must complete in order to be awarded a degree.

Promissory Note A signed document containing a written promise to pay a stated sum of money to a specified person or the bearer at a specified date or on demand.

Provost Chief academic officer of the university.

Readmission Admission process required by a student who has been away from the University of Pikeville for at least one academic semester or has withdrawn from the institution during the previous semester must reapply for admission.

Registration Restriction A type of prerequisite that requires the student to be in a specific program of study in order to take the class.

Reinstatement Process by which a suspended student appeals to return to the university.

Semester Instructional period of 15 weeks plus a final examination period offered twice a year (referred to as Fall and Spring semester).

Additional instructional periods include summer sessions. May also be referred to as Term.

Student Activities Fee All full-time undergraduate students will be charged \$75 per semester. These funds will be directly allocated towards the co-curricular experience.

Student Government Association (SGA) SGA serves as the voice of the students at UPIKE. The organization is responsible for planning and implementing activities of common interest to students, representing student opinion to the college community, and promoting a high standard of conduct.

Student Schedule Lists courses students are enrolled in for the semester, times and day of class meetings, instruction method, and class location.

Student Success Advisor Serves as academic advisor for first-year students and creates connections between students and student support services on campus.

Suspension Status that prevents a student from enrolling in courses unless an exception is granted by the Dean of the student's major.

Syllabus Document describing the objectives, outcomes, assessment activities, and structure of a course that is made

available to students during the first week of classes.

Term Same as a semester.

“The 99” These historic steps lead from downtown Pikeville to the UPIKE campus on the hill.

“The Rock” Located on upper campus in the lawn outside of Derriana Hall, “The Rock” is a popular gathering place for students.

Title IX The Office of Title IX serves students, faculty, and staff to ensure UPIKE's commitment to uphold a zero tolerance policy for sexual misconduct (sexual harassment, sexual exploitation, and stalking) and discrimination based on sex.

Traditional Student An undergraduate who enrolls in college immediately after graduation from high school, pursues college studies on a continuous full-time basis at least during the fall and spring semesters, and completes a bachelor's degree program in four or five years.

Transcript Serves as the student's official academic record and the university's official record of credit and degrees awarded, including the courses taken by a student and the grades received in each course.

Transfer Credit Courses taken at another accredited institution and accepted toward degree requirements at the University of Pikeville.

Transfer Student Student who has completed 24 or more transferable credit hours after high school graduation.

Tuition The amount of money that must be paid for classes. Other fees may be assessed in addition to tuition.

UPIKE I.D. Student's official university identification card.

Upper Level Undergraduate courses numbered 300 and 400 level.

Verification The confirmation through documentation that the information provided on a student's Free Application for Federal Student Aid (FAFSA) is correct. Process must be completed to disperse aid.

“W” Grade Indicates student withdrew from (dropped) a class or withdrew from the university without academic penalty.

Withdraw Withdrawing from the university means you no longer plan to attend any of your classes. To withdraw, students must start in the Center for Student Success and end with the Registrar's Office. Deadline dates are available on the academic calendar for each term.

WebAdvisor UPIKE's online information system.